**El Camino College Academic Senate 2017-2018 Goals: Progress Report**

*The Academic Senate’s annual goals reflect a commitment to “[advancing] an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making” (ECC Strategic Initiative C).*

1. **Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2510)**

**Measures & Progress:**

1. Provide leadership for the college on issues related to Senate purview,
   1. *Senate supports college’s goal to establish and regularly update all legally required policies/procedures through Educational Policies Committee and Senate consultation on numerous educational policies.*
   2. *Senate consulted on college planning documents and instruments (e.g., Guided Pathways Self-Assessment and Work Plan, IEPI IIEP, Student Withdrawal Survey, etc.)*
   3. *Senate reviewed and approved new Online Training Certification and Waiver, which was developed by the Distance Education Advisory Committee. Streamlined, user-friendly processes shift oversight and implementation of training from Professional Development and Learning Department to Distance Education.*
   4. *Senate reviewed and approved recommendation of Program Evaluation Task Force to discontinue Horticulture program by Spring 2021.*
2. Arrange faculty representation on campus committees and periodic updates,
   1. *Senate represented on hiring, collegial consultation, and campus committees.*
3. Recruit and elect executive and committee chairs according to Senate by-laws,
   1. *One new officer started in 17-18; elections were held for three officers to begin terms in fall 2018.*
4. Ensure divisions have required number of senators and that elections are held accordingly,
   1. *Thirteen new senators started in fall. Elections were held for ten senator positions, to begin fall 2018.*
5. Review and complete revision of Faculty Handbook,
   1. *In progress. FDC will consider developing “Quick Start” guide in 2018-2019.*
6. In collaboration with the ECC Federation of Teachers, review and revise flex credit matrix and policies; bring to Senate for approval,
   1. *FDC Flex Subcommittee thoroughly reviewed state guidelines and best practices to develop streamlined, user-friendly flex matrix, which was approved by Senate and will be implemented Spring 2019 in tandem with implementation of new reporting software.*
7. In collaboration with Academic Affairs and ECC Federation of Teachers, review and revise surveys and reporting forms for faculty evaluation; bring to Senate for approval,
   1. *Evaluation Procedures Task Force reviewed and revised surveys and reporting forms, in consultation with Institutional Research & Planning, Human Resources, and ITS. Collegial consultation process begins September 2018.*
8. Update Minimum Qualifications and develop a consistent, fair equivalency process,
   1. *Following a yearlong, collaborative effort among Senate, ECCFT, VPAA, and Human Resources, Minimum Qualifications and AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies were developed, completed collegial consultation process, and were approved at June 18, 2018 meeting of Board of Trustees.*
   2. *In collaboration with ECCFT, HR, and Deans, Senate provided workshop on MQs, FSAs and Equivalencies at Fall 2017 Professional Development Day.*
9. Maintain communication and effective collaboration with ECC Federation of Teachers.
   1. *Presentations at Senate by ECCFT president and executive director each semester.*
   2. *Senate and ECCFT collaborate on Evaluation Procedures Task Force.*
   3. *ECCFT president is member of Ed Policies; ECCFT executive director participates in Senate, Ed Policies and Faculty Development Committees.*
   4. *Presidents of Senate and Federation collaborate regularly (e.g., through College Council, BOT, on committee appointments).*
10. **Strengthen faculty involvement in the activities of the Academic Senate**

**Measures & Progress:**

1. Arrange a Senate orientation at the start of the academic year,
   1. *Senate Handbook updated, distributed to all senators, and posted to Senate website.*
   2. *Orientation provided at first meeting and “ECC Acronyms” list is included in all packets.*
   3. *Ongoing “orientation” provided through deans’ introductions at Senate meetings and informational presentations.*
2. Provide regular, ongoing communication with all faculty,
   1. *Revised meeting packets to be more user-friendly. Packets and meeting notes are distributed to all faculty and posted on Senate website.*
   2. *Added new reporter positions for each division, senator who provides leadership in communicating Senate activities to division faculty.*
   3. *ECC faculty encouraged to participate in statewide events such as ASCCC plenary and institutes which are advertised on the faculty listserv, discussed in Senate meetings, and included in Senate packets.*
   4. *Faculty Development Committee coordinates 20 programs and co-coordinates more than 40 programs each year. Expanded faculty learning opportunities offered through new initiatives (e.g., “Wellness Wednesdays” and collaboration with Student Equity Advisory Council on “Informed and Inspired” workshop series).*
   5. *At campus-wide Professional Development Day, Senate officers are among presenters in general session and breakout workshops.*
   6. *Minutes for Senate subcommittees (FDC, EPC) added to Senate website. All Academic Senate meetings added to campus-wide calendar on ECC website.*
3. Encourage greater participation of senators in meetings and other activities of Senate,
   1. *Number of faculty Senate sent to statewide institutes/plenary increased from three attendees at two events to five attendees at four events. Variety of attendees has also increased: seven different individuals have been sent to statewide senate institutes or plenaries in last two years.*
   2. *Senators provided leadership for review and discussion of college plans (e.g., IEPI IIEP, Guided Pathways) and grant applications (Zero cost textbooks).*
   3. *Senators asked to provide updates at division and department meetings; ECC deans have agreed to include Academic Senate as a standing agenda item and to identify senators on division mailboxes to increase awareness of division’s representatives to Senate.*
   4. *Order of business frequently shifted to conclude with officer reports in order to facilitate more time for discussion.*
4. Continue initiatives to recognize faculty who achieve tenure and seek opportunities to recognize adjunct colleagues with extended service to the college
   1. *In collaboration with ECC President and VPAA, continued annual tenure reception at Spring Professional Development Day. Each honoree received a gift, provided by Academic Senate and VPAA.*
   2. *Faculty achieving new rank were recognized with certificates and letter of congratulations from Senate President and Vice President for Faculty Development.*
   3. *To protect the privacy of our colleagues, Senate has decided not to share names of faculty on rehire list.*
5. **Support the college’s institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.**

**Measures & Progress:**

1. Support Compton College’s efforts to re-establish independent accreditation through regular communication and collaboration with faculty leaders,
   1. *Senate reviewed and provided feedback on Quality Focus Essay and Substantive Change Proposal.*
   2. *Faculty Council president serves on ECC executive board, ECC Curriculum Chair working closely with Compton College to support establishment of independent curriculum processes.*
   3. *Compton Vice President reported at each Senate meeting.*
2. Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion,
   1. *Informed & Inspired workshop series supported statewide initiatives with topics focused undocumented, ESL, veteran, Muslim, Latino/a/x students and women of color.*
   2. *FDC established new collaboration with Student Equity Advisory Council to provide student-centered faculty learning opportunities.*
   3. *Ongoing collaboration with Student Success Advisory Committee and Dreamers Task Force through senate representatives and discussions at senate meetings.*
   4. *Meeting updates provided on statewide initiatives and how they are being implemented at ECC, including Multiple Measures Assessment and Placement, AB 705 and Basic Skills Initiative, and Guided Pathways.*
3. Support Enrollment Management initiatives through ongoing communication and faculty involvement.
   1. *In collaboration with Outreach and School Relations, Senate revived “Ask Me” button campaign. Approximately 1,000 buttons were distributed and worn by faculty, staff and student leaders during first two weeks of fall and spring semesters. In spring, posters were developed to inform students of the campaign and encourage them to seek assistance.*
   2. *FDC collaborating with VPAA on interventions to support success and retention.*
   3. *Senate consulted on enrollment management plans and on dual enrollment efforts; regular updates were provided to the senate.*
   4. *In collaboration with Counseling, Senate provided student registration resources to faculty and requested that they encourage them to continue their education by registering for the upcoming semester.*

Goals approved by Academic Senate 10.3.17. Progress report presented to Senate 9.4.18 & 9.18.18.