

Adjunct (1 Year)

- Josh Casper
 Karl Striepe

Behavioral & Social Sciences

- Stacey Allen
 Kristie Daniel-DiGregorio
 Renee Galbavy
 Christina Gold
 Michael Wynne

Business

- Kurt Hull
 Phillip Lau
 Josh Troesh

Counseling

- Seranda Bray
 Anna Brochet
 Rocio Diaz

Fine Arts

- Ali Ahmadpour
 Daniel Berney
 Diana Crossman
 Russell McMillin
 Chris Wells

Health Sciences & Athletics

- Andrew Alvillar
 Traci Granger
 Yuko Kawasaki
 Colleen McFaul
 Russell Serr

Humanities

- Rose Ann Cerofeci
 Sean Donnell
 Pete Marcoux
 Christina Nagao
 Kate McLaughlin

Industry & Technology

- Bob Diaz
 Dylan Meek
 Renee Newell
 Jack Selph
 Charlene Brewer-Smith

Library Learning Resources

- Analu Josephides
 Mary McMillan
 Claudia Striepe
 Gary Medina

Mathematical Sciences

- Dominic Fanelli
 Lars Kjeseth
 Matthew Mata
 Catherine Schult-Roman
 Oscar Villareal

Natural Sciences

- Sara Di Fiori
 Troy Moore
 Shanna Potter
 Ryan Turner
 Ann Valle

President/Superintendent

- Dena Maloney

Academic Affairs & SCA

- Linda Clowers
 Ross Miyashiro
 Jean Shankweiler

Assoc. Students Org.

- Bryant Odega

Compton College

- Paul Flor
 Chris Halligan

ECC Federation

- Carolee Vakil-Jessop

Curriculum Chair

- Janet Young

Dean's Reps.; Guests/Other Officers:

- Carolyn Pineda

Excused: J. Casper, S. Bray, Rocio Diaz

ACADEMIC SENATE MINUTES

September 19, 2017

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. CALL TO ORDER

Senate President Kristie Daniel-DiGregorio called the second Academic Senate meeting of the fall 2017 semester to order on September 19, 2017 at 12:31 p.m.

Welcome to our second meeting of the year. I hope we didn't scare you off at the last meeting. Please make sure you sign in, that is how we know who was here. The sign-in sheet is by your name card at the front. With our call to order, we would like to welcome some new faces who are joining us. Analu Josephides is one of our new senators from Library Learning Resources. Rene Newell and Bob Diaz, are from Industry and Technology. Thanks to those folks for serving. Welcome to our division personnel; as you know we have a dean's rep at each of our meetings. This time it is a very familiar face, Claudia Striepe; our former co-president of the Academic Senate and Interim Director of Library Learning Resources. Welcome to Ross Miyashiro, our Vice President of Student Services. (There was much applause at this point.) As you know, he is on the agenda a little bit later.

B. APPROVAL OF MINUTES

See pgs. 5-12 of the packet for minutes from the September 5, 2017 meeting. C. Gold moved and P. Marcoux seconded, there was unanimous approval of minutes.

There was a question (from Dr. Shankweiler) about who won the Pumpkin-Spice Latte from the last meeting? Chris Gold and Christina Nagao won chocolates for the "Ask Me Buttons". Mary McMillin and Gary Medina won the pumpkin lattes for the scavenger hunt.

I would like to suspend the order of business so we can jump down to new business and our information items. L. Kjeseth motioned and J. Young seconded. All were in favor.

F. NEW BUSINESS

Senate Goals: Review 2016-2017 Progress, 1st Reading of 2017-2018 goals

KDD: If you take a look at the handout on your table, this was in the packet at the last meeting. The start of the year is a great time to reflect on the how we did last year, and start to plan as we head into the upcoming year. There are three overarching goals, I am going to hit a few highlights and you can peruse that at your leisure in more detail. The bolded portion of the handout is our goals. Measures fall under that, and the hollow circles is our progress under each of those. Our first goal was to ensure full faculty involvement in decision making related to academic and professional matters. A huge part of our job is to make sure faculty are at the table when decisions are made. There is a lot happening on our busy and complex campus. That is a lot of what this goal is about. As you know, it is spelled out in our board policy and required by law. We are fortunate, and you can see by some of the things we've achieved, we have administrative leaders who don't just value collaboration because they have to, they value collaboration because they believe it benefits our decision making. We appreciate their collaboration, we appreciate the faculty who step forward when we

need people for committees, for leadership roles or serve as senators. We have appreciated the financial support from our administrative collaborators. For the past two years in a row, we have increased our reassign time for senate officers. We especially appreciate our strong collaborative working relationship with our Federation. They are not just our collaborators on paper, they are part of our subcommittees. We see Carolee at our meetings. They are involved in helping us as we are making decisions and making progress. We appreciate that!

The second goal: To strengthen faculty involvement in the activities of the Academic Senate. We have expanded our orientation and also our communication efforts to try and draw more people in so they understand what is happening with the senate. We have had a number of faculty stepping into leadership both on our campus and also statewide. A special shout-out to our Education Development Program for their recognition by the Board of Governors for their Honorable Mention of their Exemplary Program. Thanks for the Faculty Development Committee, for their efforts to establish a new reception recognizing tenure. Last year was the first recognizing our colleagues, and the beginning of a tradition.

Our third goal was to support student success in a variety of ways. That includes Enrollment Management efforts, Compton College and their accreditation, and statewide initiatives which are woven into our programming. There is a flyer on your table for Informed and Inspired. The series is "informed" by what is going on at the state in terms of priorities for California Community College students. We have senators strongly represented on campus-wide committees, collaborating and providing leadership for things like the Educational Master Plan. Anna Brochet, Josh Troesh, and Claudia Striepe were part of that effort. Being the over-achievers that we are, we have had some additional outcomes. They don't really fall under any of our goals. We are trying to be really good team players on our campus. As institutional issues arise with our students, the senate tries to step in. Not just to apply leadership, or decision making, but to provide advocacy for our students. That is an abridged, very brief, overview of some of the things we accomplished last year. Thank you so much to all of you who have contributed in small and large ways. Just for input, for your involvement, for your willingness to put your hand up when we need a volunteer. None of this is possible without a huge army of people supporting the academic senate. Thank you!! Any questions or comments or feedback about our progress from last year?

Our next topic appears on page 13 of the packet. This is our goals for the upcoming year. If they look familiar, it's because the executive board had a look at the goals from last year and felt like if they were broad enough that we could continue many of them, there is still work to be done. We added a few tweaks, here are a couple of things that are new. Goal 1: We added a bullet, just to capture some of those additional initiatives that have appeared on the progress report. Things that don't fall anywhere else. The reason we're stepping into those kinds of activities, is that they fall into our purview. Things that the senate has input into. Provide leadership for the college on issues related to senate purview. The other thing is happening, Article 20 of the contract allows us to convene a subcommittee to look at forms, surveys and reports from the faculty evaluation process. So we have convened that committee, looking at ways to make the process more user-friendly. That it is a helpful process, it is fruitful for everybody involved, everyone understands what is expected of them. This is a good thing about the Federation and senate. Jean's office has a dean working on this. You will get more information, it has to come back through the senate, so nothing is going to change without us bringing those things to you. If you have feedback in the meantime, let us know. The objective is to bring the revised documents for senate input and consultation. It doesn't get advanced without senate approval. We will work this semester on revising, if you have feedback or input see me. We are working with Chris Jeffries and Deb Breckheimer, both are members of the task force. That is another goal for this year.

We are updating the minimum qualifications and having a look at the equivalency process. This is another areas that we are collaborating with the Federation. Then under goal #2, we thought that since we were recognizing our colleagues

who achieved tenure, it gives us an opportunity to recognize long-serving adjuncts, since we are tracking the longevity of our adjunct faculty. Any questions or comments about our proposed goals?

This is our first reading. We will have our second reading next meeting. Please feel free to reach out to me if you think of something. Thank you, everybody!

G. INFORMATION ITEMS –DISCUSSION

Academic Senate for California Community Colleges – Renee Galbavy (pgs. 14- 16)

KDD: Thank you to Professor Galbavy (BSS), she has agreed to share with us some of the things she learned this summer at the Faculty Leadership Institute. Thank you, Renee. R. Galbavy: I had an opportunity to attend the ASCCC Faculty Leadership Institute this summer and I put together a quick overview of some of the highlights and linkages. All of these are linked on the document that KDD sent to you. The first one I wanted to draw attention to, was a presentation that went through how to navigate their site. The site has a ton of resources on there. One of the things I wanted to point out is the book that you all have access to. A lot of resources are in it and the cool things about it is the PDF that I attached to it has all the linkages for the entire book. I encourage you to have a look through that. Another highlight that I wanted to point out to you is if you are interested in doing this at the state level, it actually shows all the committees and things that are out there. If you are interested in Title 5, one of the presentations was about that. There are lots of acronyms, it is quite scary. One of the things I want to point out is the community college budget. There are some interesting elements about it. If you would like to look at where the money is going, you can click on the link and it will show you for this next year. One of our guest speakers was the former San Francisco City College Senate President. She gave a shout out to Compton. She actually had everyone stand up and clap for Compton, and said what a great job had been done there. That was cool that they acknowledged that. There are a number of links to research data and decision making, which would be useful for faculty and administrators that want data. The California Community College Chancellors Office has some great resources. There are a number of links here. The last bullet links you to all the presentations. That is it for me and if you have any questions, please feel free to let me know. KDD: Thank you, Renee for spending part of your summer with the ASCCC. Also thank you to Jean, we were out of money. The only way we were able to send Renee, was Jean found some coins in the cushions behind the sofa.

Spring Lockdown Drill – Chief Michael Trevis

KDD: Thank you, Chief for coming and telling us about plans for spring. Chief Trevis: Good afternoon everybody. We are looking for a Shelter-in-Place drill during spring and I want your ideas and thoughts. We have made a few good changes. Some locks were put on, we have more speakers and it is a work-in-progress. We want to make this as best as we can, and I value your input. Thursday, March 1st, is week 3 and Thursday, March 15th, is week 5. Have some discussion and let me know as soon as you possibly can, so we can prepare. We can all agree it is critical and essential.

KDD: We have division meetings and department meetings that we can report to. Then we can see what everyone thinks. C. Trevis: If you would like for me to attend a particular division meeting or if there are concerns like a door missing a lock, please let me know. We want to do one in the morning around 9:40 in the am and around 7:10 in the evening. Please encourage your students to sign up for Nixle, it is free. Instructions are on the Campus Police website. <http://www.elcamino.edu/police/> You type in ECCPD for El Camino. If you are at Compton, type in CECPD. Then you will get the alerts. There are a lot of videos that are on-line. We use the Ohio State University video, (run, hide, fight), it is the least graphic/traumatic: <http://www.youtube.com/watch?v=9Z9zkU--FLQ&feature=youtu.be>. Soon, we do want to create our own video here. We are working with Ann Garten's office on that. KDD: Thank you, Chief.

- Option A – Thursday, March 1
- Option B – Thursday, March 15

Note: The Great Shakeout is Thursday, October 19, at 10:19 a.m.

Dreamers Updates – Dr. Cynthia Mosqueda, Coordinator First Year Experience & Rene Lozano, Coordinator Transfer Center <http://www.elcamino.edu/student-services/fao/ab540/>

KDD: Cynthia is here to talk about our Dreamers efforts. She and Rene Lozano are really doing the lion's share of the work to help us plan long-term for how we respond to our students with the changing political climate. She has pulled together tremendous resources to help support our students. We brought her here, so that we can all learn what is happening, so that we can then pass that on to our students. C. Mosqueda: Good afternoon, I am the faculty coordinator for the First Year Experience program. I have also been closely working with the population of our Dreamers on campus. I wanted to share with you the website, faculty don't realize we have it online.

<http://www.elcamino.edu/student-services/fao/ab540/>

Basically, we created it about a year and a half ago. To try and help our students who are attending El Camino. They qualify under AB540; a student who lives in CA, has 3 years of high school they qualify for resident tuition. On the website we have a lot of resources, but I want to point out 2 in particular. A few weeks ago, DACA was eliminated. We have some students who used DACA to apply to vocational programs. (Any program that requires a Social Security Number or some sort of valid work permit.) We have a lot of students on campus. Even though our current federal administration isn't taking any new applications for DACA, students are still eligible to renew for those who qualify. The application is expensive, about \$495, but there are scholarships. If you click on the DACA tab, Renewal Scholarships, you can get your DACA renewal paid for. For many of our students, this is heavy burden for them. One of the things you can do, if you add this link or website to your syllabus, students can get the most updated information. Students can also sign up to receive alerts at https://docs.google.com/forms/d/e/1FAIpQLSfCFwlf-vEmWmNHBONu_uMGRcXzOSf9Fs79R30vU5eVfroiA/viewform. We can invite them to events here on campus. We have events for faculty and students. So far, we have over 2,000 students who have signed up. The AHEAD Club is being revived on campus, which provides support for undocumented students.

You can share the link with your students. Our next event, we are currently working with the Cal States and the UC System to bring all the Dreamer directors here. We want our students to know that El Camino is going to support you while you are here. But you will also have support at the Cal States and the UCs. The event is scheduled in October. We are in the process of putting that flyer together. KDD: Can faculty sign up to attend these? C. Mosqueda: Yes, we are looking at a date for more training for faculty. We have an English professor here who is also an Immigration lawyer, he has been working on a FAQs page that we try to keep updated on the website. Any questions? A. Ahmadpour: We need to get more updated and get the information out. We need to bring prominent speakers to campus. We lack support in this area. C. Mosqueda: We had 4-5 events during the spring semester. East Los Angeles College reached out to us so we could share some information with them, and LA City College as well. We need to work on publicizing these events. J. Troesh: There is fear with some students concerning this. C. Mosqueda: We don't take pictures at these events. We have asked counseling and other areas to link it. We are happy when others want to link it to the resource site. This is available on our home page on the very bottom on the right hand corner. Dr. Shankweiler: I know that many people wanted to do activities last spring when things became critical. I know activities were organized. Dr. Maloney wanted to make sure we sent a consistent message to our students. That is why we are very supportive of the Dreamers Task Force, which is working to coordinate our efforts. We want to send out a consistent message. Please keep in contact with Cynthia to make sure students are getting the same message. C. Mosqueda: At the events we held in the spring, and another we held a couple of weeks ago, we averaged about 85 -120 students per events. We do have a lot of participation. A. Amadapur: We need a grassroots response to get people more involved. There were rallies all over the nation. We need grassroots rage to get people involved. S. Allen: I don't have a question, but I want to put a plug out for Informed and Inspired this Thursday. In case you run out of time before I get to do my report, it is a panel of DACA students. Cynthia helped to recruit these students, you can hear first-hand what their fears and anxieties are.

That way you can be empathetic in your classroom and address the issues they are dealing with. KDD: Just a shout-out to Cynthia, who has made the commitment to help our students. C. Mosqueda: I wasn't the only one involved. Rene Lozano and other faculty were involved, counseling helped as well as student development. Thank you!

Criteria for Document Management System RFP – Dr. Art Leible, Chief Technology Officer

KDD: I'm am pleased to introduce Art Leible. There is an abridged document on pages 17-18 in your packet. We appreciate Art bringing this document for faculty input. Please hit some of the highlights for us. A. Leible: I am not as stimulating or exciting as the last topic. The college has a goal to move all paperwork online so soon we'll issue an RFP, an overview of which you see in your packet. Electronic Forms Issue - work flows, google cues, e-signatures. If you want to read these, they will help to put you to sleep at night. These are things we have to tell the vendors, or a partnership with vendors. We want your input, comments or thoughts, give them to Kristie or me. We want to make sure we don't miss anything here. Blueprints would have to be scanned in, the Health Center has software that needs to be in place. We don't want to miss anything for technical specifications. Irene Graff with be taking it to College Council. We want the first tools in place for spring. This will be a long process, we will have to go division by division. Each one will have a unique set of forms. We don't want to miss any vacation request forms or the carpool form. We have to scan every document. We want to look at different timesheets. If we can build one form, make it electronic, we can eliminate the 6,000 forms we currently have. C. Brewer-Smith: Will this affect our students? A. Leible: If you are doing something on paper, we may be able to do this electronically. Self-service is part one. Make it mobile we you can get it on your iPhone or android. KDD: Are we going to need training? Some of us are not intuitive with new software and others are. A. Leible: Training is usually included as a component. R. Newell: Can our students take electronic exams? A. Leible: We might be able to design those. There will be an implementation schedule and time frame proposal that we will be voting on. There is a group of people on campus who will represent us. C. Striepe: How about privacy issues and time-sensitive issues like paystubs? Are there going to be paper back-ups for some of these forms? A. Leible: Yes, there are usually backup forms for some things like pay stubs. C. Gold: Is this something other community colleges are doing? I was hoping we were cutting edge. A. Leible: We are not cutting edge, we are way behind. We need to catch up. Hobson's degree planner is currently being developed which allows students to track their educational plans. Changing their major is not something that will be self-service at this time. KDD: If we have questions, can we direct them to you, Art? A. Leible: Yes. KDD: Let's thank Art.

C. OFFICER REPORTS

a. President – Kristie Daniel-DiGregorio

Faculty Position ID Process: As you know, the deadline is this Friday for the deans to get their proposals in to Jean's office. The Senate approved hiring outside of the process for a Veteran's Counselor. This position came open this year, was filled relatively recently, but the person got another position closer to home. There is an urgent need to fill the position before the end of the year. We need to provide continuity on recent initiatives, so this population is served effectively and before we lose key holders of institutional memory in the Veteran's Center and Admissions. We want to be in compliance. We would like to get someone on board before Bill Mulrooney retires. I wanted to keep you apprised of that. If you have any questions, please let me know.

A faculty evaluation subcommittee is getting started this semester and will come back to the senate in spring. We will need to approve any of the changes that we propose. If you have suggestions, reach out to me, Chris Jeffries or Deb Breckheimer.

Thank you to Pete Marcoux for agreeing to serve on the committee for Dean, of Student Services. Thank you to all the rest of you who have been serving, or will volunteer in the future. Nudge, nudge, because we will continue to be filling vacant positions this next year.

We are getting started planning for the Accreditation Self-Study process. One of our goals is to have the faculty co-chairs in place by the end of this semester. So Jean and I are collaborating on that. We would like to send folks off to training in the spring, just to get an early start.

Student Success: You have a flyer at your table for the Transfer Day Fair on September 26th. If you don't have one posted in your classroom, or in your mailroom, please post one. It is eye-catching, and at least 40% of our students' goal is to transfer. There will be 80 institutions on campus next Tuesday. We want to get the students connected. Dipte Patel wants us to refer students on for their Ed Planning now instead of waiting for registration to begin. There is a bit of a lull right now. By the time they hit 15 units, they need to have a comprehensive educational plan. They need to be thinking about that. They can drop in or go online to make appointments.

Some good news, The ECC Foundation Scholarships are going to be making some adjustments to make the application process more user friendly for students and faculty. There will be an evaluation with drop down boxes and optional comment section. It means at the end of the semester, when we are all pooped, it will be easier to say yes to our students, that we will write for them. We had 300 students last year, who weren't considered, because they didn't have a letter of recommendation. We are trying to find new and innovative ways to make this work better for our students. We will see more information about that soon.

The recycling bins will be coming soon. They will be tan. They will be outside each of the buildings.

We have a great workshop coming up next Friday. Overcoming Implicit Bias in the Workplace and in the Hiring Process. Anyone can attend. These are great speakers known state-wide. You can register on PD Reporter.

b. VP – Compton Education Center – Paul Flor

Good afternoon, I have 3 items to report on. Last week, 3 officials met on the transition plan. We have plenty of work to do and the timeline looks so far away. I want everyone to know, that on September 30th, we are celebrating our 90th anniversary on campus. We are going to have a fun fair, with a car show, live music (6 bands), and gourmet food trucks. It is a big TO DO! It will start at 11:00 am running until 6:00 pm. The day before, on Sept 29th, we will have our first draft of our quality focus essay. This will be our first reading. It will be made available and on our website. We are looking for feedback. We are working on Distance Education and the creation of a Distance Education handbook.

c. Chair – Curriculum – Janet Young We had our first CCC meeting last week. We conducted the required certification training and the certification form will be submitted to the Chancellors Office. That allows us to approve new courses. We revised our CCC website and CurricUNET, and I will show you at our next meeting for easier navigation. We discovered a backlog in CurricUNET, we are systematically resolving it. We are going to conduct mini-trainings at each of our meetings for CCC reps and ex-officios. We are also going to be offering some campus-wide trainings. The first one will be titled, "Dude, where's my course?" (There was a lot of laughter at this point.) I want you to know that you have a stellar group of faculty serving on the CCC. We are going to do great things.

KDD: Speaking of new websites, we don't have a new senate website, but thanks to Traci we do have some new webpages, including a new page for Ed Policies.

d. VP – Educational Policies –Chris Gold (pgs. 19-21)

The minutes are self-explanatory. I am going to point out a few things. We reviewed some specific changes to local discipline minimum qualifications. You can see them on page 20 of the packet. The Ed Policies Committee gave their thumbs up on these. Next they go to Dr. Shankweiler for consultation, then they come to the senate. Julie Land and I worked on 2 of these. The addition of the Learning Disabilities Specialist and the deletion of the Developmental Disabilities disabled student programs. The min quals in Julie's area are some of the most complicated because of Title 5 regulations. Any questions about min quals? We will bring this back for a first reading, so it will come back to us.

We also talked about student discipline procedures. If you remember in the spring, there was concern about multiple cheating by one student. Ed Policies was directed to talk about this. This opened up a lot of larger concerns about student cheating and student discipline. There were broader concerns about more serious student behavior. A lot of faculty members felt unprepared to deal with serious behaviors with students. There's been confusion about two of the types of reports, those for discipline and those for AIMS. The loop isn't closed. There are some incidents that faculty feel threatened or verbally insulted or assaulted. They file a report, but never hear back. We are looking at ways to close the loop. These are very initial conversations. We are going to speak more with different individuals and get back to you.

e. VP – Faculty Development – Stacey Allen (pgs. 22-27)

KDD: We also have a new web site for the Faculty Development Committee. S. Allen: Hello again, please take a look at pages 22-27. You will see our minutes there from last week. We had a lot to review. You will notice item #1, we lost some people over the summer. Their schedules changed. I am back to recruit again. Remember that goal #2, as our president pointed out this afternoon, is to strengthen faculty involvement in the activities of the senate. We need bodies to join the FDC, we lost our rep for Compton, and we need more faculty involvement on our committee. Other divisions that we need represented are Business, Fine Arts, Health Sciences, Math, Industry & Technology. Any and all of you are welcome to join in on the fun. We meet next Tuesday. The next 2 pages of the packet are a summary of our activities from last year, and we accomplished quite a bit. One of the things we are most proud of is the new, annual tenure reception. That was the inaugural reception. The last 2 pages include a summary of the discussion that occurred this summer, with Dr. Shankweiler and Lisa Mednick Takami (Professional Development), Kristie, and me. We addressed concerns that were brought to the senate. The last 2 pages include the summary from that discussion. You will see some of the areas of concern that were raised here, including; insufficient input in terms of faculty and flex policies and procedures. On page 27, some issues regarding having to submit supporting documents, and the annual plans. We have provided this document for you to take a look at and see what the conversation was about. The FDC will be looking at our matrix and FAQs, so we'll get a subcommittee to take a really close look at that. Please look at this thoroughly and contact me if you have questions. Every Wednesday, we have our new Wellness Warriors Wellness Program, Walk & Roll Wednesday. Roll out and Recovery session at noon led by Kimberly Jones, our strength and conditioning coach. And then a walk in Murdock Stadium, which is very popular. One more shout out for our "Informed and Inspired" series. Encourage your colleagues to come and see our DACA Panel on Thursday. I can't stress enough how powerful these student panels have been. We don't have the opportunity to hear our students' stories in the classroom. We invited students from the Dreamers Club to come and talk to us. They are sharing their fears and anxieties with us. What do they want us to know about them? The last slide is the Faculty Book Club. Sign up and funding is provided by the Student Equity Program. The book this semester is by Victor Rios. He was from a single parent family, he joined a gang as a teenager, in and out of prison, then on to earn a PhD from UC Berkeley. He wrote a book titled, Street Life: Poverty, Gangs, and a Ph.D. Please join us, and thank you.

f. VP – Finance – Josh Troesh

You have probably seen the announcements that have gone around, we have a new Vice President of Administration. He is going to be very positive with regards to finance and being supportive of our primary mission, which is not

numbers, but students. He seems to be very focused. We are going to try and invite him in to meet with us. The college will be working through our partnership with Compton. There is a monetary component with that partnership that has to be unraveled, and the college has been very forward-looking in trying to not tie anything that would be permanent and would harm us here at El Camino from funds we would lose as Compton establishes independent accreditation. We want to make sure there is zero impact. Dr. Shankweiler pointed out that enrollment management could be part of that process. We probably don't have time to continue our discussion from last meeting about the budget. Thank you.

g. VP – Academic Technology – Pete Marcoux

We have a Technology Committee meeting right after this one. We are going to be talking about the document management system (in excruciating details). We'll talk about Wi-Fi progress, SQO databases (I have no idea what that means). We are going to be talking about the Canvas/Colleague integration, we are still without a tool that allows our Datatel system to talk with Canvas. I do have a couple of questions for Art. We want to talk about a Google for Education account, we brought this up last semester. We want to see if ECC can have a Google for Education account alongside a Windows account. A lot of faculty have asked me because there are a lot of excellent tools that Google offers. It is the largest K-12 education software provider in the country. Some were anti Google at first, there is some warming, so we'll see what happens. Some of you might have seen some advertisements about One Drive, Microsoft. It is a tool similar to Drop Box. It is automatically tied into Windows. Your El Camino e-mail will allow you 1 Terabyte for data storage. I asked if all the faculty, as well as student computers will automatically have the One Drive installed on it. When you log in to a computer, your One Drive folder will be there. Which basically could be your hard drive. You don't have to worry about leaving something at work. One Drive is nondenominational, it works on iPads, androids, what have you. A. Ahmadpour: Will we see a sign or symbol? P. Marcoux: Right now you have to download it. I asked Art if they would do this for us. It is Office 365, you get one Terabyte. I am slowly moving away from Drop Box. You can share documents in class, it will help with collaboration. The students might get more storage. I think it is about the same as Drop Box, but I'm new to it. I just started this week.

h. VP – Instructional Effectiveness/ALC/SLO's Update – R. Serr (pgs. 32-35)

The ALC Committee is still finishing up last year's ILO, Community and Personal Development. We are planning the Information Literacy ILO. This won't involve as many faculty as previous ILOs. The status

reports came out for Spring. Out of 524, we have 400 SLO's completed. That is 77%. We are shooting for 100%. If you still have anything due, put it in Tracdat as soon as you can. The due date has passed, but we are making progress. The Program Review Committee is reviewing PR's every week this semester. I am going to send out something soon for people who have Program Review for next year. I will send out some early notices. We have had people in the past tell us to remind them to start early.

D. SPECIAL COMMITTEE REPORTS

Dr. Jean Shankweiler - VP of Academic Affairs

I will be really fast, because nobody wants to hear from me, they all want to hear from the new VP. I am working on Guided Pathways, Accreditation, Enrollment Management, Curriculum, and hiring. BAM! Someone has mentioned all of this already. KDD: Don't forget acting Superintendent/President. Dr. Shankweiler: I want her back.

Ross Miyashiro – VP of Student Services

KDD: Please join me in welcoming Ross Miyashiro. R. Miyashiro: I am excited to be here. I do have an introduction piece that is going out to my division, I will make sure I send it to Kristie so she can send it out to all of you. In a nutshell, my biggest vision is to make it super easy for students to attend El Camino College and support the faculty in the learning process. The President of Valencia College says, "Colleges are meant for learning, not FTES". If students learn, all the other stuff comes with it. Student Services will figure out how to make applying easy, financial aid easy, and provide wrap-around counseling. I am in the midpoint in my career, I've served 16 years in the CSU's and 16 years in the Community College system. I have been at 3 CSU's, and this is my 3rd Community College. I was a founding member of Monterey Bay CC, started my career at San Bernardino. I worked in the CC Chancellors Office, I moved on to Long Beach City College. I worked at Coastline College, which is primarily an online college, with 3 separate campuses. I am so happy to be here, this is a new, exciting adventure. I have looked over your schedule, the curriculum is expansive. I can't wait to get out in the community and help El Camino be a better member of the community from all aspects. I know Jean and the President have already done that. It is my turn to spend some nights out, I have already told my wife.

E. UNFINISHED BUSINESS

None

H. FUTURE AGENDA ITEMS

Ed Policies: AP 7211 Faculty Service Areas, Minimum Qualifications and Equivalencies; AP 7160 Professional Development.

SSSP/SE/BSI Integrated Plan Timeline

I. PUBLIC COMMENT

Carolee Vakil-Jessop: The Federation is having some general meetings in the Alondra room. Tuesday, 9/26 from 1-2:00 pm and Wednesday the 27th, from 5-6:00 pm. Leadership from the California Federation of Teachers are coming. We know there are issues, we are trying very hard to represent you. We are training a lot of people. CFT wants to talk to the faculty to get better leadership. We need help. There is a lot to do and a handful of people to do it. There are things that overlap and we need help! Please, if you can help us in any way, we appreciate it. We are setting some goals and we are starting preparations for negotiating now. We will be sending out a survey to part-timers about issues soon. We need the Contract Writing Committee going, and we need a chair for that. (There was a question about our contract and if we had received it yet.) Dr. Shankweiler: Is it a physical document? C. Vakil-Jessop: NO, it will be online. That will make it easier to search for something.

J. ADJOURN

The meeting adjourned at 1:51 pm

TG/ECC Fall 17