

Faculty Development Committee Meeting
Minutes for Tuesday, October 25, 2016
Teaching and Learning Center (TLC), Library West Basement, 1-1:50 pm

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

<u>Name</u>	<u>Abbreviation</u>	<u>Division</u>
Stacey Allen* (present)	(SA)	Behavioral & Social Sciences
Dustin Black (present)	(DB)	Behavioral & Social Sciences
Ross Durand (excused)	(RD)	Industry & Technology
Diaa Eldanaf (excused)	(DE)	Mathematics
Briita Halonen (present)	(BH)	Humanities
Sheryl Kunisaki (present)	(SK)	Library & Learning Resources
Sumino Otsuji (present)	(SO)	Humanities
Margaret Steinberg (excused)	(MS)	Natural Sciences
Claudia Striepe (present)	(CS)	Library & Learning Resources
Lisa Mednick Takami (excused)	(LMT)	Professional Development
Evelyn Uyemura (excused)	(EU)	Humanities
Andree Valdry (present)	(AV)	Learning Resources/Compton Center

*Committee Chair

Fall 2016 Meetings: September 13 & 27, October 11 & 25, November 8 & 22, December 13 (if needed).

Spring 2017 Meetings: February 14 & 28, March 14 & 28, April 25, May 9 & 23, June 6 (if needed).

AGENDA

1. Fitness and Fun for Faculty

(SA) reported that there were 12 attendees at the last meeting on 10/20. Guest presenters included Traci Granger, Mary Lyons, and Jan Schaeffer. (SA) noted that staff have inquired about the workshops and would like to attend. The committee welcomed the idea and thought a more inclusive title would be appropriate and suggested Fitness and Fun for Everyone! (SA) will propose this title to workshop originator Joy Zhao. In addition (BH) suggested that perhaps each workshop could encompass two components rather than four due to time constraints and suggested alternating the components each month. (DB) suggested a Cartesian mind-body approach, for instance the physical fitness component be paired with the cognitive fitness component and nutrition with humor. (SA) announced that the next meeting will take place on 11/17 from 1:00-1:50 in the TLC and will feature Strength and Conditioning Coach Kim Jones.

2. Outstanding Adjunct Faculty Award

(SA) announced that Oafa nominees have been notified of their nomination and have until Friday, October 28th at 4:00pm to submit the application and supporting materials. The selection committee includes Dipte Patel, Stacey Allen, Evelyn Uyemura, Kim Nguyen, and Syrah Navid (Student Senator for Health Sciences & Athletics Division) and will meet at 10:00 am on Friday, November 4th in SOCS 101 to select the Oafa recipient.

3. Getting the Job Workshop Series: Part 2: The Interview

(SA) noted that the Alondra Room will need to be reserved for January 27, 2017, 12:30-3:00 to hold the GTJ Pt 2 workshop. (SA) asked for panelist suggestions noting that the panel typically includes one dean and two-three faculty. (CS) recommended Rebecca Russell (Director, Library) as well as Jaynie Ishikawa (Director, Staff and Student Diversity). (BH) suggested Sue Bickford (math), Elise Geraghty, (Associate Dean, Humanities), and Bruce Peppard (English). (DB) volunteered to speak with history professors John Baranski and Hong Herrera-Thomas. (BH) recommended a panel that includes faculty who were recently hired as well as those who have served on hiring committees and suggested sending an email to newly hired faculty to gauge interest in panel participation.

(SA) noted that faculty hiring positions will be determined on November 15th which does not allow for much time to promote GTJ, Part 1 which will take place on December 2nd. (SA) reported that in a previous meeting (LM) suggested a "save the date" flyer to be sent in early November and another to be sent after the final hiring decisions are made. In addition, (LM) suggested listing the faculty positions on the flyer. (BH) concurred that this a great idea, but also suggested a note that the workshops are valuable for anyone planning to apply to a full-time teaching position at any community college. (CS) noted that typically an email is sent from Academic Affairs announcing the faculty positions and announcements are made at senate and division meetings. (AV) reported that at Compton College, Rachelle Sasser of Human Resources typically notifies the campus of new faculty positions through campus listservs.

4. Tenure Recognition

(SO) is working with Julie from the bookstore to purchase mementos who will have an opportunity to explore additional memento options while attending a new vendors convention in early November. (SA) reported that because the Marsee does not have an elevator to the second floor, it would not be a suitable location for the tenure reception. (SA) met with Susanna Meiers who has agreed to consider holding the tenure reception on February 9, 2017 from 12:15 to 1:15 at the Art Gallery.

5. Brown Bag Series/Workshops

The FDC reviewed the results of the Academic Senate 9.20.16 brainstorming session to explore workshop and/or brown bag options. (SO) noted the benefit of a one-day informational presentation given that there are numerous student initiatives that faculty and students are unaware of such as SEP and SSSP as well as new programs such as the RISE Center. (SA) suggested a twice-monthly brown bag series for the spring semester devoted to information sharing and pedagogy. (BH) noted the need for greater awareness of college programs and operations and professional development opportunities devoted to teaching, yet noted the recruiting, coordinating, and logistical challenges of a twice-monthly series. As a result (SA) suggested that two FDC members volunteer each month to recruit and coordinate the sessions. Members were encouraged to look at the spring calendar and discuss further at the 11/8 FDC meeting.

6. Promoting flex information/activities in division mailrooms

Members are continuing to explore available space in division mailrooms that can be devoted to professional development information.

Meeting adjourned 1:45

SA/10.26.16