

ACADEMIC SENATE EDUCATIONAL POLICIES COMMITTEE MINUTES

Tuesday, September 12, 2017 -- 1:00-1:50 Library Room 202

Fall Meetings on 2nd and 4th Tuesdays from 1-1:50 pm

Sept. 12 – Library Room 202

Sept. 26 – Library Room 154

Oct. 10 – Library Room 202

Oct. 24 – Library Room 202

Nov. 14 – DE Room / Library 166

Nov. 28 – DE Room / Library 166

Dec. 12 (tentative) – Library Room 202

Members:

Darcie Descalzo (NS); Christina Gold (Chair, BSS); Vanessa Hayes (CEC - Absent); Chris Jeffries (ECCFT); Gary Medina (LLR); Karl Striepe (BSS); Lori Suekawa (CSS); Deans Rep: Linda Ternes (Math)

Guests:

Thuy Bui (NS) and Jessica Padilla (NS)

I) To Do List Review

- The committee reviewed the To Do List and noted that we will be waiting on Deans to bring forward revisions and new BPs/Aps. We will be patient since there is so much turn over in Deans and Directors right now, and we have plenty to keep us busy.
- We will be working on the following things:
 - AP 5520 Student Discipline Procedures
 - AP 7160 Professional Development – Chris G. will work with Kristie and Stacey (senate VP of Faculty Development) to develop a draft to bring to EPC. After we finish with it, we will send it on to the Faculty Development Committee, which is already reviewing the flex matrix.
 - AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies – a draft of this will come from the related task force
 - Advanced Placement – we limit it to 15 units. The UCs and CSUs have no limit. New regulations require us to accept AP for GE credit. It would be a good idea to have a place to codify our processes in re: AP credit. We need to find a place to house it. The Graduation procedure may be a good place. If we were able to codify the process, the evaluators would have more specific direction and wouldn't have to rely only on past practice. It help ensure consistency and fairness to make sure that AP processes are written down and approved. Lori and Chris J. will work on finding a place to house the AP processes and will bring a draft.

II) Minimum Qualifications

- Two faculty members from Natural Sciences (Jessica Padilla and Thuy Bui) attended the meeting and have agreement amongst their faculty to add MD to their Biological Sciences minimum qualification. Some other CCC's like LACCD do this. They presented a chart showing the required course work. About half of their hires in Anatomy and Physiology are MDs and need to undergo the equivalency process. They would like to avoid all the paperwork since they are uniformly approved. They understand that non-US MDs will still need to be approved by one of the agencies we use to evaluate foreign degrees.
 - Proposed Revision to Biological Sciences minimum qualifications:

Master's in any biological science

OR

Bachelor's in any biological science AND Master's in biochemistry, biophysics, or marine science

OR

Bachelor's in any biological science AND Doctor of Medicine (MD)

OR

the equivalent.

- The EPC approved moving forward on the proposed revision to the Biological Sciences minimum qualification.
- Chris G. will talk with the VPAA to make sure she approves the change before bringing it to the senate.
- We reviewed and approved changes to the minimum qualifications that were triggered by the 2016 changes to the state min quals list. These include:
 - Deletion of Developmental Disabilities: Disabled Student Programs and Services. Julie Land is the contact on this and she has the approval of discipline faculty. They would like to remove this state min qual from our local list so that we only hire under the new Learning Disabilities Specialist discipline.
 - Addition of Learning Disabilities Specialist: Julie Land is the contact on this and she has the approval of discipline faculty. This is a new discipline in the state minimum qualifications list that we are adding to our local list.
 - Revision to Counseling: Disabled Students Programs and Services. Kate Beley and Christina Pajo were consulted and are in agreement. The third faculty member in the discipline was contacted but we didn't hear back from her. These are revisions to bring our local min qual into alignment with changes at the state level.
- The EPC approved moving forward on all three of these changes to our local minimum qualifications list. Those proposed changes will be brought to the Senate at the same time as the edits to the list that are being completed by the Min Quals/FSA Task Force.
- The Minimum Qualifications and Faculty Service Areas Task Force is working on editing the local minimum qualifications list ; posting the list online; updating FSAs; developing a draft of AP 7211; and reviewing equivalency forms.

III) AP 5520 Student Discipline Procedures - Discussion

- EPC was directed by the senate to review the procedure to determine whether the consequences for cheating are stringent enough.
- The EPC spoke of a wider concern that consequences for student conduct violations in general are not stringent enough.
- There are nebulous procedures for implementing discipline – the rationales are vague and the consequences are not specific.
- The Maxient system was intended as a panacea for a variety of problems with reporting violations of the code of student conduct, however, faculty members and Deans sometimes feel left alone to deal with problems that they are not prepared or trained to handle, like PTSD, mental illness, and homelessness. We need more support and direction to handle these extreme problems that face our students.
- There is no follow-up when someone issues a Maxient report. We don't find out what happened with the student. This is especially important if someone has been threatened by a student. Faculty and Deans have to call to try to find out what happened and they can't always find out.
- We need to close the loop by informing faculty about the resolution of their Maxient report.
- Also, what should happen with mental health issues is not well defined.

- Linda will look for procedures on other campuses that may be stronger and more proscriptive than ours.
- We will continue this discussion next time.

EPC Packet

1. To Do List
2. Local Minimum Qualifications changes resulting from 2016 changes to the state list.
3. AP 5520 Student Discipline Procedure (ECC, 12/14/15)
4. AP 5520 CCLC Template
5. Ed Code 66300, 72122, 76030

Handouts

1. Revision to local min quals changes
2. Samples academic honest policies from other campuses