

Faculty Development Committee Meeting
Minutes for Tuesday, November 14, 2017
Teaching and Learning Center (TLC), Library West Basement, 1-1:50 pm

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Name	Abbreviation	Division
Stacey Allen* (Present)	(SA)	Behavioral & Social Sciences
Alireza Ahmadvour (Present)	(AA)	Fine Arts
Dustin Black (Excused)	(DB)	Behavioral & Social Sciences
Anna Brochet (Present)	(AB)	Counseling
Briita Halonen (Excused)	(BH)	Humanities
Analou Josephides (Present)	(AJ)	Library & Learning Resources
Sheryl Kunisaki (Present)	(SK)	Library & Learning Resources
Sumino Otsuji (Present)	(SO)	Humanities
Margaret Steinberg (Present)	(MS)	Natural Sciences
Claudia Striepe (Present)	(CS)	Library & Learning Resources
Lisa Mednick Takami (Present)	(LMT)	Professional Development
Evelyn Uyemura (Present)	(EU)	Humanities
Carolee Vakil-Jessop (Excused)	(CVJ)	Federation

*Committee Chair

Fall 2017 Meetings: September 12 & 26, October 10 & 24, November 14 & 28, December 12 (if needed)

Spring 2018 Meetings: February 27, March 13 & 27, April 24, May 8 & 22 (if needed)

1. Faculty Book Club (FBC)

(SO) reported that faculty are enjoying this semester's book selection, *Street Life: Poverty, Gangs, and a PhD* by Dr. Victor Rios. Approximately 18 faculty from Compton and ECC are participating in the FBC this semester.

2. Informed and Inspired (I&I) : Luchtime Faculty Development Series

(AB) and (SA) provided a report on the 11/2 I&I session: Getting to Know our Student Military Veterans. (AB) noted the meeting was well attended. The format was a PowerPoint presentation by Shaun Cook (adjunct chemistry instructor) and Tony Zapata (adjunct counselor). Shaun and Tony discussed the struggles our veteran students encounter when they re-enter civilian life and more specifically, academic life. They provided practical information, including do's and don'ts in the classroom. Faculty were very grateful for the information and praised the presenters for their service and the outstanding I&I session. (AB) explained that Shaun plans to conduct a Green Zone training in the spring, similar to LGBTQ Safe Zone training. (SA) encouraged the FDC to attend the follow-up I&I session on 11/16 and to post flyers in division mailrooms. This will be the final I&I of the semester.

3. Outstanding Adjunct Faculty Award (OFAA)

(SA) announced that the OFAA Selection Committee is meeting on Wednesday, 11/15; this year's nominees will be honored at the 12/5 Senate meeting. She encouraged the FDC to attend the celebration.

4. Professional Development Legislation

At the request of the FDC Flex Subcommittee, (LMT) was invited to clarify legislation regarding funds used for professional development (PD). (LMT) provided a handout detailing AB 2558. She explained that the bill was passed in fall of 2014 which authorizes use of funds specifically for PD. The purpose of this legislation is to expand professional development and to modify Title 5 to require PD for all

employees. The modifications of Title 5 are currently underway and will go to the BOG in January for a first reading and in March for adoption. Although AB 2558 outlines how to plan for spending the money to support PD, there is still no allocated budget line item. A request for a separate line item for 2018-19 has been made to the Governor. (LMT) expressed uncertainty regarding this funding and how it will dovetail with collective bargaining agreements at all colleges in the system. Currently, the annual budget for Professional Development & Learning at ECC comes from Human Resources.

(CS) noted the bill outlines three requirements to be made to the Chancellor's Office in order to receive funding and inquired if ECC has followed through with these requirements. (LMT) explained that we are not entirely in compliance because faculty are supposed to have annual flex plans; however, all flex activities are documented and noted in the Statement of Certification which she submits annually to the Chancellor's Office. (EU) noted the legislation pays more attention to all employees engaging in PD and asked how this applies to adjunct faculty who make up 2/3 of faculty at ECC. To her understanding, (LMT) explained that flex obligations for adjunct instructors are determined locally. According to (LMT), the collective bargaining agreement at ECC indicates that adjunct faculty can complete up to 4 hours of flex; this is "strongly recommended" but not required.

5. FDC Flex Subcommittee Report

(SA) reported the FDC Flex Subcommittee has been meeting regularly since September to review and revise the current flex matrix. The subcommittee has done extensive research by consulting the Guidelines for the Implementation of the Flexible Calendar Program (Academic Senate for California Community Colleges), Title 5, California Ed. Code §87153, the Chancellor's Office website (FAQs), and PD programs at other community colleges. Goals for revising the matrix include reducing confusion and simplifying the process by developing something more straightforward than what is currently in place. The categories on the current flex matrix align with those outlined in Title 5, yet the language is confusing and the categories are overlapping. A review of PD programs at other colleges indicates various means of administering the flexible calendar. As a result, the Flex Subcommittee is proposing a simple model similar to one outlined in the Guidelines for the Implementation of the Flexible Calendar Program (pages 15-18) to include four categories: Faculty/Instructional Improvement, Student Improvement, Institutional/Program Improvement, and Other. (SA) explained the categories would not only align with the activities outlined in Title 5, they would also align with the ECC Strategic Initiatives.

(LMT) expressed support of the proposal, considering the various approaches to the flexible calendar at other colleges. (AA) noted that flex activities should allow instructors to be more innovative and creative. (EU) recommended the activities listed under each professional development area be broad, yet inclusive of all faculty groups, including nursing and counseling. Representatives from these areas should be consulted. (SA) noted the revisions to the flex matrix are in the early stages and wouldn't take effect until they have gone through the appropriate consultation process. Ideally, this would coincide with the acquisition and implementation of new flex reporting software to replace PD Reporter.