

ACADEMIC SENATE ATTENDANCE & MINUTES
16th November 2010

Adjunct Faculty

vacant

Behavioral & Social Sciences

<u>Firestone, Randy</u>	<u>X</u>
<u>Gold, Christina</u>	<u>X</u>
<u>Moen, Michelle</u>	<u>X</u>
<u>Widman, Lance</u>	<u>X</u>
<u>Wynne, Michael</u>	<u>X</u>

Business

<u>Siddiqui, Junaid</u>	<u>EXC</u>
<u>Lau, Philip S</u>	<u>X</u>
<u>Hull, Kurt</u>	<u>X</u>

Counseling

<u>Jackson, Brenda</u>	<u>X</u>
<u>Jeffries, Chris</u>	<u>X</u>
<u>Pajo, Christina</u>	<u>X</u>

Fine Arts

<u>Ahmadpour, Ali</u>	<u>X</u>
<u>Bloomberg, Randall</u>	<u>X</u>
<u>Crossman, Mark</u>	
<u>Schultz, Patrick</u>	
<u>Wells, Chris</u>	<u>X</u>

Health Sciences & Athletics

<u>Hazell, Tom</u>	
<u>McGinley, Pat</u>	<u>X</u>
<u>Rosales, Kathleen</u>	
<u>Colunga, Mina</u>	<u>X</u>
<u>Hicks, Tom</u>	

Humanities

<u>Isaacs, Brent</u>	
<u>Marcoux, Pete</u>	<u>X</u>
<u>McLaughlin, Kate</u>	<u>X</u>
<u>Halonen, Briita</u>	<u>X</u>
<u>Simon, Jenny</u>	<u>X</u>

Industry & Technology

<u>Gebert, Pat</u>	<u>X</u>
<u>Hofmann, Ed</u>	<u>X</u>
<u>MacPherson, Lee</u>	<u>X</u>
<u>Winfree, Merriel</u>	<u>X</u>
<u>Marston, Doug</u>	

Learning Resources Unit

<u>Striepe, Claudia</u>	<u>X</u>
<u>Ichinaga, Moon</u>	<u>X</u>

Mathematical Sciences

<u>Bateman, Michael</u>	<u>X</u>
<u>Boerger, John</u>	
<u>Fry, Greg</u>	
<u>Taylor, Susan</u>	<u>X</u>
<u>Yun, Paul</u>	<u>X</u>

Natural Sciences

<u>Doucette, Pete</u>	<u>X</u>
<u>Herzig, Chuck</u>	<u>X</u>
<u>Jimenez, Miguel</u>	
<u>Palos Teresa</u>	<u>X</u>

vacant

Academic Affairs & SCA

<u>Chapman, Quajuana</u>	
<u>Arce, Francisco</u>	<u>X</u>
<u>Nishime, Jeanie</u>	<u>X</u>
<u>Lee, Claudia</u>	<u>X</u>

ECC CEC Members

<u>Evans, Jerome</u>	
<u>Norton, Tom</u>	<u>X</u>
<u>Panski, Saul</u>	<u>EXC</u>
<u>Pratt, Estina</u>	
<u>Halligan, Chris</u>	

Assoc. Students Org.

<u>Budri, Lala</u>	<u>X</u>
<u>Lopez, Jessica</u>	

Ex- Officio Positions

<u>Shadish, Elizabeth</u>	<u>X</u>
<u>Kjeseth, Lars</u>	<u>X</u>

Guests, Dean's Rep, Visitors:

Connie Fitzsimons (Dean, Fine Arts), Mediha Din (B&SS)

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The sixth Academic Senate meeting of the Fall 2010 semester was called to order by Academic Senate President Gold at 12:35pm in the Alondra Room.

Approval of last Minutes:

The minutes [pp.5 - 11 of packet] from the November 2nd Academic Senate meeting were reviewed. Mr. Widman noticed a typing error. PDB will be corrected to PBC. The minutes were approved as amended.

REPORTS OF OFFICERS

President's report – Christina Gold (henceforth CG)

- ⊙ College Council minutes, [See packet pp. 12-13] CG noted that the Council reviewed the Board minutes.
- ⊙ State Academic Senate Plenary Meeting. CG reported that she and Mr. Wells had attended the State Plenary meeting. CG noted that the State Academic Senate president had commended the Compton Senate on its performance and had also praised the ECC Senate for its close work with the CEC Senate. Mr. Panski and Mr. Darwin from the Compton Center had also been present.
- ⊙ Outstanding Adjunct Award Committee. GC said that the packets from the applicants have been received and now a committee needs to be assembled to go through the packets. CG noted that two senators from different Divisions are needed to serve on this committee. The committee will review the packet of each applicant and rank them according to a rubric. There are approximately seven applications. A sign-up sheet for persons interested in serving on the committee was sent around during the meeting.
- ⊙ Adjunct Senator Election. CG reported that Sue Warren of Natural Sciences was the clear winner, but that there had been a tie for second place and so a run-off election would be necessary.
- ⊙ Board of Trustees Meeting, 11/15/10 went on for three hours. The primary topic of discussion was the vacant seat left by Mr. Nate Jackson. Mr. Jackson's family was present and he received some touching tributes. Discussion focused on how to fill the vacant Board Trustee seat. The seat could either be filled by Board appointment OR by election which would cost an estimated \$1 million. It was decided to go with the appointment option. This will be an 8 moth position. The Board will be accepting applications up to the date 2nd December from interested persons living in the Inglewood area. A list of "interview" questions is needed for the applicants, and the Academic Senate and the Union are interested in being part of the team that will develop these questions, especially as regards 10+1 issues. An emergency meeting of the College Council has been called for after today's Academic Senate meeting to develop the questions. CG asked that senators who could think of potential questions should please jot them down during the meeting and she would collect them afterwards.
Ms. Gebert asked what qualifies a person for the position. Mr. Marcoux said one had to live in the designated area and not be a current employee of the district. Mr. Wells asked how the position is being advertised. CG said that community groups in Inglewood would be notified, and that Ann Garten's office would have more ideas. The news would spread via "word-of-mouth" as well. Dr. Arce noted that the news would be published in the local newspapers too. Ms. Jeffries said a potential question could be "What does collegial consultation or shared governance mean to you?" Dr. Nishime pointed out that it might be unfair to expect applicants to have an understanding of college terminology. CG said that the questions should be "user friendly".
- ⊙ "FON" – Full-time Faculty Obligation, [See packet pp. 32-37] CG noted that this had been an item discussed at the Plenary meeting. FON is the minimum number of full-time faculty employed to help achieve the 75/25 ratio. Dr. Arce said that the Full-time Faculty Obligation numbers are based on revenue apportionment. The calculations are made in Fall, and for the last

two years the FON has been frozen. Dr. Arce noted that between 2006-07 ECC enrollment had dropped to 18400 (approx)so our FON fell to 338 and has been frozen at that number for the last three years. By comparison the 2005 FON was 362. When the State revenue recovers and goes up, this number will be adjusted. Our current enrollment is approx 19,000. In 1989 AB 2789 was passed to encourage colleges to make progress toward the goal of having 75% of classes taught by full-time faculty. Currently ECC stands at 63.1% , and the numbers for the CEC are incorrect and therefore unknown. Dr. Arce said that the District tries to stay as close to the requirement as possible, including librarians and counselors. This year the college is anticipating 12 to 14 retirements and this will influence the number of new hires for the next year. The college finds it helpful to know as early as possible about intended retirements, ideally before March of any year. CG noted that the basic principles underlying the FON are laid out on pg. 35of the packet]

- ◎ Calendar Forums. CG noted that the Forums are underway. One was held on November 11th, and the others will take place on November 30th in the ECC Distance Education Room, and at the CEC Student Lounge on December 12th. The meetings will take place from 1-2:00 pm. The objective is to gather information about what the goals for an academic calendar should be and how to achieve those goals.

Dr. Nishime reported that about 55 people attended the first Forum, both faculty and students. She noted it was still difficult to notify students, and encouraged faculty to tell their students of the Forums during class sessions. Ms. Garten has also been asked to put notifications on the portal. Dr. Nishime noted in reply to a question from Mr. Wells, that the college does not use the listserv for these messages, as the listserv is reserved for important announcements re: bills, grades, and enrollment. Mr. Kjeseth asked whether the student government could post to the listserv, and CG said yes, this was an option. Dr. Nishime urged that the student government be selective in what the post there. When asked why, Dr. Nishime said this could be a topic for later discussion. Ms. Budri, of Student Government said she would send some notifications and would talk to Mr. Tyler , and speak to CG after the meeting. Dr. Nishime said that the comments from the Forums would be posted on the IR listserv.

VP Compton Center - Saul Panski (SP)

No report. Excused.

Curriculum Committee – Lars Kjeseth (LK)

[See packet pp.14-19] LK reported that he had received many questions on Course Review, and on working with the documents. LK said that he encourages people to look at the course as a whole, and consult with other in their Divisions. Please send further feedback to LK. The information will also be available from the updated Curriculum Handbook, which is still a work in progress. Mr. Marcoux asked if the Curriculum process tracked what software professors needed for their classes. LK replied in the negative, saying that this was not part of the course outline of record, which only noted what students needed for a course.

VP Educational Policies Committee – Chris Jeffries (CJ)

CJ noted that she had no report, but the Committee is currently working on Program Viability, and CJ thanked Mr. Kjeseth and Mr. Vakil for their help on this matter, and hoped to present the findings soon. The Committee was also now working on the Calendar Procedure.

VP Faculty Development – Cristina Pajo (CP) (Co- VP) and Briita Halonen (BH) (Co-VP)

CP noted that the first webinar “10 Traits of a Great teacher” would be available for viewing, and would remain available for one year online. It was also noted that in the packet [See pg 21] was a flyer for the upcoming “Getting the Job” :Faculty Job Application and Interview Workshop.

VP Finance and Special Projects – Lance Widman (LW)

[See pp.22- 25 of packet and Handout]

LW noted that the PBC Minutes of 7th October 2010 were in the packet, and noted that as the PBC completes its annual self-evaluation and continues to focus more of its time and energies into planning activities, the status of the 2010-11 State budget remains very much in flux with many uncertainties.

LW also said that it was reported last week by the Legislative Analyst's Office in its five-year fiscal forecast that the State's General Fund already has a \$23.8 billion hole in it. This could mean a \$2.2 billion reduction in the 2011-12 Proposition 98 funding level for K-12 and community colleges, resulting in a possible \$255 million reduction in funding available for community colleges next year. The next good news is that there is an 80% probability of mid-year budget changes (cuts) this year. The final bit of upbeat news is that the Legislative Analyst's Forecast shows a \$20 billion operating shortfall in four of the next five years. LW also referred to the handout - a memo from Chancellor Jack Scott to the California Community Colleges on the budget.

LW noted that Governor Schwarzenegger has called a special session of the Legislature in December to talk about how to deal with these issues, but the outlook may be bleak.

Ms. Taylor asked about cuts at ECC, wondering if the proposed cuts are equitable across the board? LW said that discussions have not reached that level yet.

Ms. Ichinaga said she had seen the idea aired that community colleges should increase the cost per unit to \$40, and then might be motivated to do a better job of educating the students, and had there been any discussion of this at the PBC. Mr. Widman said no, but that the idea of raising tuition had been a recommendation for several years now. It was noted that other states charge up to \$70. per unit. Mr. Marcoux noted that fee increases would not go into the ECC account, but into the General Fund.

VP Legal – Chris Wells (CW)

CW said he had attended the Plenary Meeting with CG, and had come away confused by all the contradictions expressed. CW noted that all the breakaway sessions are available online, and there were some interesting issues to explore, including talk on excessive units, Title IV reviews that some schools have undergone, relating to lab and online courses, ensuring the percentage of PE and activity classes are in proportion to school size, and SP 1440 and the idea of "double counting" which many schools are doing.

REPORTS OF SPECIAL COMMITTEES

Academic Technology Committee – Pete Marcoux (PM)

[See packet pp. 30-40] PM noted that there are two technology committees on campus: the College Technology Committee which deals with all technical concerns on campus, and the Academic Technology Committee, which focuses on academic needs, mainly academic software. If you wish to be a part of these committees please email PM, they meet approx twice a semester. The Academic Technology Committee, chaired by Dr. Rapp and Mr. Noyes, last met on November 4th, and discussed the changes to be instituted by Mr. Wagstaff of ITS, and the difficult issue of getting a stable, solid budget. Mr. Wagstaff has historically been paying for software from the ITS budget, so the theme of the meeting focused on ideas to streamline software budget purchases. Software needs must be noted in Plan Build. Mr. Marcoux noted that approx \$350 thousand per year is spent on software, so streamlining purchases might result in our getting a better price. The plan is to buy Utilogy software for the classrooms, which will make it easier to manage classroom computers, by handling projectors, sound, and individual student computers in the room.

OFFICER NOMINATIONS

CG announced that the following Senate positions would be coming up for nomination soon, and that she would get position descriptions for perusal:

- VP, Educational Policies
- VP, Faculty Development
- VP, Finance and Special Projects
- VP, Legislative Action

UNFINISHED BUSINESS

Academic calendar Resolutions – Chris Gold (CG)

[See packet pg.30] CG noted that this would be the second reading of the Winter Session resolution. CG Said that the first reading had comprised two resolutions – the Winter Session resolutions and an Academic Calendar Procedure Resolution, however it had been decided to set the last mentioned aside as unnecessary as the Ed Policies committee is presently discussing the Calendar procedure.

CG called to the Senate's notice the fact that the resolved area now carries more names as the ASO and Federation had shared the Senate's concerns and contributed to the discussion and formulation of the resolution, and so their names were added.

Changes in the 4th and 6th Whereas areas were added at the request of the Feseration.

The ASO and Federation will also be looking at this document with their own constituents, and will be voting on the matter as the Academic Senate will be doing today.

Ms. Jeffries made a motion to accept the resolution, seconded by Mr. Wynne, CG then opened the floor to discussion. CG said she thought it was to help make the organizational side run more smoothly. Dr. Nishime said that was one reason, but there were more. Dr. Nishime cited FTES issues, and finding more creative ways of offering the curriculum (for instance, the formation of a Fast Track program), also the demographics of the neighborhood are changing -with the elementary school population dropping in number, our student population will also eventually drop and we must be looking at the future and try and be nimble. Dr. Nishime stressed that the dialogue is important and that no changes would be made for at least two years while the dialogue continues and is analyzed.

Mr. Wells asked if this meant the college is also looking at other calendars. Dr. Nishime said many possibilities were being considered. Mr. Marcoux said that three names were currently on the Resolution, but what would happen if one body voted against proceeding. CD said that their name would be removed from the Resolution. CG urged the Senators to consider this from the perspective of the Academic Senate and its 10+1 responsibilities and what the proposals would mean to student learning. Mr. Ahmadapour said that judging from the first Forum and other discussions, it seemed there was strong support for the Winter session from students and teachers. Ms. Budri asked whether there had been any discussion on offering more lab courses in Summer if Winter were eliminated. Dr. Nishime said that a longer summer would lend itself to offering more courses in the sciences. CG asked whether the proposed longer Summer session would offer 3 sessions – two 6 week session and one 12 week session. Dr. Nishime said probably two six week and one 8 week session. Ms. Jeffries remarked that as we already offer 8 week sessions in Summer there seemed no reason we could not offer lab courses now.

A motion was made to approve the resolution as written and it was unanimously approved.

INFORMATION ITEMS – DISCUSSION

AP 4026 Philosophy and Criteria for International Education/International Education Procedure

[see packet pg. 31]] CG asked for feedback on this, noting the format came from a CCLC template. The CCLC has a series of templates/outlines for local colleges to use when starting to develop their policies and procedures.

CG noted that the background for this discussion was the cancellation of the Atlantis grant. Mr. Marcoux asked if there was not a policy for these situations, and, if not, whether we should send the matter on to the Ed. Policies Committee.

Dr. Arce said that ECC does already have a policy – BP 7400 which states that Board approval is needed for overseas travel, and that there was currently a moratorium on overseas travel for faculty. Mr. Wells remarked that his issue was currently playing out at a lot of colleges as evidenced by the talk at the Plenary session.

CG agreed, noting that much of the discussion focused on the issue of international students. The philosophy at hand, though, is intended to focus on more global and international outlooks. Ms. Jeffries said the document seemed fuzzy to her, with no teeth. Mr. Ahmadapour wondered whether this addressed study abroad, and CG said that bullet point 3 in the first section covered study abroad.

Dr. Arce noted that all study abroad programs must be pre-approved by the Board. Dr. Arce noted in response to a query, that there are no Winter study abroad programs, and that the reason is mainly budgetary, noting also that we should be a role-model for the community and not flaunt wealth and privilege, but be sensitive to the climate of the times. When the economy recovers and we are in growth mode, the campus can revisit the issue. Mr. Marcoux said it could be counter-argued that other international economies are experiencing problems as well, and it could benefit our students to be exposed to these realities. Mr. Wells noted that many colleges are setting up international centers abroad and teaching their local curriculum there.

Mr. Ahmadapour noted in response to Dr. Arce's earlier remarks that on the one hand ECC advocates global awareness, but in practice we turn away from the ideals.

Dr. Arce said he had been influenced by a book titled "Does Fidel Castro Eat More than my Father?" and repeated that in the public sector we must be sensitive to perceptions. He does not dispute the value of international education, but given the times, he felt slowing down was symbolic and a cautious move. Mr. Kjeseth noted that there was also a flip side in that in tough times one benefit of international study was the hope and opportunity it could provide faculty and students and that it was important to engage with these opportunities. Mr. Kjeseth also felt the document reads more like a Policy than a Procedure and felt it should be rewritten and revisited., suggesting it be put on the slow track for lots of discussion with the Ed. Policies committee. Mr. Wells said the State was also creating their own policy on this matter. Mr. Marcoux asked if the perceptions of Dr. Arce had also been conveyed to the Study Abroad Committee, and Dr. Arce said yes, he had had discussions with Dr. Miranda and the Committee had seemed agreeable. Dr. Arce also noted that ECC had cut over 800 sections in recent years. CG noted that she had come across an interesting item at the recent Board of Trustees meeting on an item detailing sending a recruiter abroad to the cost of \$17thousand and how this played into the issue.

Dr. Nishime acknowledged that the notion of recruiting abroad was an issue to wrestle with. The ECC goal is to have 1000 students, and these students to not count for FTES, so ECC gets to keep all the tuition monies which add some \$3million to the revenue source of the college. So while we do expend \$17thousand, we do get a lot of return on the money. Mr. Marcoux noted that having the international students added a great dimension to our classes as well. Mr. Ahmadapour said it was his experience in Vietnam that it was quite an easy matter to recruit students. CG asked if we used recruiting companies. Dr. Nishime said yes, we did use recruiting agencies and they get a \$500. cut. Santa Monica College has the largest international student group in the state at 3,500 students.

AGENDA ITEMS FOR FUTURE MEETINGS

CG noted that this is an overlooked area and repeated that items for consideration for the agenda could be emailed to her, or could be brought up at the end of the meetings.

Ms. Ichinaga had an announcement re: the Chris Montez concert on the 19th November (Friday) The library was encouraging faculty to purchase tickets as the proceeds would go to getting books for the library Textbook Collection – which was an especially heavily used collection in these tough economic times. The tickets cost \$25. Or \$20 with ASB

Dr. Nishime announced that the Accreditation Visiting Team would be on the campus Monday 22nd November. She had no details on the visit, or who the team might wish to speak with. CG

noted she would be speaking to the team. The team would be lead by Bill Scroggins and Ray Reede.

PUBLIC COMMENT

None

ADJOURN

The meeting adjourned at 1:58pm.

Cs/ecc2010