ECC Academic Senate

SEPT 17, 2019

Welcome to our Dean's Rep. Debra Breckheimer

Officer Reports

President's Report

Welcome to our new Part Time Senator Mayra Ochoa

Representative for Calendar Committee Needed

Curriculum

Educational Policies

Ed Policies needs reps from the following divisions:
- Business
- Library and Learining Resources
- Fine Arts
- Humanities
- Math

Please help find someone from your division and contact Darcie McClelland
dmcclelland@elcamino.edu if interested

Faculty
Development

INFORMED & INSPIRED

Lunchtime Faculty Development Series

Fall Theme: Pathways for Student Engagement & Success

MEETING INFORMATION:
Thursday, September 26, 2019   1:00pm – 2:00pm
Location: Library West Basement (TLC)
Earn 1 Flex Hour

Building Capacity to Lead:
Holistic Wellness for Men of Color

Faculty Professional Development Plans

Name: _____   Division: _____

2019-2020 Faculty Professional Development Plan

As stated in the *Guidelines for the Implementation of the Flexible Calendar Program* by the Faculty Development Committee of the Academic Senate for California Community Colleges in cooperation with the Chancellor's Office, "[e]ach faculty member is responsible for the development of an individual plan for professional and/or personal growth for the purpose of instructional improvement (title 5, section 55726(a)). This individual plan may encompass any combination of individually designed activities, institutionally planned workshops, conferences, and/or academic courses. These activities must be appropriate within the regulations that govern the flexible calendar program (title 5, section 55724 (a) (4) (A through G))" (p. 21).

Professional Development Objectives:
Please list your professional development objectives for this year.   (2500 max characters)

Please explain how your professional development objectives will lead to faculty/instructional, student, and/or institutional improvement. (2500 max characters)

Professional Development Activities:
Which of the following activities do you anticipate completing as part of your professional development plan for this academic year? Please select those that apply:

Faculty/Instructional Improvement	Student Improvement	Institutional Improvement
Activities that enhance knowledge in discipline/subject matter and/or improve pedagogical practices, such as:	Activities that support student success, such as:	Activities that foster program, departmental, and/or institutional effectiveness, such as:
☐ Attending on-campus workshops/trainings/orientations to improve instruction such as Informed & Inspired, brown bags, New Faculty Learning Academy (NFLA)	☐ Evaluating scholarship applications	☐ Participating in the ECC PRIDE Leadership Academy
☐ Attending conferences, workshops, or trainings related to your discipline and/or teaching methodology	☐ Collaborating with faculty and staff on projects to improve services to students	☐ Serving on College Curriculum Committee (voting reps)
☐ Reading discipline-related books intended to enhance knowledge in your subject area	☐ Serving as student club advisor	☐ Serving as Division SLO Facilitator
☐ Listening to podcasts, TED Talks, etc. related to your discipline and/or teaching methodology	☐ Attending workshops on mentoring students	☐ Serving as Annual Program Plan Review Leader
☐ Completing webinars or other online training relevant to your discipline and/or teaching methodology	☐ Serving as a student mentor	☐ Serving as Program Review Chair Person
☐ Completing online learning modules relevant to your discipline and/or teaching methodology such as Lynda.com, MOOCs, @ONE	☐ Participating in New Student Welcome Day	☐ Attending SLO workshops/training
☐ Evaluating materials to consider for use in major course revision	☐ Participating in student orientation programs (instructional faculty only)	☐ Participating in SLO, PLO, and/or ILO post-assessment meetings to address institutional improvement
☐ Participating in a teaching-focused book club	☐ Facilitating or attending student campus events/activities (Black History Month, Fine Arts Open House, etc.)	☐ Participating in meetings to address areas of curriculum or program review
	☐ Facilitating or attending student off-campus events/activities (field trips, student conferences, competitions)	☐ Developing new programs, courses, or curriculum
	☐ Conducting workshops for students (non-duty hours)	☐ Modifying an existing course to comply with changing institutional or discipline requirements
		☐ Completing course conversion (face-to-face to online)

Finance

Budget approved Sept 3rd

STRS/PERS ECC cost reduction

Compton Partnership moneys received but not spent

Funding remaining constant through 21/22

Academic Technology

Academic Technology Committee
- Teaching with Technology Center- Library 68
- DE 166-Projector
- Meeting 9/26 1-2 Library 68

College Technology Committee
- Data Governance/Data Dictionary (Vladimir Vasquez)
- OneCard VIP Project
- Mid-Term Review Comprehensive Master Plan (Goals)
- Mid-Term Review Technology Master Plan (Goals)
- Lifecycle Budget Program budgeting proposal
- Accreditation Standard III.c (Technology)
- ECC Technology Survey

Instructional Effectiveness

Report on SLOs by Division

Division	Number of SLOs Needing a Report
BSS	5
FA	39
HSA	2
HUM	0
ITEC	28
MATH	3
NSC	3

Special Committees

Academic Affairs

Student Services

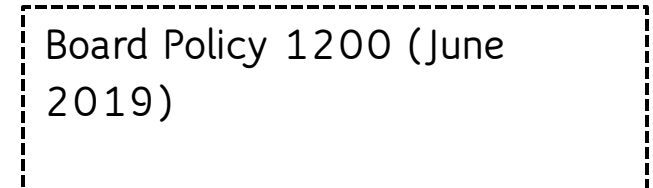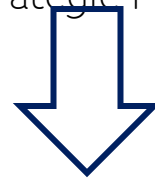# Distance Education

Unfinished Business

Collegial Consultation Process 2020-2023 Strategic Plan

INSTITUTIONAL RESEARCH & PLANNING

Plan that sets the direction of the College within a long-range time

Operationalization of Comprehensive Master Plan (Actionable Items)

2017-2022 Comprehensive Master Plan → **2015-2020** Strategic Plan **+** **2020-2023** Strategic Plan

Board Policy 1200 (December 2014)

Mission, Vision & Values
2015-20 Strategic Plan

2023-2033 Comprehensive Master Plan → **2023-2028** Strategic Plan **+** **2028-2033** Strategic Plan

Board Policy 1200 (June 2019)

Only Mission, Vision & Values

Processes Involved:
- Removed Strategic Plan from Board Policy 1200 to create a stand-alone document
- Moving to a 10-year cycle on the Comprehensive Master Plan
- Moving to 5-year cycles on the Strategic Plan to operationalize the Comprehensive Master Plan

Comments/Questions

Thank you!

Senate Goals 2019-2020

Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2510)

Measures:

- Provide leadership for the college on issues related to Senate purview;
- Arrange faculty representation on local and statewide senates and on campus committees;
- Provide faculty leadership for the effective utilization of academic technology at the college;
- In collaboration with the ECC Federation of Teachers, facilitate implementation of flex credit matrix and policies;
- In collaboration with Academic Affairs and ECC Federation of Teachers, continue to facilitate the collegial consultation and implementation process for revised faculty evaluation surveys and forms;
- Collaborate with administration and other campus leaders to revise hiring policies and procedures to support statewide efforts to increase faculty diversity.
- Maintain communication and effective collaboration with ECC Federation of Teachers and ASO.

Senate Goals 2019-2020

Strengthen faculty involvement in the activities of the Academic Senate

Measures:

Enhance Senate orientation at the start of the academic year;

Provide regular, ongoing communication with all faculty;

Inspire greater participation of senators in activities of Senate, including Senate e-board, subcommittees and task forces;

Encourage all senators to provide input at senate meetings and provide mechanisms for senators to give anonymous feedback on issues discussed at meetings;

Continue initiatives to recognize faculty who achieve tenure.

Senate Goals 2019-2020

Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion, including AB 705 and the Educational Master Plan;

Support Enrollment Management initiatives through ongoing communication and faculty involvement, including sharing of resources to support student success.

Support efforts to expand the adoption of high-quality Open Educational Resources (OER) in an effort to reduce cost barriers to student learning and completion.

Participate in and provide constructive feedback on the implementation of metamajors and other Guided Pathways initiatives. Support efforts to keep students on the path to success through utilization of tools such as ECC Connect.

Senate Goals 2019-2020

Support the Accreditation process through regular consultation and collaboration.

Measures:

1. Ensure senate representatives participate on subcommittees to write the institutional self-report and prepare for accreditation site visits.

2. Consult on the Quality Focus Essay and institutional self-report.

New Business

AP 4227

Packet pgs. 34-37
- Proposed AP pgs 34-35
- CCLC Template pgs 36-37

AP 4102

Packet pgs 38-39
- Proposed AP pg 38
- CCLC Template pg 39

Information Items

Enrollment Management Plan 2019-2022

JEAN SHANKWEILER

ACADEMIC SENATE PRESENTATION

SEPTEMBER 17, 2019

Contents

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2016-2019 Enrollment Management Plan Updates

2019-2022 Indicators

Goals and Strategies

Glossary

Appendix A: 2016-2019 Detailed Updates

Appendix B: Campus-wide Detailed Enrollment Data

Appendix C: Course Enrollment by Age

Appendix D: 2019-2022 Enrollment Management Plan Detailed Goals and Strategies

Purpose

- Achievement of enrollment levels in order to maximize the resources available to the college to serve the greatest number of students in accordance with the college mission.
- Maintenance of the greatest possible student access consistent with educational quality
- A well-balanced and varied schedule, responsive to the needs of students and community, which incorporates the Guided Pathways framework and supports the Chancellor's Office Vision for Success.
- A comprehensive educational program that is responsive to the needs of our students and community.

Basic Principles

The enrollment management strategies of El Camino College should ensure that the college is as effective as it can possibly be, within the scope of its resources, in meeting the educational needs of our community and serving all of its diverse populations.

In order to fulfill the college mission and make progress toward our vision, El Camino College will focus on improvements on the following Strategic Initiatives:

- A – Student Learning
- B – Student Success and Support
- C – Collaboration
- D – Community Responsiveness
- E – Institutional Effectiveness
- F – Modernization
- The college will pursue its enrollment management strategies in close cooperation with the faculty to ensure maintenance of an appropriate balance in the curriculum between transfer, vocational, and basic skills programs. While the college is committed to meeting its enrollment targets in order to ensure the greatest possible revenue for its programs, it will do so in ways that support student learning and success.

While specific offices on campus are responsible for administering certain aspects of enrollment management, in a more fundamental sense, enrollment management is everyone's responsibility. Both faculty and classified staff play a critical role in every interaction they have with students or the public.

Goals and Strategies

The 2019-2022 Enrollment Management Plan seeks to develop comprehensive goals that align with the various initiatives and frameworks affecting community colleges. These include college mission, the Chancellor's Office Vision for Success goals and the strategic plan along with the pillars of guided pathways. The Guided Pathways framework sets the foundation of the enrollment management goals, with the Vision for Success providing concrete metrics to measure student success.

Clarify the Path   →   Enter the Path   → Stay the Path   →   Ensure learning

Access   →   Engagement   → Retention   →   Completion

Goals

Goal 1: Access

The College will develop clear pathways for students to enroll in El Camino College.

These pathways will incorporate the use of meta-majors, program mapping, milestones, clear messaging and communication with our partner K-12 schools.   Objectives developed to support the Access goal will clarify the road to enrollment. Based on the earned enrollment of 18, 618 ftes* from academic year 2018-19 and a conservative growth rate of 0.60%, the College has a goal of 19,000 earned ftes in 2021-22.

*2019 CCFS 320 Annual Report

Goal 2: Engagement

The College will incorporate pathways and schedules to help students to enter the path.

The engagement goal includes objectives to streamline application, onboarding and registration processes to support students entering El Camino College. Additionally, the college will develop a student-focused scheduling process and two-year calendar, with increased support for adult learners. These efforts to help students enter the path will support an increase of the applicant yield rate of 38%* in fall 2018 to 41% in fall 2021, an annual growth of 1%.

*Fall 2019 High School Graduate Report Card

Goals, cont'd

Goal 3: Retention

The College will enhance its support system to help students stay in the path.

This goal focuses on retention efforts to keep students engaged in education and returning each semester to complete their educational goals. Efforts include professional development opportunities for faculty members to recognize when students are struggling and to know the resources available to students. In addition, retention efforts will include support for online education and digital learning, tutoring and other retention programs. Retention efforts should result in a 1.5% growth in one semester retention rates from 69%* for fall 2017 to fall 2018 to a rate of 73.5% for fall 2020 to 2021.

*2017-18 Annual Factbook (formerly called persistence rates)

Goal 4: Completion

The College will expand processes to ensure students are learning to complete their path.

Completion for students will be supported by short-term offerings, online degree offerings, and the implementation of degree audit. In support of the Chancellor's Office Vision for Success, completion efforts should result in a 20% increase in the number of students earning a degree or certificate will increase from 2409 in 2017-18 to 2696 in 2021-22*.

*2019 Local Vision Goals

Behavioral Management Workshop

See flyer in packet pgs 71-72