

Faculty Development Committee Meeting

Minutes for Tuesday, May 12, 2020

1:00-1:50 pm via Zoom

Present	Name		Division
X	Stacey Allen*	(SA)	Behavioral & Social Sciences
X	Alireza Ahmadpour	(AA)	Fine Arts
X	Amy Herrschaft	(AH)	Counseling
X	Amy Himself	(AJH)	Behavioral & Social Sciences
X	Analou Josephides	(AJ)	Library & Learning Resources
X	Sheryl Kunisaki	(SK)	Library & Learning Resources
X	David McPatchell	(DM)	Compton College
X	Polly Parks	(PP)	Natural Sciences
X	Margaret Steinberg	(MS)	Natural Sciences
X	Claudia Striepe	(CS)	Library & Learning Resources
	Lisa Mednick Takami	(LMT)	Professional Development
X	Evelyn Uyemura	(EU)	Humanities

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2019 Meetings: September 10 & 24, October 8 & 22, November 12 & 26

Spring 2020 Meetings: February 25, March 10 & 24, April 28, May 12 & 26

Chancellor's Office Guidance Memorandum: The committee reviewed the CO memo regarding the flexible calendar program and the impact of the COVID-19 pandemic on pressing professional development (PD) needs of faculty who were forced to quickly transition from face-to-face to remote instruction during the spring 2020 semester. In recognizing and supporting the critical need for ongoing PD in response to COVID-19, colleges are encouraged to conduct a comprehensive evaluation of upcoming academic year PD activities and institute contingency plans for carrying out PD offerings virtually.

Faculty Professional Development Needs Assessment: The committee reviewed results of the assessment conducted by IRP during the fall 2019 semester, noting that needs have likely shifted for many faculty who were ill-prepared to quickly transition from face-to-face to remote instruction during the spring semester.

Of the 139 who responded to the survey, sixty-nine percent are full-time faculty. The majority of those who responded are instructional faculty (82%) from Humanities (27%), followed by Behavioral & Social Sciences (20%) and Natural Sciences (13 %). Four targeted areas of need were assessed: pedagogy, technology, Canvas, and wellness.

In terms of pedagogy, faculty identified the need for more training in culturally-responsive teaching and responding to students in crisis. Qualitatively it was noted that faculty need more professional development learning opportunities focused on working with students with disabilities, referring students to campus resources, and developing more equitable practices in and out of the classroom.

The assessment revealed a strong interest in learning more about the use of Google products and Open Education Resources (OER). Faculty expressed a desire for training in ECC Connect and using Qualtrics for course evaluation.

When asked about tools in Canvas they would most like to learn about, faculty are particularly interested in learning about external apps, the gradebook, and creating assignments. The need for training related to making videos, recording lectures, and storing links was noted in the qualitative responses. Additionally, collaboration with Student Services and training for counselors' use of Canvas was also noted.

Stress reduction, financial well-being, and self-care were identified as areas of wellness with the greatest interest/need.

Wellness Webinars: SA shared the new Warrior Wellness website with the committee and announced a series of upcoming wellness webinars, including a series cosponsored with Professional Development & Learning which will coincide with Classified Staff Appreciation Week and another with Kaiser Permanente. Webinars are flex eligible; recordings of the webinars will be available for faculty who are unable to attend the live sessions. Topics to be covered in the various webinars include: Coping with COVID-19; intergenerational caregiving, parenting during the pandemic, self-care, stress management, nutrition, and exercise.

Fall 2020 Professional Development Day (August 20, 2020): SA announced that Dr. Shankweiler recommended planning for a virtual PD Day considering there will still be restrictions on large gatherings even if shelter policies loosen in the coming months. Given that remote instruction will continue through the fall semester, the FDC discussed the critical need to focus Fall PD Day on best practices for online instruction. Since preparations for fall instruction take place long before the start of the semester, consensus among committee members is that an alternative format for PD Day should be considered. The committee expressed a keen interest in offering virtual breakout sessions spread out over July and August, rather than waiting to offer them on PD Day (Aug. 20th). Sessions that are especially needed at this time include Canvas training and presentations by faculty who have developed best practices they can share with others. The need for asynchronous PD offerings was also discussed.

SA explained that because Article 8, Section 21 (b) of the faculty contract states, "The first day of the fall semester shall be a Flex day, with six (6) hours of scheduled activities mandatory for all Full-Time Faculty Members", she will reach out to the Federation for guidance on the proposed plans to alter PD Day.

Adjourned 1:55

SA/5.15.20