

ACADEMIC SENATE MINUTES

September 2, 2014

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

1. CALL TO ORDER Senate Co-Presidents Jeffries (CJ) and Striepe (CS) called the first Academic Senate meeting of the Fall 2014 semester to order on September 2, 2014 at 12:34 p.m.

Senators, other representatives, and guests introduced themselves and confirmed term expirations listed on packet, and confirmed term limits. Co-presidents CJ and CS confirmed senate meeting dates and announced that to conform with the Brown Act, all votes must now be recorded by name. We will count only “no’s” and abstentions in meeting. Votes “for” will be collected from rosters.

2. APPROVAL OF MINUTES

May 8 meeting minutes were approved with the following corrections.

Regarding Senate Committees (p. 3), Chris Jeffries is filling in for Alice Martinez on the Educational Policies Committee this fall. The first meeting is listed on p.3. C. Jeffries requested changes to campus committees.

3. OFFICER REPORTS

A. Co-Presidents – Chris Jeffries (CJ) and Claudia Striepe (CS) (pgs. 10 - 24)

C. Striepe announced a presidential goal to build morale on campus and find a gathering place for faculty that is neutral and not division specific.

College Council and Dean’s Council met last spring. One item discussed was the campus smoking policy. New academic senate co-Presidents Striepe and Jeffries attended a Faculty Leadership Institute in June to learn more about Senate. A Review of the purview and responsibilities of senate are included in the packet. Co- presidents described AB1725, which passed in 1986, and spelled out responsibilities of Senate. (see PowerPoint in packet.) Senate relies on mutual agreement to get things done, 10 + 1 issues specifically and other policies and procedures listed in minutes (p. 11 – 12) C. Striepe explained the structure of senates in general and the statewide equivalent of academic senate. The Brown act requires that the agenda is posted 72 hours before meetings. It can be found on the senate office door along with a list of active members. Participants can bring issues to senate and should report back to divisions and departments. Representatives should know how their department would like them to vote, and senior reps completing their terms should find replacements. The senate guidebook created by former president Chris Gold is available at a link provided in packet.

C. Jeffries asked senators if electronic copies of packets would be ok. Paper packets will be provided for all others. P. Marcoux suggested we print only policies we will be voting on.

B. VP – Compton Education Center – Paul Flor

The state chancellor Bryce Harris will visit CEC October 2 at 1:00 in student lounge. Everyone is invited to hear him speak on topics including student success.

C. Chair – Curriculum – Mark Lipe

M. Lipe provided a summary of curriculum. The minutes from three CCC meetings (April 8, 22, and May 6) were distributed. There were some comments on board policies. BP4248 regards independent study courses. The 60 hours student contact should be reduced to 54 to remain compliant with Title V. Admissions and Records and IT are involved. Detailed policies of course repetition should be put in catalogue. The plan is to first put the information online for student access. Details will be provided for conditions for repetition and petitions. Changes in repeatability effect physical education and the performing and visual arts especially. Title V requires the development of families of courses, but only four takes are allowed within a family - even for families of 6 or 7 courses. (W's and passing scores count as takes.) AR and IT must know how to manage this. IT is not currently recognizing or tracking this, but they are consulting with other schools.

C. Wells asked if catalogue had been updated. Repeatability rules have not been described in detail, but there is a reference to them with links. Board policy is updated in the catalogue. Online catalogues cannot be made catalogue of records for faster updates, because of requirements for print. M. Lipe said that in the past CCC has made changes that take place following year. Print copies are required. Sometimes under extenuating circumstances, addendums are put in with quicker turnover. Dr. Arce explained that there is online availability in PDF form, but that we haven't talked about doing away with print. C. Wells suggested that the issue is how fast can we change the catalogue. Discussion followed. Dr. Nishime pointed out that it's a long cycle. Some colleges put in "pending." There should be a way to expedite the process. Dr. Arce said the addendum catalogue has helped a little, but that we're trying to improve it.

D. VP – Faculty Development – Kristie Daniel –DiGregorio (pgs. 25 - 26)

C. Striepe summarized the minutes of the last FDC meeting on behalf of K. Daniel-DiGregorio, and thanked Dr. Nishime for her presentation on Flex Day.

E. VP – Finance – Lance Widman (pgs.27 – 29, PBC minutes included)

Discussion of 2014-15 Tentative Budget continued with PBC meetings every week through the month of August, with President Fallo's presentation and discussion at the 8/28 PBC meeting, scheduled for the Board's consideration of the proposed Final 2014-15 Final Budget in Sept. Budget update is main priority. Final budget will be recommended this week. Last week the president met with the committee informally and discussed budget planning and new items. It's a good meeting, worth attending, and is usually held around flex. Everyone is invited.

Irene Graff from IR had a planning update (draft on p.35). Lance thanked Irene for interpreting complex data skillfully. For an update of the proposed 2015-2020 Strategic Plan, please see pp. 34-45.

Negotiations and Hiring: Discussion of the hiring of full time faculty per 75/25 requirements (Faculty Obligation Number or FON), and that the hiring process has been moved up on the

calendar to this Fall semester. We're trying to compete for talent and be faster than other colleges. Please keep an eye out for help with hiring committees. PBC will meet Thursday to finalize budget. The deadline is the eighth.

C. Wells asked how many hires are anticipated. Dr. Nishime said 20. According to Dr. Arce, from 335 we should break even with retirements. L. Widman questioned hiring full-time because of budget considerations. Falling below full time requirements can get a school penalized. M. Ichinaga asked if there were more HR emails recently. Dr. Nishime confirmed that there are more classified opening now, as well as student success funding for four recruitments. There is more activity than usual.

F. VP – Academic Technology – Pete Marcoux (pg. 30)

There are two committees 1. Campus Technology Committee, which has no chair (He retired.) Dr. Rapp is stepping in. 2. Academic Technology Committee. Meetings are Sept 25 12:30 – 2:00 and October 28 12:30 – 2:00 in Alondra room, and chaired by P. Marcoux and Dr. Rapp. They cover issues such as software, laptops, classroom technology, etc. and will discuss faculty laptops this semester. Technology is out of date in some divisions. Old computers are dying. Natural Science computers are crashing too. Not all classrooms have wifi. Paper textbooks are going away. Every room must have wifi. ATC sponsors a technology conference in spring with guest speakers. Email Pete or Dr. Rapp if you're interested in serving.

A. Ahmadpour: requested multi division input for new hiring qualifications. We are not yet recruiting for an interim. The district sent consultant's and a link to all faculty, students, and administrators, etc. to collect info about system. A study will be completed by end of November. And it should be shared with faculty. The IT position is a director position not a Vice President.

C. Wells asked if the Chancellor's office is adapting a current system for all CC's and Ed. plan and placement tests. Some schools are piloting it. Dr. Nishime said that we're a pilot for the Ed plan, but it's a ways away.

G. VP – Instructional Effectiveness/ Assesment of Learning Committee and SLO's Update – Karen Whitney (pgs. 31 - 34)

Alignment activities are due Sept. 5 to coordinators. Russell Serr is a new coordinator for athletics. Sept .12 is the assessment due date for spring. The next cycle of ILO's is coming up – Dates of trainings are coming up: for trackdat, etc. C. Striepe asked if there would be a training session for support services, or just faculty? K. Whitney acknowledged a need for that and will bring it to ALC. Program reviews due Sept. 19. At next meeting Karen will report on goals for ALC.

4. SPECIAL COMMITTEE REPORTS

A. ECC VP of Academic Affairs and ECC VP of Student and Community Advancement – Francisco Arce and Jeanie Nishime

The committees have being working on great ideas for student success. The state gave us money to institute our plan and we hired an analyst, a student services specialist for outreach, and two more positions. In the future, counselors can have transcript evaluations to streamline Ed. plans.

The chancellor's office is pushing for completions. Also Katie Gleason is retiring. (The district funds her position.)

Dr. Arce listed the two most important dates for faculty: Sept 5 (Alignment grids are due) and Sept 12 (Spring Assessments are due.) Accreditation will be here looking at trackdat too so get it done. Accrediting folks will also look at online courses and they have permission to go into any course. P. Marcoux: Are they ghosts or can you see them? Dr. Arce: Alice Grigsby will explain process to faculty via email.

5. UNFINISHED BUSINESS

There was no unfinished business.

6. NEW BUSINESS

A. ECC Proposed Strategic Plan 2015 – 2020 – Irene Graff (pgs. 35 - 39)

This will be the first reading. We will vote on them next meeting. The strategic plan is required of every college; mission, goals, values, vision statement. This is BP1200 (found on trustee's webpage.) We moved it up because of new student success plans because during self evaluation we found deficiencies in current strategic plan. The mission is revised periodically and affirmed as needed. Self-evaluation showed that we didn't emphasize student learning. The proposed mission is found in minutes. (p.35) "Diversity" and "Comprehensive" were maintained as well as learning, and success.

Vision statement is new. "Institution effectiveness outcomes" is also new and looks at higher college outcomes. Details of how we will measure that are on p. 36. Outcomes (goals) were developed through a consultation process

Strategic initiatives were framed in context of student learning so we can embrace that goal. We want an outcome for each of these, and measurable objectives, that are college wide. Additionally, we want to measure them and suggested measures are included in small font in documents. Items are included in pages 35 – 39.

B. ECC & CEC Institutional Effectiveness Outcomes Strategic Plan 2015 – 2020 (Draft) – Irene Graff (pgs. 40- 45)

Institutional effectiveness outcomes are listed on page 40. Some are brand new, and are inspired by the student success act. Ten items are listed on p. 40 of packet. Some items are comprehension and some are goals. Student with 30 units hang around to a complete a degree, so the first year is important. The list includes completion rates and transfer, and rewards! There is a separate report (and separate targets) for Compton center. These were developed on numeric data and students success committees at both campuses to see if they were realistic. They're also based on consultation and planning summits, etc.

P. Marcoux: Is this from accreditation? I. Graff: It's a year early, but we do this anyway. We want meaningful documents. There is no penalty if we don't meet these goals. This is a recommendation, not a federal mandate. Planning wants a meaningful target, not just the minimum. Dr. Nishime: this is statewide too, these targeted goals. I. Graff: Ours are

conservative, 1% per year. Statewide is 2.5 % growth rate per year, which is really ambitious. This is new territory.

A. Ahmadapour felt that our students are underprepared, and wondered how we fit this in with our goals for student success, and how we measure student success.

V. Palacios spoke on the issue of repeatability noting that some skills, especially in the Fine Arts, take years to learn, and why not repeat fundamental classes. Art schools are portfolio based and it takes years to build a portfolio. M. Lipe: Can students cross list course with int/ advanced and combine with same date and time to fill the room? Palacios: They are already stacking. It's not enough. How can we appeal to the state to trim back severe cuts? Dr. Arce: A state wide group is working on this under auspices of state senate. People must get involved state wide to have a voice. ECC is more conservative than other schools. Amount of freedom is not clear. Affected faculty should become involved statewide regarding repeatability. Legislature has constricted but it doesn't mean we don't have a voice. Research and information have been shared. When we don't have good data, we can't prove who transfers in sculpture, etc. We need numbers for this new era of numbers. C. Wells: Lots of statewide stuff is going on. Better list serves for art at some schools are more aggressive. How much of this are we compared to other institutions? What's local? What's statewide?

C. Jeffries: Should we bring it to divisions and ask them how to vote on this? P. Marcoux : Dean's council? I. Graff: definitions are standard. Some terms are created at ECC. Distinctions are in tiny print. Some sources are statewide, some are local. We're planning to show them side by side for administration. C. Wells: We're not voting on it, were approving it? P. Flor: Is this to create a ranking of schools? It goes to chancellor's office? I. Graff: No. It's not used for comparison with other schools. Used within peer groups only. Comparison has been de-emphasized.

7. ADJOURN

The meeting adjourned at **1:57**.

SD/ECCFall14