

ACADEMIC SENATE ATTENDANCE & MINUTES
20th September 2011

Adjunct Faculty

Sue Ellen Warren X
Leah Pate X

Behavioral & Social Sciences

Firestone, Randy
Gold, Christina X
Moen, Michelle X
Widman, Lance X
Wynne, Michael X

Business

Siddiqui, Junaid X
Lau, Philip S X
VACANT

Counseling

Jackson, Brenda
Pajo, Christina X
Sabio, Sabra X
Vaughn, Dexter X
Key, Ken

Fine Arts

Ahmadpour, Ali X
Bloomberg, Randall X
Crossman, Mark
Schultz, Patrick X
Wells, Chris X

Health Sciences & Athletics

Hazell, Tom EXCUSED
Colunga, Mina X
Bailey, Kim X
Holt, Kelly X
VACANT

Humanities

Isaacs, Brent
Marcoux, Pete EXCUSED
McLaughlin, Kate X
Halonen, Briita EXCUSED
Simon, Jenny X

Industry & Technology

Gebert, Pat X

Hofmann, Ed X

MacPherson, Lee
Winfree, Merriel X
Marston, Doug

Learning Resources Unit

Striepe, Claudia X
Ichinaga, Moon X

Mathematical Sciences

Bateman, Michael X
Hamza Hamza X
Sheynshteyn, Arkadiy X
Taylor, Susan X
VACANT

Natural Sciences

Doucette, Pete
Herzig, Chuck X
Jimenez, Miguel X
Palos Teresa X
VACANT

Academic Affairs & SCA

Arce, Francisco X
Nishime, Jeanie X
Lee, Claudia X
Lam, Karen

ECC CEC Members

Evans, Jerome
Norton, Tom X
Panski, Saul
Pratt, Estina X
Halligan, Chris
Odanaka, Michael X

Assoc. Students Org.

Asher, Rebekka
VACANT

Ex- Officio Positions

Shadish, Elizabeth X

Guests, Dean's Rep, Visitors:
Carolyn Pineda, Irene Graff,

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

The second Academic Senate meeting of the Fall 2011 semester was called to order by Academic Senate President Gold at 12:35pm

Approval of last Minutes:

[See pp 5-13 of packet] President Gold noted one correction on pg 11 of the Sept 6th minutes. The word *problems* to be changed to *progress*.

The minutes were approved as amended.

Academic Senate President Gold wanted to thank Senators who have served above the call of duty, and this week singled out Senator Michelle Moen (ECC – Child Development) for her work on preparing a New Senators’ Handbook, and Estina Pratt (CEC – Learning Resources Center) for her work on as VP of the Compton Academic Senate and for her great support to faculty, staff and students at the Compton Center. Each honored Senator will get a certificate and a letter will go to the Division Dean.

REPORTS OF OFFICERS

Academic Senate President’s report – Christina Gold (henceforth CG)

[See pp 14-24 of packet]

- CG noted that people are needed for the Committees listed below, and that a sign-up sheet would be coming around for those wishing to volunteer their help.
 1. Enrollment Management Committee - meets the 2nd Thursday 1-2:30

In addition to managing a small budget in support of student success, the committee is intended to develop an annual plan that creates “a responsive, flexible, educationally sound, research-based approach to enrollment management that will protect the college and its educational programs not only during periods when funding mechanisms and demographic trends are supporting enrollment growth, but also during periods when they are not.”
 2. Sustainability Committee

Faculty members with special interest in and/or knowledge of environmental sustainability issues are needed on this committee. They will be joining a group of motivated students, staff and administrators who are currently meeting once a week on Fridays at 11:00. They are preparing for the National Recycling Week in early November and will meet less frequently after that. They address issues like what are we doing now in regards to sustainability? Where do we want to be? How can we educate our community and insert sustainability into our curriculum?
 3. Federation / Senate Agreement

Members will work alongside Federation representatives to update our current agreement between the Federation and the Senate. See pp. 22-23 for the existing agreement.
 4. BP 4025 Task Force: Philosophy for Associate Degree & General Education

Assist Merriel Winfree and Christina Gold in the creation of a draft of this short board policy to be reviewed by the Educational Policies Committee and voted on by the Senate.
 - College Council Meetings [see packet pp. 14-16] CG reported that she had appended additional notes to the brief Council minutes. CG noted that it is hoped the College will be able to hire 20 full-time positions this year. This would help make up for the lower number of hires the previous year.
 - CG also wanted to explain some of the terminology and regulations used in hiring issues.
- Academic Senate: Important State Regulations Related to Instruction and Hiring**
50% Law – “Requires California Community College districts to spend each fiscal year 50% of the current expense of education for payment of salaries of classroom instructors. The intent of

the statute is to limit class size and contain the relative growth of administrative and non-instructional costs.” This is a very complex calculation, but we can track it.

ECC Compliance with 50% Law

09-10 52.85%
 08-09 53.68%
 07-08 54.41%
 06-07 53.37%
 05-06 53.69%

CEC Compliance

2010-11 is still uncertain but it is likely to be between 44-46%

75:25 Ratio: Goal established by AB1725 that 75 percent of classes be taught by full-time faculty. Districts not at 75% need to make progress towards the goal.

Faculty Obligation Number (FON): Compliance to the 75:25 law is achieved through the use of an annual FON which is calculated by the Chancellor’s Office. The ASCCC (statewide Senate) asserts that calculation of the FON “does not examine the actual percentage of credit classes taught by full-time instructors and has failed to move the California Community Colleges System towards the 75% goal.”

Fall Semester	Obligation	Actual	Percent
2010	339.85	342.00	67.82%
2009	339.20	342.17	63.15%
2008	339.20	343.43	61.25%
2007	334.20	348.90	62.70%

VP Compton Center - Saul Panski (SP) Absent

President Elect, Compton Center Faculty Council– Michael Odanaka (MO)

MO noted on Mr. Panski’s behalf appreciation of the letter of support from the ECC Academic Senate. MO noted that Special Trustee Mr. Henry had met with the CEC employees and had emphasized three things: his door is always open for a meeting, he is committed to the continuation of the ECC/CEC partnership, and he is committed to continuing the path to accreditation.

MO said that Chancellor Scott is still due to visit Compton on the 27th September to meet with different groups.

MO noted that while the Compton campus had had an exemption from the aforementioned 50% law for a few years, that exemption was over now.

MO further noted that an accreditation forum will be held at the Center on October 22nd. MO referenced a colored brochure/handout distributed by Ms. Garten detailing the progress made over the 5 years of the partnership.

MO drew attention to the letter Dr. Fallo had sent to Chancellor Scott in June re: the recently averted idea of dissolving the ECC/CEC partnership

Curriculum Committee – Jenny Simon (JS)

No report. JS said she would present information on the AS degree for Transfer later in the meeting.

VP Educational Policies Committee – Merriel Winfree (MW)

[see packet pg.25]

MW discussed which policies had passed the Board, and which were still on the Board agenda or in development and needing Senate discussion. These are all Academic in nature and need Senate input.

Academic Policies and Procedures in Process (4000 series)

Number	Policy	Notes
BP/AP 3750	Use of Copyrighted Materials	Passed the Board
BP/AP6160	District Computer and Network Use Policy	Passed the Board
BP/AP4055	Academic Accommodations for Students with Disabilities	Passed Senate 11/2/10. On the next Board agenda.
BP/AP4321	Grade Change	Board requested changes. Under revision. Will come back to the Senate.
BP/AP4021	Program Viability/Discontinuance	Passed Senate 3/15/11. Under revision by Deans in conjunction with Senate rep. Will come back to the Senate.
Policy	Name	Notes

BP/AP4225	Course Repetition	Under development by Deans and Senate rep. Will adhere to new regulations about repeatability.
BP4250	Probation, Dismissal and Readmission	Under development. Should come to Senate fairly soon.
BP4025	Philosophy for Associate Degree and General Education	Under development by Senate.
BP4255	Student Progress , Early Alert and Referrals.	Under development.
BP/AP4260	Prerequisites and Co-requisites.	Under development to adhere to new regulations regarding prerequisites.

Student Services Policies and Procedures – 5000 series

The 5000 series deals with Student Services issues and thus is not within Academic Senate purview, but the Senate may be asked to give input.

AP5070	Attendance	Under development by Bill Mulrooney. Needs Senate input.
AP5075	Course Adds and Drops	Under development by Bill Mulrooney. Needs Senate input.
BP5010 / AP5011	Concurrent Enrollment	Under development. Informational item for the Senate.

VP Faculty Development – Briita Halonen (BH) (Co-VP) and Moon Ichinaga (MI) (Co-VP)

[See packet pp.26-28] for minutes of the Sept 13th Faculty Development Committee meeting. MI reported that the Committee is seeking to get wider representation from all Divisions on the Committee and have asked the Division Deans for help in this matter and are confident of growing the Committee membership.

The Committee went over the plans and programs for the upcoming year and MI assured the Senate that the old and popular programs would still be run, for instance, the Applications and Getting Jobs Workshops, and the Outstanding Adjunct Award. New programs were also in the works, including workshops to reflect on the recently shared results of the Assessment of Communication and Comprehension Core Competency, and the California Council of Humanities “California Reads” program. The theme of the “California Reads” program is Democracy, and Faculty Development will co-sponsor some events with the library. There are 5 book titles associated with the theme that may be used for teaching and associated programming.

VP Finance and Special Projects – Lance Widman (LW)

8/25 PBC Minutes and 9/1 PBC Minutes [see pp. 29-35 of packet]

LW remarked that these minutes should be read together with a copy of the proposed Final Budget (Blue Book). If you do, you will be informed about virtually EVERYTHING presented to the Board for approval on 9/8. The final recommendation by PBC to the Board: 5-2. I was one of the two along with the classified representative. Also contained in the 9/1 Minutes is a discussion about the Academic Senate’s concerns about a pattern of “routine over budgeting” of general fund reserves. LW noted that the PBC goes through the budget page by page and votes to endorse the budget or not. LW had voted not to endorse this particular budget.

LW said that more discussion of the budget will be held in October.

Report from the Chancellor’s Office [see pp. 18-20 of packet]

LW strongly recommends that this very thorough document be distributed to our campus community, and the potential impact to El Camino be communicated to the media.

VP Legal – Chris Wells (CW)

[see pg 17 of packet]

CW drew attention to a letter from Chancellor Scott re: delaying student fees increases.

SPECIAL COMMITTEE REPORTS

TRANSFER MODEL CURRICULUM REPORT - -Jenny Simon (JS) & Quajuana Chapman (QC)

JS addressed the topic of Associate Degrees for Transfer from these angles:

What are they?

- They follow the mandate by SB 1440 (Padilla) which passed in 2010 that all community colleges offer “associates degrees for transfer” (AA-T or AS-T) to facilitate inter-segmental transfer by community college students to CSUs in particular.
- Consist of a minimum of 18 semester units in an area of emphasis + CSU general education breadth requirements (=at most 60 semester units)
 - Double-counting is encouraged! (i.e. the 18 semester units should include courses that can also count toward the general ed. requirements)

Who is involved?

- The ASCCC has been tasked with designed “Transfer Model Curricula” (TMCs) which are vetted by CSU and Community College faculty in each area of emphasis - the idea being to foster consistency in curriculum
 - <http://www.c-id.net/degreereview.html>

To a question re: the website above, Ms. Chapman noted the website explains what one should do, one can follow the finalized Transfer Model Curriculum as shown on the site. ECC has 5 degrees in process. The site also links to a listserv that interested faculty can join.

What are the CSU’s required to do?

- Once an AA-T/AS-T is approved, the CSUs are required to admit students who complete the degree at the junior status (i.e. has 60 more units to go before graduation) at any campus
- Some advantages may apply for these students (see handout – Admission Priority Worksheet) for instance, the idea of the GPA bump

What are the Community Colleges required to do?

- As TMCs are approved, faculty in the discipline are encouraged to design an AA-T / AS-T that aligns with the TMC as closely as possible
- No more than 60 units can be required between the major requirements and the gen. ed. Requirements
- Fast track the process.

Mr. Wells noted that not all of these CC degrees have been deemed similar to the CSU degrees, and so it is important to be aware that some CSU’s may refuse to accept the CC degrees as being too different. The CC’s should be careful to align with the local CSU degrees as most of our students will be transferring there.

INFORMATIONAL ITEMS - DISCUSSION

Recommendations Regarding Plagiarism

[See pp44-48 of packet] CG noted that this had been a topic in the Deans’ Council meeting. Ms. Cobb had said it was important to instruct students in the ethics of plagiarism and provide a working definition of plagiarism to students, many of whom seemed unaware of what plagiarism is. CG noted that the topic of plagiarism is dealt with in Board Policy 5500 subsection 1.Dishonesty. The Administrative Procedure contains the process of action in such cases. Consequences can include failing the particular assignment, removal of the student from the class for a session, filing of a report (this being an important step to track repeat offenders), and additional discipline for repeat offenders.

Mr. Ahmadapour noted that some colleges seem to have the power to fail the student for the entire semester. Me. Wells pointed out that the legal opinion used by Community Colleges in such cases does NOT allow for failing a student for an entire semester.

Ms. McLaughlin asked whether faculty are always required to file a report. The answer was NO, as in some cases it was a simple misunderstanding, or a matter that could be resolved by an explanation of academic conduct.

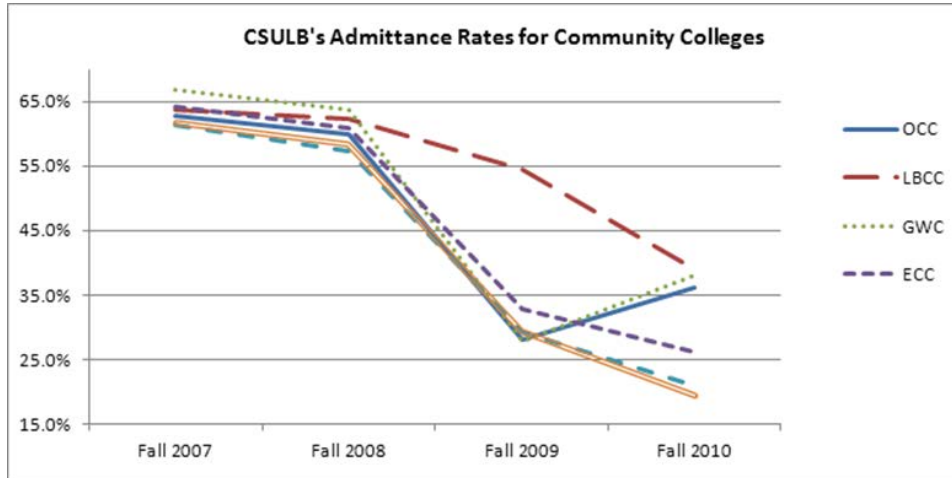
CSULB LOCAL SERVICE AREA – Follow-up

[See pg 49 of packet]

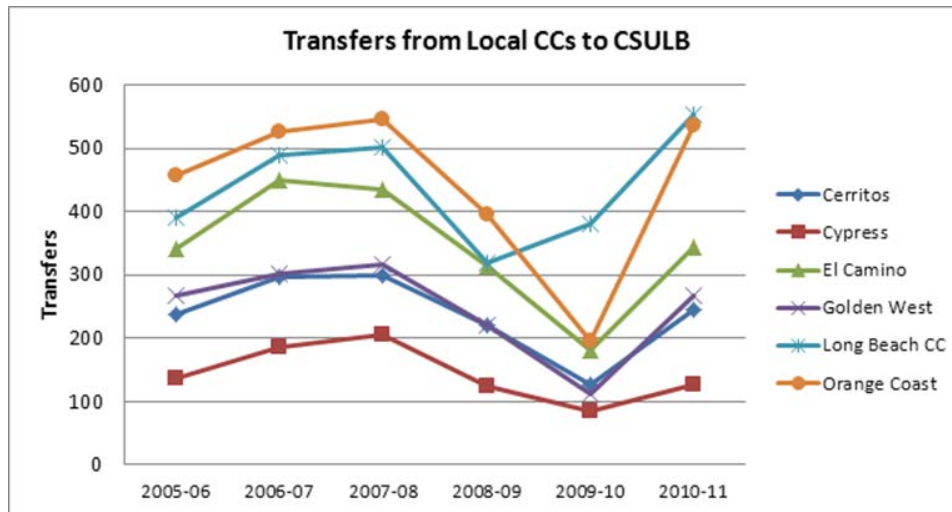
ECC has been trying to ascertain the extent of the problem and what is being done about it. Pg 49 of packet shows ECC transfers to CSULB vs admit rates. We have seen a leap since 2009/10 as a result of the stimulus money. Local service areas do better. Some do not see this as an important problem, or note that this potential problem is offset by more students being admitted into the UC system. However others see fairness, and racial discrimination issues at

play.. It was decided that more information needs to be collected on the issue, and AS President Gold noted that President Fallo is also working on the issue.

CSULB Local Service Areas Impact on ECC Transfers



CSULB Local Service Areas Impact on ECC Transfers (p. 49)



Mr. Wells said that he had been speaking to counterparts at CSULB and they are discussing the issue as part of reevaluating their Enrollment Management plan.

Mr Ahmadpour asked to what extent we inform our students of these issues so that they can take action.

Mr. Wells noted that all of these bodies and Committees have student representation.

Ms. Oda-Omori noted as well that the Transfer Center advises students of these issues via workshops and counseling, noting that students are advised to apply broadly especially as regards CSULB.

Mr. Wells asked if we had any pertinent data relating to zip codes, and Ms. Oda-Omori said no such data was available at present.

Dr. Nishime said we should be aware of the TAP program for STEM majors. Ms. Oda-Omori clarified that this is a guaranteed admission arrangement with CSULB and 7 community colleges (of which ECC is one) this program is great for students with STEM majors like Maths, Engineering and the Sciences (other than biology) It was noted that the Cal. States cannot admit 2.0gpa students any longer, and are choosing the better prepared students in certain majors.

Ms. Garten noted President Fallo had met with Chancellor Reed and all parties have acknowledged and agreed to take another look at the issue.

Dr. Arce noted that as a result of the work of the Taskforce he had written to Ms. Brockman (legal office) and had laid out the problem re: transfer. She has since responded and is looking into the issue and has requested information re: the make-up of our students. ECC is putting this information together. Dr. Arce noted that there are many approaches to dealing with and resolving this issue.

FTES and Section Comparison

[see Handout provided]

Dr. Arce explained that at the close of 2009/10 the FTES target was 18,200 for 2010/11, but, due to budget restraints this number had to be reduced to 17,800. However President Fallo allowed 18,000 students. So because we were only funded for 17,800 we are serving more students than we are funded for. This year the college earned 19,616 FTES but were funded for 19,000, so some adjustments have been made. We have reduced sections to 4,244, meaning 331 fewer sections for this year, and this is how we will proceed for the rest of the year.

Mr. Wells asked if larger classes are being cut.

Dr. Arce replied that the college is trying to balance the schedule. All 8 Divisions are involved in trying to balance the classes. All classes are evaluated, bearing in mind the priority of certification and transfer. A harder stand is taken on stand-alone classes, so there are fewer of those, plus any Basic Skills classes that do not do well.

Mr. Widman noted that there seems to be relatively few cuts in Fall and asked whether this was to encourage new admissions. He felt that, if this were the case, it was an unfair practice to get students in and THEN put the squeeze on them in terms of fewer choices down the road.

Dr. Nishime replied that there had initially been fewer cuts in Spring as well, but that the budget had forced more cuts. Dr. Arce noted that Summer had also been cut drastically and that the recent high school graduates had been the most affected. Dr. Arce said that this meant that students had to be better prepared with assessment and educational planning.

Mr. Wells asked if this meant ECC is requiring an education plan. Dr. Nishime said no. Dr. Arce noted that an education plan was strongly encouraged, and that any serious student would understand the need. Dr. Arce said that our curriculum is based on enrollment. Ms. Graff noted that a quarter of the Spring intake are new students, and that we traditionally have less enrollment in Spring. Mr. Odanaka asked whether students should not have an education plan? Dr. Nishime said that by the time they have completed 18 units they should but not all colleges enforce this.

PUBLIC COMMENT

Dr. Shadish noted on behalf of Mr. Firestone that faculty should be on the lookout for petitions and mailings re: funding of Community Colleges. This is regarding the channeling of funds from oil profits to college students.

ADJOURN

The meeting adjourned at 2:01pm.

Cs/ecc2011