

**Adjunct (1 Year)**

- Karl Striepe  
 Alt: Mayra Ochoa

**Behavioral & Social Sciences**

- Stacey Allen  
 John Baranski  
 Renee Galbavy  
 Hong Herrera Thomas  
 Michael Wynne

**Business**

- Kurt Hull  
 Phillip Lau  
 Josh Troesh

**Counseling**

- Seranda Bray  
 Anna Brochet  
 Rocio Diaz

**Library Learning Resources**

- Analu Josephides  
 Mary McMillan  
 Claudia Striepe

**Fine Arts**

- Ali Ahmadpour  
 Jonathan Bryant  
 Joe Hardesty  
 Russell McMillin  
 Darilyn Rowan

**Health Sciences & Athletics**

- Andrew Alvillar  
 Traci Granger  
 Yuko Kawasaki  
 Tiffanie Lau  
 Colleen McFaul

**Humanities**

- Kevin Degnan  
 Sean Donnell  
 Brent Isaacs  
 Elayne Kelley  
 Pete Marcoux  
 Anna Mavromati

**Industry & Technology**

- Charlene Brewer-Smith  
 Ross Durand  
 Dylan Meek  
 Renee Newell  
 Jack Selph

**Mathematical Sciences**

- Dominic Fanelli  
 Lars Kjeseth  
 Le Gui  
 Ronald Martinez  
 Oscar Villareal

**Natural Sciences**

- Mia Dobbs  
 Shimonee Kadakia  
 Darcie McClelland  
 Sanda Oswald  
 Shanna Potter  
 Anne Valle

**Academic Affairs**

- Jean Shankweiler

**Student Services**

- Ross Miyashiro

**Associated Students Organization**

- Jennifer Lopez  
 Izack Saucedo, ASO Representative

**President/Superintendent**

- Dena Maloney

**ECC Federation**

- Carolee Vakil-Jessop  
 Kelsey Iino

**Curriculum Chair**

- Janet Young

**Institutional Research**

- Joshua Rosales

**Dean's Reps/Guests/Other Officers:**

- Kristina Martinez, Counseling  
 Stefanie Frith, Humanities  
 Stephanie Choi, Humanities/The Union  
 Chasity Burns, HSA  
 Moses Wolfenstein, Distance Education  
 Adriana Estrada, CTE

Excused: R. Durand, R. Newell, J. Selph, K. Striepe

## ACADEMIC SENATE MINUTES

May 5, 2020

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

### A. CALL TO ORDER

Senate President Darcie McClelland called the sixth Academic Senate meeting of the spring 2020 semester to order on May 5<sup>th</sup> at 12:32 p.m.

### B. APPROVAL OF MINUTES (p. 6-17)

D. McClelland: See pgs. 6-17 of the packet for minutes from April 21<sup>st</sup> meeting. P. Marcoux motioned, S. Bray seconded. 18 yes, 0 no, 0 abstentions. Minutes were approved as presented.

### Dean's Representative: Kristina Martinez, Associate Dean of Counseling and Student Success

D. McClelland: Welcome Kristina.

K. Martinez: Thank you everyone, hello. My name is Kristina Martinez, I'm the Associate Dean of Counseling and Student Success. I started with the counseling division September 1<sup>st</sup> of last year, it's been exciting getting through this academic year and learning how to operate in this new remote environment. Prior to that, worked for El Camino College since June 2015 as Associate Director of Financial Aid. Thank you for having me today.

DM: Thank you and welcome.

### C. OFFICER REPORTS

#### a. President – Darcie McClelland

D. McClelland: A couple of announcements:

- Please make sure as you are providing feedback that it is being directed at the correct people. Things like screaming at someone from Distance Ed because you are not getting paid a stipend for DE training—I understand that frustration, but if you are going to provide feedback about things like that, provide it to me, or someone from Federation who might be able to negotiate, or to administrators. But our DE people are working very hard for our faculty all the time. They have no control over whether you get paid a stipend for training. We want to take that away from them and direct that where it should be directed, and in a positive way.
- More and more info is coming in on how we are going to be prepping for Summer and Fall. Please be patient with us—it involves administration and Senate and the Federation. Things like stipends are negotiable. Based on what I'm hearing from our administrators, they are planning to use CARES funding for trainings to get classes online for Summer and Fall. I don't have specifics about it at this time, don't email about it now. Be patient, I have been hearing some good news on that front.
- I've gotten a lot of questions about waiving DE training requirement, getting Canvas trained vs full DE trained. It's an ongoing conversation—something I will bring to e-board before our next meeting. We need to consult with experts on this. Please stay tuned and we will get info to you as soon as possible.

### **b. Chair, Curriculum – Janet Young**

J. Young: No report for today.

### **c. VP Educational Policies – Darcie McClelland**

D. McClelland: Three on the agenda so no report.

### **d. VP Faculty Development – Stacey Allen**

S. Allen: Hi everyone. Faculty Development Committee met last Tuesday.

- Spent quite a bit of time looking at survey results from Faculty Development Day. You may remember our theme was harnessing the pillars of wellness, seems fortuitous given situation we are in today.
- One thing that comes up consistently is opportunity faculty have to learn from one another—from presenters and from breakout sessions.
- Overwhelmingly, results were positive. We always get mixed reviews, but overwhelmingly results were positive. The responses were that people were grateful for more inclusive theme, and nice departure to focus on us.
- Also talked about very real possibility that Fall PD day will be offered remotely, and how it would be a great learning opportunity for us to deliver quality online and distance education.
- Focus on pedagogy and bringing in local talent, and equity issues and issues related to access to tech and the internet, and ways to bridge that digital divide.
- We will focus on faculty development needs assessment that was administered by IRP. Received guidance memo from Chancellor's Office, it was nice to see that the direction we are going aligns with direction from CCCO. Memo talks about present needs of faculty shifted dramatically with shift to remote teaching. Flex credit will reflect this.
- In terms of next year, flex requirements will not change from 24 hours. But we should consider how to provide PD virtually, which we are already doing.
- One last thing, will send out email later today that next week on May 15<sup>th</sup> is last day to submit flex.
- Send me an email with any questions, that's it for now!

### **e. VP Finance – Josh Troesh**

No report.

### **f. VP Academic Technology – Pete Marcoux**

P. Marcoux: Hi everyone, hope you're doing well.

- New online add process coming for summer/fall. Students are going to be adding using Formstack. Be on the lookout if you are teaching this Summer. And for Fall, if you've never taught online the add process is a little bit different
- Getting the word out on how classes will be conducted for summer/fall
  - Online asynchronous
  - Online synchronous
  - Fall-hybrid 2<sup>nd</sup> 8 weeks? Certified classes?
    - Deans will be reaching out to faculty if haven't done so already, so we can get that into the online schedule of classes

- Need to identify classes with hardware/software requirements, where students went into campus lab to use equipment and software. If we are teaching these and meeting remotely, we need to let students know when they are registering for that class that certain hardware and software is required
- Canvascon 2020 online Oct 15, 2020 – really a great conference.
  - Free to register
  - If you register, they are asking for t-shirt size and address to send them, so you get a free t-shirt
  - I found breakout sessions very helpful, wide variety that are very useful

S. Bray: For synchronous and asynchronous, will that be in PDF schedule? PM: We are trying to figure that out, that has not been determined yet.

**g. VP Instructional Effectiveness/ALC & SLOs Update – Kevin Degnan**

K. Degnan: A lot of this a repeat of what we talked about last meeting

- Fall 2019 SLO, PLO assessments are very nearly complete, within normal completion rates. Outliers are being contacted. Please enter what you have so work already done can be included.
- Spring 2020 assessments will only include courses that were fully online at the start of Spring 2020. Assessment mechanisms so far are sound.
- ILO assessment will move forward with aligned, fully online courses.
- Assessment timelines for 2020-2024 are due Friday. Facilitators have the worksheets. Any needed adjustments can be made in fall and each semester.
  - So we can have a timeline for assessment for next 4 years, part of our normal work. Mostly it's the facilitators rolling over established timelines, there will be needed adjustments
- Reminder if you are involved in Program Review, we are pushing back Program Review calendar by one year

**F. NEW BUSINESS**

**d. Resolutions of Appreciation for Distance Education Team-Senate Executive Board**

D. McClelland: Going to skip around. One of the parts of my job I love so much is to recognize the phenomenal work that people do in support of us and in support of our students. It is our absolute pleasure to recognize you today. Motioned by A. Ahmadpour, seconded by P. Marcoux. Today we are recognizing Moses, Gema, Pete, and Crystle.

[E-board reads resolution]

All those in favor say aye: sounds unanimous to me. We are absolutely delighted that President Maloney joined our invitation today and she wanted to say a few words to our honorees.

D. Maloney: Thank you, Darcie, so much. This brightened my day to hear you recognize your colleagues in such a clever and yet so authentic way. True leadership is encapsulated in what you said about Pete, Crystle, Gema, and Moses. The thing that I kept picking up is calm demeanor, which is so important. And going above and beyond and helping their colleagues get through this crisis we are facing and do so in a way that is so helpful for all of the faculty. I appreciate so much this dream team we have in Distance Education. Crystle, thank you. Gema, thank you so much for all you are doing. Moses, I'm so glad you are part of our team. I also want to thank Pete, thank you so much. You are so busy, yet always willing to help whether making decisions guide and our technology. Congratulations on this resolution, it's so well deserved, and so proud of all of you.

D. McClelland: Don't have framed resolutions for you today, but Dr. Shankweiler has graciously offered to provide funding so we will be providing them when we see you in person.

J. Shankweiler: I can't say enough, I wanted to contribute to the resolution but I am not nearly as clever and eloquent as those who put it together. My sincerest thanks to you as well. You are holding us together, thank you so much. Having leaders from our Senate help other faculty, I appreciate you.

A. Ahmadpour: possibility of adding more to this team?

D. Maloney: Of course, that's a function of prioritization process. In terms of instructional design position, we have revised that position to make it clear. We hope we can get to, it's so much needed in terms of that resource inside our college.

AA: Could you use your authority based on this special condition to add 2-3 more people to this team?

D. Maloney: I'm very judicious on how I use that, so I will have to defer on that one right now.

D. McClelland: Thanks to the e-board for putting together. Thank you to everyone who chipped in and helped out. We will go back to our regular agenda and continue with reports.

#### **D. SPECIAL COMMITTEE REPORTS**

##### **a. ECC VP of Academic Affairs – Jean Shankweiler**

J. Shankweiler:

- Commencement: we knew it was going to be virtual, but then found out that faculty members that were required to attend can attend virtually. Should have received an email from my office forwarded from deans.
  - Picture with message to graduates
  - Should be getting info from company called Marching Orders, where you can create your slide and put your photo
  - There are some people that volunteered to participate and they will be able to do that as well
- Summer and fall scheduling
  - We were hoping to be back from summer and fall and that doesn't seem to be the case
  - Summer fully online, ready for registration on May 12<sup>th</sup>
  - Fall scheduling- start off online
    - Those that are at risk
    - Look at courses that can transition in the middle of the semester
    - This is where convo about synchronous or asynchronous comes in.
    - If students need to meet with you, students need to know
  - MarCom is going to print or publish just the beginning of PDF schedule of classes and we will direct students to searchable schedule or Schedule Builder. Encourage them to look at the notes
  - We are going to try to eliminate location
  - Need to figure out ways to social distance and start with very small number of classes at the beginning of the semester
  - We need to be nimble and if second wave of classes, will need to retreat online if we need to

S. Bray: The potentiality of going hybrid for Fall can be really confusing for students. In counseling appointments, as we express what will happen, students are asking if class will be online/hybrid, worries from students and parents about coming back in person. JS: That hybrid option—if they are not comfortable coming back, the ones with days and times, they would have to come back if we transition

A. Ahmadpour: Do we have to ask teacher how they want to handle synchronous or asynchronous course? Students need to know what exactly faculty is handling their distance education courses. D. McClelland: We are already doing that, it has already gone out in my division. You should hear back from your dean.

**b. ECC VP of Student Services – Ross Miyashiro**

R. Miyashiro: First of, also offer congratulations to distance education dream team. We appreciate your support

- CARES Act criteria was voted on and approved by district
  - Completed a FAFSA application
  - Fulfilled any additional documentation requests for FA eligibility
  - Meeting SAP standards
  - Enrolled in 3 or more units
  - Having financial need
    - This is already started to get processed and will be distributed next week
- Virtual commencement
  - 70% of faculty have already turned in their forms to participate
  - Another group of volunteers have turned in forms to participate
- Food pantry: there's been various articles even by student newspaper, it served over 400 cars last week. Today and tomorrow open from 11-2. Expecting a large number of students.
- Thanks to Math and Student Equity and Achievement who got together to distribute hundreds of laptops for students. So proud of ECC for supporting students in so many different ways

A. Ahmadpour: is there more need to support students in terms of money? RM: Yes, there is. College plans to do another disbursement in Fall because those same students to transition from Spring to Fall are going to need more support. Recommendations from experts is that COVID 19 will have resurgence in Fall

AA: Can I propose for teachers to give money? RM: We have an account in the Foundation and would love for everyone to donate to the account. We had County Supervisor donate \$5,000 and various local citizens donating \$2,000 each. You can do this through Payroll deduction, I will forward the form to Darcie to distribute to Academic Senate membership.

D. McClelland: You can also do one-time donation to the Foundation, you can designate it to the emergency fund, or any particular cause you want to support. It is also giving Tuesday, today would be a great day to donate.

Question from Seranda: Are there still more laptops that are going to be provided or is that done now? RM: We just put in a requisition for 60 more laptops that will be distributed to EOPS and foster youth students. We are right now trying to do a survey and we know in Fall 2020 a lot of the new students will be coming to ECC without access to a computer

AA: The money that is used on Flex Day during the fall, do you think we can put that money for one time for the students? I am proposing, recommending that.

D. McClelland: President Maloney just let us know that the Foundation has so far raised \$70,000.

D. Maloney: They continue to get donations. The largest single one was \$20,000 from a local company. They continue to get donations and so far they've helped over 200 students and average award is about \$225 which the students can use for any purpose and need they have

RM: The Student Equity and Achievement Program with all the funds not used for meetings and events redirected to money for students. As you know federal CARES Act doesn't support certain populations of students, one being

undocumented students and another being formerly incarcerated students and those students need support, too, and we can use the state money to support those students through direct aid.

D. Maloney: One other quick comment regarding the question about laptops for students. The CARES Act prohibits us from purchasing laptops with CARE act money and distributing them to students. These have to be direct cash awards to students. So the funds that go to students out of CARES act, they can use it to purchase a computer or use it on whatever needs they may have. We can't purchase computers and hand it to them through CARES Act Funding.

D. McClelland: Thank you to everyone helping out with these efforts.

**c. Online and Digital Education Committee-Mary McMillan**

M. McMillan: no update

**E. UNFINISHED BUSINESS:**

**a. AP 5203, Lactation Accommodations, 2<sup>nd</sup> Reading and vote-Darcie McClelland**

D. McClelland: Will be voting on this today. Motioned by L. Kjeseth, seconded by A. Josephides. Any questions, comments, or suggested changes? Reminder that last time we made the change to add in the sentence that it is the student's responsibility to communicate with the faculty member requiring lactation accommodations needed. So we did make that clear. I am seeing no questions or comments, let's go ahead and vote.

Suggestion from C. McFaul on change for clarity.

Votes: 31 yes, 0 no, 0 abstentions. Approved, sending to College Council for review, then will go to Board.

**F. NEW BUSINESS:**

**a. Resolution in support of using ECC version of Canvas for online course delivery-Moses Wolfenstein**

D. McClelland: Some people using non-ECC version of Canvas.

M. Wolfenstein: It is less of an issue than it was previously, and the language that Online and Digital Education has been moderately changed in light of where we are now. We have faculty using different version of Canvas. Not about using your own website or anything like that, it's about using any other LMS other than ECC Canvas.

D. McClelland: the way this document got sent was a little weird so I had trouble with editing. Edit to this in the last resolve from what was in your packet. We realized legally what was required so we changed it from AS strongly recommends to requires. Questions, comments?

A. Ahmadpour: Do we have any other choices?

DM: Apparently people found other choices. This is something that will affect the majority of faculty. Most of us are already using ECC version of Canvas, but something very important to be compliant with the law.

P. Marcoux: Will we vote to approve this next meeting? DM: Yes.

L. Kjeseth: Math faculty use publisher created shells and they do all the work. Many faculty who are resistant to it because publishers like Pearson don't link up with Canvas well. Speaking from personal experience, it is not easy to go back and forth from Canvas and these shells. For people teaching on campus, it doesn't make a lot of sense to require an additional shell and additional work going back between these two systems.

PM: What's going to happen is we are going to move quickly to submitting our grades through Canvas and that is going to force them to do that. Canvas will become the MyECC. There are benefits to faculty using Canvas, Gradebook being one of them and consistency being another.

LK: Gradebook is one of the worst, that one I won't buy. It's horrible to use, it's the only feature of Canvas that I won't use. We have to have a real discussion about that. Real problems with that move that will have to be explored.

MW: We definitely need to talk about this offline because I want to know more specific concerns with Canvas Gradebook and see if there are viable workarounds.

A. Ahmadpour: If teacher doesn't use this particular version, do they take responsibility for the security and safety of their students?

PM: That's part of the issue, a lot of the things aren't FERPA compliant

MW: That's in fact the core of this issue. One of the reasons why we put this resolution starting back in January. If you're out there using your own instance of Moodle or the other version of Canvas, faculty have in the past used to run their live classes and it is creating huge FERPA risk.

C. McFaul: Does this apply to people who use Blackboard? DM: Yes, they would have to switch to ECC version of Canvas. Just to be clear, we are not saying that everybody at ECC needs to use Canvas for your class. If you are going to use and LMS, you cannot use Moodle or Blackboard or some other version of Canvas, you need to use ours. Now, things like Pearson or Cengage Learning tools, that's not an LMS, so people should be okay with those kinds of things, but not be using another learning management system. Grading is larger conversation for another time

C. Striepe (chat): I would suggest breaking off after remote courses.. and then go on to Be it further resolved, otherwise it is repetitive.

DM: My only concern is that second resolve only deals with distance education, but we will look at way to clean up the language and make it smoother so it doesn't sound repetitive. We will bring back for second vote next time and I will look at making it a little bit clearer.

A. Ahmadpour: in terms of grading, we should consult with Admissions office, right?

DM: If you have questions about submitting grades, yes, that would be Admissions.

#### **b. 2019-2022 Distance Education Plan-Moses Wolfenstein and Crystal Martin**

M. Wolfenstein: This document started with Online and Digital Education when it was still Distance Education. Has since been through multiple editing, been through Online Digital Education Advisory Committee, Academic Tech, reviewed by Campus Technology. This body is the next step. This is the supporting document to strategic plan that is specifically in support of developing distance education along same timeline.

- Draw attention to goals section of the plan. It's worth noting that there is a larger table/spreadsheet that represents more content
- Silver lining with COVID-19 is that we have met or exceeded some of these goals ahead of schedule

A. Ahmadpour: Are we going to assess the effectiveness of Distance Education? Based on student survey, fix some problems. MW: There has already been a survey conducted by IRP, just received from Crystle today. Not necessarily targeting instructional effectiveness. We know there is an exit survey that has already been done.



C. Striepe: Is there a timeline attached to any of the goals? MW: Yes, everything aligned with comprehensive plan with campus, so 2022.

M. McMillan (chat): Program Review was also recently conducted I believe, with results going into the development of the plan. This was pre-COVID response of course.

P. Marcoux (chat): IR is doing a technology survey soon. At least they were working on it before COVID.

DM: We will bring this back for second reading next time, please look it through, share with colleagues, and bring feedback. We are going to skip ahead to Adriana because COVID has made us shuffle around presentation two or three times. Welcome, Adriana.

## **G. INFORMATION ITEMS – DISCUSSION**

### **a. Career and Technical Education-Adriana Estrada**

A. Estrada: Thank you, Darcie. It's teacher appreciation week, at least in K-12 world. I definitely appreciate all that you do and it's been an interesting experience for me homeschooling my kids and learning various technologies and platforms

- I was brought on 2 years ago now through Strong Workforce funding. Intended to grow career education at college level
- Purpose of SW is better CTE. We are now referring to CTE as Career Education, also encompasses adult learners as well. Today, addressing as Career and Adult Education
- Understanding various academic needs working with Dr. Shankweiler, Ross Miyashiro, addressing counseling needs, etc
- We have large pop of students who isn't interested in 4 year degree at the moment. Looking for certificate that will provide them opportunity to enter middle wage-high earning jobs.
- I have been hiring individuals to assist with growth
- We have Collen Maldonado, our Career Ed HS Pathway Coordinator. Has done great work helping us connect at HS level and areas of construction, auto, cd dev, and cloud computing
- Have seen great interest in K-12 in partnering with us and build bridges to complete certificate at ECC
- Adrian Delgado- job developer to grow job placement resources. We have coined term Warrior Jobs and created website to gain information about job placement services we are providing.
- Last April, had first big hiring event. Had about 70 employers actively looking to place students in different job opportunities
- We are looking to keep finger on the pulse, provided resources on unemployment on Warrior Jobs website
- Identifying opportunities, areas and industries that are looking to hire as we bounce back from pandemic
- We have been assigned a space in Communications building. Hopefully once we return, we will be able to move in Foundation office. Identify as a space where they can come in and meet with Career Advisor.
- Hoping to partner with all of you on virtual reality career exploration project
  - We will have some for faculty to check out and explore
  - Use virtual reality to explore different paths
- Invite you to connect with us. If you have an idea, or are interested in funding, I assist with allocation of strong workforce funds.
- Here to help career education students have access to resources to help them in their journey to achieving certificates and finding employment in the community

D. McClelland: Thank you, look forward to working with you in the future.

### **c. BP/AP 4025, Philosophy for Associate Degree and General Education 1<sup>st</sup> Reading-Darcie McClelland**

D. McClelland: Revision to an existing policy. It goes through our philosophy for awarding an associate degree and GE requirements.

- Few grammatical changes in 4<sup>th</sup> paragraph and addition of sentence
- Something we need to have updated to prepare for accreditation

Encourage you to take a look and send any comments or questions in an email and we will bring back for second reading.

Now we will move on to AP, which has more substantial change. No questions or comments, again look it over and consult with your colleagues and bring them to me. Will bring for second vote next time.

### **H. FUTURE AGENDA ITEMS:**

- a. Low Cost Course Designation
- b. Non-credit Liaison Position
- c. BP/AP 4110, Honorary Degrees

### **I. PUBLIC COMMENT**

S. Bray: Just wanted to express—there was a student I met with who asked about parking refunds. I know our college hasn't made a decision about parking refunds, but know that students are struggling and not every student is going to get CARES act funding and those are the students who are going to slip through the cracks.

J. Troesh: PBC talked about that in our last meeting, and that is moving forward. The problem is that it's not as simple as pushing a button to send refunds out, and accounting division doesn't have capacity. It's going to take longer than people might expect.

J. Shankweiler: MarCom is working on an announcement that should come out this week about parking refunds. Just takes a while because we have antiquated systems with collecting fees.

C. McFaul: Recording of Zoom sessions—are there any privacy issues that come up with recordings of Zoom sessions?

D. McClelland: That's a good question. Josh is reminding us that it is announced that it is being recorded. So we are legally covered because it was announced.

P. Marcoux: If we are posting link inside Canvas, we are fine because of limited access to only students in the class.

CM: Can students share the link with others? PM: That is out of our control

DM: No different than when students record lectures in my class. I'm trusting them not to share it, once it's in their hands, not a whole lot we can do about that.

MW: This is the reason you should be using ConferZoom or Webex integration or Microsoft Teams also now available. If you use integrations, it is the most possible protection of that recording. It is available through an embedded link inside of Canvas. In essence, for student then to share that video, they would also be violating their agreement by sharing their password to get into Canvas because link won't work if shared externally

Announcement from Stephanie Frith: The Union has a newsletter now that the students are no longer printing the paper. Please subscribe and support their (home)work!

<https://theunion.substack.com/p/graduation-goes-virtual-parking-permit?token=eyJ1c2VyX2lkIjo5MDI1MjIwLCJwb3N0X2lkIjo0MjU4MjcsIl8iOiJpOVRpbilslmIhdCI6MTU4ODcxMjIxMCwiZXhwIjoxNTg4NzE1ODEwLCJpc3MiOiJwdWltMzYyOTkiLCJzdWliOiJwb3N0LXJlYWN0aW9uIn0.omuTXgAHLbyz1zjegoF1eaNs9p1Q4I8tp7dF4AFhAo>

DM: Will senate be voting on block scheduling? J. Shankweiler: I don't know, we will bring it back for more discussion at very least.

A. Ahmadpour: Question regarding international students. Some are going back to their countries. Why are they paying for their insurance if they are not here?

DM: No idea, that is not Senate purview. Would have to find out about that.

Motion to adjourn by A. Ahmadpour, seconded by R. McMillin.

### **J. ADJOURN**

The meeting adjourned at 2:00 pm

RD/ECC Spring 2020