

ACADEMIC SENATE MINUTES
September 6, 2016

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

1. **CALL TO ORDER** Senate President Kristie Daniel-DiGregorio (KDD) called the first Academic Senate (AS) meeting of the fall 2016 semester to order on September 6, 2016 at 12:35pm.

All Senators introduced themselves, their department, and the number of years they've been on Academic Senate. KDD thanked everyone for being on AS and welcomed them, noting that it is important to have enough representatives at the meetings. Senators were provided with meeting packets, AS Handbooks, ASCCC membership cards, Human Development pencils (a special perk), and clickers to use for the meeting.

All were in agreement to change the order of business to begin our orientation. Let's use clickers to see how much you know about the AS. Overview about clickers by KDD.

1. Why does ECC have an AS? (The Senate is empowered by the State Government).
2. When the AS votes on a policy that falls within its 10+1 purview, its word is the final word. (False)
3. The senate and union purviews are entirely separate and the 2 organizations must not intermingle. (False)
4. The ECC AS is composed of senators, the Executive Board, and our Administrative collaborators. (False)
5. How long is the term for a senator on the ECC AS? (3 years)

Senators (see handbook pages 7 – 9) reviewed attendance and participation (before, during, after meetings). Members were encouraged to consider joining a senate committee (meetings are listed in packet). The organization of the AS packets was reviewed including names of senators, agenda, page numbers, etc. Senators are encouraged to review the packet before attending the meetings to be better prepared.

2. APPROVAL OF MINUTES

See pgs. 7- 12 of packet for minutes of the May 3 meeting. Minutes approved as amended.

3. OFFICER REPORTS

A. President Kristie Daniel-DiGregorio (pgs. 13-21) The new meeting room is better with construction that is going on around campus, it's more conveniently located and will hopefully promote more discussion and interaction. The new AS Office location is in Library 273; thanks to our colleagues that helped to facilitate the move to new office. Four faculty and 18 sections are going to be adopting online textbooks. Share with your colleagues about the changes in financial aid which will be based on the number of units at first census. Students must maintain a 2.0 GPA to keep their Board of Governors Fee Waiver. ECC is looking into ideas and opportunities to build enrollment. Steering committee to be formed to deal with Dual Enrollment. ECC looking into Process Improvement and how processes may be improved to enhance student enrollment.

B. VP – Compton Education Center – Paul Flor

First draft was completed, currently working on the second draft of the self-study for Accreditation. Hope to have the final document completed by the end of November, so it is ready to submit in January, 2017. Accreditation team scheduled to visit in March. Hopefully, their visit will coincide with Compton celebrating its 90th birthday. Hope to coordinate it so campus goes through a bit of a face lift. We meet on 1st and 3rd Thursdays of the month. Visitors are welcome.

C. Curriculum Chair – Allison Carr (pgs. 22-61)

We haven't had our first meeting for the year. Next Tuesday is the first meeting from 2:30 – 4:30 in Admin 131. The CCC is fully staffed with representatives at this time. All division deans were consulted over the summer.

D. VP – Educational Policies –Chris Gold

The educational policies process was reviewed. We will see quite a few policies circulating though the senate. We develop policies and meet with groups on campus so they can consult. The Ed Policy Committee meets the 2nd and 4th Tuesdays of the Month. Meet in SOCS 123. Thank you to the members who meet. Policies are big picture. Broad statements of how we function. Procedures are longer and more in depth. The Board of Trustees see these, they don't vote on them. We can't always do what we would like to do because there are restrictions, including federal and state laws and codes. There are Accreditation requirements. We can't step on toes, we look at local process and student success. The CCLC creates templates and we use those as a guide. When we consult, we work closely with the deans and Dean's Council. Ed policies are finished, then the Senate gets it. College Council sees it. We are working on our to-do list.

E. VP – Faculty Development – Stacey Allen

We haven't met yet. Next Tuesday 1-2:00, Library West Basement. We were approved by the Student Equity Program for funding for the Faculty Book Club. Nominations will be coming soon for Outstanding Adjunct Faculty Awards. Professional Development office sent out surveys for Fall Professional Development Day – please take a minute to respond before September 16th.

F. VP – Finance – Lance Widman (pgs. 62-66)

PBC meets 12 months out of the year. The minutes are on pgs. 62- 63 from July 7th meeting and pg. 64 from August 18 meeting. The August meeting is the most important of year. President Maloney showed up and had lots of interaction. Josh Troesh said that state providing "0" COLA. We have reserve of 14 million. Earmarked for increases in PERS and STRS obligations. There may be an opportunity for limited use of these funds for enrollment issues. ECC is in the stabilization phase. Growth monies may not be available to us because we haven't hit growth numbers. Lance noted that before the September 7th board meeting (from 3 – 4:00pm) a workshop is being offered on the Budget. This is an opportunity to learn where our money comes from and where it goes.

G. VP – Academic Technology – Pete Marcoux

There are two technology committees on campus. College Technology Committee and Academic Technology Committee. ATC typically meets twice a semester. Canvas is going to be available for implementation by January. Wi-Fi will be on the Board of Trustees agenda for approval at tomorrow's meeting. May take 6 months at most before available. Contracting with Dell. College Technology committee has a Friday meeting coming up.

H. VP – Instructional Effectiveness/ Assessment of Learning Committee and SLO's Update – Russell Serr (pgs. 67-68)

Critical thinking ILO completed last spring. This semester planning a Community and Personal Development ILO. 761 are scheduled for assessment this semester. Due by 9/16 if Trac Dat doesn't blow up with all the activity. Seems to be working better. Program review meets each Thursday for a different program. Eight departments have already turned in their reports as early submissions. Workshops will be held later in the semester.

4. SPECIAL COMMITTEE REPORTS

Dr. Shankweiler (DrS) noted that the Budget workshop is scheduled in the Board Room. First board meeting using Board Docs so there isn't a huge packet. Institutional Participation Agreement (IPA) is in place for adopting Canvas. Enrollment right now is even with last fall. Would be better if we were higher -- we are working on enrollment activities. No Show Reports are due Friday. Faculty ID process has started. We have now until Oct 7 for positions that we want to hire for the next academic next year. Educational Master Plan has been worked on by Irene over summer. Looked at things that might help with master plan...facilities, staffing, education, etc. It was a BIG JOB! There is an open forum on September 29th. All divisions have through October to get their input in before final master plan. A number of retirements are being anticipated so there may be a number of new hires. Recently, there has been significant turnover among the librarians.

5. UNFINISHED BUSINESS

6. NEW BUSINESS

There was a first reading of the Senate Goals for 2016-2017, on page 4 of the packet. The goals were developed during a Planning Summit of the AS executive board in May and revised over the summer. Senators were invited to review the goals and provide comment. Among the goals is to update the Faculty Handbook - 1987 was the most recent edition of the faculty handbook. Chris Gold will facilitate the updating process. Some areas in need more than others. Chris Gold will do research to see what we will do. Probably start from scratch on updating this. We'll get back to this next meeting. The goals will be voted on at the next meeting, 9.20.16.

7. INFORMATION ITEMS –DISCUSSION

Patrick McDermott (accounting major) is the ASO representative to the Academic Senate. We provide the voice of the students. I am your messenger if you have something to say to the students. We have about 40 students on ASO. Hydration stations on campus coming soon. Charging stations coming soon to address hallway crowding in the Admin Bldg. among others

Getting notation onto Transcripts that student was a part of ASO. Patrick's position is Director of Academic affairs. The ASO wants to promote using sustainable water bottles on campus, which is better for the environment and better for the campus.

8. FUTURE AGENDA ITEMS

Dr. Maloney will be at the next meeting. Other future agenda items include a visit from the Federation, discussion of the faculty handbook, educational policies related to attendance and dual enrollment and Online Educational Resources.

9. PUBLIC COMMENT

Chris Wells -Legislation has been passed on a seniority system for part time faculty on hiring processes.

10. ADJOURN

The meeting adjourned at 1:56 p.m.

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