

Academic Senate Meeting 9-1-20



Reminder...

We ask that everyone please keep in mind the following points of virtual meeting etiquette:

- **When you join the meeting, please type your name and division in the chat box so we can take note of attendance for the minutes.**
- **If you would like to ask a question or make a comment, please use the raise hand feature and wait until acknowledged, do not just blurt out your question/comment or interrupt another individual.**
- **State your name before you make a comment or ask a question so that we can acknowledge you in the minutes.**
- **Please ask one question or make one comment at a time. Then pause and wait for others to participate before making additional comments or asking additional questions.**
- **Keep discussion focused on the current agenda item.**
- **Mute your microphone when you are not speaking.**
- **Turn the camera off if you are multitasking during the meeting so others are not distracted.**

Welcome New 2020-2021 Academic Senate Reps!



Jwan Amin

Earth Sciences Faculty, Natural Sciences Division

What is one thing you are looking forward to in Academic Senate?

I'm looking forward to participate with others who are dedicated to create an equitable learning environment for our diverse students.

What is your favorite pandemic activity?

At the moment it is sitting on the porch and enjoying the sunshine while I sip on coffee in my favorite mug.

Welcome New 2020-2021 Academic Senate Reps!

Sarah Jean Marble

Director of Academic Affairs, Associated Students Organization

What is one thing you are looking forward to in Academic Senate?

I am looking forward to serving on the Academic Senate because it is a great opportunity to learn about El Camino College in a more personal, pedagogical way. With the gift of new perspective, I will be able to better represent the student body as the Director of Academic Affairs via the Associated Students Organization.

What is your favorite pandemic activity?

Being able to spend time with loved ones, but a close second would be playing my electric guitar.



Welcome New 2020-2021 Academic Senate Reps!



Pretty Abraham

Commissioner of Academic Affairs, Associated Students Organization

What is one thing you are looking forward to in Academic Senate?

Garnering a new perspective on education and the decisions that pertain to it. As a student, my viewpoint is limited, so I am excited to observe the administrative side.

What is your favorite pandemic activity?

Diving into a good book, and occasionally writing or journaling. As stressful as the pandemic has been, it has given much more quiet time to self-reflect and engage in mind-stimulating activities.

Welcome Back Returning Senate Reps!

Behavioral and Social Sciences

Ali Ahmadpour
Stacey Allen
Kristie Daniel Di-Gregorio
Renee Galbavy
Michael Wynne

Business

Kurt Hull
Phillip Lau
Josh Troesh

Counseling

Anna Brochet
Rocio Diaz
Seranda Sylvers

Fine Arts

Jonathan Bryant
Joe Hardesty
Russel McMillin
Darilyn Rowan

Health Sciences & Athletics

Yuko Kawasaki
Tiffany Lau
Collen McFaul

Humanities

Kevin Degnan
Sean Donnell
Brent Isaacs
Elayne Kelley
Pete Marcoux
Anna Mavromati

Industry & Technology

Charlene Brewer-Smith
Ross Durand
Dylan Meek
Renee Newell
Jack Selph

Library Learning Resources

Analu Kameeiamoku Josephides
Mary McMillan
Claudia Striepe

Mathematical Sciences

Le Gui
Ronald Martinez

Natural Sciences

Mia Dobbs
Shimonee Kadakia
Darcie McClelland
Shanna Potter

Curriculum Chair

Janet Young

Thank you for your leadership!

Seeking Senate Reps

Adjunct

VACANCY

VACANCY

- *Please email Darcie McClelland
and Rocio Diaz*

Fine Arts

VACANCY

Health Sciences & Athletics

VACANCY

VACANCY

Mathematical Sciences

VACANCY

VACANCY

VACANCY

Officer Reports



President's Report

- Currently taking nominations for 2020-2021 PT Senators, if interested speak with Darcie or Rocio
- EOPS is taking applications, please share information with your students
- Now Available: ASCCC Model Hiring Principles and Practices Course
 - <https://ccconlineed.instructure.com/courses/5733/modules>
- Are you interested in representing the faculty voice in academic and professional matters statewide? Consider applying to participate on one of ASCCC's committees, workgroups, or task-forces.
 - The application can be found here: <https://www.asccc.org/content/faculty-application-statewide-service>.

Community Norms

1. Commit to being our authentic selves

- a. Be honest – speak truth as you see it (words and actions match) and allow others to speak their truth.
- b. Do not gossip (e.g., if the person heard what you said would it be hurtful) § Rather than gossip, engage individuals directly § Hold others accountability (e.g., stop hurtful behavior by not engaging)
- c. Find a trusted ally who can be a sounding board
- d. Don't make assumptions (Be mindful of possible assumptions and check them out)
 - e. Check ourselves (understand the time to speak and time to listen)
- f. It's okay to stop, rewind, and change your mind

2. Check ourselves and share the air (allow time to speak)

- a. Honor experience, knowledge, and diverse perspective
- b. Recognize attachment – bring options and interests, not decisions or positions
- c. Develop respect and an ability to listen and consider outlying opinions or ideas
- d. Don't cut others off with “knee-jerk” responses (micro messages)
- e. Recognize that we are more than one opinion or position (e.g., don't label each other)

3. Assume good intentions, forgive often, and be present

- a. Recognize and reflect on our assumptions
- b. Respect, trust (no yelling, no lying, no whispering, no passive aggressive behaviors)
- c. Critique, with respect and humility, not criticisms
- d. Establish clarity between what must stay here and what can be expressed outside e. Respect the confidentially – when necessary – what is said in confidence, stays in confidence.

4. Acknowledge and celebrate the work of all of the Executive Committee members and Staff

- a. Remember to praise publicly and provide constructive criticism and other critique privately.

Anonymous Feedback Link

- <https://forms.gle/pYTDSLg31B3SqcdH9>

Curriculum

Chancellor's Office Requiring Official Approval of DE Addenda

Approval campus-wide is nearly complete (less than 50 remaining)
Deadline is Dec. 10th (no problem!)

The CCC met in summer and approved the addition of this verbiage to the DE Addendum

Emergency Approval Only: This course is approved for online and/or hybrid delivery in the event of an emergency declared by the Governor or Chancellor's Office.

Some departments are choosing this option. It means that once the emergency is declared "over", the course may NOT be taught as a hybrid or online.

Curriculum Continued

Curriculog is Operational

- Held an overview on Flex Day (67 attendees)
- Training has begun with CCC members, then DCC members, and then faculty at large
- If faculty began proposals via paper they may choose submit as such
- Work with your curriculum point person (CCC Rep or Clerical) for proposals due this semester
- Visit the CCC website for meeting dates, submission deadlines, agendas, minutes, training guides, etc...

Educational Policies

- First meeting September 8
- Will be looking at AP 4235, Credit for Prior Learning
- Will be looking for new Committee Chair/VP of Educational Policies. If you are interested, please email Darcie. Must be a current senator or a faculty member in a division with a vacancy. This position come with release time.

Faculty Development Committee

- Meets 2nd & 4th Tuesday at 1:00
- First meeting is Tuesday, September 8th
- Divisions without representation on the FDC:
 - Business
 - Fine Arts
 - Health Sciences
 - Industry & Technology
 - Mathematical Sciences

Interested in representing your
division?

Email Stacey Allen
sallen@elcamino.edu

Faculty Development Committee

- The FDC will be updating and revising the Flex FAQs this semester.
- Please see Flex FAQs on pages 23-24 in today's packet.
- If you have any recommendations for the FAQ revisions, please email them to Stacey Allen at sallen@elcamino.edu.

**REGISTER ON CORNERSTONE AND EARN
FLEX CREDIT**

FACULTY BOOK CLUB FALL 2020

Crossing Borders in Higher Education

**SESSION 1: CROSSING BORDERS: REACHING STUDENTS BEYOND THE CLASSROOM
(EXPERIENCE CENTERED, EMOTIONAL STAGES, AND EMOTIONAL INTELLIGENCE)**

Wednesday, September 2nd, 2020 - 11:00 a.m. to 11:50 a.m.

SESSION 2: INDIGENOUS INFORMATION LITERACY PROCESSES

Wednesday, September 30th, 2020 - 11:00 a.m. to 11:50 a.m.

**SESSION 3: SERVING MINORITIZED STUDENT POPULATIONS IN
THE CLASSROOM (I.E. FACE-TO-FACE OR ONLINE)**

WEDNESDAY, OCTOBER 21ST, 2020 - 11:00 A.M. TO 11:50 A.M.

SESSION 4: TRAUMA TRIGGERS: THERE IS POWER IN THE WORD!

Wednesday, November 18th, 2020 - 11:00 a.m. to 11:50 a.m.

**Join the Faculty Book Club and let's explore together how we can better serve our
minoritized student populations. For the fall semester the faculty book club will
be creative, as Claudia and Analu will lead discussions around articles on various
equity in literacy and higher education related topics.**

a symposia series on

Educational (In)Equity, Race, and Institutional Agency

WEBINAR

Sep 9

11^{am} –

12:15^{pm}

“WHAT’S RACE GOT TO DO WITH IT?:” WHAT WE NEED TO KNOW TO NARROW EQUITY GAPS

According to Estela Bensimon (2007), the “funds of knowledge” that institutional agents bring into the classroom, or in interactions with students, shape how they understand and infer meaning from student behavior and performance. Closing, or even narrowing persistent racial equity gaps in education requires an understanding of how race is integral to the longstanding story of educational inequity. In this second, of a multi part webinar series, we will revisit definitions of race, racism, and implicit bias, with a focus on understanding of how race remains important to educational trajectories and overall experiences in educational environments. By expanding our “funds of knowledge,” we can increase equity in our classrooms, divisions, and at the college.

Zoom Link: <https://cccconfer.zoom.us/j/92395258014?pwd=ZU5OSVljUFV6UDVmY25FSm5YUW5sZz09>

WEBINAR

Oct 7

11^{am} – 12^{pm}

GETTING STARTED: PEDAGOGICAL APPROACHES AND PRINCIPLES TO SUPPORT EQUITY MINDEDNESS

Drawing on peer reviewed empirical research, we will identify pedagogical principles and approaches that support equity minded teaching practices. We will unpack how race and culture are connected to specific pedagogical philosophies intended to improve educational outcomes for traditionally marginalized groups in education. Participants will have the opportunity to work with each other in exploring and creating strategies to enhance teaching effectiveness.

Zoom Link: <https://cccconfer.zoom.us/j/98785307872?pwd=UFdaU0VaOTRscFN4bDZFWDI5S2Zmdz09>



series presented by Melissa Fujiwara, professor of sociology

mfujiwara@elcamino.edu

Please reply to the
survey by Friday

EVALUATION SURVEY



We Want Your Feedback!

Dear ECC Faculty, Staff, and Managers,

Below is a link to an evaluation survey for Fall 2020 Professional Development Day, August 20, 2020.

The survey includes:

- 9:00 – 10:30 a.m. General Session
- 1:00 pm – 3:00 pm. Breakout Sessions

If you attended any or all of these activities (or if you were a presenter), we would very much appreciate your feedback!

[CLICK HERE FOR THE EVALUATION SURVEY](#)

(https://elcamino.co1.qualtrics.com/jfe/form/SV_5mPIBkraZdXBBdj)

Survey will close on Friday, September 4, 2020.

Thank you very much!

Congratulations on Achieving Tenure!

Behavioral and Social Science

Cynthia Cervantes
Kassia Wosick

Business

John Mufich
Richard Perkins

Fine Arts

Kevin Blickfeldt

Health Science and Athletics

Tim Gough

Humanities

Maria Barrio de Mendoza
Christopher Glover

Industry and Technology

Robert Diaz
Dylan Meek*

Library and Learning Resources

Analu Josephides*
Gary Medina

Mathematical Sciences

Edwin Ambrosio
Oscar Villareal
Catherine Schult-Roman

Natural Science

Rebecca Donegan
Darcie McClelland*
Troy Moore

Student Support Services

Susan Nilles

Counseling

Seranda Bray*
Rocio Diaz*
Maria Garcia
Amy Herrschaft
Christopher Hurd
Lesley Meza
Rousana Miranda
Robert Williams

* Senators

Finance

- State is Cutting Budgets & Deferring Payments
- Cash Flow is the bigger concern
- Potential Impacts on Faculty
 - Doing everything to avoid layoffs
 - Increase in maximum class size
 - Reduction in adjunct costs
 - Temporary freeze on step increases
 - Potential for furloughs



Academic Technology



[Academic Technology Committee](#)



Meetings: 9/17, 10/15, 11/19



Need reps



[College Technology Committee](#)



New CTO- Loic Audusseau



[Canvascon- 10/15](#)

Instructional Effectiveness

- SLO & PLO completion reports for Fall 2019 and Spring 2020 are now viewable at live links: [SLO Report](#) [PLO Report](#).
- We are still updating timelines for 2020-2024 and revising Spring 2020 timelines to account for pandemic adjustments.
- SLO results for Spring 2020 and the 3 Week Report are due in Nuventive by 11 September.
- A workshop on how to enter SLO & PLO results will be held on 10 September via Zoom. Stay tuned for Cornerstone details.
- PLO results from Spring 2020 are due in Nuventive by 25 September.
- We are moving ahead with the scheduled slate of assessments for Fall 2020

Special Committees



Academic Affairs

- Credit for Prior Learning
- Accreditation Visit – September 28 – October 1
 - Accreditation Guide

Student Services

Distance Education

New Business



P/NP Grading Option Extension

- NOW THEREFORE BE IT RESOLVED that the Academic Senate of El Camino College recommends that the Board of Trustees suspend AP 4230, Grading and Academic Record Symbols, for the duration of the Covid-19 emergency period in the state of California academic terms to extend a student's ability to take courses with Pass/No Pass grading such that:
 - (a) the students be allowed to take any and all elective and General Education courses P/NP,
 - (b) the deadline for declaring the intention to take a course P/NP be extended to May 15, 2020,
 - (c) students earning a C or better under the course grading scheme should be marked as passing,
 - (d) the option of requesting P/NP is available to all students, regardless of GPA,
 - (e) once a student elects to take a course P/NP and passes, the student may not repeat the course at ECC for a letter grade at a later time

Facemask Syllabus Statement

- Studies demonstrate that wearing face masks, along with other non-pharmaceutical preventive interventions such as frequent hand washing and physical distancing, can slow the spread of the coronavirus (SARS-CoV-2) that causes COVID-19. With the return to face to face class meetings, our goal is to protect the health and safety of our entire campus community including students, employees, and campus neighbors. In an effort to minimize any potential spread of COVID-19 on campus, students, employees, and visitors of El Camino College will be required to wear a face mask while on campus. Students who object to wearing a face mask while in class for non-medical reasons (please provide documentation) will be asked to excuse themselves from participating in that class meeting and will be considered absent. Please remember, if students are absent for 10% of class meetings, they can be dropped from that class (see online 2020/2021 ECC College Catalog under Registration for Classes, Attendance during Semester section).

Information Items



Online Tutoring and Canvas Assist Presentation

Online Tutoring and Canvas Assist

Sheryl Kunisaki

skunisaki@elcamino.edu

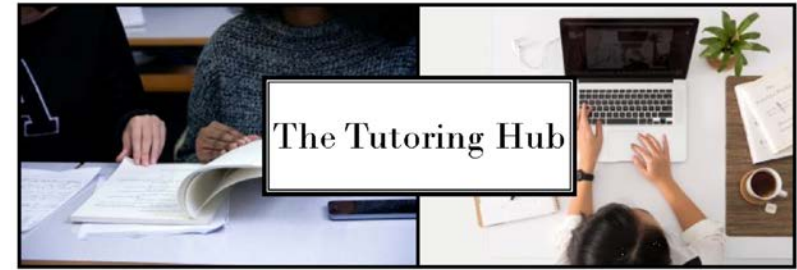
Tutoring Hub – Canvas – a collaborative approach

One place where students can get information and connect with an El Camino College tutor



Tutoring Hub - Canvas

The Tutoring Hub gives students access to all Tutoring options on campus that wanted to participate in the summer pilot with links to the schedules and tutoring



Welcome to the Tutoring Hub! Here you can access all the tutoring programs at El Camino College. Tutoring is provided completely free to ECC students by multiple different centers. Find the center that is right for you below.

- Math Study Center**

The Math Study Center provides drop-in online tutoring through Zoom for Math and Computer Science courses. The MSC is open M-Th: 9:00 am–7:00 pm.

[View schedule of tutors](#) ↓

[Get connected with an MSC Tutor now!](#) ↗
- Learning Resource Center**

The Learning Resource Center provides drop-in online tutoring through Zoom for a variety of subjects.

[View schedule of tutors](#) ↓

[Click here to meet with scheduled tutors!](#) ↗
- Peer Assisted Study Sessions**

PASS aims to provide a learning atmosphere which differs from the traditional tutorial environment. The focus is on integrating the course content (what to learn) with academic reasoning and study skill (how to learn).

[Find a tutor and make an appointment](#) ↗
- SEA Village**

The Student Equity and Achievement Village will continue to provide students with online tutoring support via Zoom. We provides drop-in online tutoring in Math & English.

[Visit our website to find a tutor](#) ↗
- SEA Success Center**

The SEA Success Center offers free one-on-one tutoring in all subjects. Our trained specialists will work with students individually to instill reading strategies and comprehension techniques which will benefit them

Tutoring Hub - Website

<https://www.elcamino.edu/library/lrc/tutoring/index.aspx>

THE TUTORING HUB

Summer 2020
All face-to-face tutoring has been canceled until further notice. See our online tutoring offerings below.

Accessing Tutoring through Canvas

Learning Resources Center

Accounting * Anatomy and Physiology * Art History * Astronomy * Chemistry * Chinese * French * Geography * Geology * Japanese * Math * Music * Music Theory * Oceanography * Spanish
Current Tutoring Schedule
Lrc@elcamino.edu
Link to Learning Resources Center Tutoring
ID #: 758-565-294
2:00 pm – 6:00 pm

PASS

History * Philosophy * Political Science
Wlozano@elcamino.edu
Link to Pass Tutoring
TBD

SEA Success Center

English
Brodriquer@elcamino.edu
Link to SEA Success Center
M-Th: 10:00am – 3:00pm

Writing Center

English * Essays in Various Subjects
patrick@elcamino.edu
Link to Writing Center
6/29 - 8/13 M-Th: 10:00am - 6:30pm

Math Study Center

Math * Computer Science
kamarsh@elcamino.edu
Link to Math Study Center webpage
M-Th: 9:00 AM-7:00 PM

SEA Village

English * Math
Medelgado@elcamino.edu
Link to SEA Village Tutoring
M-Th: 10:00am – 3:00pm

Supplemental Instruction (SI)

Anatomy * Anthropology * Business * Chemistry * Math * Physics * Physiology * Political Science.
Lbarrueta@elcamino.edu
Link to SI
Office: M-Th 11:00am - 3pm
SI Sessions: TBD

Welcome to Our Canvas Assistants

Total non-video participants: 1

Speaker View

Steve Dao

Lukas Daniels

hazelle

Hugo Canizalez

Chloe Velasco

Mute Start Video Security Participants Chat Share Screen Polling Record Reactions Leave

Canvas Assistants

"As a former El Camino student I know the struggle of trying to improve myself in the best of times, and I want to help our students achieve all they can in this shifting environment."

-Steve Dao

"I like helping students because I'm a student myself and I can relate to what they're going through..." - Hazelle Becera

Canvas Assist

Students can connect with a Canvas Assist for help with Canvas or help with technology they are using for class.

Canvas Assistants get all kinds of questions, some not related to Canvas. They are very good at referring students to other areas on campus.

LEARNING RESOURCES CENTER

Interested in tutoring? Visit [The Tutoring Hub](#) for all available tutoring options.

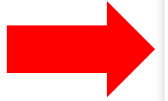
Canvas Assist: Do you have a question about Canvas? Can't find an assignment? Not sure how to take a test in Proctorio?

Connect with a Canvas Assistant
Monday -Thursday: 10:00 am - 7:00 pm
Friday and Saturday: 10:00 am - 4:00 pm

Chat with a Canvas Assistant by clicking the Ask Us About Canvas tab on the right hand side.

Need Help with Technology? Check Out These Videos ▼

Computer Lab Information ▼



Ask Us About Canvas

Canvas Assist

DISTANCE EDUCATION

Canvas Assist: Do you have a question about Canvas? Can't find an assignment? Not sure how to take a test in Proctorio?

**Connect with a Canvas Assistant
Monday through Thursday: 10:00 am - 7:00 pm**

Friday and Saturday: 10:00 am - 4:00 pm

Chat with a Canvas Assistant by clicking the Ask Us About Canvas tab on the right hand side.

Ask Us About Canvas

Flexible Learning with Online and Hybrid Courses

Unlike campus-based classes, distance education is a form of learning where you are not always physically present at school. Distance education classes offer the same quality instruction as face-to-face classes and cover the same course material. The only different is that part to all of the course is completed online!

Is Distance Education for You?

Online and hybrid classes may be a good option for you:

Videos Created by Canvas Assistants

Getting Started with Canvas

- 1) Welcome to Canvas and How to Log On
- 2) The Canvas Dashboard and Global Navigation Menu
- 3) Course Cards
- 4) Activity Stream
- 5) To Do List
- 6) Calendar
- 7) Syllabus
- 8) Modules
- 9) Assignments
- 10) Grades
- 11) Notifications
- 12) Pronto

Need Help with Technology? Check Out These Videos

[Access Tutoring Services through Canvas](#)

[How to Access Office 365 from Home](#)

[How to Access Your El Camino Email](#)

Accreditation Update

- Dr. Shankweiler gave us an update on what can be expected at our virtual site visit September 28-October 1. For more information, please see the Accreditation overview in the agenda packet for the September 1 meeting.

Federation Update

- Kelsey Iino, our Federation President, gave us an update on their work over summer.
- The Federation reached tentative agreement with the district on a new contract. Please watch for an email about how you can vote to ratify the new contract electronically.
- Check out the new Federation website at <https://aft1388.org/>.