**ACADEMIC SENATE MINUTES**

May 3, 2016

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

**1. CALL TO ORDER** Senate Co-Presidents Jeffries (CJ) and Striepe (CS) called the Academic Senate meeting to order on May 3, at 12:39 p.m.

CJ: Welcome to our last meeting. Graduation is one week from Friday.

**2. APPROVAL OF MINUTES**

See pgs. 6-11 of packet for minutes of the April 19 meeting. Minutes approved as amended.

**3. OFFICER REPORTS**

**A. Co-Presidents – Chris Jeffries (CJ) and Claudia Striepe (CS) (pgs. 12-15)**

CS: Move to allow Jared Thelaneous to speak on behalf of ASO. J. Thelaneous: A classmate came to ECC five years ago, working full time. She got into all the UC’s, but admissions needed to send out IGETC, but her language requirement was not fulfilled. Spanish high school credits wouldn’t suffice. She wants to take an exam by credit (Japanese). Now she can’t go to any school. Can we amend the rule to take credit by exam for un-enrolled students? Her understanding was that the language credit was approved, but it wasn’t. CJ: I’m a counselor. Has she petitioned to waive? R. Lozano: I’ve had cases where students petitioned. If there is a good reason they have been approved. She should petition. J. Thelaneous: What is the process? R. Lozano: See me afterwards and we can talk about it. J. Thelaneous: This petition is to amend a rule that only enrolled students can take exams to place out of requirements.

CS: College Council meetings are in the packet. We just returned from the plenary. A link is provided in the PowerPoint. Accreditation is working with ACCJC, and aligning with four-year institutions. BA degree pilots are progressing. The OER, locally endorsed plans and grant applications are due June 30. C. Wells: How many courses? CJ: It had a minimum of ten, which we can meet. There are 2000 transfer degrees in places. Regarding senate elections, Kristie is taking care of the adjunct representations.

CJ. Some divisions have held elections. (Claudia listed some replacements.) Other divisions are holding elections. CS: We want to thank outgoing senators too. It’s been really great.

B. VP – Compton Education Center – Paul Flor

P. Flor: The Center has a detailed report later in the agenda. We too are acknowledging outgoing senators. We have new members, and I’ll let our new president know who they are. We had an accreditation workshop last week. Our visit is in March 2017. We still have some questions that remain unanswered. We’re a district aligned with a district, we don’t know when to switch control to our parallel committees. We sense that these are new paths. We will speak to staff at ACCJC, which is disheartening. Our last faculty council meeting is this week. Two people are leaving us.

CS. D. Burney is chairing a task force on department chairs, and maybe we will have them one day. One faculty representative from each division would be great. Email me. P. Marcoux: Email the faculty list-serve. CJ: We should consult with union on that.

**C. Chair – Curriculum – Allison Carr**

We had a brief CCC meeting (see handout of approved courses). We’re making good progress. Curriculum review plans were submitted this week so contact your representative for clarification.

**D. VP – Educational Policies –Chris Gold**

Thank you to Ed Policies Committee members. Here’s our list of completed, in-process, and future BP/AP’s (see PPT) CJ: Thank you Chris for doing such a good job.

**E. VP – Faculty Development – Kristie Daniel –DiGregorio (KDD) (pgs. 16 - 20)**

KDD: The active shooter workshop is a response to faculty needs and concerns. The role-playing especially is appreciated. We looked at proposals for the fall program. Thanks to everyone who submitted proposals!

**F. VP – Finance – Lance Widman**

No report. You’ll get stuff in the fall. In 10 days the governor will release the May revision, which is an update of revenues for the state of California. Future impact will be huge, due to an increase in finances. The final budget this fall with have numbers based on may report. No change to COLA is being discussed.

**G. VP – Academic Technology – Pete Marcoux**

No report.

**H. VP – Instructional Effectiveness/ Assessment of Learning Committee and SLO’s Update – Russell Serr**

 No report.

**4. SPECIAL COMMITTEE REPORTS**

A. ECC VP of Academic Affairs and ECC VP of Student and Community Advancement – Jean Shankweiler and Jeanie Nishime

Dr. Shankweiler: Jeanie and I will give our first report together. We want to thank Chris and Claudia for two years of collegial duty. We express our congratulations. Share the gavel. (Dr. Shankweiler presented a gift gavel to each outgoing president.) Just kidding we have two. Dr. Nishime: We agree that it’s been a collaborative two years. The senate has focused on professional matters, and the whole executive team did a great job. Dr. Shankweiler: The rest of my report is that tomorrow is the last of all faculty hiring (welding.) We’ve hired 16 members. I’ve attended many celebrations off-campus. It’s very satisfying. That’s what’s happening. Dr. Nishime: The stadium will have bathrooms for graduation. PUENTE celebrates tonight, and many others. We also hired 11 counselors, in three big batches. It’s gratifying to see a great finale to spring.

**5.UNFINISHED BUSINESS**

A. BP/AP 3710 – Securing of Copyright – Chris Gold BP/AP 3710 were tabled at the 3/1/16 meeting due to questions regarding intellectual property and other issues. It will be brought back in the fall.

B. Recommendation of the ECC Academic Senate Course Management Task Force – P. Marcoux and C. Gold p. 21

CJ: Move to review. P. Marxouc: Seconded. We are recommending timelines and other support. M. Ichinaga: At the last DEAC meeting there was conclusion about one sentence in the resolution. The sentence says certain distance ed. faculty be grandfathered in using canvas. It wasn’t clear if someone who is certified in etudes doesn’t have to recertify. CS: According to Elana Azose, it will not be a whole certification, just some canvas specific training. C. Gold: It’s up to DEAC to recommend training. There is a two hour training module. D. Black: Delineate between online certification or lms. P. Marxoux: Those details will occur in DEAC. Dr. Shankweiler: Is Compton included? P. Flor: We are included. CJ: All in favor?

 The vote was unanimously in favor with one abstention (D. Berney.)

C. BP/AP 4101 Independent Study – C. Gold BP/AP 4101 is revised to reflect current practice on campus in this area. This is a 2nd reading and will be voted on. P. 22-24

We had the template in the last packet. It’s mostly a renumbering. We reorganized some things in procedure. On the first page, eligibility is 3.0 or higher, we added “in discipline” 60 to 54 hours. On final page, some clarification on transfer and independent study. P. Marcoux: So moved. C.Wells: Seconded. CJ. We got feedback from Connie too. CJ: All in favor?

Vote was unanimous. (See roll sheet for voting senators.)

D. Institutional Effectiveness Framework of Indicators 2016 – I. Graff and M. Meyers p. 25-26

I. Graff: Marci can’t make it. We are looking at a proposal of indicators and goals for student achievement outcomes. We must set these for SSSP funds. CJ: On p. 25 of packet. I. Graff: Our feedback is that we should request a recommendation for remedial math progress from the math faculty, and that a concern was raised that completion goals may be set too high. Jasmine Ng: This is our senior senator’s meeting, so Zach? Zach: It would need a response back from the department, but s 5% goal seemed reasonable. I. Graff: Back to decisions 1,2, and 3. (Adopt IRP recommended goals, adopt remedial math progress, adopt 30 units achievement rate. See PPT for details.) The motions we seek are to approve proposed measures and goals as recommended. C. Gold: Move to approve the first option. C. Wells: Seconded. CJ: All in favor of passing option 1.

Vote was unanimous.

**6. NEW BUSINESS**

A. Draft Enrollment Management Plan – J. Shankweiler – This is being brought to the Academic Senate for information only and a vote is not required. P. 27-47

Dr. Shankweiler: Chris and Claudia put a draft of the Enrollment Management Plan in the packet, p. 27. It includes five year FTES projections. We have a base we should achieve if we want to be funded. The state puts in a growth allowance of 2% for the past several years. But if you look at the bottom of the page, we borrowed FTES from the first summer session and 8week session). We have to borrow just to meet our base level. Next year we won’t be able to use our summer FTES, because enrollment is declining. We will most likely go into stabilization. We will not earn the FTES that the state expects from us. That’s what Compton has done this year. The year after stabilization we get paid on what we earn. The third year our base resets. If we don’t make back our base, we get a permanent reduction in our general fund. We’ve developed strategies to come back, including outreach, different course offerings, efficiency in student services, and retention. We have a list of these activities. We are looking at dual or concurrent enrollment with high schools, business partnerships, and Adult Ed pathways. Under the South Bay promise (our agreement with two districts) students get their first year paid for if they participate in FYE. Winter intersession too. We would like to finalize this draft and present it to the board in June. C. Wells: What about different scheduling models? Dr. Shankweiler: There was some success with experiments. We are doing well for summer, especially for two weeks in. Many colleges are experiencing similar difficulties. P. Marcoux: Santa Ana is doing something similar to the South Beach promise for the whole district. Dr. Nishime: Dr. Maloney’s goal is to have 500 students in the promise program. C. Gold: My son did the Long Beach promise and only got one semester. Dr. Nishime: There is also a Compton promise. Dr. Nishime: I want out of the box thinking. I. Graff: We could ask about student willingness. C. Gold: For dual enrollment, are the instructors ECC or high school faculty? Dr. Shankweiler: There are still discussions there. Dr. Nishime: We have to approve those instructors as well. Dr. Shankweiler: Dual enrollments can be confusing. We can set our own rules. The pathways one has more requirements. C. Wells: What about local minimum qualifications. Dr. Shankweiler: We have a process for equivalency. R. Lozano: The students leave to find articulated classes. Maybe we need analysis on courses that we are not offering enough of. Dr. Shankweiler: It’s hard to find out what they are not getting. Counselors know better than deans. C. Wells: Won’t Ed plans help? P. Marcoux: What about students only carrying 6-9 classes? CJ: Please send suggestions. Enrollment Management Committee will continue to meet and address these issues. Outside of the box is welcome.

**7. INFORMATION ITEMS –DISCUSSION**

A. CEC Accreditation Self-Evaluation Report – P. Flor & A. Gillis

A. Gillis: We have a PowerPoint I will summarize, and I included our process to accreditation. If you are interested go to p. 4 . I’ve worked with HR. We want to make you aware of our rough draft. We need a lot of feedback. We are working with an editor to make our narrative seamless. Gathering evidence has been difficult because our resources are split. We have a place on our website for accreditation. People have not been diligent with storing minutes. We have a lot of action items. We had a big meeting. It’s ongoing. We have an additional forum Thursday at 3:00 in the Alondra Room. Any feedback is welcome. CS: Amber took over this task in December.

B. Changes to Financial Aid Processes – W. Garcia p. 48-49

Melissa Guess: Students were warned that their changes to fee waiver is coming. For the first time the state of California is tying academic standards to the fee waiver. They are notified within 30 days at the end of the term, but if they have registered they won’t lose the fee waiver. They only need to enroll in one unit to get the fee waiver. They can appeal. The next big item is a freeze day for financial aid dispersements to the Pell Grant. We can have audit findings if we pay and then the student stopped attending before we paid. They get paid for classes enrolled in on the census date if they stay in one unit. Dr. Nishime: Can a student enroll in A and B (two eight week classes) P. Gebert: Yes. CJ: Wanda Morris said it’s ok. Higher One is going away and students will see that they are part of an ATM network that they can draw money from for a a fee. The ATM’s are close to both campuses. They will not get a card for dispersement details. In the future they will get an online instruction.

**8. FUTURE AGENDA ITEMS**

A Bill Mulrooney – discussion regarding census, no-show and attendance reports; possibly looking at +/- grades

**9. PUBLIC COMMENT**

KDD: I have enormous shoes to fill. (KDD read the entire resolution of thanks to both CS and CJ, and the presented them with gifts.)

Thank you for a wonderful two years and have a wonderful summer! Chris and Claudia

**10. ADJOURN**

The meeting adjourned at 2:02.

SD/ECC Spring16