

Faculty Development Committee Meeting

Minutes for Tuesday, February 26, 2019

Teaching and Learning Center (TLC), Library West Basement, 1-1:50 pm

Present	Name		Division
X	Stacey Allen*	(SA)	Behavioral & Social Sciences
X	Alireza Ahmadpour	(AA)	Fine Arts
	Dustin Black	(DB)	Behavioral & Social Sciences
X	Briita Halonen	(BH)	Humanities
X	Amy Herrschaft	(AH)	Counseling
X	Sheryl Kunisaki	(SK)	Library & Learning Resources
X	David McPatchell	(DM)	Compton College
X	Polly Parks	(PP)	Natural Sciences
	Margaret Steinberg	(MS)	Natural Sciences
	Claudia Striepe	(CS)	Library & Learning Resources
X	Lisa Mednick Takami	(LMT)	Professional Development
X	Evelyn Uyemura	(EU)	Humanities

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2018 Meetings: September 11 & 25, October 9 & 23, November 13 & 27

Spring 2019 Meetings: February 26, March 12 & 26, April 23, May 14 & 28

Informed & Inspired (I & I), last Thursday of each month, 1:00-1:50, TLC – Library West Basement

SA reported that Crystle Martin, Director of Library & Learning Resources, will present “Universal Design for Learning (UDL): Accessibility and Online Resources you can use NOW!” on February 28th. This will serve as a hands-on follow-up to her presentation on Spring Professional Development Day.

Analu Josephides attended the meeting to discuss a partnership between MANA and the FDC for the March 28th Informed & Inspired session. Analu explained that MANA, formerly known as the Asian American Pacific Islander Equity Initiative, is a significant word in Polynesian cultures relating to supernatural powers. The MANA program is dedicated to closing the equity gaps for Native Hawaiian Pacific Islander (NHPI) students and will be modeled similarly to the Puente program. The advisory group is led by Idania Reyes and Caroline “Sina” Fifita is serving as the MANA Program Coordinator; they are working to develop a number of equity-related events on campus this semester. The March 28th I & I session will inform faculty of important statistics and demographic information concerning NHPI students.

SA announced that November’s I & I has been rescheduled for April 25th. Elice Hennessee, Adjunct English Instructor, will present “Learning across the Curriculum: Diverse & Inclusive Cross Curricular Course Content & Student Engagement.”

SA reported that the May 30th session has yet to be determined. Julia Land, Disability Specialist and Professor of Educational Development, is interested in conducting a session focused on UDL as another follow-up to Spring PD Day’s theme of Embracing Diverse Learners through Universal Design. Another consideration is a session concerning trauma informed practice and the Guardian Scholars program by Anna Brochet and Keiana Daniel.

Getting the Job (GTJ), Part II: The Faculty Interview and Teaching Demonstration

SA reported that GTJ took place on Friday, February 1st, 12:30-3:00, in the Distance Education Center. It was very well-attended and included a diverse panel who provided valuable information to adjunct faculty concerning the faculty interview process. The panel included: Jacqueline Sims, Dean of Mathematical Sciences; Yuko Kawasaki, Nursing; Julie Kim, Accounting; Polly Parks, Biology; and Bruce Peppard, English.

Third Annual Tenure Reception

SA reported that 17 faculty were honored at this year's Third Annual Tenure Reception, which took place on Wednesday, February 6th, 12:15-1:15, in the East Dining Room. She thanked Sheryl Kunisaki for her tireless efforts in assisting with the planning and organizing of the event. Wendy Lozano of Student Equity graciously provided the decorations. The reception was hosted by the Office of the President, Academic Affairs, and the Academic Senate; Marketing & Communications designed this year's program. Honorees received a certificate signed by President Maloney and Board President Cliff Numark, an ECC lapel pin, and an ECC pen set.

Wellness Warriors

SA enthusiastically announced that another attempt at establishing a wellness program on campus is underway. She has been meeting with Kimberly Jones, ECC Strength and Conditioning Coach, to plan a series of events for the semester. Lunch & Learn Wellness Wednesdays will take place on the 1st and 3rd Wednesday of the month in the Distance Education Center from 1:00-2:00. These sessions will provide valuable information concerning a wide range of health-related topics. The first session will take place on March 6th, entitled: "Old Brain vs. New Brain: Learn the Root Cause of Pain, Stiffness, Balance and Vision Problems." In addition, Kim will facilitate Thirty Minute Thursdays: 30 Minute Roll Out and Recovery in the TLC, Library West Basement, on March 14, April 18, May 9, and May 23 from 1:15-1:45.

Faculty Book Club (FBC)

PP reported that the FBC will meet today at 2:00 in the TLC. This semester's book is *Pushout: The Criminalization of Black Girls in Schools* by Monique W. Morris; funding for the books was provided by Professional Development & Learning. FBC facilitators PP, Erica Brenes, and Cesar Jimenez, selected this book to complement the book read last semester: *Teaching Men of Color in the Community College*. PP noted that an email was sent to the listservs to promote the FBC and encourage faculty to watch the TED Talk by Monique W. Morris; the TED Talk link was included in the email. PP was inspired by Morris's talk and strongly recommended it to the FBC.

Cornerstone

LMT reported that Cornerstone is up and running; so far, we have experienced only a few minor issues with no major glitches. Elana Azose conducted a training session on PD Day which was well-attended with more than 30 participants and Kerri Nakayama continues to transfer flex data from PD Reporter to Cornerstone. EU inquired about accessing information in Cornerstone such as total hours of completed flex. LMT noted this information can be found on a user's homepage next to an hourglass icon, she encouraged the committee to access Cornerstone to verify that our name and hourglass icon appear on our opening page and to verify our completed flex hours. She suggested we demo Cornerstone at our next FDC meeting. Activities formerly known as IPPs will now be referred to as "External Trainings" in Cornerstone; these activities, along with conference requests, will be sent directly to a faculty member's dean for approval and then to PD for verification of supporting documents. LMT expressed the importance of supporting documentation as part of Title 5 compliance, noting that in the case of an audit by the Chancellor's Office, her office would be responsible for providing such verification. EU noted that flex is a faculty-driven program and the FDC Flex Subcommittee worked diligently for a year to overhaul the approved list of flex activities. SK reiterated the concern of the Chancellor's Office is likely that we provide proof of completing approved flex activities.

Sample ADA Syllabus Statement

SA provided the following sample ADA syllabus statement for the committee to review. Once the committee has reviewed and revised the statement, it will be forwarded to the Academic Senate to be considered as part of the Sample Syllabus Statements for Student Success document.

Academic Accommodations for Students with Disabilities

Students with disabilities who believe they may need accommodations in this class are encouraged to contact the Special Resource Center (SRC) on campus as soon as possible to better ensure such accommodations are implemented in a timely fashion. In addition, please contact me privately to discuss your specific needs. For more information about the SRC, visit <http://www.elcamino.edu/student/studentservices/src/> or call (310) 660-3295.

Adjourned: 1:50

SA/02.28.19