

Faculty Development Committee Meeting
Minutes for Tuesday, May 23, 2017
Communications 109 1-1:50 pm

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Name	Abbreviation	Division
Stacey Allen* (Present)	(SA)	Behavioral & Social Sciences
Dustin Black (Present)	(DB)	Behavioral & Social Sciences
Anna Brochet (Excused)	(AB)	Counseling
Ross Durand (Excused)	(RD)	Industry & Technology
Briita Halonen (Present)	(BH)	Humanities
Sheryl Kunisaki (Present)	(SK)	Library & Learning Resources
Sumino Otsuji (Present)	(SO)	Humanities
Margaret Steinberg (Excused)	(MS)	Natural Sciences
Claudia Striepe (Present)	(CS)	Library & Learning Resources
Lisa Mednick Takami (Excused)	(LMT)	Professional Development
Evelyn Uyemura (Present)	(EU)	Humanities
Carolee Vakil-Jessop (Excused)	(CVJ)	Federation
Andree Valdry (Excused)	(AV)	Learning Resources/Compton Center

*Committee Chair

Spring 2017 Meetings: ~~February 14~~, February 28, March 14 & 28, April 25, May 9 & 23, June 6.

AGENDA

1. Introduction of guests

The committee was pleased to welcome Pete Marcoux (PM), Professor of English, and Elana Azose (EA), Trainer/Instructional Technology Specialist – Professional Development & Learning, to the meeting.

2. Technology training needs

(EA) explained that because attendance at technology training classes has dipped somewhat, she was seeking feedback from the FDC on faculty training needs. (CS) noted that all technology workshops should be eligible for flex credit and inquired about the results of the technology needs assessment. (EA) indicated that as a result of the assessment, she is learning how to use green screen technology in order to train faculty.

(PM) expressed that many faculty are using Google products and would be interested in training specifically in these areas (i.e., Google Docs). (EA) concurred that Google offers excellent educational products and expressed an interest in offering this training but is limited because we are a Microsoft campus.

(CS) noted that faculty could benefit from a wider variety of training offerings that could be useful in the classroom. (EA) shared that she is currently taking a class that utilizes Flipgrid – which allows students to post videos. She has found it a positive way to build community and learn about other students in her class. (PM) noted this would be especially useful in online classes.

(EA) expressed concern that attendance at Canvas workshops has been surprisingly low, given that specific workshops have been designed in response to a poll completed by faculty to gauge interest and need. (PM) responded that attendance may be low for a number of reasons; for instance, some faculty are self-taught and don't see the need for workshops and others who may benefit most from the classes haven't yet transitioned to Canvas.

(CS) suggested that attendance could be enhanced in technology training classes by employing new marketing strategies. The committee concurred and offered a variety of suggestions. (BH) suggested including a list of all workshops in flex day folders. (EU) suggested emailed announcements could be enhanced by boldly stating the goal or intended outcome of each workshop. Faculty need to see how a

particular class will be beneficial to their teaching. Leading with “attention-grabbing” questions may spark more interest in the technology training workshops.

The committee discussed the benefits recording the training sessions and making the videos available online for faculty to view at a time that is more convenient to their teaching schedules. (PM) explained that this could be done using Canvas. Faculty could then earn flex credit by watching the videos.

The committee discussed the need for designated tech support specifically for Canvas users.

3. Faculty Book Club

(SO) noted the meetings have been well-attended and the book (*For White Folks Who Teach in the Hood... and the Rest of Y'all Too: Reality Pedagogy and Urban Education* by Christopher Emdin) has been very well-received. Idania Reyes (SEP) has offered to provide funding for learning teams to develop curriculum over the summer. The committee agreed the learning teams should consider presenting during a Fall PD Day breakout session.

4. Informed and Inspired: Lunchtime Faculty Development Series

(SO) and (SK) reported that the May series, “Getting to Know ECC Tutoring Services,” was very successful. Approximately 10-12 faculty attended on May 11th and toured the KEAS Center, Math Study Center, the Writing Center, Reading Success Center, and the Learning Resource Center. Representatives from these centers served on a panel on May 18th, which was also a well-attended and engaging session.

5. Approval of flex activities

(PM) expressed concern that activities that had been approved in previous semesters as eligible for flex credit are now being denied, regardless of dean approval. The committee agreed that faculty should be more involved in deciding which activities are eligible for flex credit; it was suggested that a structured appeals process involving faculty oversight be developed. (PM) noted that while the faculty contract and ed. codes indicate that faculty should be collegially consulted on matters such as this, the language is somewhat ambiguous and needs clarification.

(EU) noted that the use of “flexible calendar” on the matrix can be confusing and recommended that it be omitted. The committee agreed that for the sake of clarity and consistency, “flexible calendar” should be replaced with “flex” in all documents pertaining to flex activities.

6. Fall Professional Development Day – Thursday, August 24, 2017

(SA) reported that she and (LMT) are scheduled to meet with Dr. Shankweiler on 5/31 to discuss Fall PD Day. The committee reviewed a proposal for the theme and general session format that will be shared with Dr. Shankweiler. In addition, the committee provided feedback on the call for breakout session proposals which will be emailed to the listserv soon.

7. New initiatives for fall

(SA) inquired about suggestions for new initiatives for next semester and recommended the FDC work with others on campus to develop a wellness program, tentatively referred to as Wellness Warriors. (PM) announced that he is collaborating with others in Humanities to develop a creative arts journal and requested the FDC help to support and promote the endeavor. It was suggested that contributing faculty present their contribution to the journal at a flex workshop.

8. The committee voted to convene on June 6th for the last meeting of the semester.

Meeting adjourned at 1:57 pm

SA/5.24.17