**ACADEMIC SENATE MINUTES**

Dec. 1, 2015

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

**1. CALL TO ORDER** Senate Co-Presidents Jeffries and Striepe called the last Academic Senate meeting of the Fall 2015 semester to order on December 1, 2015 at 12:35 p.m.

CJ: Thank you senators for your participation and endurance.

**2. APPROVAL OF MINUTES**

See pgs. 6-11of packet for minutes of the Nov.17 meeting. Minutes approved as written.

**3. OFFICER REPORTS**

**A. Co-Presidents – Chris Jeffries (CJ) and Claudia Striepe (CS) (pgs. 12 - 16)**

CS: Dr. Fallo pointed out at College Council that the Board of Trustees is finding errors in the AP/BP’s. Please be cognizant of small mistakes. And IR has mailed out a planning process survey. Please respond by the end of the semester. CS: Regarding the support letter for the Chancellor’s Office task force for accreditation, we’ll take a straw poll today, and if there is support for we’ll draft a letter. CJ: It’s touchy in light of the Compton partnership. (CS called for a show of hands.)

No opposed votes or abstentions.

CS: We’ve crafted a resolution for Dr. Fallo’s retirement to be read at the Board of Trustees meeting in January. We have two great stories: (1) Karl Striepe alerted us to a story ran NPR on manufacturing in Los Angeles that featured the Compton Center, and (2) Our journalism program has won several national awards.

**B. VP – Compton Education Center – Paul Flor**

On our self-evaluation we have completed our search for evidence. We do have our documentation but the business office is behind. We’re preparing the narrative, and the third step is a composite of documenting and editing. Our SLO/PLO percentages are up. Discrepancies have been moved up. Also, NPR mentioned Compton Center and honored our aerospace students and faculty for preparing for the jobs of the future.

**C. Chair – Curriculum – Allison Carr (pgs. 17 - 19)**

A. Carr: There was a regional meeting at MTSAC recently with updates from the Chancellor’s Office. This is the abbreviated version. I can send you full slides. Regarding SB4440, common challenges were Computer science and Music ADT’s with the mandated unit limit and delays in approval of courses in the C-ID process. The C\_ID has a new president and has hired more people for approval. Volunteers now include from CalStates and other community college professors in subject area. It should make the process quicker. The curriculum inventory system currently in use by the Chancellor’s Office is scheduled to be replaced. Many concerns were raised about the transition, including whether or not a course could still be offered if data got “lost” in the transition. The Chancellor’s Office assured us that courses could still be available if data is lost. We are lucky to have a full time advisor in Quajuana Chapman. If the transition is bumpy, ECC should be in good shape. CS: What’s the replacement? A. Carr: An in-house system from their technology system. We should expect real-time feedback on approval. B. Jaffe: Do we have to switch? A. Carr. Not at this time. I’ll keep you posted. Also, there is a DE addendum – all courses offered as Distance Ed must have separate approval. There’s been leeway in offerings of courses that are not in the spirit of Distance Ed intentions. Our campuses and faculty maintain integrity of Distance Ed courses. Finally, the UC transfer pathways is a set of courses that make students competent, but is not a guarantee (ADT). Students wonder, what’s the point? The Chancellor’s Office believes it's the UC trying to make a gesture toward increasing transfer admissions from community colleges. Hopefully it will evolve into a solid relationship.

**D. VP – Educational Policies –Chris Gold (pgs. 20 - 25)**

Our minutes are in the packet.

**E. VP – Faculty Development – Kristie Daniel –DiGregorio**

**A. Recognition of the Outstanding Adjunct Faculty winner and nominees – Kristie Daniel-DiGregorio**

The FDC believes that this is a wonderful award. I want to thank the selection commitee for reading these recommendations. The selection committee wanted to honor six more faculty for their contributions. Our recipients for distinguished teaching include: Dustin Black (History), Rebecca Donegan (Geography), Hiroko Hojo (Dance and Physical Education), Gary Kohutsu (Journalism), Fariba Sadeghi-Tabrizi (Fine Arts), and Margarita Talavera-Hofer (Spanish). Our 2015 award recipient, Kim Nguyen is commended for tireless efforts and spending as much time as possible with students. Ms. Nguyen believes that with mutual respect any student can be successful. K. Nguyen: Thank you for the award. Thanks Dustin for nominating me and thanks to the selection committee and the Psych Department. It makes me reflect on why I teach. I came back to ECC after getting my bachelors, and met instructors, and remembered that I wanted to be here. I wanted to give back the dedication my instructors gave me. This is a reflection of ECC excellence. It’s an honor. Thank you.

**F. VP – Finance – Lance Widman (pgs. 26 - 28)**

pp. 26-28, PBC 11/5 Minutes: A very good presentation regarding Full-time Student Success Grants which provide additional monies from the State to allow full-time students under certain conditions to continue their education at community colleges. There was also extensive discussion regarding the Strategic Plan Implementation Review, with PBC members expressing serious concerns about how the various elements of the existing planning process fit together. It is my belief that maybe two dozen EC employees out of over 1000 may understand how the Strategic Plan, Program Review, TracDat data, Comprehensive Plan, Education Master Plan, and Facilities/Staffing/Technology Plans fit together and provide the basis for budget decisions. The request was made by PBC that Institutional Research develop a simplified document that would facilitate such understanding. In the absence of such a document, any attempt to conduct campus-wide evaluations would be highly suspect and probably bogus  as an accurate/informed measure of the planning process at EC. Lance requested all faculty to respond to IR survey.

**G. VP – Academic Technology – Pete Marcoux**

I’d like to introduce Art Lieble our new Chief Technology Officer. A. Lieble: I’m trying to see as many people as often. Call to get on the calendar. We’re trying to restart projects like the CI tracking system for labs and student computer sessions. More to come later. P. Marcoux: Laptops? A. Leible: The demo is up and ready for people to come see. Another email for selecting your instrument came up today. If you don’t vote you get a laptop. So respond. Items should be arriving prior to the beginning of the semester. R. Cerofeci: What about the old laptops? A. Lieble: Reuse or disposal. R. Cerofeci: Can we donate? P. Marcoux: In the past we’ve bundled and sent to re-supplier.

**H. VP – Instructional Effectiveness/ Assesment of Learning Committee and SLO’s Update – Russell Serr (pgs. 29 -30)**

Here is our wrap-up for program review. The last one went in today. 100% of scheduled program reviews are completed. SLO/PLO assessments are trickling in, at over 400 so far for fall semester. Action plans are having tangible results, i.e. microscopes for biology. A lot of actions are recognizing the program review process, and justifying it. Thank you faculty for a great job of making tasks useful. Three workshops remain this fall. Bring your data and leave finished. The ALC committees received SEP funding for writing across committees. We invited faculty to come and get involved in the critical thinking ILO for spring. We’re way ahead of the game. Last year’s ILO and this year’s too take up a lot of the committees’ time. The final date for assessments is February 5. M. Winfree: Is there training for program review in spring? R. Serr: These are for assessments, but for program review assistance, please wait. Turn it in as scheduled. M. Winfree: Is there training for submitting? R. Serr: Next semester.

**4. SPECIAL COMMITTEE REPORTS**

**A. ECC VP of Academic Affairs and ECC VP of Student and Community Advancement – Jean Shankweiler and Jeanie Nishime**

Dr. Shankweiler: The enrollment management plan is a couple years behind. The student equity plan will be posted as soon as Lizette can get it to the website. After posting it I’ll send it to Chris and Claudia. Please review it and let me and Idania know the corrections.

Dr. Nishime: Regarding the accreditation task force report, at the consultation committee in November, it was clear that the Chancellor had backed away from his stance of demanding a new accreditor. His new demand is for a new model of accreditation. The Board of Governors has directed him to produce a clear direction and timeline by March. Other than that, our accreditation report went to the commission this month. They will act on it in January. It is complicated and needs simplification, but we’re fulfilling the tenet that planning should be driving budgeting. I ask that all consultation committees develop a webpage, linked off of the administration page, providing all curious people with what’s happening in consultation. L. Widman: It seems that the Board of Governors have directed the Chancellor to come back with alternatives. Dr. Nishime: the Chancellor was clear that he wants a new model. ACCJC does represent the colleges; all members are elected by the community colleges. We can vote them off if we don’t like them. And the Chancellor is retiring in April.

**5.UNFINISHED BUSINESS**

**A. Election of Officers and Senators – Pete Marcoux - Call for nominations.**

P. Marcoux: We have one nomination for president; Kristie Daniel –DiGregorio has agreed. Dan Berney: Seconded. P. Marcoux: Are there any other nominations? C. Gold: Seconded. Therefore, because no one else is running. All those in favor?

The votes were unanimously in favor.

CS: Kristie will shadow as president elect in spring. P. Marcoux: We’ll need an election for Faculty development in spring.

**B. A/P 5530 – Student Rights and Grievances – Chris Gold (pgs 31 – 39)**

This procedure has updated language regarding student rights and grievances. There is no corresponding board policy. This procedure has gone through further discussion with William Garcia and the Union and has incorporated concerns brought forth by Senators at its first reading on October 20th. This will be a 2nd reading.

Tabled until next meeting.

**C. BP/AP 3710 – Use of Copyrighted Materials and BP/AP 3750 - Securing of Copyright – Chris Gold**

Both of these policies and procedures are being reviewed by Dean’s Council and will be brought back for a 2nd reading by the Senate in the spring.

Tabled until next meeting.

**6. NEW BUSINESS**

**7. INFORMATION ITEMS –DISCUSSION**

**A. Lori Suekawa – CI-D and Assist**

L. Suekawa: I’m the articulation officer. I want to touch on issues with accreditation. C-ID

articulates numbering systems, to standardized the system, and all courses. We articulate to a descriptor, and we have prescriptives. On the website, on the fourth slide you’ll find directions for looking up your courses and finding the results. Let your colleagues know that we must comply. We have 56 that remain unapproved, but we are looking at them carefully. All are reviewed every five years, both degrees and descriptors. Textbooks might be out of date, or it’s not 100 % compliant to prerequisite. Time constraints also present a problem, we only have one year to do all things. It’s even harder for LACC’s which are on a two year catalogue cycle. Another challenge is fear of losing articulation. Be cognizant of UC and CalState articulation. C. GOLD: Can the prerequisite be local? L. Suekawa: Yes. It's a minimum requirement. At ECC, make it obvious to all readers. Update your textbooks. These are just representative samples, you don’t have to use them. Pros: we’ve included outlines and updated textbooks. The bonus is 113 colleges are on the same page. Cons: Community college faculty review, and reduction of units. Articulation is our next topic: transferable is different than articulated. Just because a course is transferrable doesn’t necessarily mean that it has the same content as a course at another school. I want courses to meet IGETC and CSU Breadth. Another type of articulation is CSU/UC transferability. If a course is offered as lower division at UC, that’s a slam dunk for articulation. For CSU transferable courses, we determine which courses transfer, but we ask for documentation. Is it taught at another school? Will the CSU accept it? The articulation cycle timeline is provided. A course may be denied if outline is too old, or textbooks are too old, or content is missing or misspelled, etc. Some universities want classes taken at their institutions. Check out assist.org to see which courses are listed across the universities. Or to find out if another college already offers a course you’d like to teach. R. McMillan: Do you share course status updates with deans? L. Suekawa: Yes.

**8. FUTURE AGENDA** **ITEMS**

A. Bill Mulrooney – discussion regarding census, no-show and attendance reports; possibly looking at +/- grades

**9. PUBLIC COMMENT**

First spring meeting will be Feb. 2.

**10. ADJOURN**

The meeting adjourned at 1:53p.m.

SD/ECCFall15