



Officers & Executive Committee

Table listing officers and executive committee members: President Christina Gold, VP Compton Educ'l Center Michael Odanaka, Curriculum Chair Jenny Simon, VP Educational Policies Merriel Winfree, Co-VPs Faculty Development Claudia Striepe & Moon Ichinaga, VP Finance & Special Projects Lance Widman, VP Academic Technology Pete Marcoux, Secretary Chris Jeffries, VP Instructional Effectiveness Vacant.

Main table listing various departments and their representatives: Adjunct (Nicholas Sean Bonness, Kathryn Hall), Behavior & Social Sciences (Randy Firestone, Christina Gold, Michelle Moen, Lance Widman*, Michael Wynne), Business (Phillip Lau, Jay Siddiqui*, Gabriella Fernandez), Compton Educational Center (Darwin Smith, Chris Halligan, Eddie French-Preston, Michael Odanaka, Estina Pratt), Counseling (Griselda Castro, Chris Jeffries*, Dexter Vaughn), Fine Arts (Ali Ahmadpour, Chris Wells*, Russell McMillin, Vince Palacios, Vacant), Health Sci & Athletics/Nursing (Tom Hazell*, vacant, Mina Colunga), Humanities (Brent Isaacs, Peter Marcoux*, Kate McLaughlin, Vacant*, Jenny Simon), Industry & Technology (Patty Gebert, Harold Hofmann, Lee Macpherson, Douglas Marston*, Merriel Winfree), Learning Resource Unit (Moon Ichinaga, Claudia Striepe*), Mathematical Sciences (Michael Bateman, Hamza Hamza, Arkadiy Sheynshteyn, Alice Martinez, Eduardo Barajas), Natural Sciences (vacant, Miguel Jimenez*, Pete Doucette, Sara Di Fiori), Academic Affairs & SCA (Francisco Arce, Karen Lam, Jeanie Nishime), Associated Students Org. (Simone Jackson, Brooke Matson), President/Superintendent (Thomas Fallo), The Union (Editor), Division Personnel (Jean Shankweiler, Don Goldberg, Tom Lew, Ken Key), Ex-officio positions (ECCFT President Sean Donnell, Nina Velasquez, Curriculum Chair Jenny Simon, CEC VP Elect Vacant, Institutional Research Irene Graff, Carolyn Pineda).

Dates after names indicate the last academic year of the senator's three year term, for example 11/12 = 2011-2012.

*denotes senator from the division who has served on Senate the longest (i.e. the "senior senator")



SENATE'S PURPOSE (from the Senate Constitution)

- A. To provide an organization through which the faculty will have the means for full participation in the formulation of policy on academic and professional matters relating to the college including those in Title 5, Subchapter 2, Sections 53200-53206. *California Code of Regulations*. Specifically, as provided for in Board Policy 2510, and listed below, the "Board of Trustees will normally accept the recommendations of the Academic Senate on academic and professional matters of:
 - 1. Curriculum, including establishing prerequisites and placing courses within disciplines
 - 2. Degree and certificate requirements
 - 3. Grading policies
 - 4. Educational program development
 - 5. Standards and policies regarding student preparation and success
 - 6. District and college governance structures, as related to faculty roles
 - 7. Faculty roles and involvement in accreditation process, including self-study and annual reports
 - 8. Policies for faculty professional development activities
 - 9. Processes for program review
 - 10. Processes for institutional planning and budget development, and
 - 11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate."

- B. To facilitate communication among faculty, administration, employee organizations, bargaining agents and the El Camino College Board of Trustees.

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st and 3rd Tuesdays)

FALL 2012

September 6	Alondra Room (Canceled)
September 18	Alondra Room
October 2	Alondra Room
October 16	Alondra Room
November 6	Alondra Room
November 20	Alondra Room
December 4	Alondra Room

SPRING 2013

February 19	Alondra Room
March 5	Alondra Room
March 19	Alondra Room
April 2	Alondra Room
April 16	Alondra Room
May 7	Compton Educational Center
May 21	Alondra Room
June 4	Alondra Room

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (Thursday after ECC Senate, usually)

FALL 2012

September 6	Board Room
September 20	Board Room
October 4	Board Room
October 18	Board Room
November 1	Board Room
November 15	Board Room
December 6	Board Room

SPRING 2013

Feb. 21	Board Room
March 7	Board Room
March 21	Board Room
April 4	Board Room
April 18	Board Room
May 2	Board Room
May 16	Board Room
May 30	Board Room



AGENDA & TABLE OF CONTENTS

		Pages
A. CALL TO ORDER (12:30)		
B. APPROVAL OF MINUTES		6-11
C. OFFICER REPORTS	<p>A. President – Christina Gold</p> <p>B. VP – Compton Education Center – Michael Odanaka</p> <p>C. Chair – Curriculum – Jenny Simon</p> <p>D. VP – Educational Policies – Merriel Winfree</p> <p>E. Co-VPs – Faculty Development – Moon Ichinaga and Claudia Striepe</p> <p>F. VP – Finance – Lance Widman</p> <p>G. VP – Academic Technology – Pete Marcoux</p> <p>H. VP – Instructional Effectiveness – Christina Gold, Acting</p>	<p>12-14</p> <p>15-18</p> <p>19</p> <p>20-21</p> <p>22-28</p>
D. SPECIAL COMMITTEE REPORTS	A. ECC VP Reports – Jeanie Nishime and Francsico Arce	
E. UNFINISHED BUSINESS		
F. NEW BUSINESS	<p>A. Outstanding Adjunct Faculty Award presentation – Pam Huth.</p> <p>B. Student Learning Outcomes – The Assessment of Learning committee asks that we consider their decision to re-name “core competencies” to “institutional learning outcomes.”</p>	<p>29</p> <p>30</p>
G. INFORMATION ITEMS – DISCUSSION	A. Distance Education – Follow-up from Nov. 20 discussion.	



Academic Senate of El Camino College 2011-2012

16007 Crenshaw Blvd., Torrance CA 90506-0002 (310)532-3670 x3254

Dec. 4, 2012

<p>B. FUTURE AGENDA ITEMS</p> <p>C. PUBLIC COMMENT</p> <p>D. ADJOURN</p>	<p>A. BP/AP 4025 Philosophy for Associate Degree and General Education</p> <p>B. BP/AP 4021 Program Discontinuance</p> <p>C. BP/AP 4260 Prerequisites and Co-requisites</p>	
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Committees

<u>SENATE COMMITTEES</u>	<u>Chair / President</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
Academic Technology Comm.	Pete Marcoux, Virginia Rapp	Sept. 25, Oct. 23, Nov. 13	12:45-2:15	
Assessment of Learning Comm.	Kaysa Laureano-Ribas, Chris Mello	2 nd & 4 th Mon.	2:30-4:00	Admin 131
Academic Program Review Comm.	Christina Gold			
Compton Academic Senate	Saul Panski	1 st & 3 rd Thurs	1:00-2:00	CEC Board Room
Compton Faculty Council	Saul Panski	1 st & 3 rd Thurs	1:00-2:00	CEC Board Room
Curriculum Committee	Jenny Simon	2 nd & 4 th Tues	2:30-4:30	Admin 131
Educational Policies Comm.	Merriel Winfree	2 nd & 4 th Tues	12:30-2:00	SSC 106
Faculty Development Comm.	Moon Ichinaga, Claudia Striepe	2 nd & 4 th Tues	1:00-2:00	West. Library Basement

<u>CAMPUS COMMITTEES</u>	<u>Chair</u>	<u>Senate / Faculty Representative/s</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
Accreditation	Jean Shankweiler	Matt Cheung			
Basic Skills Advisory Group	Elise Geraghty, Arturo Martinez	Jason Suarez			
Board of Trustees	Bill Beverly	Christina Gold	3 rd Mon.	4:00	Board Room
Calendar Committee	Jeanie Nishime	Chris Jeffries Vacant			
Campus Technology Comm.	John Wagstaff	Pete Marcoux			
College Council	Tom Fallo	Christina Gold Estina Pratt	Mondays	1-2:00	Admin 127
Dean's Council	Francisco Arce	Christina Gold	Thursdays	8:30-10:00	Library 202
Distance Education Advisory Committee	Alice Grigsby				
Enrollment Management Comm.	Arvid Spor	Christina Gold Chris Wells Sara Blake Cynthia Mosqueda Juli Soden	2 nd Thurs	2-3:30	Library 202
Facilities Steering Comm.	Tom Fallo	Christina Gold			
Insurance Benefits Comm.			4 th Tues	1-2:30	
Planning & Budgeting Comm.	Arvid Spor	Lance Widman Emily Rader (alt)	1 st & 3 rd Thurs.	1-2:30	Library 202

All of these Senate and campus committee meetings are open, public meetings. Please feel free to attend any meetings that address issues of interest or concern to you.

ACADEMIC SENATE ATTENDANCE

20th, November 2012 (Happy Thanksgiving!)

Name: Initials

Adjunct (1year)

Bonness, Nicholas Sean

Hall, Kathryn

Behavioral & Social Sciences

Firestone, Randy

Gold, Christina X

Moen, Michelle X

Widman, Lance X

Wynne, Michael X

Business

Fernandez, Gabriella X

Philip, S. Lau X

Siddiqui, Jay X

Counseling

Castro, Griselda X

Jeffries, Chris X

Vaughn, Dexter X

Fine Arts

Ahmadpour, Ali

McMillin, Russell

Palacios, Vince

Wells, Chris X

VACANT

Health Sciences & Athletics

Baily, Kim

Colunga, Mina EXC

Hazell, Tom EXC

Hicks, Tom

VACANT

Humanities

Isaacs, Brent X

Marcoux, Pete X

McLaughlin, Kate X

Simon, Jenny X

VACANT

Industry & Technology

Gebert, Pat X

Hoffmann, Ed X

MacPherson, Lee X

Marston, Doug

Winfree, Merriel X

Name: Initials

Learning Resources Unit

Ichinaga, Moon X

Striepe, Claudia X

Mathematical Sciences

Barajas, Eduardo X

Bateman, Michael X

Hamza, Hamza X

Martinez, Alice

Sheynshteyn, Arkadiy X

Natural Sciences

Doucette, Pete X

DiFiori, Sara X

Jimenez, Miguel

VACANT

VACANT

Academic Affairs & SCA

Arce, Francisco

Nishime, Jeanie X

Lam, Karen

Assoc. Students Org.

Matson, Brooke

Montague-Jackson, Simone X

Compton Education Center

French-Preston, Essie X

Halligan, Chris

Odanak, Michael X

Pratt, Estina

Smith, Darwin

Ex-officio Positions

Shadish, Elizabeth (ECCFT)

Velasquez, Nina (ECCFT)

VACANT (CEC-VP)

Simon, Jenny (CCC Chair)

Deans' Reps.; Guests/Other Officers:

Geraghty, Elise

Graff, Irene

Pineda, Carolyn

ACADEMIC SENATE ATTENDANCE

20th, November 2012 (Happy Thanksgiving!)

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The fifth meeting of the Academic Senate was called to order by Chris Gold (CG) at 12:36pm on Tuesday, November 20, 2012. The meeting was held in the Alondra Room.

Approval of Minutes

[See pp.6-10 of packet] for minutes of the October 16th meeting. After correction of one misspelled word, the minutes were approved as written.

Academic Senate President's report – Christina Gold (CG)

CG deferred her report until after the other officer reports were made due to some major announcements to be made.

VP - Compton Educational Plan report – Michael Odanaka (MO)

Currently the Hiring Prioritization Committee is convening at the Center and they are asking for a Torrance representative to be on the committee. They will be hiring 6-10 faculty and the committee only meets once, so anyone interested should contact MO.

Curriculum Committee report – Jenny Simon (JS)

No report.

VP - Educational Policies Committee report – Merriel Winfree (MW)

No report. MW would be reporting in New Business with BP and AP 4025.

CO-VPs – Faculty Development report – Moon Ichinaga and Claudia Striepe(MI and CS)

No report.

VP – Finance report – Lance Widman (LW)

Pgs. 26-27, PBC 11/1/12 Minutes: extensive presentation and discussion of Accreditation Self-Evaluation Timeline and Planning Agenda. Much of this information continues to be presented to the Academic Senate.

VP – Academic Technology report – Pete Marcoux (PM)

So far there has been a 20% return on the Student Technology Survey. There will be another email sent out after Thanksgiving reminding students to complete the survey. I. Graff stated that there was a random selection of students asked to complete the survey and that 50% or more were those in Distance Education courses. Students can activate the survey through their smart phones.

The Technology Conference that was scheduled for March 29, 2013 turns out to be Good Friday, so it will have to be rescheduled.

P. Doucette asked if there were plans to have a survey for faculty and the answer is yes, in the spring semester.

M. Winfree asked about the use of phones in class and the disruption this causes. M. Wynne said that he puts it in his syllabus that cell phone use during class is prohibited and they will be

excused from class if caught using it. The use of cell phones is included in the Class Disruption Policy and there is a form you can fill out in the Office of Student Development.

VP Instructional Effectiveness report – Vacant (Christina Gold reporting)

No report.

Academic Senate President's report – Christina Gold (CG)

Dr. Fallo announced in the Board meeting the night before that he would be retiring as of June 30, 2013. This came as a big surprise to people in the audience and J. Nishime confirmed that Cabinet and the Board were all surprised by the announcement. Linda Beam will be leading the search committee.

The new MBA building is scheduled to open for Spring 2013 semester and faculty will be moving in soon.

The Faculty Hiring Prioritization Committee has met and 21 new positions will be announced at a meeting following the Academic Senate meeting in the Alondra Room.

The passing of Proposition 30 hasn't been fully realized, but the District does expect to add an additional 38-80 sections in the spring and possible summer terms. The larger fiscal impact will not be certain until Spring 2013.

Pgs. 13-20 references information from the Chancellor's Office regarding the use of district resources for partisan purposes. Basically district resources cannot be used; however, individual citizens can support or endorse a measure, proposition or candidate on their own.

Special Committee Reports

Associated Students Organization – Simone Jackson (SO)

ASO will once again be holding Finals Madness the week of December 10th-13th from 9pm-12am in the East Lounge of the Student Activities Center. For the first time, there will be tutors available for students mostly in math and sciences. They are still looking for tutors in nursing.

ASO conducted a book survey and asked students whether they preferred eBooks or actual textbooks and most are interested in the hard textbook. Students mostly bought books from the ECC bookstore or Amazon.com. Students would be interested in on-line text books, but mostly thru the library rather than using the books on reserve in the library.

ASO talked about the CSULB resolution and talked to a counterpart at CSULB who was actually surprised at what was going on at his school and how admissions preference was being given to local students. He assured our ASO that he would be talking to students on his campus. C. Jeffries explained the changes in the admissions requirements for business at CSULB from about a 3.28 to a 2.5 as long as all lower division major prep is completed and how Long Beach may have scared students out of applying and now they are accepting with lower GPA's.

SO is making it her personal project during her tenure on ASO to try and get other languages such as Aerobic, Russian, and Portuguese taught on our campus. She also wants to look at providing internships for students. A discussion ensued regarding work experience and our Cooperative Career classes and how due to budget cuts, most courses had been cut. Journalism and Business said they still both offer courses in Cooperative Career. It was recommended to SO that she check the current class schedule to see which divisions are offering it this upcoming semester. Many of the senators attended a Leadership Conference last month that was highly motivating and beneficial. The Homecoming Dance was a big success this year.

VP Student and Community Advancement - Jeanie Nishime (JN)

The follow-up site accreditation visit was conducted last week and it went very well. Three members from the 2008 team were on our campus. JN reported that we should be cleared of all five of our recommendations. The SLO proficiency was still a question from the team, but it was discovered that they were not all in Curricunet and now that they are, the team will look at those and that should clear that recommendation also. Kindred Murillo who is the president of Lake Tahoe Community College gave much praise to the Compton Center and how far they have come since the 2008 visit. She was incredulous of the accomplishments that have occurred in four years.

JN passed out the Accreditation Self-Evaluation Standard Leaders and Meeting Schedule for Fall 2012 and Spring 2013. The Self-Evaluation Timeline can be found on page 21 of the packet. JN praised the student leaders and their commitment to the standards. P. Marcoux thought the timeline looked a little ambitious, but JN reassured him it could be done as long as we do not procrastinate and she is not one known to do that. The Compton Center is writing their piece, so that will have to be brought together with ours which could be more challenging, but they have been given the framework for their own self-study and they are excited about that.

A copy of the Annual Plan Newsletter was handed out to the Senate which clearly shows the linkage of planning and budget. L. Widman said the planning process starts with faculty and program plans and this process appears to have worked well last year. Matt Cheung on the Torrance campus and Holly Shumaker at the Compton Center were credited with writing and editing the newsletter.

Academic Senate for California Community Colleges – Plenary session resolutions follow-up – Chris Wells (CW) and Chris Gold (CG)

Pg. 33 refers to Resolution 15.02 of the Academic Senate for California Community Colleges regarding concerns about CSU Local Service Areas and Priority Admission. CW said the resolution was changed a bit to ask the Chancellor's Office to take the initiative on this matter. Apparently our new chancellor has already talked to the CSU Chancellor.

The math resolutions were sent back because some of the math faculty have some differences and must come to an agreement before they can be moved forward.

The Senate Rostrum that is a product of the State-wide Academic Senate included an article on page 4 regarding repeatability and basically it said that we must comply.

New Business

Board Policy and Academic Procedure 4025 – Philosophy for Associate Degree and General Education

The Academic Senate passed a revised version of BP/AP 4025 last spring. After review, the Deans suggested revisions which appear in the draft on pages 34-42. This will be a first reading of the revised policy and procedure. AP 4025 was looked at first and there were some grammatical changes made and it will be brought back for a second reading at the next Senate meeting. Next BP 4025 was discussed. A question was raised as to whether the fourth paragraph that talks about the Superintendent/President, in consultation with the appropriate groups, should identify the groups involved since it is a 10+1 issue. C. Wells recommends that Academic Senate have primacy with this policy so we should definitely be included in the policy. M. Ichinaga asked why there was no reference to vocational programs in the policy. P.

Marcoux asked why it even needs to be updated. No answer was really given to either question except that it is something that has to be done. M. Odanaka pointed out that the procedures refer to the College Curriculum Committee which is a sub-committee of the Academic Senate, so the CCC and the Senate should definitely be referenced in the policy. C. Striepe would like to see more mention of skills and knowledge in the procedure that was developed by the Deans. These issues and concerns will be brought back to Ed Policies and addressed at the second reading of this policy and procedure.

“Distance Education Instructor Contact Guidelines” and “Visitation Policy”

Pgs. 43-44. This is a first reading of guidelines created by the Distance Education Advisory Committee (DEAC). They would like us to review, discuss, and potentially vote on the documents. P. Marcoux asked if this was a policy or procedure and it was answered that it is not a District policy and procedure, but a DEAC policy and procedure. It was suggested that the Union needs to see the visitation policy.

Information Items – Discussion

On-line Instruction: Etudes and Publisher websites

The new accreditation guidelines for Distance Education address the use of Etudes and Publisher websites. 85% of our faculty currently uses Etudes and the District is requesting everyone to go to Etudes; however, some faculty still would like to choose. The problem is with authenticating our students and if they go thru Etudes then it will help make the accreditation standard more true. Faculty contact with students needs to be demonstrated. C. Gold said she does use an outside site and she is wedded to it, but understands the concerns. There is a need to protect student’s privacy. C. Wells said that at the Plenary Session other schools indicated they were having problems demonstrating that the distance education class was comparable to the on-campus course which the guidelines say they must be comparable. Discussion ensued regarding the differences between on-line courses and correspondence classes. Correspondence classes usually involve little instructor contact and all initiative is done by the student. Certain colleges such as Western Oklahoma State College have recently been written about in the Chronicle of Higher Education and in fact, C. Jeffries was quoted in that article. C. Gold ask for the Distance Education faculty in each division bring it back to their division for comments and it will be discussed again at the next Senate meeting on 12/4/12.

Adjourn

The meeting adjourned at 1:41pm
CJ/ECCFall2012

EL CAMINO COLLEGE
Office of the President

Minutes of the College Council Meeting November 19, 2012

Present: Francisco Arce, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Brooke Matson, Jeanie Nishime, Susan Pickens, Estina Pratt, and Luukia Smith.

1. College Council reviewed the November 19, 2012 Board agenda.
2. Jeanie gave an update on the Follow-Up Accreditation Team Visit.
3. It was noted that Proposition 30 passed. Community colleges may receive 1% growth funding for the current year. The 2012-13 Budget will be revised.
4. College Council Schedule (1 p.m. unless otherwise noted):
 - a. November 26, 2012
 - b. December 3, 10, 17
 - c. January 22, 2013, 3 p.m. (Tuesday) – Board agenda review
 - d. February 11, 2013 (weekly meetings resume)

Agenda for the November 26, 2012 Meeting:

1. Minutes of November 19, 2012
1. “Making Decisions at El Camino College” Draft
2. Policies and Procedures (Accreditation related) time line
3. BP 2365 – Recording (CCLC update) 12-3-12
4. BP 2716 – Political Activity (CCLC recommended policy) 12-3-12

College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

EL CAMINO COLLEGE
Office of the President

Minutes of the College Council Meeting November 26, 2012

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Brooke Matson, Jeanie Nishime, Susan Pickens, and Estina Pratt.

1. College Council reviewed the draft Making Decisions at El Camino College document. Francisco, Chris, Irene and Jeanie will make the suggested revisions.
2. The draft Agreement between the El Camino Community College District and the Compton Community College District was distributed. Revisions to the document must be received by December 14, 2012 for a final review by College Council on December 17, 2012.
3. The Vice Presidents will recommend a five year staggering review cycle for policies and procedures.
4. College Council Schedule (1 p.m. unless otherwise noted):
 - a. December 3, 10, 17
 - b. January 22, 2013, 3 p.m. (Tuesday) – Board agenda review
 - c. February 11, 2013 (weekly meetings resume)

Agenda for the December 3, 2012 Meeting:

1. Minutes of November 26, 2012
 1. BP 2365 – Recording (CCLC update)
 2. BP 2716 – Political Activity (Board Members -CCLC recommended policy)
 3. BP 7370 – Political Activity (Employees – current policy no changes recommended)
 4. Team Reports
 5. Agreement between the El Camino Community College District and the Compton Community College District (December 17, 2012)
 6. “Making Decisions at El Camino College” Draft
- College Council Goals 2012-13
- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
 - 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
 - 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
 - 4) Develop a review cycle for all policies and procedures.

Policies Pending:

1. BP 2200 Board Duties and Responsibilities – BOT first reading 11/19/12
2. BP & AP 2430 Delegation of Authority to Superintendent/President – BOT first reading 11/19/12
3. BP 2365 Recording – Distributed 11-5-12

4. BP 2431 Superintendent/President Selection – BOT first reading 11/19/12
5. BP & AP 2435 Evaluation of Superintendent/President – BOT first reading 11/19/12
6. BP 2716 Political Activity – Distributed 11-5-12
7. BP 2740 Board Education – BOT first reading 11/19/12
8. BP 2745 Board of Trustees Self-Evaluation – BOT first reading 11/19/12
9. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
10. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
11. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
12. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
13. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
14. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.

Academic Senate

November 29, 2012

Brice Harris, Chancellor
California Community Colleges
1102 Q Street, Suite 4554
Sacramento, CA 95811

Chancellor Harris:

On behalf of the faculty of the Compton Community College District, we would like to congratulate you on your appointment as Chancellor of the California Community Colleges, and look forward to working with you and your staff in the months and years ahead. We are ever mindful that the State of California has consistently supported our District and is committed to the restoration of a college on our campus. We are also extremely grateful for the facilities construction projects already underway and planned for, approved by the Chancellor's Office.

We are appreciative of the leadership role that the El Camino College District has played since 2006 in partnering with our District to ensure that we are able to provide solid academic programs and student services to the residents of our District, while also eventually seeking accreditation for the El Camino College Compton Center. The faculty of the Compton District has great respect for Tom Fallo, who has always been committed to our students and the restoration of our institution. There would not have been a partnership without his leadership and his retirement next year is greeted with some consternation on our part because of the central role that he has played in the partnership.

Finally, we want to communicate to you how pleased we are at the steadfast leadership of our Special Trustee, Tom Henry, and how important it is that he continue in this role for the foreseeable future, especially at this critical time when ECCD President-Superintendent, Thomas Fallo, has indicated his intention to retire. Tom Henry was there in 2006 when we lost our accreditation and it was his steady hand and hard work that helped implement the partnership with the El Camino District in conjunction with Tom Fallo's unwavering support. The first Memorandum of Understanding between our two districts was a collaborative effort led by these two individuals, and a product of their mutual respect and trust. Last year, at another time of crisis, when the partnership was endangered, Tom Henry once again assumed the role of Special Trustee and helped calm the waters. He has since overseen the appointment of a strong fiscal team and adoption of a budget and planning process that has brought us solvency and a plan for long-term stability.

But with Dr. Fallo retiring in the spring, the possible loss of Mr. Henry as well, would be simply unfathomable. We have communicated our strong wish to Mr. Henry that he remain as our Special Trustee as long as possible. However, we thought we should let you know how we feel as well.

Mr. Henry is someone with whom we have worked collaboratively and collegially for almost six years. He is a person who can be trusted without reservation and he has always kept his word to us. Under his leadership we have come a long, long way. But we strongly believe that his work with Compton is not yet done, and we respectfully request that you ask him to continue as our Special Trustee at this critical time.

Thank you for your consideration in this matter.

Sincerely,

Michael Odanaka, President, Academic Senate, Compton Community College District

Toni Wasserberger, President, Compton Community College Federation of Employees

Cc: Tom Henry, Compton Community College District, Special Trustee

Tom Fallo, El Camino College, President/Superintendent

Keith Curry, Compton Community College District, Interim CEO

Barbara Perez, Compton Education Center, Vice President

Christina Gold, El Camino College, Academic Senate, President

PROPOSED REVISED POLICY ACADEMIC SENATE

An academic senate, organized under the provisions of the Administrative Code () may represent the faculty by participating with the administration and the Board of Trustees in the formation of District policies on academic and professional matters as long as the exercise of such function does not conflict with lawful collective bargaining agreements.

"Faculty" means those academic employees who teach full-time in a community college or other full-time academic employees who perform services other than those, which are designated as educational administrator responsibilities.

The Compton College District Board of Trustees adopts the following statement of policy, delegating authority and responsibility over certain academic and professional matters to the Compton Academic Senate.

- 1) Each Board Member, faculty member, classified staff person, administrator and student of Compton College has a vested interest in ensuring that the college fulfills its mission of providing quality education to the people of the Compton Community College District. The fulfillment of that mission is best accomplished through cooperative effort, trust, mutual respect, and the sharing of responsibilities.
- 2) The Compton Academic Senate, established by Board policy, and duly elected in accordance with the Academic Senate Constitution and By - Laws, is recognized as the official representative body of the CCCD faculty ,as intended in the California Code of Regulations.
- 3) The primary function of the Compton Academic Senate of Compton College is to make recommendations to the administration and the Board of Trustees of the Compton College District with respect to the implementation of policy regarding academic and professional matters.

The Compton Community College District and the Compton Academic Senate agree that some of the functions normally accorded to an Academic Senate shall be considered to be in effect at this time and so long as the District maintains a Center in partnership with another District, and that others shall go into effect at such time as the Center receives candidacy for accreditation as a College by the ACCJC.

Roles of the Senate in place at this time shall include but are not limited to:

- a. College governance structure, as related to faculty roles.
- b. Policies for faculty professional development activities.
- c. Processes for institutional planning and budget development.
- d. Selection, evaluation, and retention of faculty, to include tenure review.
- e. Other academic and professional matters as may be mutually agreed upon from time to time between the Board of Trustees and the Academic Senate.

The Board of Trustees of the Compton College District and its duly appointed administrators will consult collegially with the Academic Senate when adopting policies and procedures relating to the matters described above. The Board of Trustees will give at least four (4) weeks written notice to the Academic Senate prior to the adoption, modification or implementation of policies relating to any of the above, including a written statement of proposed policy.

The Board of Trustees of the Compton Community College District and its duly appointed administrators will reach *mutual* agreement with the Academic Senate by written resolution, regulation or policy in relation to the academic and professional matters described in items a,b,c,and d in the section above. In instances where agreement has not been reached, existing policy shall remain in effect unless continuing with such policy exposes the District to legal liability or causes substantial fiscal hardship. The governing board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons.

Roles of the Senate to be put in place at the time candidacy is approved by the Commission shall include but not be limited to:

- a. Curriculum, including establishing course content and prerequisites, and placing courses within disciplines.
- b. Degree and certificate requirements.
- c. Grading policies.
- d. Educational program development.
- e. Standards and policies concerning student preparation and success.
- f. Faculty involvement in the accreditation process, including self-studies and annual reports.
- g. Processes for program review.
- h. Other academic and professional matters as may be mutually agreed upon from time to time between the Board of Trustees and the Academic Senate.

The Provost/CEO of the El Camino College Compton Center will *rely primarily* on the advice and judgment of the Compton Academic Senate in relation to the academic and professional matters described in items f, g, h, i, j, k, and l in the section above. The recommendations of the Academic Senate will normally be accepted in developing and implementing policy concerning these matters, and only in exceptional circumstances and for compelling reasons, will the recommendations not be accepted. If a recommendation is not accepted, the Provost/CEO will, upon request of the Academic Senate, provide a written explanation as to why the recommendation was not followed.

At such time as the Center is granted College status, the Board of Trustees of the governing District and its duly appointed administrators will consult collegially with the Senate on all items (a-l) listed above.

Minutes of Educational Policies Meeting November 27, 2012

Present: Merriel Winfree, Chris Gold

I. Discussion/Actions

A. Reviewed AP/BP 4025 Philosophy for Associate Degree & General Education

- Merriel Winfree (MW), Chris Gold (CH) – MW and CG reviewed and agreed to the italicized revisions in the documents that CG recommended. The AP/BP policies were sent forward to Jean Shankweiler for review.

II. The meeting adjourned at 1:50 p.m.

III. Meeting Schedule:

The next Educational Policies meeting will be on December 11, 2012, from 1:00-2:00 in SSC, room 106. (Tentative)

Faculty Development Committee Meeting

Minutes

Tuesday, November 27, 2012

Committee Members

Fazal Aasi (FA) EXC	Compton Center	Moon Ichinaga (MI)	Learning Res.**
Florence Baker (FB)	BSS	Donna Manno (DM) EXC	Staff Dev.
Rose Cerofeci (RC)	Humanities	Margaret Steinberg (MS)	Natural Sci.
Kristie Daniel-DiGregorio (KD)	BSS	Claudia Striepe (CS)	Learning Res.**
Ross Durand (RD)	Ind/Tech	Evelyn Uyemura (EU)	Humanities
Ashley Gallagher (AG)	Humanities	Sue Ellen Warren (SW) EXC	Ind/Tech
Briita Halonen (BH)	Humanities	Rachel Williams (RW)	Humanities

**Committee Co-Chairs

Present: F. Baker, R. Cerofeci, K. Daniel-DiGregorio, R. Durand, B. Halonen, M. Ichinaga, M. Steinberg, C. Striepe, E. Uyemura,

Mission Statement: The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.

Fall 2012 Meetings (1-2 p.m. in West Library Basement)
Sept. 11, Sept. 25, Oct. 9, Oct. 23, Nov. 13, Nov. 27

AGENDA

I) Nov 30th Reading Apprenticeship Session, 9-12 a.m.

The Nov. 9th session saw 28 sign-ups and 20 attendees. This was a very interactive and useful session. MI expressed concern that so far there are only 8 sign-ups for the Nov. 30th session where the Program regional director, Nika Hogan, will be the facilitator. MI feels she should notify Ms. Hogan about the possible low turnout. MI asked that the Committee spread the word on this event. BH suggested sending a targeted email to the first session attendees to boost enrollment, and emphasize the flex credit angle. We will ask DM to also remind the Compton campus of the event.

II) "Getting the Job Part 1: The Application" Workshop Dec. 7th, 12:30-2 p.m. and "CV" Workshop, 2-3 p.m.

Thus far we have 16 registrants. BH noted that as she is conducting the CV workshop session for the first time she would like to restrict those numbers to 12. DM had said she would notify the first 12 registrants. The panel for the first workshop consists of Dean Shankweiler, CS, BH, J. Gard, and E. Barajas, with MI as facilitator. A packet will be available to attendees at the workshop, and will include a cover letter with URLs re: help on cover letters and resumes, and other useful articles. EU suggested that those who

could not be included in the CV session perhaps “peer review” each other’s resumes. BH felt that, although this was a good idea, perhaps it could be left for a future session.

III) Update on Core Competencies Assessment (for Spring Flex Day Planning) –
Kaysa Laureano-Ribas

KL-R noted that the 3rd Core Competency “Personal and Professional Growth” had been surveyed and the results were in. Only students were surveyed on this competency and on a survey scale of 1-5, students rated themselves from 4.07 to 4.20. These scores are pretty high, and consistent with past core competency student self-scores. RD asked which students were surveyed, and KL-R noted that the ALC had used classes who had rated the competency as being a 4 on their mapping. KL-R noted that faculty were not seeing this survey data as particularly useful, and so another method was being introduced for the next core competency “Information and Technology Literacy” slated for planning in Spring and assessment in Fall 2013. This new method would involve subgroups of competency area “experts” to decide on and implement the assessment tools. KL-R asked for ideas and suggestion on how best to present the student survey data to faculty next Fall Flex Day. Some ideas proposed included: presenting the survey data and responses and contrasting that to “real” data gleaned from police reports and student discipline reports on plagiarism and the like; having faculty discussion on direct knowledge content (subject matter) vs collateral learning (manners, honesty...) and how the collateral skills can be infused into the curriculum (here it was suggested to pull in the FIPP faculty (Faculty Inquiry Partnership Program)); to go through each of the survey questions and plug in faculty best practices; to have discussions on how to embed standards on these items in class syllabi, Division policies etc.; to request presentations from Chief Travis, R. Cobb, and L. Biggers on their philosophies/policies on student discipline and what faculty can do in certain situations; to include a session on Turnitin.com. It was felt that last Fall’s breakout session format would work well. Up to six sessions could be offered with perhaps one or two being repeated. KL-R will take these suggestions back to the ALC and begin planning for Fall with the assistance of the FDC.

IV) Outstanding Adjunct Faculty Award

The Committee met and unanimously selected Pam Huth (Fine Arts – Design) as the winner of the Adjunct Faculty Award for 2012. Dean Lew indicated that he felt Deans would be happy to suggest nominees, so that may be an avenue to explore next time. It was also decided to require the most recent 2 evaluations, as evaluation procedures varied so widely between Divisions. The Committee members also noted that Fall is a very busy semester, so perhaps a change to Spring is called for. This will be discussed further. MI noted that the winner will be announced at the next Academic Senate meeting, and that letters had been sent to the other nominees, and the Deans of the respective Divisions had been notified that these adjunct faculty had been nominated.

This was the last meeting of the Semester – Happy Holidays! Cs/ecc2012



Technology Committee Meeting

October 16, 2012
2:00pm – 3:00pm
MSC 105

Meeting Minutes

PRESENT:

Don Treat	Donna Manno	Dipte Patel	Will Warren
Virginia Rapp	Eric Mendoza	Peter Marcoux	Claudio Vilchis
Jean Shankweiler	Donna Post	Bill Mulrooney (Margaret Ramey)	Howard Story
Dave Murphy	Linda Detwiler	Noreth Men	Luis Mancia
Irene Graff	Idania Reyes	Francine Vasilomanolakis	John Wagstaff

1. Call to Order

2. Approval of the agenda

Agenda approved

3. Approval of the minutes

The last two months minutes are posted on the portal for review and comment at the November meeting.

4. Student representative

Pete Marcoux and Dave Murphy recommended that Richard Champa (sp??) be appointed to the technology committee. Dave will forward the contact information to the chair.

5. Technology Summit - (Pete M, Virginia R, Donna M)

Report

Pete Marcoux and Virginia Rapp are co-chairs of the Academic Technology Committee. The committee has discussed hosting a Technology Summit and drafting a student technology survey as a means of gauging student expectations as they approach the campus and what they are dealing with when they get here. The hope is to get the survey out to the students this semester. Developing new training for faculty is the next step. The whole effort culminates with a technology summit tentatively scheduled for March 29th. The purpose of the summit is to demonstrate to the ECC and Compton faculty what new technology is available and how students and faculty are using it. The student survey will help match the vendors with what the students are using. Vendors like Google, Apple, Etudes, Utelogy, Pearson publishing are being considered. The goal for inviting vendors is mid to late December. The committee is aware that wireless access in the east dining room and adjacent rooms could be an issue.

Action Items – The committee should forward their suggestions to Pete Marcoux. Dipte will send Pete some suggestions for assistive vendors.

6. Student Technology Surveys - (Irene G) Review and Discussion

Irene introduced the survey as a means of determining what technologies students are using. The data will help the college plan for its technology needs, and determine ways to use technology for delivering education and student services. The draft survey is an amalgam of surveys selected from other colleges and universities. There will be two surveys. One will be a paper in-class survey asking questions about comfort levels using all sorts of hardware and software technologies. The paper survey will also include a “QR” code for students who have cell phones to take a picture of which will launch an online survey to determine how they are using their smart phones and tablets for education and for fun. In order to avoid tedium dealing with the large number of options for each question, some students will see half the options and the other group will see the other half. Because the college is so large a random selection of class sections will get the survey. Demographic questions will help determine if the survey sample matched the overall demographics of the ECC / CEC campuses.

Both surveys are in the final phase of review and will be piloted before the end of the month. The committee is invited to pose as students and take the survey.

Action Item – Irene will send the committee an email version they can take next week. Notify Dean’s Council so they can ask their faculty to participate.

7. MCS Building Remodel – (John W) Information

As soon as the MBA building opens and the MCS faculty and staff leave their swing space. ITS will move out of MCS. In anticipation of that move, a new data center is being built at a permanent location in the bookstore. The facilities will be ready on November 26th. Student Services has agreed to suspend student registration for that entire week. All data and phone services will be momentarily interrupted. Colleague is the exception. It will be the last service to move and will be down for a day or two toward the end of the week. Lend Lease is lead on the project. Abtech Systems, Vector Resources, and PlanNet are subcontractors. Everyone is committed to minimizing the planned and unplanned service outages.

8. Google Apps – (John W) Discussion

The Chair distributed copies of the agreement between Google and the California Community Colleges Chancellor’s Office signed on August 21, 2012. North Orange CCD is the first community college to migrate student email under this agreement. A copy of the agreement is posted on the technology committee’s portal site. As with the Microsoft and Adobe agreements, the Google is yet another successful leveraging of community colleges public dollars to acquire secure and discounted private sector goods and services. Currently, we are all in “discovery” mode. We have issues. We want to maintain the full functionality of MyECC portal. Any email system we use must be fully compatible with the portal as it is. Finally there is the

“constituency redirect” issue that prevents new and returning students from logging onto the portal. The time it takes to add these students to Active Directory, so their logon will work is far exceeding the 48 hour wait period we “advertise” because of the time it take the system to check each of the over 170,000 active student email accounts for each and every one of these new and returning students. Whatever recommendations the committee makes, they must be based on collegial fact finding, analysis, dialogue, and consensus.

Adjournment – 3:03pm

DRAFT

PLANNING AGENDAS

The College Technology Committee makes the following recommendations to address the technology, staffing, training, and funding issues listed in the previous section.

Enhance Learning for Student Access and Success

Smart Classroom Technology

1. Incorporate “smart classroom” technology in all instructional locations (Provide reliable, accessible “smart classroom” technology) #4 (7-16-08)	Done
2. Provide adequate technical support staff and funding to assure faculty that the smart classrooms are accessible and that the technology can be relied upon.	Pending (1/2 staff is inadequate)
3. Standardize the layout and configuration of smart classrooms control systems so faculty can function easily in any room.	Done
4. Provide telephone service from the classroom.	Pending Discussion with Administration

Emerging Technologies and Pedagogies

1. Incorporate emerging technologies in the academic teaching/learning environment by creating:	
a. Test bed / incubators for investigation new technology #6 (7-16-08)	
b. Central repository for learning objects. (9-17-08)	
c. Technology innovation fund (beta room). #13 (8-6-08)	
d. Universal faculty access to the college’s course management shell (ETUDES-NG or the Portal). (9-17-08)	
2. Achieve the appropriate ratio of support staff and leading edge hardware and software systems in order to remain in the forefront of academic technology and instructional delivery modalities. #14 (8-6-08) (From Support)	
3. Prepare for Web 2.2. ¹	

Ensure Student Access and Success

1. Improve student access to campus locations and services by deploying GIS/GPS location technology down to campus building and, if possible, individual rooms. #5 (7-16-08)(From Academic)	Done
2. Help students access technology successfully #7 (7-16-08) a. Continue to develop the third generation portal.	Done and Ongoing
3. Maintain uniformity in classrooms and labs with regards to academic needs, curriculum, and the integration of technology.	

¹ 2008 Horizon Report; The New Media Consortium and the EDUCAUSE Learning Initiative; Creative Commons, Stanford, CA; 2008; ISBN 0-9765087-6-1.

4. Integrate a student learning outcome of “technology literacy” into all ECC course activities and online student services. (9-17-08)	
5. Increase online student services #8 (7-16-08)(From Academic)	Students are using these services. Counseling is not participating.
a. Degree Audit	
b. My eAdvising	
c. My Ed Plan	
6. Centralize academic computer labs wherever possible. #24 (8-20-08)	Deeming to be not possible. The library houses the only general access student computer labs
7. Maximize the utilization of the academic computer labs.	
a. Gather evidence of technology use across labs ... (tracking tool -) link to academic area. #17 (8-6-08)	
b. Migrate all academic labs to <u>elcamino.edu</u> and active directory (JFW 11-13-08)	
c. Deploy (positive attendance) student tracking software #26 (8-20-08)	
8. Work with the academic deans to analyze the academic computer lab data as it is updated. The goal is to maximize the utilization of the academic computer labs (IIC.1.a (4.)).	
9. Investigate online scheduling software that allows students to reserve time in the academic computer labs (IIC.1.d (10.)).	
Strengthen Global College Perspectives	
Sustain a culture of evidence	
1. Integrate data assets and deploy reporting tools that support information retrieval leading to data driven decision making (Program Review, ARCCC, Accreditation) [Establish and support a culture of evidence. #15 (8-6-08] [Increase / promote data-driven decision making. #3 (7-16-08) (From Support)]	Irene Graff and ITS
2. Simplify extracting data from Colleague.	
a. Give users the ability to create and run on demand “Excel-like” spreadsheet reports.	
b. Deploy Datatel’s new middleware product “Operational Data Store, which extracts data from Unidata and uploads it through a filtering process to SQL Server.	
c. Use the Operational Data Store in conjunction with Decision Technology’s DecisionCentric software which El Camino College already licenses.	
d. Integrate and provide easy access to third party data	

systems (databases) by standardizing on SQL Server #10 (8-6-08)	
3. Increase the functionality, usability, and ease of access (from / with / in) of Datatel Colleague, e.g.	
a. Access via the Portal	
b. Help end-users run their own reports #9 (8-6-08)	
c. Integrate and provide easy access to data content. #11 (8-6-08)	
4. Develop measures to evaluate the effectiveness of El Camino College's academic and administrative technology systems (IIC.1.d #7.).	
<u>Improve Campus Security</u>	
1. Make campus security more sophisticated. Plan and deploy a district-wide comprehensive security plan that includes card access control, intrusion protection motion sensors, door contacts and keypads, video surveillance, telephones in all classrooms and laboratories, and RF tag cards and parking permit tags.	
2. Draft a network security policy that includes descriptions of high priority systems to protect, forensics procedures to be followed when a security breach occurs, and steps to be taken if the breach is internal to the institution.	
3. Create enforceable security policies that stipulate complex passwords, prohibits sharing passwords, and requires passwords to be changed at regular intervals. #23 (8-20-08)	
<u>Reduce Operating Costs</u>	
1. Reduce (eliminate) campus reliance on paper based business practices. #2 (7-16-08)	
2. Reduce energy costs by deploying "Green" technology. #22 (8-20-08) (From Support)	
3. Reduce the cost of keeping technology current	
a. Reduce the number of CPUs purchased by moving to VM desktop PCs (purchase monitor, keyboard, and mouse only) #19 (8-6-08) (from Support)	
b. Deploy Virtual Machine (VM) Server Ware solutions	
c. Replace CRT monitors with LCD monitors	Done
<u>Security Planning and Disaster Recovery</u>	
1. Draft a disaster recovery plan.	
2. Develop a security plan with corresponding policies and procedures.	
<u>Link all Members of the College Community</u>	
<u>Improve Communication</u>	

1. Integrate faculty, student, and staff paper and electronic communication systems. #20 (8-6-08)	
2. Maintain current student / staff addresses, phone numbers, and email addresses. (9-17-08)	Done
3. Enhance student, faculty, and staff interaction and communication by deploying the next generation information portal that facilitates online collaborative work. #1 (7-16-08). #25 (8-20-08)	Done and Ongoing
4. Create an ECC staff social network. http://www.ning.com/ (9-17-08)	
5. Link student ID Card information to Colleague (student pictures on class rosters). #21 (8-20-08) (From Administration)	
6. Encourage administrative and academic units to work with ITS to develop portal space for communication and collaboration.	
<u>Simplify Information Retrieval and Utilization</u>	
1. Deploy a document imaging solution that integrates with Data Colleague as well as other forms of electronic files, such as MS Word documents and Outlook email.	Done???
<u>Provide Resources</u>	
<u>Integrate Technology Planning and Budgeting</u>	
1. Integrate innovative technology budgeting and flexible inventory documentation (including maintenance and upgrades) with program review. #12 (8-6-08)	
2. The Technology Committee will work with ITS to assist the college in maintaining accurate inventories of hardware and software (IIC.1.a (2.)).	
3. ITS will prepare an annual budget to show the funding obligation as accurately as possible (IIC.1.a (3.)).	
<u>Keep Technology Current</u>	
1. Create and fund a regular upgrade cycle to keep the technology infrastructure current. #18 (8-6-08)	
2. The college will develop a schedule and budget for upgrading academic and administrative computer hardware and software systems (IIC.1.d (8.)).	
<u>Staffing</u>	
1. Improve staffing levels to deliver sufficient support services and resources to meet the needs of El Camino College students, faculty, and staff. (Goal 2 PlanBuilder 2009-2010)	
2. Encourage the availability and adequacy of technical support and training, e.g. maintain a realistic balance between amount of technology on campus and the number of technical staff. #16 (8-6-08)	

The Academic Senate proudly presents

Pam Huth

With the

2012 Outstanding Adjunct Faculty Award

in recognition of her exemplary teaching and commitment to

El Camino College and its students.

As an adjunct instructor of studio art courses such as design and ceramics since 2008, Ms. Huth has been praised by students, peers, and Fine Arts Division administration as a devoted educator. During the spring 2011 semester, she received Applause cards from an entire class, which is a rare if not unprecedented occurrence. Her spring 2012 evening design course student evaluation was particularly notable for a 4.0 rating for teaching effectiveness, relative to other instructors. An active artist involved in creating and exhibiting her own work, she has consistently provided guidance, encouragement, and inspiration to her students in their pursuit of their artistic dreams. According to her nominator, who is both a staff member and a fine arts student, she often pays out-of-pocket for art materials, which she offers to students in need. She has been a faculty advisor to the Art Club as well as an advisor to ECC students during the past three years for the annual California Conference for the Advancement of Ceramic Arts. Ms. Huth helped develop SLOs for the three dimensional arts area of the Division, consults regularly with other faculty regarding SLOs, and works continually to improve instruction. To quote from Ms. Huth's statement of educational philosophy, "Projects which are culturally rich in tradition yet are contemporary in application demonstrate that art is an active and vital part of our lives today. El Camino College has a diverse population. I encourage students to explore their ethnic and cultural backgrounds and bring it into their work."

Assessment of Learning Committee

The Assessment of Learning Committee has voted to change the name of our institution-wide student learning outcomes from Core Competencies to Institutional Learning Outcomes. This change is intended to resolve confusion about the core competencies. It is not clear from the name that the core competencies are part of a layered system of SLOs on the course, program and college levels. “Institutional Learning Outcome” is also the term that is generally adopted on other campuses.

