

**Adjunct (1 Year)**

- Josh Casper
- Karl Striepe

**Behavioral & Social Sciences**

- Stacey Allen
- John Baranski
- Kristie Daniel-DiGregorio
- Renee Galbavy
- Michael Wynne

**Business**

- Kurt Hull
- Phillip Lau
- Josh Troesh

**Compton College**

- Amber Gillis
- Jesse Mills

**Counseling**

- Seranda Bray
- Anna Brochet
- Rocio Diaz

**Fine Arts**

- Ali Ahmadpour
- Diana Crossman
- Joe Hardesty
- Russell McMillin
- Chris Wells

**Health Sciences & Athletics**

- Andrew Alvillar
- Traci Granger
- Yuko Kawasaki
- Colleen McFaul
- Russell Serr

**Humanities**

- Sean Donnell
- Ashley Gallagher
- Pete Marcoux
- Anna Mavromati
- Christina Nagao

**Industry & Technology**

- Charlene Brewer-Smith
- Ross Durand
- Dylan Meek
- Renee Newell
- Jack Selph

**Library Learning Resources**

- Analu Josephides
- Mary McMillan
- Claudia Striepe

**Mathematical Sciences**

- Dominic Fanelli
- Lars Kjeseth
- Le Gui
- Catherine Schult-Roman
- Oscar Villareal

**Natural Sciences**

- Thanh-Thuy Bui
- Darcie McClelland
- Troy Moore
- Shanna Potter
- Ann Valle

**President/Superintendent**

- Dena Maloney

**Academic Affairs & SCA**

- Linda Clowers
- Ross Miyashiro
- Jean Shankweiler

**Assoc. Students Org.**

- Wiley Wilson

**ECC Federation**

- Carolee Vakil-Jessop

**Curriculum Chair**

- Janet Young

**Institutional Research**

- Joshua Rosales

**Dean's Reps/Guests/Other Officers:**

- Jonathan Bryant
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**Excused:** J. Troesh, S. Bray, A. Brochet, R. Diaz, R. Newell

May 7, 2019

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

## **A. CALL TO ORDER**

Senate President Kristie Daniel-DiGregorio called the sixth Academic Senate meeting of the spring 2019 semester to order on May 7, 2019 at 12:30 p.m.

## **B. APPROVAL OF MINUTES**

See pgs. 6-15 of the packet for minutes from the April 16<sup>th</sup> meeting. C. Striepe motioned, A. Josephides seconded, minutes passed as presented.

KDD: Idania Reyes is our Dean of Student Support Services. This is a good time for us to learn about our campus leaders. She's not here right now. But if we have time when she arrives, we will circle back and give her a chance to introduce herself.

## **C. OFFICER REPORTS**

### **a. President – Kristie Daniel-DiGregorio (pg. 16)**

I am confirming that our June 4<sup>th</sup> meeting is necessary for us to be able to get through our docket this semester. Please mark your calendars -- we have some important things coming to us. Congratulation to Rocio Diaz, who I have appointed to be our Academic Senate Secretary beginning in Fall 2019. She will be stepping in for our wonderful "Madame Secretary," Traci Granger. Congratulations to Rocio! We are thrilled that Rocio has said yes!

On April 18, there were a number of things happening at the same time on our campus, including the Town Hall. In case you missed the Town Hall, I thought I would share with you some of the highlights. I have a link to the presentation, which is on the El Camino website. There was a lot of useful information that was shared.

Budget information. As noted from Josh's reports, the goal posts keep moving on the Student-Centered Funding Formula for the California community colleges. The estimate is a \$6 million deferral. They are predicting that they won't be able to fund us to the level that we have earned, based on our outcomes. We are not alone, other colleges in the state have the same issues. District obligations for retirement are projected to increase. The presentation charts the increases over time on these retirement costs. The good news, budget-wise, is that our grant revenue is up, \$11.4 million.

As you know, the accreditation team will be visiting our campus in Fall 2020. The college is doing more to expand support and programs for our evening students. South Bay Promise had 432 students in Fall 2018; we will be increasing those numbers for Fall 2019. Enrollments are up, even though our FTES is down. The number of degrees, certificates and transfers we are conferring are up. 52% of our students are on financial aid. There is a nice overview in the presentation of some of the things happening on campus with our construction projects.

In your packet, on page 16, there is an application for scholarships to the ASCCC Faculty Leadership Institute. These are available to full- and part-time faculty from the statewide senate. There is more information on the ASCCC website. The leadership institute is June 13-15 in Sacramento and applications are due May 20<sup>th</sup>.

At College Council yesterday, we learned about things that are happening related to food and shelter initiatives state-wide and locally. The Chancellor's Office and the CCLC are supporting SB 291 in lieu of AB 302. You will remember that

when Darcie came back from Plenary, she talked about AB 302. This is the proposal that colleges be required to allow students to sleep in their cars in our parking lots. Instead, the Chancellors Office and the CCLC are supporting SB 291, which takes a more comprehensive approach to the issues that our students are facing with housing scarcity. Sleeping in their cars may be a small step forward. We really want to address the root of the issue, making sure financial aid better reflects the real cost for our students to attend college. That is likely to have more lasting benefits. The CCCO and CCLC are supporting SB 291 in lieu of AB 302. At Plenary, statewide senate supported both of those but support was mixed for AB 302. I went back and looked at the resolution and 23 colleges already allow overnight parking. That may be where that idea got some momentum. In terms of local efforts here at El Camino, there is a task force implementing a number of new initiatives. Keep your eyes peeled, more information is coming soon. There are a number of resources here on campus. There is a recommendation that we bring outside agencies to campus to help facilitate students getting connected with the help that they need.

A few quick announcements about graduation. Seating at graduation, based in part on faculty feedback, has shifted so that the graduates and faculty will not be in the sun as they have been in past years. The stage will be flipped to the south end of Warrior Stadium facing North. Hong Herrera Thomas suggested that, to help us find our graduates after graduation, we have markers or banners that we can direct students to. We will have flags with division names out on the library lawn area.

#### **b. VP Compton College – Amber Gillis**

KDD: Welcome Jesse, and thanks for being here. J. Mills: My report is brief today. We had our senate elections and our e-board elections. We are currently working on major plans and handbooks on campus in preparation for the split. We are currently making revisions to our Student Equity Plan, our Education Master Plan and our Program Review. KDD: Thank you and we are looking forward to celebrating with you on May 30<sup>th</sup>.

#### **c. Chair, Curriculum – Janet Young**

Our new digital catalog will be launched in 2 days. There is a mobile app to make it more dynamic. We are going to provide a demonstration.

#### **d. VP Educational Policies – Darcie McClelland**

Will report during New Business.

#### **e. VP Faculty Development – Stacey Allen (pgs. 17-18)**

KDD: Congratulations to Stacey, our 2019 Distinguished Faculty Award Recipient. S. Allen: I have a short report. Our minutes are on pages 17 & 18 of the packet. The FDC is working furiously to wrap up some important initiatives. I will have more to report at the next senate meeting. I have two quick announcements. The Wellness Warrior Program is continuing to become more successful. I encourage you to attend. We have a 30 minute roll-out this Thursday. Next Wednesday, Kim Jones will have a presentation that will help all of us: Stress, Meditation & Movement. That is next Wednesday in here at 1:00. Then we will have one more roll-out and that will be it for the semester. If you haven't attended any of our Wellness events I hope that you will. Thank you.

#### **f. VP Finance – Josh Troesh**

KDD: Congratulation to Josh Troesh and his family. The safe arrival of his daughter came earlier than expected. All is well at their house. As you know, Josh is our PBC Rep. Sidney Porter is our alternate, and he will be filling in for Josh while he is on family leave. He is hoping to come to one of our upcoming meetings. In addition, our interim Vice

President for Administrative Services, Jim Buysee is going to come and talk us through some of the things happening with the Budget Development.

In the meantime, I thought I would share with you some of the things we talked about at College Council yesterday. These are tentative. We will invite Jim to come either May 21<sup>st</sup> or June 4<sup>th</sup>. He will tell us at that point what they are anticipating for the budget. The tentative budget goes to the BOT on June 17<sup>th</sup>; it needs to be approved so that we can continue spending July 1. The final budget goes to the Board on September 3<sup>rd</sup>. So we shift our BOT meetings in September to accommodate the fact that we need to get that budget approved before the third week in September.

Some of the challenges: Compton separation has an impact of \$5 million. Also, the Student-Centered Funding Formula and Underfunding. There is a shortfall in state property taxes.

Budget assumptions include the following: Funded FTES: 18,397. SCFF will use Fiscal 2019 revenue + COLA. COLA: 3.46%. Shortfalls in SCFF revenue and property tax revenues. 12 new faculty positions.

#### **g. VP Academic Technology – Pete Marcoux (pgs. 19-24)**

This AP included in your packet is an information item, we are not voting on it. It is to give everyone a heads up. You know how you used to treat paper files? You still have to hang on to digital files, in a secure place. I recommend using Office 365. That is a school-sponsored site. Files should be kept 3-5 years. The other problem that we have with this is the email archives. As we know, we are always getting those updates to empty ours. I don't know how ITS is going to do this.

This Friday there is a training on Microsoft Teams from 10-12. Sign up on Cornerstone. Right now we only have 5 participants. Hopefully, someone from Professional Development will be on hand for the training so they can carry the torch and offer future trainings. It seems like a dynamic tool.

#### **h. VP Instructional Effectiveness/ALC/SLO's Update – R. Serr**

There are "Entering Assessments" workshops coming up. Wednesday May 29, 2:30-3:30 pm. Thursday May 30, from 1-2 in the Library West Basement.

### **D. SPECIAL COMMITTEE REPORTS**

#### **Dr. Jean Shankweiler - VP of Academic Affairs**

The same day as the Town Hall, April 18<sup>th</sup>, the Vice Chancellor from ACCJC came to visit campus. She had a chance to visit with Dr. Maloney and the Vice Presidents and met with the accreditation co-chairs. One of the things she talked about was the Quality Focus Essay. She flipped what we thought the QFE should be. It should be a 3-4 year project focused on student learning. That means we might need to rethink how we approach what we want to write for our QFE. We can integrate the Student Learning Objectives Assessment, the Planning and Resource Allocation, and the Distance Ed Effectiveness action plans. We want to flip the focus of what we write so it becomes a 3-4 year project. She reminded us that we are not judged in accreditation on the QFE. We meet or don't meet the standards. There was one more item in here, Service Area Outcomes that the teams had identified. Yesterday at College Council, it was indicated that those will probably be finished before we have the team visit us. So we won't include that as part of the QFE. KDD: The QFE is more of an improvement issue. Thank you. We knew these topics would continue to be shaped through the self-study process. We are well represented and we have a lot of faculty voices involved in the process.

#### **Ross Miyashiro – VP of Student Services**

We will hear from VP Miyashiro later in the meeting.

## **E. UNFINISHED BUSINESS**

None.

## **F. NEW BUSINESS**

### **Academic Senate Constitution and By-Laws: 1<sup>st</sup> Reading – Kristie Daniel-DiGregorio (pgs. 25-44)**

A lot of this is kindly and gently removing Compton references from our constitution and by-laws. We have made a slight modification for our election of senators. We would like to shift that to Spring, so senators are in place in time for Fall. There was a recommendation to shift language from “Adjunct Senators” to “Part-Time Senators.” Instead of always having to vote when we change our order of business, I am making a recommendation so there is some flexibility there. Our most recent senate evaluations suggested that we implement some speaking limits in our meetings.

So, let’s have a look at the document. Starting on page 24, some of the spacing for headers is off. On page 26, this is where we begin to remove references to Compton. 2.3 is where we first change Adjunct to Part-Time faculty. I worked with Carolee Vakil-Jessop to base this on the contract language. Most of what is happening is pretty straight forward. This is the first reading, so you will have time to digest this a little bit more. P. Marcoux: I want to remind you the whole faculty have to vote on this. KDD: Thanks, Pete. If you jump to the by-laws, page 41, instead of setting the deadline for filling vacancies, we want those in place before the end of Spring term. Traci and I dealt with this. We were trying to fill vacancies over our first Summer and it was very challenging. It is important to have senators in place before the Fall semester starts. On page 43, The Order of Business. You will recall that whenever we do change the order of business we have to have a motion and a vote. Not the best use of our time. So as long as everything is covered, it can be covered in an order that makes sense. In Section 3, I went to the policies for the BOT meetings. We don’t want to spend a lot of time on things that are not our purview. We don’t want to spend a lot of time of things that don’t relate to our purview. The Academic Senate President may determine that speakers may be allowed a maximum of 3 minutes per topic. I want to build in some flexibility at the Presidents discretion. W. Wilson: I don’t want our constitution to not conflict with this senate constitution. Can you include the ASO VP as an ex officio member of Senate? KDD: I think that is fine, that is a great suggestion. We can indicate that the president or designee will serve. We will come back to this next meeting. C. Wells: The speaker thing, I think we need to select one. I prefer “May rather than Will”. KDD: I will change it for our second reading. Thank you everybody.

### **AP 4230 Grading and Academic Record Symbols: 1<sup>st</sup> Reading – Darcie McClelland (pgs. 45-51)**

D. McClelland: A major change is on page 47. We added a new #6, Excused Withdrawal. We took the new language from Lillian Justice who took the change out of the Ed Code. We did make a couple of small changes in Ed Policies to clarify some things. There were concerns that sometimes we have students who transfer and they take a class pass/no pass. The college that they are transferring to wants to know if we consider a “D” a pass or not. So we clarified that a pass is a “C” or better. Then under section 2, a student may request an incomplete from an instructor. We also had a discussion to make sure that we are carrying out the policy on incompletes to make sure we are keeping accurate records. I am currently working with Lillian to make sure that is actually happening. Then we have language about excused withdrawal. KDD: We have a typo on the 4<sup>th</sup> line. And who verifies these conditions? J. Shankweiler: The Registrar. This is an extenuating circumstance. These typically are after a withdrawal date. The Registrar needs to make that determination. P. Marcoux: Should we indicate the Military Withdrawal in 5 and 6? I think that paragraph applies to both 5 and 6. KDD: OK. A. Ahmadpour: Why can’t we be the person who does this? J. Shankweiler: There is a lot of documentation and a lot of work. The registrar keeps all that documentation. It is best to have one person doing that. KDD: When one person does this, it is easier to ensure consistency. L. Kjeseth: I notice we still haven’t resolved the problem with pass/no pass and incompletes. It is not in our system, they don’t recognize the incomplete for a student who is passing. We have always had a problem with this. There is no mechanism for doing this. It doesn’t

work. There needs to be an option. KDD: This AP is time sensitive – we need to get the EW approved. R. Miyashiro: I will talk to Lillian about this. I can fix this. C. Wells: Is a military withdrawal still necessary? R. Miyashiro: It is neutral on the GPA. It doesn't affect progress probation or progress dismissal. It does affect the Federal progress. Federal guidelines are different from the state guidelines. KDD: It is required for Veterans Affairs. C. Wells: It seems redundant. KDD: You are right, but it's required by the VA. C. McFaul: Would a faculty member know that if it is taken care of by the Registrar? If I give them an F because they quit coming, how do I know that has happened? KDD: We do want to be clear on that. R. Miyashiro: Not everyone is going to get an EW. I will follow up with Lillian on that. KDD: You will see this again at the next meeting. If you have questions, send them to Darcie. Thank you everybody.

#### **AP 4240 Academic Renewal: 1<sup>st</sup> Reading – Darcie McClelland (pgs. 52-53)**

KDD: There is a typo at the very top. D. McClelland: There is one very minor change on page 52. #2, it used to say 2 years must have passed, we changed it to 12 months. Lori Suekawa, our articulation officer, did some pretty extensive research and the vast majority of the community colleges in our area have a 12-month period. She showed us information from Pasadena, Rio Hondo, Santa Monica, and LACCD, and they all had 12 months. It is consistent with what our colleagues are doing at other colleges. KDD: Questions?

#### **G. INFORMATION ITEMS –DISCUSSION**

##### **South Bay Public Safety Center – Dena Maloney**

KDD: Dr. Maloney was kind enough to ask if she could be on our agenda today. Join me in saying welcome! D. Maloney: You have a full schedule; I think I have been waiting since Fall to come and speak with you. I am glad to be here and I will make this quick because I know you have a very full agenda. I want to talk about the South Bay Public Safety Training Center. This was something I learned about pretty early on in my initial few months at the college. I was getting accustomed to and familiar with our facilities, and I learned that our Fire Academy in Inglewood was pretty limited. There had been some work done to assess the viability of expanding or retrofitting that facility. There is some money in the bond for that. What was discovered, prior to my arrival, is it is in an area where there is an earthquake fault zone. We have 1 acre, but with that accommodation, we only have ½ an acre to work with. There are a lot of issues with being able to grow that program or expand to meet the needs of the college. The second thing I learned early on is that there are a lot of public safety training agencies in the South Bay (Police, Fire, Paramedic, EMT) and they are mandated requirements for education and training annually. These are required by the agencies that govern the groups. They have to leave our area to go to a site to do their training. So it takes them out of the South Bay, they get wear and tear on their vehicles, and they are not local to respond if something happens. Those two things became pretty clear to me in my first few months on the job. I started thinking, "What is it we need as an institution for our program, and what does our community need from us?" These two needs collide. How can we grow our program for Public Safety Officers, Police, Fire and EMTs? We need a pipeline to expand and grow the programs. We need to be able to fill the need. The agencies around us have the same issues as well. Couple that with the last few years and the tremendous growth in the number of wildfires and other emergencies along with the fact that we have a new NFL stadium in our district. There will be a need for public safety presence there.

In conversations, we hit upon a potential solution that we develop a program, a facility where we can run our programs and our partners can use it as well for their training. It is modeled after other programs at colleges like Rio Hondo and Santa Ana. It would allow us to expand and grow our program and offer opportunities to our students as well as fill a need. So what did we do? We formed an advisory committee and this is now several years old. It started by considering, what would this look like? How much space would we need? How much acreage? Where would we put it? How can we pay for this? We started working together. We need 10 acres with sufficient parking. If any of you are

familiar with the South Bay real estate, 10 acres is like asking for the moon. We thought maybe we should scale this and start with a smaller footprint so we have room to grow.

We were talking with our local assembly member, Al Muratsuchi, and he secured 10 million dollars in the budget to support this. That is not enough to do everything, but it is a good start. That money can be used in any way we wish. We started looking for sites. We identified some alternative locations. We are now trying to start with a smaller scale approach. We might be able to build something using temporary facilities. We can work out the kinks in our partnerships. We have funding from the state. We are also pursuing federal funding. There is a lot of interest in this project. I think this is an absolutely wonderful opportunity for the college. It is not an easy thing. It is certainly challenging. By working together, we can do this. I wanted to clue you in to give you a sense of where we are going. I think this is a great opportunity.

P. Marcoux: Is there a timeline? D. Maloney: A lot depends on the location. We are getting closer on that, but nothing yet. One other thing I wanted to mention. The new funding formula disadvantages these partnerships. Because the FTES reimbursement rate is lower, it is difficult to make these programs work when you are getting 60 cents on the dollar. There are 30 colleges around the state working on this issue. KDD: This is down the road a ways, but do you see opportunities for synergy? Where students are actually getting a chance to network with professionals working in the field. D. Maloney: There is a benefit to this; our students will be training alongside fire department personnel doing mandated training. They will get opportunities and we will build a pipeline for our students to be able to be employed in a field when they graduate. Thank you so much.

#### **Goal-Setting for the Student Metrics for Success – Ross Miyashiro and Viviana Unda**

KDD: This needs to go to the BOT on May 20<sup>th</sup>. We don't have another senate meeting until May 21<sup>st</sup>. As your president, I need to sign off on this document. I am looking to you for guidance whether you support me for signing this. You have this information, a power point and a handout. P. Marcoux moved for a Motion to Affirm, L. Kjeseth seconded. Now we can turn things over to Ross and Viviana. Thank you for being here. R. Miyashiro: This is a state-run program; the Vision for Success. In 2017, this Vision came out of the Chancellor's Office. It established state-wide goals for the community college system to reach. The goals are aspirational. The college-level goals are aligned with the system goals. They are all numerically measured. For example, by 2025, there would be no equity gap in the system. These metrics were given to us by the Chancellor's Office. These are all mandates from the state. Why do we do this? We get funding from the state. The state does have the authority to withhold funding from the 115 community colleges if they see fit. Our "Pyramid of Planning" needs to align with the state's mandates. We want to make headway with the metrics. We want to meet our goals. V. Unda: Right now, El Camino's first goal is completion. There is the goal the Chancellor has set, to increase by 20%. What you see here are 3 different metrics. We can choose to go with those 3, or we can choose to go with 1 or 2. In the second column, you see the baseline. The 3<sup>rd</sup> column you see the goal. The numbers in the handout are a little different. There are some changes that came up yesterday at College Council, and we haven't had time to change them. What you see on the handout is the current year. Goal #2 is transfer. We want to see a 35% increase in the students who transfer to a UC or CSU. Again, the baseline years are different, that is from the Chancellor's office. Goal #3 unit accumulation reduced by 10%. Goal #4 which is workforce. Increase by 10% students working in their field of study. KDD: Based on our progress toward the goal, do you think these are realistic and achievable goals for us to set? V. Unda: As Ross said, some of these are aspirational, not necessarily. KDD: Is there a penalty if we don't hit these goals? V. Unda: No. D. Maloney: I would like to make a comment in relation to your question. Some of these may well be reasonable and achievable. But some are a little more challenging. Like the unit accumulation. We actually went up in the number of units from last year to this year. That won't change until we do more systemic work with scheduling, Guided Pathways and other things. We will also see the impact of AB 705. Some of these will be a little longer until we see the results we are looking for. Remember, these are state-wide goals. The accumulated efforts of all the colleges in the state. Some will be up, some will be down. There is no penalty for not

achieving these goals. There is certainly an expectation that we will make progress. This is reducing the equity gap. V. Unda: Next steps. These local vision goals must be submitted to the Chancellor's Office. They have to be approved by the Academic Senate President, Dr. Maloney and the Board of Trustees. May 31<sup>st</sup> is the timeline for compliance. Yesterday we presented at College Council. Today at the Academic Senate. BOT is May 20. KDD: If you do have feedback or questions, include me but reach out to Viviana between now and Friday. That way if you have questions, she has time to get answers and make any adjustments. All were in favor of a motion of affirmation.

#### **H. FUTURE AGENDA ITEMS**

Ed Policies: AP 7160 Professional Development

Sample Syllabus Statements

Professional Development Plans

Guided Pathways Timeline of Activities

Auto-Awarding of Degrees

#### **I. PUBLIC COMMENT**

A. Ahmadpour: We have 2 workshops for poetry students coming up.

W. Wilson: ASO elections are soon. We have our ASO Movie Night coming up on May 23<sup>rd</sup>.

R. McMillan: Our department will be having an open House on Friday, May 17th. We will have food, music, and dance.

KDD: A very affordable date night.

Motion to adjourn C. Smith, seconded by D. McClelland. All in agreement.

#### **J. ADJOURN**

The meeting adjourned at 1:58 pm

TG/ECC Spring 2019