

Faculty Development Committee Meeting
Minutes for Tuesday, November 22, 2016
Teaching and Learning Center (TLC), Library West Basement, 1-1:50 pm

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Name	Abbreviation	Division
Stacey Allen* (present)	(SA)	Behavioral & Social Sciences
Dustin Black (present)	(DB)	Behavioral & Social Sciences
Ross Durand (absent)	(RD)	Industry & Technology
Diaa Eldanaf (excused)	(DE)	Mathematics
Briita Halonen (excused)	(BH)	Humanities
Sheryl Kunisaki (excused)	(SK)	Library & Learning Resources
Sumino Otsuji (present)	(SO)	Humanities
Margaret Steinberg (present)	(MS)	Natural Sciences
Claudia Striepe (excused)	(CS)	Library & Learning Resources
Lisa Mednick Takami (present)	(LMT)	Professional Development
Evelyn Uyemura (present)	(EU)	Humanities
Andree Valdry (absent)	(AV)	Learning Resources/Compton Center

*Committee Chair

Fall 2016 Meetings: September 13 & 27, October 11 & 25, November 8 & 22, December 13 (if needed).

Spring 2017 Meetings: February 14 & 28, March 14 & 28, April 25, May 9 & 23, June 6 (if needed).

AGENDA

1. Faculty Book Club

(SO) reported that the final book club meeting on Nov 18th was well attended. *Whistling Vivaldi* generated a great deal of enthusiasm with many suggesting that the same book be used for the book club next semester. (SO) reported that a book has not yet been selected for the spring; she is working with Idania Reyes to secure funding through the Student Equity Program for the spring book club. (LM) suggested that *Whistling Vivaldi* author, Claude Steele, might be an interesting guest speaker.

2. Fitness and Fun for All

(SA) reported that despite a low turnout for the Nov 17th meeting, Kim Jones and Joy Zhao provided important information concerning fitness and health to an enthusiastic group of faculty and staff. (LM) suggested inviting Joy Zhao to a future FDC meeting to discuss plans for additional Fitness and Fun workshops.

3. Adjunct Faculty Forum

(DB) reported that he has made progress compiling a listserv of adjunct faculty. It is a time consuming endeavor, but one that he hopes will allow for improved communication among adjunct faculty and will be especially useful when inviting faculty to attend a series of adjunct faculty forums that (DB) is coordinating along with Karl Striepe. The forums will be an opportunity to disseminate information and gather feedback concerning the Faculty Handbook, PD Day, and Adjunct Faculty Orientation. A discussion ensued concerning ideal dates and

times to hold the forums. (LM) offered assistance using PD Reporter and suggested offering two sessions: one in the day and one evening in order to accommodate adjunct faculty teaching schedules. (EU) suggested that late afternoons/early evenings (4:30 or 5:00) may be ideal for faculty who teach at night or perhaps on a Friday after 12:30. (SO) noted that midday would be ideal to avoid conflict with morning and evening classes. (LM) and (EU) encouraged waiting until January or February to hold the first meeting.

4. Getting the Job Workshop Series

(SA) reminded the committee that Part 1: The Application will take place on Friday, Dec 2nd, 12:30-3:00, in the Alondra Room. The panel will include: Sheryl Kunisaki, Briita Halonen, Melissa Fujiwara, Diaa Eldanaf, and Martha Lopez. Registration began Mon, Nov 21st.

Part 2: The Interview will take place on Friday, Jan 27th, 12:30-3:00, in the Distance Education Center. Panel recruitment is underway. (SA) reported that new faculty hiring positions have yet to be announced; ideally the panel will include faculty who represent departments that will be hiring in the spring. (SA) has invited Elise Geraghty (HUM) to participate and confirmed that Rebecca Donegal (NATS) has agreed to serve on the panel. (DB) has invited Hong Herrera-Thomas and confirmed that John Baranski is unable to participate. (EU) noted that Elise Geraghty will have added responsibilities in the spring as she begins serving as interim dean of Humanities. (LM) recommended Linda Clowers and Linda Ternes as panelists, and (MS) suggested Jackie Sims. (SA) will follow-up.

5. Tenure Recognition

(SA) reported that the tenure reception will be held on Spring PD Day on Wednesday, February 8, 2017, in the Art Gallery, not February 9th as previously announced. (SO) will follow up with Julie next week concerning mementos.

6. Spring Professional Development Day, Wednesday, February 8, 2017

(EU) stressed the urgency of advertising that Spring PD Day will take place on Wed, Feb 8, as many faculty may assume that it will be held on Thurs, Feb 9th. (LM) agreed and will send a "Save the Date" email to the faculty listserv soon.

(SA) reported that she has received suggestions for speakers and breakout suggestions including Ken O'Donnell as a keynote speaker, a session on Canvas led by Jason Suarez (HIST), and a session led by Michelle Moen and Janet Young (CDEV) entitled "Connections before Content."

(LM) reported that Dr. Maloney heard Clifford P. Harbour speak at a conference recently and might be an interesting guest speaker for Spring PD Day. (LM) reported that he is the author of *John Dewey and the Future of Community College Education*, which was reviewed positively by J. Luke Wood, a well-known equity scholar. Dr. Maloney feels that Dr. Harbour would appeal to a diverse audience of staff, faculty, and managers and if he is invited to speak, it would be ideal if he could lead an afternoon breakout session.

(EU) noted that Dewey's work may be a bit too historical, yet Harbour's theme could be relevant. It might be interesting to hear what he has to say about the future of community colleges. She noted that what he's calling for seems very interesting, yet faculty do not have much control over large-scale institutional decisions which would typically be made by the Chancellor's Office. (EU) stressed that faculty prefer to hear practical information that is useful as they begin the new semester. (DB) remarked that Dewey's work may be dated, but it is still very relevant.

(LM) noted the success of the SSSP and SEP themes over the last few semesters and expressed an interest in continuing with those themes for Spring PD Day. Fall PD Day included 18 breakout sessions; however, 8-10 sessions will probably be sufficient in the spring given that they are not required of faculty to attend and generally draw smaller attendance. (LM) suggested that we extend an invitation to facilitate a breakout session in the spring to those facilitators who had well-attended sessions in the fall and received positive feedback. The committee concurred; (LM) will follow up with invitations. Topics to be considered include:

- Canvas
- Textbook Affordability Grant – Mark Fields
- Pamela Cox Otto
- Maxient System – student conduct
- Mentoring adjunct
- Updates on institutional initiatives, i.e., SSSP and SEP

7. Dreamer 101 for Staff & Faculty: Tools and Resources to Help Faculty Support Undocumented Students

(SA) reported that a workshop will be facilitated by Cynthia Mosqueda and Rene Lozano on Thursday, December 1st, 1:00-2:30 in ITECH 230.

Purpose of Event:

- To foster an understanding of the unique issues and challenges AB 540 students face on and off campus post-election
- To support the advancement of undocumented students within higher education.
- To raise awareness around the needs of AB 540/ undocumented students.
- To provide faculty and staff with tools and information to help in their interactions with undocumented students.
- To teach faculty how they can become AB540 advocates

(MS) distributed safety pins to members of FDC. She has been wearing a safety pin and explains to her students that she wears it so they know that she is someone they can feel safe speaking with. She encouraged FDC members to do the same.

8. Informed and Inspired: Lunchtime Professional Development Series

(SA) reminded members that volunteers are needed to coordinate and facilitate meetings in the spring. Tentative dates include:

- March 2nd, 16th
- April 6th, 20th
- May 4th, 18th

9. Vote to determine next FDC meeting:

The committee voted to hold one last meeting before the fall semester concludes. The final meeting will take place on Tuesday, December 13th, 1:00-1:50.

Meeting adjourned 1:55

SA/11.30.16