

**Faculty Development Committee Meeting**  
**Minutes for Tuesday, October 11, 2016**  
**Teaching and Learning Center (TLC), Library West Basement, 1-1:50 pm**

**Mission Statement:** *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

<b>Name</b>	<b>Abbreviation</b>	<b>Division</b>
Stacey Allen* (present)	(SA)	Behavioral & Social Sciences
Dustin Black (present)	(DB)	Behavioral & Social Sciences
Ross Durand (absent)	(RD)	Industry & Technology
Diaa Eldanaf (present)	(DE)	Mathematics
Briita Halonen (present)	(BH)	Humanities
Sheryl Kunisaki (present)	(SK)	Library & Learning Resources
Sumino Otsuji (present)	(SO)	Humanities
Margaret Steinberg (present)	(MS)	Natural Sciences
Claudia Striepe (present)	(CS)	Library & Learning Resources
Lisa Mednick Takami (present)	(LMT)	Professional Development
Evelyn Uyemura (excused)	(EU)	Humanities
Andree Valdry (present)	(AV)	Learning Resources/Compton Center

\*Committee Chair

**Fall 2016 Meetings:** September 13 & 27, October 11 & 25, November 8 & 22, December 13 (if needed).

**Spring 2017 Meetings:** February 14 & 28, March 14 & 28, April 25, May 9 & 23, June 6 (if needed).

**AGENDA**

**1. Outstanding Adjunct Faculty Award**

(SA) reminded the committee that nomination submissions are due by Friday, October 14<sup>th</sup>. The selection committee will meet at 10:00 am on Friday, November 4<sup>th</sup> in SOCS 101 and will be comprised of Dipte Patel, Stacey Allen, Evelyn Uyemura, Kim Nguyen, and Syrah Navid (Student Senator for Health Sciences & Athletics Division).

**2. Getting the Job Workshop Series**

(SA) confirmed that Part 1: The Application will be held on December 2<sup>nd</sup> from 12:30 to 3:00 in the Alondra Room. The panel will be comprised of Sheryl Kunisaki, Briita Halonen, Diaa Eldanaf, Melissa Fujiwara (Sociology), and Martha Lopez (Human Resources).

(SA) reported that Linda Beam has indicated that interviews for new full-time faculty may begin in January or February. (LM) noted the great value of the workshops and suggested that the scheduling of Part 2 may be a bit awkward this year given the return of the winter session. (BH) stressed the importance of scheduling the workshop on a date that would encourage a good turnout and strong participation. After much consideration, the committee agreed to schedule Part 2 – The Interview on January 27, 2017.

**3. Tenure Recognition**

(SO) reported that she has been in contact with Julie from the bookstore who is working with vendors to purchase mementos for newly tenured faculty.

At the 9/27/16 meeting the FDC voted to hold the tenure reception on Spring PD Day on the 2<sup>nd</sup> floor balcony of the Marsee (depending upon availability). (SA) noted that since Dr. Maloney is providing the funding for the event, she will contact Dr. Maloney's office to seek input on event details. (LM)

pointed out that given the event is to take place in February, inclement weather should be taken into consideration. (BH) noted it would be ideal if deans attended and if honorees were able to invite guests. (CS) inquired if new tenured faculty from Compton would also be recognized at the reception. (MS) and (LM) suggested the reception take place midday and the committee concurred.

The tenure reception is tentatively scheduled to take place from 12:00 to 1:00 on Spring PD Day.

#### **4. ASCCC Professional Development College Online Courses**

(SA) reminded the committee that at our last meeting we voted to add the online courses to Category 3 of the flex matrix. After much discussion concerning how much flex credit to award for completion of ASCCC online courses, the committee agreed to hold off for now on adding the courses to the matrix until more information is available concerning the amount of time realistically needed to complete each course. (MS) volunteered to take a course and report back to the committee. (LM) suggested that our goal be to add the courses to the matrix by the end of the semester.

#### **5. Academic Senate Brainstorming Session**

(SA) shared with the committee a list of items that Kristie Daniel-DiGregorio derived from the 9/20/16 Academic Senate brainstorming session. Committee members were asked to review the list and consider some of the topics for PD Day breakout sessions and/or FDC initiatives. (MS) expressed an interest in speakers who are a source of inspiration. (DB) noted the great demand for online resources, especially as the college transitions from Etudes to Canvas. (CS) reported that the annual technology conference hosted by P. Marcoux would be an excellent opportunity to address these issues. (SA) noted that the technology committee was meeting on 10/11/16 and would be determining the conference date. (LM) reported that the PD department would begin offering courses in the next few weeks for faculty who will be transitioning from Etudes to Canvas.

(SA) requested that members continue to review the "brainstorming" list and plan to discuss further at the next meeting.

#### **6. Promoting flex information/activities in division mailrooms**

(SA) inquired again about space available in division mailrooms to promote flex activities and suggested the use of bulletin boards to raise awareness of activities and to provide pertinent information concerning the importance of earning flex credit. (SO) reported that there is space on the bulletin board in the Humanities office that could be reserved for flex information. (CS) reported that she would investigate available space in the library. (LM) volunteered to discuss with folks in Health Sciences and (DE) will inquire with the Math department. (BH) suggested something catchy like "Need Flex?"

#### **7. Fitness and Fun for Faculty**

(SA) reminded the committee that the next meeting is October 20<sup>th</sup> from 1:00-1:50 in the TLC. Traci Granger (Health Sciences), Mary Lyons (Nutrition), and Jan Schaeffer (Health Center) are scheduled to present at the workshop. (CS) reported positive feedback from colleagues who attended the first workshop in September.

Meeting adjourned at 1:54

**SA/10.12.16**