



Academic
Senate
Meeting
10-5-21

El Camino College

Approval of Minutes from 9/21/2021

Packet pages

Quick Reminder

- Comments/questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments/questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to 1 three-minute comment per person per meeting.
- The Academic Senate fully respects the time of all our senators and other meeting participants. With this in mind and because of the many items within senate purview that must be addressed each semester, we ask that discussions in senate meetings, even during the public comment period, be limited to topics within/related to the 10+1 purview of the Academic Senate. If your comment is completely unrelated to senate purview (i.e. topics such as salaries/wages, and benefits), you will be kindly asked to hold your comment and advised as to a more appropriate venue to have the conversation.
- If you type something in the chat that you would like read aloud, please begin the comment with ***. If your comment does not begin with ***, we will assume it's just for others to read silently and will not acknowledge it publicly.

Welcome President Brenda Thames!



Dr. Brenda Thames
Superintendent/President
Pronouns: She/Her/Ella

How do you envision the campus community support students as we transition back to campus?

In any way we can. In every way we can. Students are why we are here and they are our highest priority. We will need to meet students where they are and not expect them to meet us where we are.

Welcome Deans Representative!



Gerson Valle, Associate Dean
Mathematical Sciences
Pronouns: he/his/him

As the campus begins the reopening process, how is your division preparing to support students as we transition back on campus?

The Mathematical Sciences Division is preparing to support students return to campus by ensuring the guidelines set by World Back to Work are followed. We will be setting up cleaning stations in classrooms as well as requesting air filters for each classroom. Currently, our staff is transitioning back to the office to provide students on campus support to questions they may have.

We are also holding some of our rooms in reserve should the need to move classes to a new room arise because of cleaning due to a positive COVID result.

New Business



Proposed changes to program review timeline

Packet pages 12-25

CAGP Participation Agreement

What is CAGP?

CAGP or "California Guided Pathways Demonstration Project" is led by the National Center for Inquiry & Improvement (NCII), which designed an extended 4-year experience for GP leads, upper administrators and others involved in GP implementation to help advance Guided Pathways on their campuses.

Why is El Camino involved?

In Spring 2020, ECC applied to be selected to participate in this experience, and starting in 2020-21, a core team has been meeting with a coach, participating in topical webinars, and working on assignments to advance GP at El Camino. Others have been brought in along the way as needed to move El Camino towards becoming a Guided Pathways institution.

CAGP Participation Agreement (cont.)

- **Why is it important for the Academic Senate to know about this?**

Many of the requirements of the CAGP connect directly to the 10+1 (particularly as laid out in #2 and 3 of the agreement):

2. Commit to significant institution-wide change involving guided pathways *at scale* for all credit students. Pathways design and implementation will involve curriculum and program mapping, aligned both to university transfer programs and to the labor market; reconfiguration of basic skills education as an accelerated and contextualized onramp to programs of study; ongoing advising and monitoring of student progress; integrated academic support and student services; holistic supports for students including student financial stability and non-cognitive services; integrated approaches to active/experiential learning in every program of study; and alignment of co-curricular learning in each metamajor and program of study.
3. Commit to ensuring that each design and implementation task entails strong attention to equity—both intentionally designing equitable student experiences and explicitly addressing structural racism and other factors that perpetuate inequities.

Proposed changes to counseling faculty evaluation forms
Packet pages 31-35

Officer Reports



President's Report

- Thanks to our new volunteers serving on campus wide committees
 - We have now filled vacancies on Enrollment Management, Facilities Planning, and Calendar committees.
- College Council structure will be changing this year to allow for more consultation/collaboration with campus decisions
 - CC role is to make recommendations, not final decisions but the President will be asking for committee recommendations on issues pertaining to enrollment management, facilities planning, budget allocations, etc.
 - CC is a public meeting. All are welcome to attend. Meetings are the 1st and 3rd Mondays of the month from 1-3pm.
 - We are working as a committee to draft goals for the year and I will share once we have them finalized.

CTF Update

- At our last meeting, Leo came to explain process for medical and religious vaccine exemptions as well as work accommodations
 - Will try and put him on the senate agenda later this semester to give informational presentation about process
- Discussed revisions to mask policies to allow outdoor activity courses with social distancing to remove masks during vigorous exercise; this is in line with CDC guidelines on mask wearing
- CTF is specifically charged with making campus wide recommendations concerning COVID-19 safety plan including requirements for campus entry, mask policies, testing procedures, and cleaning.
 - Concerns about modalities for events, meetings, etc should be directed to division deans or to VP Sims. The CTF makes recommendations to ensure compliance with LACDPH and OSHA regulations, but does not have purview over decisions about how courses, meetings, and other campus events will be hosted unless there is a direct violation of county/OSHA regulations.

Instructional Effectiveness

- SLO completion rate as a campus is 67% viewable [here](#).
 - Good job Humanities with 96/99 SLO results entered for 97%!
 - Good job Business with 77/78 SLO results entered for 99%!
- PLO completion rate as a campus is 42% viewable [here](#).
 - PLO results & analysis were due 1 October.
- There is a new upgrade to Nuventive!
 - Use <https://solutions.nuventive.com/> for all SLO & PLO work going forward.
 - Contact Kevin Degnan (kdegnan@elcamino.edu) for training or questions.

Curriculum

**Conducted Division Curriculum Committee Technical Review
Training on Flex Day (per CCC By Laws)**

**Conducted Annual Certification Training (required by the Chancellor's
Office)**

Why is the Certification Training important?

**The College President, VPAA, Academic Senate President, and
Curriculum Chair sign the certification form to **validate** that the
training has taken place and all required Board policies are in
place.**

Curriculum (continued)

2019-2020 Local Approval Certification (Memo AA 19-35) allows colleges to approve:

- all credit and noncredit course proposals
- modified credit programs
- local credit programs
- noncredit CDCP programs (except for short-term vocational).

It does NOT include ADTs, noncredit CDCP STV (short term vocational) programs

HOWEVER, we must wait for control numbers for courses and programs. But it only takes days instead of months!

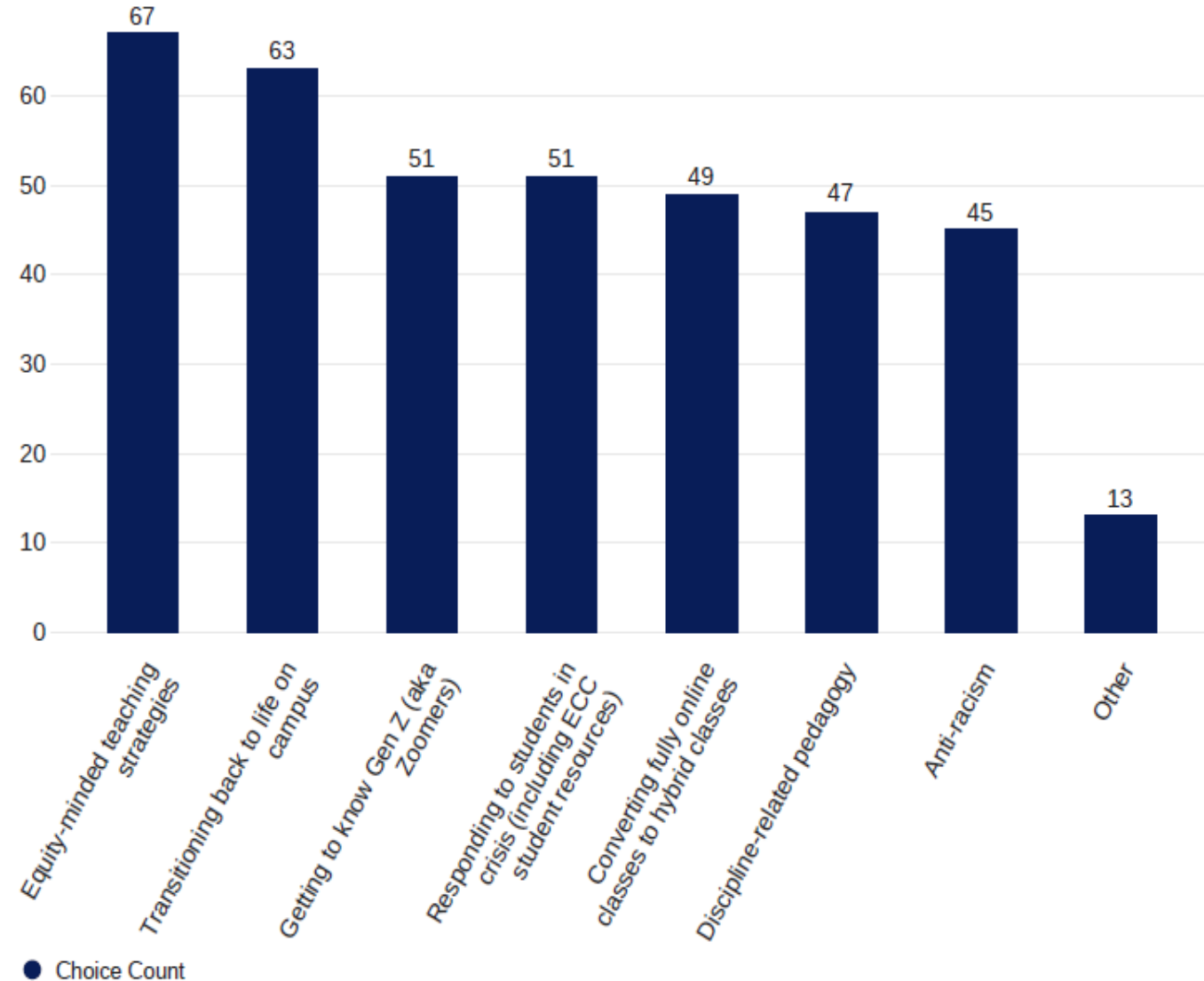
Educational Policies

Equity, Diversity, & Inclusion

Faculty Development

Spring 2021 Faculty Needs Assessment (n=149)

What professional development topics regarding students and pedagogy would you like to see offered next year? (Mark all that apply) - Selected Choice



Faculty Development

- **Outstanding Adjunct Faculty Award**

- Nominations due by 4pm on Friday, Oct. 8th
- Interested in serving on the Selection Committee?

- **Faculty Book Club**

- *Social Justice Issues and Racism in the College Classroom: Perspectives from Different Voices*
- Next meeting is 11am on Friday, Oct. 8th. See email from Linda Cooks.

- **Faculty Professional Development Plans due Friday, Oct. 29th**

- See email from VPAA for more details (sent today 10/5)

Finance

- Reviewed approval of budget
 - OPB \$3 million not needed for actuarial study
 - \$2.4 Million from adjunct adjustments
- 20% down in enrollment
- 5% down in sections
- Budget will be impacted once hold harmless ends

Academic Technology

[ATC](#); [CTC](#)

Special Committees



Academic Affairs

Student Services

- Student Equity & Achievement Program is focussed on the following:
 - Successful Enrollment
 - Retention/Persistence
 - Transfer math/English within the first year
 - Degree or Certificate Completion
 - Transfer to a postsecondary institution
 - ❖ The initiatives above MUST focus on one or more of the following Disproportionately Impacted Populations:
 - ❖ American Indian, Alaska Native, Black or African American, Foster Youth, Hispanic/Latinx, LGBTQIA+, Native Hawaiian, Pacific Islander, and/or Veteran.
 - Student Equity & Achievement will be reviewing ALL initiatives funded to re-evaluate if these initiatives are meeting the program's requirements to the state.

Distance Education