Academic Senate of El Camino College 2021-2022

June 7, 2022

16007 Crenshaw Blvd., Torrance, CA 90506, (310) 532-3670 x3254
Office location: Schauerman Library, Room 273

Agenda & Table of Contents: Tuesday, June 7, 2022 Distance Education 166 and via Zoom

Page numbers refer to the Academic Senate meeting packet, which can be accessed by visiting:
http://www.elcamino.edu/academics/academicsenate/agenda.asp. Hard copies of agendas are posted outside the Library.

Any individual with a disability who requires reasonable accommodation to participate in an Academic Senate meeting, may request assistance by contacting Darcie McClelland, dmcclelland@elcamino.edu (310) 660-3593 x3254, 16007 Crenshaw Blvd., Torrance, CA 90506.

Per the Brown Act, all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.

Academic Senate of El Camino College 2021-2022

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Zoom information for Academic Senate Meeting 6/7/2022

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/96066759172

Or iPhone one-tap (US Toll): +16699006833,96066759172# or +12532158782,96066759172#

Or Telephone Dial:
+1 669 900 6833 (US Toll)

Meeting ID: 960 6675 9172

We ask that everyone please keep in mind the following points of virtual meeting etiquette:

- When you join the meeting, please type your name and division in the chat box so we can take note of attendance for the minutes.
- If you would like to ask a question or make a comment, please use the raise hand feature and wait until acknowledged, do not just blurt out your question/comment or interrupt another individual.
- State your name before you make a comment or ask a question so that we can acknowledge you in the minutes.
- Please ask one question or make one comment at a time. Then pause and wait for others to participate before making additional comments or asking additional questions.
- Keep discussion focused on the current agenda item.
- Mute your microphone when you are not speaking.
- Turn the camera off if you are multitasking during the meeting so others are not distracted.

If you think of comments or questions ahead of time that you would like read and addressed during the meeting, please email them to academicsenate@elcamino.edu by noon on Tuesday, June 7. In the subject line, please put Academic Senate Meeting 6/7 comment/question so that I can easily find it. Comments and questions can also be typed into the chat during the meeting.

Academic Senate of El Camino College 2021-2022

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Officers & Executive Committee

President	**Darcie McClelland**	VP Finance & Special Projects	**Josh Troesh**
VP Academic Technology	**Stephanie Burnham**	VP Instructional Effectiveness	**Kevin Degnan**
VP Ed. Policies/Pres-Elect	**Camila Jenkin**	Curriculum Chair	**Janet Young**
VP Faculty Development	**Stacey Allen**	Secretary	**Maria Garcia**
VP Equity, Diversity, and Inclusion	**Analu Josephides**	Parliamentarian	**TBA**

Part-Time (One-year terms)

Sanda Oswald

Selene Torres

Behavioral & Social Sciences

Stacey Allen	22/23
Yun Chu	23/24
Kristie Daniel-DiGregorio*	22/23
Orion Teal	23/24
Hong Herrera Thomas	23/24

Business

Kurt Hull	21/22
Philip Lau*R	21/22
Josh Troesh	21/22

Counseling

Maria Garcia	23/24
Anna Brochet*R	21/22
Rocio Diaz	22/23

Library Learning Resources

Analu Josephides*	21/22
Gary Medina	23/24
Camila Jenkin	23/24

Fine Arts

Jonathan Bryant	21/22
Joseph Hardesty	23/24
Russell McMillin*R	21/22
Joanna Nachef	21/22
Laura Almo	21/22

Health Sciences & Athletics/Nursing

Andrew Alguliar	20/21
Dina Mauger	22/23
Shiney Johnson	22/23
Tom Hazell	23/24
Eric Villa	23/24

Humanities

Sean Donnell	21/22
Brent Isaacs	21/22
Elayne Kelley	21/22
Stephanie Burnham	23/24
Anna Mavromati	21/22

Industry & Technology

Charlene Brewer-SmithR	21/22
Ross Durand*	21/22
Dylan MeekR	21/22
Renee Newell	21/22
Jack Selph	21/22

Mathematical Sciences

Susana Acuna-Acosta	22/23
Diaa Eldanaf	22/23
Robert Eleuteri	21/22
Greg Fry	23/24
Ronald Martinez	21/22

Natural Sciences

Shimonee Kadakia	21/22
Darcie McClelland	22/23
Mia Dobbs	21/22
Shanna Potter*R	22/23
Jwan Amin	22/23

Academic Affairs & Student Services

Jackie Sims

Ross Miyashiro

Associated Students Organization

Anisah Moutra

President/ Superintendent

Brenda Thames

Ex-officio positions

Janet Young	CCC Chair
Kevin Degnan	ALC Chair
Kelsey Iino	ECCFT

Institutional Research

Josh Rosales

Dates after names indicate the last academic year of the senator's three-year term, for example 21/22 = 2021/2022.
*Denotes longest-serving division senator (i.e., the "senior senator"). R Denotes division senator who reports to division on Senate meetings.

El Camino College Academic Senate Purpose, Meetings, and Committees

Purpose: To provide faculty the means for full participation in the formulation of policy on academic and professional matters relating to the college, including those in Title 5 (§53200-53206). The Board of Trustees will normally accept the recommendations of the Academic Senate on academic and professional matters in the following "10+1" areas in the senate purview (BP 2510). If a disagreement arises, the Board and the Senate must mutually agree to any changes or new policies.

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards and policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate."

The Academic Senate is committed to supporting the college's Mission and Strategic Plan, including Strategic Initiative C – COLLABORATION - Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making. For more information consult ECC Academic Senate Handbook or Local Senates Handbook.

ECC ACADEMIC SENATE MEETINGS:

1st and 3rd Tuesdays, 1-230 p.m., Distance Education Conference Center (DE 166).
FALL 2021: September 7 & 21, October 5 & 19, November 2 & 16, December 7.
SPRING 2022: February 15, March 1 & 15, April 5 & 19, May 3 & 17, June 7.

SENATE COMMITTEES:

Academic Technology. Chairs: Stephanie Burnham & Marlow Lemons. 2nd Thursday, more details TBA.
Assessment of Learning. Chairs: Kevin Degnan & Catherine Shultz-Roman. 9/9, 10/14, 11/18, 11/25 (tentative), 2:30-4 pm, Communications 109.
Academic Program Review. Chairs: Kevin Degnan & TBA. Thursdays, 1230-2pm, Library 202 or Communications 109.
College Curriculum. Chair: Janet Young. 2nd & 4th Tuesdays, 2:30-4:30, DE 166.
Distance Education Advisory Committee. Chair: Moses Wolfenstein. D.E. Liaison: Mary McMillan. 4th Thurs, 1:30-2:30, Lib 202.
Educational Policies. Chair: Camila Jenkin. 2nd & 4th Tuesdays, 1-2, Natural Sciences 127.
Faculty Development. Chair: Stacey Allen. 2nd & 4th Tuesdays, 1-2, West Library Basement.

CAMPUS COMMITTEES:

Accreditation. Chair: Jackie Sims. Faculty Co-Chair:Phillip Lau. Standards Co-Chairs: R. Serr, C. Herzig, J. Troesh, M. Kline.
Board of Trustees. Chair: Nilo Michelin. Senate Rep: Darcie McClelland. 3rd Mondays, 4 pm, Alondra.
Calendar. Chair: Ross Miyashiro. Senate Reps: Stacey Allen, Shimonee Kadakia. Meets annually or as needed.
College Council. Chair: Brenda Thames. Senate Rep: Darcie McClelland. 1st & 3rd Mondays, 1:30-2:30, Library 202.
Council of Deans. Chairs: Jackie Sims & Ross Miyashiro. Senate Rep: Darcie McClelland, 2nd Thurs., 8:30-10:30, Alondra.
ECC Technology Committee. Chairs: Crystle Martin & Marlow Lemons. Senate Rep: S. Burnham. 3rd Tuesdays, 2-3, Library 202.
Enrollment Management. Chair: Jackie Sims. Senate reps: TBA, 2nd & 4th Thurs. 1-2, Com 109/LIB 202.
Facilities Steering Committee. Chair: Jorge Gutierrez. Senate Rep: TBA, 1st Monday, 2:30, Library 202.
Guided Pathways. Steering Committee: C. Mosqueda, J. Pon-Ishikawa, J. Rosales, J. Sims, J. Simon, C. Wells. 1st Tues, 2:30-3:30 DE 166.
Planning & Budgeting (PBC). Chairs: Ann Tomlinson and Viviana Unda. Senate reps: Josh Troesh & Darcie McClelland, 1st & 3rd Thurs, 1- 2, LIB 202.

Senate & committee meetings are open to the public. Contact committee chairs or representatives directly to confirm details.

ECC (El Camino College) Acronyms

Acronym	Meaning
ACCJC	Accrediting Commission for Community and Junior Colleges
ALC	Assessment of Learning Committee
ADT	Associate Degree for Transfer
AP	Administrative Procedure
ASO	Associated Students Organization (ECC's student government)
ASCCC	Academic Senate for California Community Colleges
BP	Board Policy
BSI	Basic Skills Initiative
BOGFW	Board of Governor's Fee Waiver
BOT	Board of Trustees
CCC	College Curriculum Committee
CCCCO	California Community Colleges Chancellor's Office
CMS	Course Management System
COLA	Cost of Living Adjustment
CTE	Career Technical Education (formerly Vocational Education)
DE	Distance Education (instruction that is at least 51% online)
DEAC	Distance Education Advisory Committee
EPI	Educational Planning Initiative
FACCC	Faculty Association for California Community Colleges
FDC	Faculty Development Committee
FTEF/FTES	Full-Time Equivalent Faculty/Full-Time Equivalent Students
FYE	First Year Experience program
GP	Guided Pathways
HTP	Honors Transfer Program
IE	Institutional Effectiveness (actions/measures of college improvement)
IEPI	Institutional Effectiveness Partnership Initiatives (state-mandated support for IE and host of the Framework of Indicators data portal)
ILOs	Institutional Learning Outcomes
IR/IRP	Institutional Research / Institutional Research & Planning
ITS	Information Technology Services
MMAP	Multiple Measures Assessment Project
OEI	Online Education Initiative
PLOs	Program Level Outcomes
PBC	Planning & Budgeting Committee
PR	Program Review (period program evaluation and plan)
PRP	Program Review & Planning (annual integrated planning system)
SAOs	Service Area Outcomes
SLOs	Student Learning Outcomes
SEA	Student Equity and Achievement
SSSP	Student Success & Support Program
SWP	Strong Workforce Program
Title 5	California Code of Regulations (CCRs) section which details state law related to education. (Also known as "Ed Code")
Title V	Many "Title Vs" exist, but we typically mean a Federal grant program to support the improvement of Hispanic-Serving Institutions (HSI).
WSCH	Weekly Student Contact Hours

Many thanks to Viviana Unda and the Institutional Research and Planning department for sharing their compilation of acronyms.

Adjunct (1 Year)
☒Sanda Oswald
☒Selene Torres

Behavioral Social Sciences
☒Stacey Allen
☒Yun Chu
☒Kristie Daniel Di-Gregorio
☒Hong Herrera-Thomas
☒Orion Teal

Business
☒Kurt Hull
☒Phillip Lau
☒Josh Troesh

Counseling
☒Anna Brochet
☒Rocio Diaz
☒Maria A. Garcia

Fine Arts
☒Jonathan Bryant
☒Joe Hardesty
Unexcused: Russell McMillin
☒Joanna Nachef

Health Sciences & Athletics
Unexcused: Andrew Alvillar
Unexcused: Tom Hazell
Unexcused: Shiney Johnson
☒Dina Mauger
☒Eric Villa

Humanities
☒Stephanie Burnham
☒Sean Donnell
Unexcused: Brent Isaacs
☒Elayne Kelley
☒Anna Mavromati

ITEC
☒Charlene Brewer-Smith
☒Ross Durand
Unexcused: Dylan Meek
☒Renee Newell
☒Jack Selph

Library
☒Camila Jenkin
☒ Analu Josephides
☒Gary Medina

Mathematics
☒Susana Acosta-Acuna
☒Diaa Eldanaf
☒Robert Eleuteri
☒Greg Fry
☒Ronald Martinez

Natural Sciences
☒Jwan Amin
☒Mia Dobbburs
☒Shimonee Kadakia
☒Darcie McClelland
☒Shanna Potter

ASO
☒Anisha Moutra

Curriculum Chair
☒Janet Young

Academic Affairs
 ☒Jackie Sims

Student Services
☒Ross Miyashiro

President/Superintendent
☐Brenda Thames

ECC Federation
☐Kelsey Iino

Institutional Research
☒Josh Rosales

Dean's Reps/Guests/Other Officers:
☒Ali Ahmadpour
☒Anna Mavromati Duncan
☒Annette Owens
☒Christina Gold
☒Dr. Russell Serr
☒E. Yates
☒Jenny Simon
☒Karen Preciado
☒Keiana Daniel
☒Kevin Degnan
☒Kristine Numrich
☒Laura Almo
☒Linda Cooks
☒Maeve Lee
☒Melissa Fujiwara
☒Michael Wynne
☒Moses Wolfenstein
☒Nancilyn Burruss
☒Safia Ahmed
☒Viviana Unda

ACADEMIC SENATE MINUTES May 18, 2022

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. Call to Order

- Called to order at 1:05pm

B. Approval of Minutes (p. 6-18)
- Motion to approve. Motioned S. Allen, seconded by Y. Chu
- No comments/question.
- 0 No's, 0 abstentions. Approved.

C. Unfinished Business:

a. Hyflex Implementation Proposal 2nd reading and vote- Moses Wolfenstein (p. 19)
    - Motion to approve. C. Brewer-Smith, seconded by S. Donnell
    - College curriculum in full support
    - Cannot require specific days to attend in person. Students must have full autonomy to choose virtual or in-person attendance.
    - Can we cross list sections? No. Could be a FERPA issue.
    - Recording of lectures is not formally written in proposal. Faculty may need to work with students to be ok to record. Possible FERPA issues here regarding student privacy.
    - Question: Wouldn't there be a curriculum concern there? that would effectively be raising the course cap
        o There could be an issue with the Load Committee, but not with the CCC. No need to revise the course outline.
    - 3 courses ONLY
        o Ali Ahmadpour (Art History), V. Pham (Law) and Stephanie Burnham (English)
            ▪ Summer training for faculty
            ▪ Not sure which courses but these are the faculty who will teach at least one course.
            ▪ DE 166 location (room properly outfitted for Hyflex)
        o What will be notation on class schedule:
            ▪ Will know by June 7th
        o More updates June 7th
    - Called to vote.
    - 0 No's, 0 abstentions. Approved.

b. Call for Nominations, Senate President Elect- Senate Executive Board
    - Currently have one candidate but can only serve half time
    - Need one more person to serve other half
    - We will vote at next meeting on June 7th

D. New Business:

a. AP 7160, Professional Development 1st reading- Camila Jenkin (p. 20-23)
   - Added senate approved EDI
   - Added college mission
   - Strike through language about Federation
   - College Council added:
     - Professional Development Advisory Committee:
       - Subcommittee of college council
       - Members include VP Faculty PD
     - Discussion around the structure of committee:
       - Concerns about this committee to dictate what faculty PD activities. Senate President has been very clear that these are Senate purview.

> The purpose of the Professional Development Advisory Committee is to make recommendations on staff, student, and instructional improvement activities, especially campus-wide professional development. This committee will be a sub-committee of College Council. For classified staff professional development, the advisory committee collaborates with the Classified Professional Development Committee. For faculty professional development, the advisory committee consults with the Academic Senate, through the Faculty Development Committee.
>
> Members of the Committee stands as follows:
>
> - Administrator for the Profession Development department/Flexible Calendar Coordinator (chair)
> - Chair of the Faculty Development Committee, or their designee
> - Chair of the Classified Professional Development Committee, or their designee
> - Student member will be appointed by the Associated Student Organization
> - Other members of the committee are selected in consultation of College Council

       - Added specific membership designation for second reading:

> 3. Proposed Membership
>   a. Administrator in charge of Professional Development/Flex Calendar Coordinator - Chair
>   b. Chair of FDC or designee
>   c. 2nd Faculty member appointed by Academic Senate President
>   d. Chair of CPDC
>   e. 2nd Classified member appointed by the President
>   f. Student members appointed by ASO
>   g. Student members appointed by ASO
>   h. Second manager member appointed by the President

b. AP 5700, Athletics 1st reading- Camila Jenkin (p. 24-26)
   - Second reading on June 7th

A postsecondary educational institution shall not uphold any rule, requirement, standard, or other limitation that prevents a student of that institution participating in intercollegiate athletics from earning compensation as a result of the use of the student's name, image, or likeness.

The District shall maintain an organized program for students in intercollegiate athletics. The District will offer equal opportunities for participation in athletics equally to male, female, and transgender students consistent with state and federal law and California Community College Athletic Association standards.

E. Information Items –Discussion

a. SEM Update- Phillip Lau
- Workshops to come and receiving assistance from outside consultant to increase enrollment

b. Recommended best practices for assigning online course sections- Moses Wolfenstein (p. 27-28)
- Read best practices: % assigned at the discretion of Dean, DE certified, suggested no limit on % assigned, etc. Review document for more details.
- Suggestion to put emphasis on department vs Dean to have discretion to assign online courses
- Discussion about 3 days on campus/contractual language
    - Suggest to work with union to clarify language in document
- ODE will provide this document to Deans as an advisement.
    - Senate is not voting on this at all
    - This is not 10+1

c. Follow up discussion on Campus Climate Survey Results- Senate Executive Board (p. 29-64)

F. Officer Reports

a. President – Darcie McClelland

President's Report

Please vote for who you would like to be our classroom faculty representative to College Council

Please sign up for Engagement Survey Focus Groups

Need a rep for student voter participation committee

Need more faculty for PRIDE. Application deadline extended until Friday, 5/20.

Want to learn more about IMPACT2 equity? Sign up to attend summer institute June 29 and 30.

President's Report

- Please remember to have elections and report back to Maria and Darcie
- New VPAS is Bob Suppelsa, was approved at last night's Board of Trustees meeting
- PDAC membership
- June 7 meeting will be Hyflex, please consider joining us in person in DE 166

b. Chair, Curriculum – Janet Young

[Curriculum](#)

HyFlex ⟺
- On Tuesday 5/24, the CCC will conditionally approve three courses for the HyFlex Pilot for Fall (Art History, English, Law)
- Based on feedback from the pilot, the CCC will formally review and revise the DE Addendum to include the HyFlex option
- If needed, the CCC will conditionally approve additional courses for HyFlex delivery for spring
- A procedure for streamlining the submission of the revised DE addendum implemented
- Full implementation of the revised DE addendum will be effective in Fall 2023

[Curriculum](#)

English Prerequisite and Recommended Preparation Verbiage
- In 2020, to comply with AB 705 regulations, the English prerequisites and recommended preparation verbiage was changed to:
-
  English 1 or eligibility for English 1A or qualification by appropriate assessment
- Based on AB 705, courses that are below transfer level are no longer being offered.
- After extensive deliberation, the CCC voted to change the verbiage to "Eligibility for English 1A'"
- This verbiage encompasses current multiple measures such as appropriate assessment and covers any future changes
- If English courses (such as English 1) are reinstated, this statement will automatically include them.

c. VP Educational Policies – Camila Jenkin

d. VP Equity, Diversity, and Inclusion- Analu Josephides (p. 65-66)

e. VP Faculty Development – Stacey Allen
- Did you complete the Faculty PD Needs Assessment? If not, please do so ASAP. Deadline was extended thru tomorrow. We need to hear from you! Thank you! https://elcamino.co1.qualtrics.com/jfe/form/SV_3KO4NFLiDu8reOG
- Fall 2022 PD Day theme - Transformative Spaces: Recontextualizing our past to reshape the future

Faculty Development

- **Faculty PD Needs Assessment deadline extended to Wednesday. Please respond to the survey if you haven't already done so. Link is in the chat.**

- **Fall 2022 PD Day – Breakout Session Proposal deadline extended to Thursday.**
  - August 2-24: PD Power-up Month virtual sessions
  - August 25: In person

- **Informed & Inspired – Care Makes Learning Possible: Supporting Mental Health for You and Your Students**
  - Thursday, May 26, 1:15-2:15 (virtual webinar) & Friday, May 27, 10:00-12:00 (virtual workshop)

f. VP Finance – Josh Troesh

Finance

- Reviewed campus-wide goals for each VP's areas and progress updates on each
- ECC Budget trainings are being discussed and may be open to the campus

g. VP Academic Technology – Stephanie Burnham

Academic Technology
ATC; CTC

- CTC: Hyflex implementation on the tech side (continuation/add on to Moses's presentation). What technology we have in place and what we have plans for.

- ATC: Hyflex pilot, meeting in the Hyflex room. Next Ed Tech Conference Spring 2023 (Friday March 23, 2023! In-person; HyFlex?); will send out survey to see what people want.

h. VP Instructional Effectiveness/ALC & SLOs Update – Kevin Degnan

Instructional Effectiveness

- **Canvas Outcomes is LIVE!**
  - This term, a handful of gateway courses will be collecting SLO data using Canvas.
  - Contact your Division SLO Facilitator to see if any of the courses you are teaching are included in this project.
  - Setting up the Outcomes in your Canvas shell is **easy - literally four minutes** of work.
    - You can attach Outcomes to an existing assignment or, if using a quiz or external publisher content, you can import a "dummy" assignment created for you on Canvas Commons and attach Outcomes to that (this takes an additional 5 minutes).
  - **Participating in this project will enable us to see and address how different groups of students are doing on different skills and/or content knowledge areas.** (This was also mentioned in our last ACCJC visit to remain in good standing)

G. Special Committee Reports

a. ECC VP of Academic Affairs – Jackie Sims

[Academic Affairs](#)

Institutionalizing Guided Pathways
Preparing for Early College
Retirement Reception – June 9, 2022, 1pm (Virtual)
Academic Awards and Presidential Scholars – May 25, 5:00 pm

b. ECC VP of Student Services – Ross Miyashiro

H. Future Agenda Items:

a. Special Recognition

b. Executive Board Elections

I. Public Comment
- Diamond Jubilee Flyer
- Federation Updates:
  1. May 24 from 10:30AM to 2:00PM, we will be hosting a member-to-member social for ALL faculty and staff at Comms 201-D. Come chat and enjoy a donut!
  2. Please wear your Federation shirt or red every Tuesday for #BetterTogetherTuesdays
  3. BOT voted last night to green light negotiations
  4. The Federation is asking for Open Negotiations

J. Adjourn
- **2:33pm**

CAGP Update (Anna):
- Pillar 2 Entering the Path
- Examined ECC onboarding process

CAGP 2.0 -- Institute #2, April 27-29

- Attendees: President Brenda Thames, VP Ross Miyashiro, Jenny Simon, Janice Pon-Ishikawa, Ricky Gonzalez, Betty Sedor, Nayeli Ovlia, Anna Brochet
- Working institute to discuss Pillar 2: "Entering the path." We examined ECC's current onboarding practices and reimagined it using the **Ask-Connect-Inspire-Plan framework**.
  - o The ACIP framework is based on CCRC's research with almost 120 community colleges across the country that are implementing guided pathways reforms.
    - **Ask:** Every student is engaged in an ongoing conversation about their interests, strengths, aspirations, and life circumstances with the aim of helping them explore programs of study and career paths aligned with their goals.
    - **Connect:** From the start, colleges organize opportunities for every student to meet with faculty, students, alumni, and employers in fields of interest to them and access college and community resources that can help support their needs.
    - **Inspire:** Every student takes at least one course in term 1 on a topic of interest that "lights their fire" for learning.
    - **Plan:** Every student is helped by the end of their first term to develop a full-program educational plan that shows them a path to their goals.
- ECC Takeaways:
  - o **Ask:** Personal Success Plan (PSP) intake form (currently developing questionnaire and expanding it for all students. Ask about interests, life circumstances etc.
  - o **Connect:** One application to fill out for all support programs. Will determine which programs student is eligible for and prevent students that need support being asked over and over to demonstrate their need.
  - o Getting courses: Improve adding process for students after self-registration ends. Help "crasher" students that need classes find open sections with available seats.

Administrative Procedure 7160 Professional Development

The El Camino Community College District (ECCCD) plans for and provides all personnel with appropriate opportunities for continued professional development, consistent with the district's mission, which is **to make a positive difference in people's lives and provide innovative and excellent comprehensive educational programs and services that promote student learning, equity, and success in collaboration with our diverse communities.** The ECCCD will evaluate these programs and use the results of the evaluation as the basis for improvement.

The Flexible Calendar Coordinator shall annually submit to the State Chancellor an affidavit that contains all of the following:

- A statement that El Camino College (ECC) has an advisory committee, composed of administrators, faculty, classified staff, and student representatives, which makes recommendations on staff, student, and instructional improvement activities;
- Confirmation that ECC has completed a campus professional development plan for the current and subsequent fiscal years; which includes an assessment of needs and a plan of activities (55730), and attendance accounting data, for the purposes of calculating the flex adjustment. (55728)

The District shall establish a professional development advisory committee composed of representatives from each of the following: administrators, faculty, classified staff representatives, and students.

The purpose of the Professional Development Advisory Committee is to make recommendations on staff, student, and instructional improvement activities, especially campus-wide professional development. This committee will be a sub-committee of College Council. For classified staff professional development, the advisory committee collaborates with the Classified Professional Development Committee. For faculty professional development, the advisory committee consults with the Academic Senate, through the Faculty Development Committee.

Members of the Committee stands as follows:
- Administrator for the Profession Development department/Flexible Calendar Coordinator (chair)
- A second manager member appointed by the College President
- Chair of the Faculty Development Committee, or their designee
- 2nd Faculty member appointed by Academic Senate President
- Chair of the Classified Professional Development Committee, or their designee
- 2nd Classified member appointed by the College President
- Two student members to be appointed by the Associated Student Organization

The Classified Professional Development Committee collaborates with the Professional Development and Learning office on planning and decision making about classified staff professional development. Contractual changes are made in negotiation with the ECC Classified Employees.

The Faculty Development Committee (FDC), a subcommittee of the Academic Senate, represents the faculty in planning and decision making about faculty professional development. Per BP 2510, policies and procedures for faculty professional development are made in collegial consultation with the Academic Senate and changes are made in mutual agreement with the Board of Trustees.

~~Contractual changes are made in negotiation with the ECC Federation of Teachers.~~
Obligations for faculty professional development are negotiated with the ECC Federation of Teachers and may be found in the Agreement available on the District website.

To ensure that district and employee needs are being met, professional development activities will be planned and presented based on:

1. Institutional planning priorities, including equity, diversity, inclusion, and accessibility; and student success
2. Results of needs assessment surveys and evaluations of previous professional development activities
3. Input from the college constituent groups
4. Legal mandates

All El Camino College faculty are required to complete **Senate-approved professional development that addresses systemic racism and/or racial equity, diversity, and inclusion (EDI).**

Professional development may include, but is not limited to:

1. Improvement of equity, diversity, inclusion, and accessibility
2. Improvement of teaching
3. Improvement of services to students
4. In-service training for vocational education and employment preparation programs
5. Intersegmental exchange programs
6. Development and maintenance of current academic and technical knowledge and skills
7. Institutional effectiveness and training to meet institutional needs and priorities
8. Development of innovations in instructional and administrative techniques and program effectiveness
9. Courses and training implementing equity programs and equal opportunity employment practices, policies, and legal mandates
10. Instructional and workforce technology
11. Training required by laws, codes, and regulations
12. Other activities determined to be related to educational and professional development.

Professional development activities, guidelines, plans and processes including information about the professional development program are published within the District designated platform, accessible on the District website.

See the appropriate collective bargaining agreements for additional information regarding professional development for faculty and classified staff.

References:
Accreditation Standard III.A.15

Education Code Sections 87150 et seq., 87767, 88220, and 88227
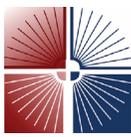
Title 5 §53200, 55724

El Camino College Adopted: March 17, 2014

Ed Policies 9/28/21
Council of Deans 5/19/22
Academic Senate 5/17/22, 6/7/22

AP 7160 Professional Development

References:
Education Code Sections 87150 et seq.;
ACCJC Accreditation Standard III.A.14

NOTE: *The language below **reflects the accreditation standards**. Insert local practice, which may include separate processes for administrators, faculty, and classified staff, and full and part time employees.*

The District plans for and provides all personnel with appropriate opportunities for continued professional development, consistent with the District's mission. The District will evaluate these programs and use the results of the evaluation as the basis for improvement.

NOTE: *The following sentence is **Optional**.*

Every employee will receive professional development opportunities in critical race theory, critical gender theory, and general sensitivity training.

NOTE: *The language below is **legally advised** for Districts that participate in the Community College Professional Development Program.*

The **[CEO]** shall annually submit to the Chancellor of the California Community Colleges an affidavit that contains all of the following:

- A statement that **[the college] [each campus within the community college district]** has an advisory committee, composed of administrators, faculty, and staff representatives, which has assisted in the assessment of the faculty and staff development needs and in the design of the plan to meet those needs;
- The **[college] [district]** has completed a campus human development resources plan for the current and subsequent fiscal years; and
- A report of the actual expenditures for faculty and staff development for the preceding year.

Revised 11/14, 4/15, 4/21

Highlighted area are my recommendations for additions/revisions. We currently do not have AP 5700. Is it necessary?

Board Policy 5700 Athletics

The District shall maintain an organized program for men and women in intercollegiate athletics. The program shall not discriminate on the basis of gender in the availability of athletic opportunities.

The Superintendent/President or designee shall assure that the athletics program complies with the California Community Colleges Athletic Association Constitution and Sports Guides, and appropriate Conference Constitution regarding student athlete participation.

A postsecondary educational institution shall not uphold any rule, requirement, standard, or other limitation that prevents a student of that institution participating in intercollegiate athletics from earning compensation as a result of the use of the student's name, image, or likeness.

The District shall maintain an organized program for students in intercollegiate athletics. The District will offer **equal** opportunities for participation in athletics ~~equally~~ regardless of gender identity consistent with state and federal law and California Community College Athletic Association standards.

Current BP:

BP 5700 Intercollegiate Athletics

References:

Education Code Sections 66271.6, 66271.8, 67360 et seq., 67456, and 78223;

20 U.S. Code Sections 1681 et seq.;

ACCJC Accreditation Standard II.C.4;

California Community College Athletic Association (CCCAA) Constitution and CCCAA Bylaws

NOTE: This policy is legally required.

The District shall maintain an organized program for students in intercollegiate athletics. The District will offer opportunities for participation in athletics equally to male, female, and transgender students consistent with state and federal law and California Community College Athletic Association standards.

The [CEO] shall assure that the athletics program complies with state and federal law, the California Community College Athletic Association (CCCAA) Constitution, Bylaws, and Sport Championship Handbooks, and appropriate Conference Constitution regarding student athlete participation.

Revised 2/04, 2/07, 6/13, 11/14, 4/15, 10/21

BP 5700 Intercollegiate Athletics

References:
>   Education Code Sections 66271.6, 66271.8, 67360 et seq., 67456, and 78223;
>   20 U.S. Code Sections 1681 et seq.;
>   ACCJC Accreditation Standard II.C.4;
>   California Community College Athletic Association (CCCAA) Constitution and
>   CCCAA Bylaws

NOTE: *This policy is **legally required**.*

The District shall maintain an organized program for students in intercollegiate athletics. The District will offer opportunities for participation in athletics equally to male, female, and transgender students consistent with state and federal law and California Community College Athletic Association standards.

The **[CEO]** shall assure that the athletics program complies with state and federal law, the California Community College Athletic Association (CCCAA) Constitution, Bylaws, and Sport Championship Handbooks, and appropriate Conference Constitution regarding student athlete participation.

Revised 2/04, 2/07, 6/13, 11/14, 4/15, 10/21

Guided Pathways Plan

Accomplishments and Subsequent Goals

Presented by: Janice Pon-Ishikawa & Jenny Simon, Guided Pathways Coordinators

Thank you for your continued support!

With your help we have been able to.....

- Establish meta-majors
- Create and publish program maps
- Pilot myPATH courses in most meta-majors
- Implement ECC Connect
- Improve communication
- Increase collaboration
- Update ILOs and program review

But…..
We still have lots more to do in order to institutionalize Guided Pathways

- Maintain new practices and events established in the last few years
  - **Success Teams**
    - implementing practices and strategies for student success in each meta-major based on data;
    - creating meta-major communities;
  - **Student-facing events**
    - Meta-Major-Con, Career Roundtables (ASO organized);
    - Events for employees & students (e.g. Winter Summit);
- Keep **program maps** updated and create new maps that include stackable credentials

- **ECC Connect**
  - Progress reports twice per semester (instruction)
  - Creating and updating ed plans (counseling)
  - Scheduling appointments (counseling)
  - Data to inform course schedule (deans)
  - Personal Success Plan--PSP (Intake Form)
  - Build a case management team (success coaches and advisors)

- **Institutionalize Guided Pathways**
  - Start assessing new GP ILOs
  - Align committees and processes with the pillars of Guided Pathways
  - Integrate Guided Pathways success teams and committees into institutional structure

A plan to get there.....

Guided Pathways Leadership Team
Meta-majors and Success Teams
ECC Connect

Guided Pathways Plan

https://tinyurl.com/ECC-GP-PLAN

Questions?

College Curriculum Committee (CCC)
End of Year Summary 2021-2022

Mission Statement The mission of the College Curriculum Committee is to review and develop the College's curriculum in order to ensure that all curriculum meets local and state standards, fulfills the mission of the College, and supports student success.

Voting Members			
Edwin Ambrosio	Walter Cox Mathew Kline	Mary McMillan	Ruby Padilla
Michael Anderson	Mathew Kline	Jon Minei	Sidney Porter
Cynthia Cervantes (F) Kristie Daniel DiGregorio (SP)	Mark Lipe	Zeke Murdock	Jackie Sims
Ex Officio Members			
Lillian Justice	Lori Suekawa	LaShanta Young	Charlene Gardella ASO (F) Jana Abulaban (SP)
Lavonné Plum	Moses Wolfenstein	Irena Zugic	
Curriculum Office Support Staff - Cindy Escutia			

Proposals Reviewed 2021-2022			
Type	Fall 21	Spring 22	Totals
Course Review	281	135	416
New Course	14	8	22
New Program	6	6	12
Program Revision	25	1	26
DE Addenda	4	4	8
Reactivation	0	1	1
Inactivation	1	3	4
Program Inactivation	0	0	0
Articulation Agreement	0	0	0
Totals	331	158	489

Additional Fall 2021 Activities

Presentations
- M. Fujiwara "Equity and Curriculum"

Activities and Trainings
- Reviewed Curriculum Goals
- Annual Certification Training and submission of verification to the Chancellor's Office
- Faculty and clerical support staff training on new Curriculog interface
- Updated CCC website and Curriculog user guides
- Prerequisite and corequisites training

Additional Spring 2022 Activities

Presentations
- Dr. Rapp: LARC Process for Submitting Career Education Degrees & Certificates
- M. Wolfenstein: "Introduction to HyFlex Courses"
- K. Degnan and J. Young: "SLO and Curriculum Protocol Training"

Activities and Trainings
- Approved AB 705 verbiage for prerequisites, corequisites, and recommended preparations
- Common Curriculum Errors Training
- New Course Protocol for Courses that are Similar to Other Courses Training
- Protocol for information Divisions of Course Changes on Degrees or Certificates Training
- Approved Hyflex Courses for 22-23 Pilot

Academic Senate Equity, Diversity, Inclusion, and Access Committee Accomplishments 2021-2022

1. Land Acknowledgment Toolkit.
   - The EDI Standing Committee formed a task force last fall 2021 semester that continues to work with the campus community in developing and implementing the Land Acknowledgment Toolkit. VP of EDI began rolling out the Land Acknowledgment Toolkit with a presentation to the Academic Senate and hosting workshops during PD Flex day, as well as during the spring semester. We will be presenting at the open assembly for fall PD Flex day and for the afternoon two breakout sessions on this and related matters to "The History that We Stand On". During fall of 2021 worked in collaboration on a Resolution Recognizing the Gabrielino-Tongva Tribe. Resolution passed by Academic Senate.
2. EDI Certificate Program: EDI Champions: Honoring ECC's Community.
   - EDI Standing Committee formed a task force to investigate and develop a plan to recognize individuals within the ECC community conducting EDI work. Task force receives feedback and recommendations from the standing committee to formalize a plan that will be presented to the Academic Senate in Fall 2022.
3. Mental Health.
   - EDI Standing Committee formed a task force to identify mental health barriers our faculty and students are facing post-covid. Three goals were developed out of this taskforce and presented to the standing committee (1) endorse and promote the mental health needs assessment (Healthy Minds Study), (2) develop a mental health resolution in consultation with various campus constituents, and (3) inquire with division deans if an internal log/reporting system is in-place within each division that document incidents occurring in their divisions. EDI Standing Committee will present resolution to the Academic Senate during fall 2022.
4. Informed & Inspired.
   - Since September of 2021, EDI Standing Committee partnered with the Faculty Development Standing Committee on the Informed and Inspired: Lunchtime Faculty Development Series. See the FDC summary of highlights for details on these I&I sessions.
5. Impact Equity Grid Training.
   - Since September of 2021, members of the EDI Standing Committee received training on how to use the Impact Equity Grid. During the Spring 2022 semester, members of the EDI Standing Committee looked at ECC's logos, seal, other images, and its name and applied it to the impact equity grid as a tool to assess inequities. EDI Standing Committee will begin present recommendations and findings to the Academic Senate starting fall 2022.
6. Developed a survey/questionnaire for the ECC Campus Community inquiring about EDI programs and projects. The goal is to bring together in one place ECC EDI work being done across campus.
7. Correspondence and Collaboration.
   - VP of EDI collaborated and corresponded with USC Race and Equity, Compton College, and other California Community Colleges on EDI related matters that help to guide and support the EDI work and efforts that advance EDI here at ECC.

Faculty Development Committee Meeting
Minutes for Tuesday, May 24, 2022
Via Zoom: https://elcamino-edu.zoom.us/j/96195718695 1:15-2:15 pm

Present	Name		Division
X	Stacey Allen*	SA	Behavioral & Social Sciences
	Erica Brenes	EB	Humanities
X	Anna Brochet	AB	Counseling
X	Rose Ann Cerofeci	RC	Humanities
X	Linda Cooks	LC	Library & Learning Resources
	Amy Herrschaft	AH	Counseling
X	Amy Himsel	AJH	Behavioral & Social Sciences
X	Lars Kjeseth	LK	Mathematical Sciences
X	Crystle Martin	CM	Library & Learning Resources
X	Arturo Martinez	AM	Mathematical Sciences
X	David Moyer	DM	Fine Arts
X	Jackie Nolasco	JN	Library & Learning Resources
	Jason Suárez	JS	Behavioral & Social Sciences
	Evelyn Uyemura	EU	Humanities

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2021 Meetings: September 14 & 28, October 12 & 26, November 9 & 23
Spring 2022 Meetings: February 22, March 8 & 22, April 26, May 10 & 24

Faculty PD Needs Assessment
Carolyn Pineda presented results from the Faculty PD Needs Assessment administered this semester. The assessment indicates interest in technology trainings related to increasing student engagement and academic integrity in online classes, as well as course design using Canvas tools. Other areas of interest for professional development and learning include: student-centered, discipline-specific pedagogy; addressing student wellness and basic needs; cohesive anti-racist/equity-minded policy and practice; and fostering collegiality among faculty, staff, and leadership. The majority of respondents prefer to attend one-time sessions (48%) or short-term two to three-day series of sessions (32%) on a variety of professional development topics, while 12% prefer to conduct a deep investigation of a topic on their own, and 8% would like to collaborate with colleagues in a semester-long community of practice. Results indicate faculty most prefer to attend synchronous virtual PD sessions midmorning on Fridays and during the college hour on Thursdays.

Collaboration with POCR Leads to Develop Online Course Design PD
After attending the last FDC meeting with his POCR co-lead Rhea Lewitzki, Moses Wolfenstein returned for a follow-up discussion on plans for a new PD series in the fall that will kick-off during PD Power-up Month. The committee suggested collaborative efforts for a SITE PD Power-up Month session and the session hosted by Rhea and Moses as both will center on developing communities of practice for the fall semester. Recommendations for recruiting faculty to participate in the communities of practice were also discussed, including reaching out to faculty within the same meta-major via the meta-major success teams.

Spring 2022 PD Day Evaluation Results
CM provided analysis of qualitative data from the Spring 2022 PD Day evaluation. Overall, results were overwhelmingly positive. Respondents noted an appreciation for the diverse voices represented during the general session and the overall optimistic messages about the return to campus. Appreciation for the reports from each of the VPs and President Thames was also expressed. Suggestions for the future included a request for more information specifically related to staff in the content and end-of-session announcements.

FDC 2021-22 Summary of Activities
The committee briefly reviewed a draft of the FDC 2021-22 Summary of Activities. SA encouraged members to review more carefully on their own and provide any recommended changes by Friday morning before the document is forwarded to Darcie McClelland for inclusion in the next Senate packet.

Fall 2022 PD Day
SA reported that only 15 breakout session proposals for Fall PD Day and PD Power-up Month have been received; however, additional proposals are expected. Members were encouraged to assist with recruitment efforts for additional proposals.

Informed & Inspired – Teaching for Excellence: From Theory to Practice
SA reminded the committee that *Informed & Inspired: Care Makes Learning Possible: Supporting Mental Health for You & Your Students* will take place on Thursday, May 26, 1:15-2:15 and Friday, May 27, 10:00-12:00. Presenters for Thursday's webinar include SHS clinical psychologists Dr. Victoria Kwon and Dr. Vianey Midgette, as well as SHS faculty coordinator Susan Nilles, and professor of childhood education Cynthia Cervantes. AM will close the session by discussing the significance of caring in culturally-responsive teaching while LK will facilitate the two-hour follow-up workshop on Friday. The new two-day format for I&I this semester has been quite successful and will likely remain in place moving forward.

College Book Club
LC reported that the College Book Club will meet on Zoom to discuss Chapters 8 and 9 of *Engaging African American Males in Community Colleges*, edited by Ted N. Ingram and James Coaxum III on Friday, June 3rd, 11:00-12:00. She reminded the committee that faculty, staff, and managers are invited to join and attendance at prior sessions is not required. Unlimited access to the e-book is available via the Schauerman Library.

SITE Report
LK reported that SITE has opted to forgo the summit they had planned to host at the end of this semester. Instead, they will host the Final Friday SITE Social at The Great Room in Redondo Beach. LK will host the final Equitable Grading Gatherings (EGG) of the semester on Friday, June 3rd, 12-1:30pm. LK, AM, and RC have submitted a proposal for a two-hour workshop during PD Power-up Month. The session will be a two-hour workshop intended to encourage faculty to form communities of practice for the fall semester.

Adjourned 2:12

SA/05.24.22

Faculty Development Committee
Summary of Activities: 2021-2022

Committee Members:

Stacey Allen	Amy Himsel	Jackie Nolasco
Taryn Bailey	Lars Kjeseth	Polly Parks
Anna Brochet	Rhea Lewitzki	Margaret Steinberg
Rose Ann Cerofeci	Crystle Martin	Jason Suarez
Linda Cooks	Art Martinez	Evelyn Uyemura
Amy Herrschaft	David Moyer	

__Mission Statement__: The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.

Fall 2021 Activities
Fall Professional Development Day   Theme: *Transforming El Camino College and Ourselves: Engaging Equity-Mindedness across Our Community*   Featured *Inclusion & Equity Today: A Roundtable Conversation with President Thames*   Panelists: • Brenda Thames, Superintendent/President   • Fine Tuitupou, ASO Director of Equity, Diversity, and Inclusion   • Nina Bailey, Student Service Specialist, Veterans Services   • Cynthia Cervantes, Associate Professor, Childhood Education   • Lillian Justice, Registrar   Moderator: Monica Delgado, Program Coordinator, Student Equity and Achievement
PD Power-up Month   Coordinated 17 webinars during PD Power-up Month, August 10-25.
Spring 2022 PD Day Planning Committee   Began planning Spring 2022 PD Day in September. Committee members included Stacey Allen*, Taryn Bailey, Erica Brenes, Anna Brochet, Rose Cerofeci, Cynthia Cervantes, Lorena Garcia, Amy Herrschaft, Lars Kjeseth, Ann O'Brien, Crystle Martin*, Ryan Martinez*, Cecelia Mataalii, Julie Meredith, Jackie Nolasco, Connie Nguyen, Gema Perez, Mary Stelter, Brenda Thames, and Gerson Valle. (*committee tri-chairs)
Outstanding Adjunct Faculty Award   Recipient: Sarah Leinen, Adjunct Instructor, Human Development and English   Recognized at Academic Senate meeting, received certificate and $700   Selection Committee: • Stacey Allen, Academic Senate Vice President, Faculty Development   • Marlow Lemons, Dean, Mathematical Sciences   • Kelsey Iino, Counseling Faculty   • Mia Dobbs, Faculty, Life Sciences   • Brittany Hubble, Adjunct Faculty, Communication Studies   • Dalyan Johnston, ASO President
Informed and Inspired: Lunchtime Faculty Development Series   Cosponsored with Equity, Diversity, and Inclusion standing committee/Featured student panels   • September: *Informed & Inspired: Deep Listening to Students of Latin American Heritage*   • October: *Informed & Inspired: Deep Listening to LGBTQIA+ Students*   • November: *Informed & Inspired: Deep Listening to Students About Returning to Campus*

Conversations with Colleagues
Cosponsored with SITE/Monthly virtual sessions to explore post-pandemic changes in pedagogy and practice, modeled after virtual pancake breakfast
- September: *Conversations with Colleagues: How are we changing in the face of the pandemic?*   - October: *Conversations with Colleagues: How is the push for racial equity changing our practices?*   - November: *Conversations with Colleagues: How are we preparing for our return to campus?*
Faculty Book Club
Social Justice Issues and Racism in the College Classroom: Perspectives from Different Voices, edited by Patricia G. Boyer and Dannielle Joy Davis. Coordinator: Linda Cooks, PT Faculty Librarian
Getting the Job, Part 1: The Application
Workshop covered tips for writing a CV and cover letter and how to navigate iGreentree
Facilitator: Stacey Allen
Panelists:
- Jane Miyashiro, Human Resources   - Martha Lopez, Human Resources   - Chris Gold, Dean, Behavioral & Social Sciences   - Anna Brochet, Counselor, EOPS   - Russell McMillin, Professor, Art   - David Moyer, Assistant Professor, Music
Collaboration with the ECCFT
Collaborated with Federation on MOU to mandate anti-racist/racial equity professional development.
PD Plans
Collaborated with PDL to update PD Plans to include reflection on mandated anti-racist/racial equity PD.
Revised Flex FAQs
Updated and revamped Flex FAQs document. Created separate FAQs for part-time faculty.

Spring 2022 Activities
Spring Professional Development Day
Theme: *We are El Camino College: Stronger Together*
Featured *Unstoppable Together: United on the Road Back to Campus*
Roundtable participants:
- Brenda Thames, Superintendent/President   - La Faune Gordon, Clinical Psychologist, SHS   - Marta Maaza, Administrative Assistant, Mathematical Sciences   - Kathryn Martinez, Student   - Joanna Nachef, Professor, Fine Arts   - Juan Pulido, Electrician, Facilities   - Russell Serr, Dean, Health Sciences & Athletics
PD Power-up Month
Coordinated 17 webinars during PD Power-up Month, January 25-February 9.
Tenure Reception
Coordinated 6th Annual Tenure Reception to honor newly tenured faculty. Reception was hosted by the Office of the Superintendent/President, Academic Affairs, and Academic Senate on PD Day on the Library Lawn. Honorees included Charlene Brewer-Smith, Veronica Casillas, Brizset Giles, Le Gui, Joseph Hardesty, Elayne Kelley, Ronald Martinez, Mora Mattern, Dora Miranda, Salvador Navarro, Polly Parks, Ruby Padilla, Sidney Porter, David Reed, Orion Teal, Bruce Tran, and Sandra Uribe.

Fall 2022 PD Day Planning Committee

Began planning Fall 2022 PD Day in March. Committee members included Stacey Allen*, Erica Brenes, Charlene Brewer-Smith, Anna Brochet, Rose Cerofeci, James Cummins, Elizabeth Greene, Lars Kjeseth, Crystle Martin*, Ryan Martinez*, Connie Nguyen, Jackie Nolasco, Ann O'Brien, Cynthia Parral, and Gerson Valle. (* committee tri-chairs)

Getting the Job, Part 2: The Interview

Panel shared tips on the faculty interview process and teaching demonstration, followed by small group mock interview sessions

Facilitator: Stacey Allen

Panelists:

- David Gonzales, Dean, Industry & Technology
- Rocio Diaz, Counseling
- Brett Marschall, Economics
- Darcie McClelland, Biology
- Russell McMillin, Art
- David Moyer, Music

Informed and Inspired: Lunchtime Faculty Development Series

Partnered with the Equity, Diversity & Inclusion Standing Committee/Revised format to include a monthly two-hour virtual workshop on Fridays in tandem with the monthly webinar

Theme: *Teaching for Excellence: From Theory to Practice*

- March: *Informed & Inspired: Becoming a Warm Demander,* presented by Erica Brenes, Barry Goldenberg, Amy Herrschaft, Michael Jacobson, Lars Kjeseth, and Art Martinez.
- April: *Informed & Inspired: Creating Community and Centering Cultural Capital*, presented by Erica Brenes, Chris Dela Cruz, Xocoyotzin Herrera, Lars Kjeseth, Art Martinez, Christopher Page, and Jessica Rodriguez.
- May: *Informed & Inspired: Care Makes Learning Possible: Supporting Mental Health for You & Your Students*, presented by Cynthia Cervantes, Lars Kjeseth, Dr. Victoria Kwon, Dr. Vianey Midgette, Art Martinez, and Susan Nilles.

Conversations with Colleagues

Cosponsored with SITE

- March: *Conversations with Colleagues: Stories and Lessons from our Return to Campus*

College Book Club (Formerly Faculty Book Club)

Changed title of book club to be more inclusive of all ECC employees.

Engaging African American Males in Community Colleges, edited by Ted N. Ingram and James Coaxum III. Coordinators: Linda Cooks, PT Faculty Librarian, and Brian Mims, Counselor and Faculty Coordinator, Umoja/Project Success

Professional Development Categories and Approved Flex Credit Activities

Collaborated with PDL to update list of approved Flex activities.

Faculty Professional Development Needs Assessment

Collaborated with IRP to update and implement Faculty PD Needs Assessment (Administered April/May)

Assessment indicates interest in technology trainings related to increasing student engagement and academic integrity in online classes, as well as course design using Canvas tools. Other areas of interest for professional development and learning include: student-centered, discipline-specific pedagogy; addressing student wellness and basic needs; cohesive anti-racist/equity-minded policy and practice; and fostering collegiality among faculty, staff, and leadership.

Academic Technology Committee Summary of Activities: 2021-2022

Facilitators: Stephanie Burnham (Co-Chair)
Marlow Lemons (Co-Chair)

Notetaker: Janet Quezada

Members:

☐ Loic Audusseau	☐ Briita Halonen	☐ Janice Pon-Ishikawa
☐ Elana Azose	☐ Brian Krause	☐ Jenny Simon
☐ Nzita Bell	☐ Tiffanie Lau	☐ Hiep D. Tran
☐ Stephanie Burnham	☐ Marlow Lemons	☐ Claudio Vilchis
☐ Ryan Carey	☐ Lewis Gray	☐ Oscar Villareal
☐ Lyn Clemons	☐ Mark Malonzo	☐ Moses Wolfenstein
☐ Joyce Dallal	☐ Kristine Numrich	☐ Michael Wynne

Mission Statement: The Academic Technology Committee (ATC) is a subcommittee of the College Technology committee and the Academic Senate. The ATC focuses on the technology needs, with regards to academia, and gives recommendations as to support software that is brought to this meeting which is then forwarded to the Technology Committee for further review. In addition, the Academic Technology Committee is responsible for the annual Educational Technology Conference that takes place in the spring semester.

Abbreviated Summary of Major Accomplishments for the 2021/2022 Academic Year

- Reviewed the Hypothesis annotation application and helped facilitate workshops and presentations to faculty on how to use it.
- Consulted on the College Technology Committee's upgrade of approximately 152 classrooms.
- Consulted on the HyFlex classroom implementation and pilot program.
- Planned and executed the annual Educational Technology Conference: a two-day event with virtual, in-person, and HyFlex attendance options. The event included approximately 100 attendees, 5 vendors, a keynote speaker, and 10 workshops.

SB/6.3.22

Assessment of Learning Committee
Summary of Activities: 2021-2022

Committee Members:

Kevin Degnan	Laurie Linka	Andrew Gard
Catherine Schult-Roman	Ana Milosevic Nguyen	Merriel Winfree
Irena Zugic	Vince Palacios	Bruce Tran
Gerson Valle	Oscar Serrano	Katie Sundara
Janet Young	Michael Jacobson	Viviana Unda
Eduardo Munoz	Anna Mavromati	Joshua Rosales
Mary McMillan	Jim Noyes	Idania Reyes

The ALC, Assessment of Learning Committee, is mainly charged with establishing and maintaining assessment and reporting practices and standards (in line with ACCJC standards) for Student Learning Outcomes, Program Learning Outcomes, and Institutional Learning Outcomes. Kevin Degnan chairs the committee with Catherine Schult-Roman from Math. The committee's membership is mainly maid up of Division SLO Facilitators, who used to get stipends for this work until we split from Compton. The Facilitators establish and maintain assessment and reporting practices within their own Academic Divisions and carry back any actions or directives from the ALC as a whole. Aside from SLO Facilitators from the Academic Divisions, our membership also includes representatives from curriculum, Academic Affairs, Library & Learning Resources, and Student Services. Those representatives advise the committee on their area's perspective and help us identify stakeholders in those areas.

Fall 2021 Activities

Transition to upgraded Nuventive
- Met continually with Nuventive representative to configure an upgraded version of the Nuventive platform to better meet the assessment reporting needs of El Camino.
- Composed trainings to orient faculty on the new Nuventive platform and distribute those trainings via email and ECC website.

Entry of courses missing due to faulty communication between Curriculum Committee & ALC
- Approximately 140 new courses had gone through the curriculum process of approval, but had not reached the ALC so they could be entered into Nuventive and faculty could begin assessment reporting.
- With the work of Janet Young, Catherine Schult-Roman, and Kevin Degnan, a new workflow process was created and the relevant bodies on campus were informed so that this issue would not be repeated in the future.
- Worked with Curriculum and ALC members as well as Nuventive rep to enter all the missing courses into Nuventive.

Beginning of Canvas Outcomes project
- Worked with the ALC and Online & Distance Education department to establish a method of working that would enable us to collect SLO data via Canvas Outcomes, which will ultimately enable us to work with Institutional Research & Planning to disaggregate SLO data by discrete student population, a noted recommendation by the ACCJC in their 2020 visit.

Finalization of Guided Pathways ILOs & approval by Academic Senate
- In order to more fully work with Guided Pathways as a college, the Institutional Learning Outcomes were rewritten to follow the pillars of Guided Pathways. Working with the Guided Pathways advisory board, particularly Jenny Simon, we wrote and revised new ILO statements and got them approved by all relevant bodies in the collegial consultation process with gathering of assessment data to begin in Spring 2022.

Spring 2022 Activities

Planning for assessment of new Guided Pathways ILO 1
- In discussion at the ALC, most significantly with the members from Institutional Research & Planning, we established a more specific, concrete set of assessment methods that are relevant to ILO 1.
- Data will be gathered and analysis begun on this assessment method in Summer and Fall 2022.

Identification of likely gateway courses
- Conversations about gateway courses had begun in Summer 2021, and in consultation with Guided Pathways colleagues, a process for identifying gateway courses for each program was created.
- Through reviewing curriculum, enrollment, and in consultation with colleagues within the Divisions and programs, a set of gateway courses broken down by program was established to focus SLO & PLO assessment efforts as well as Program Review processes.

Establishment of wider scale Canvas Outcomes pilot for assessments in Spring 2022
- The work on Canvas Outcomes has continued and appears close to fruition.
- Gateway courses that had at least one SLO due to be assessed in Spring 2022 and were a good candidate to participate in a Canvas-based assessment were identified and their SLOs were loaded into Canvas Outcomes through the efforts of the SLO Coordinators and Online & Distance Education department.
- Training materials were composed by SLO Coordinators in cooperation with the ALC members' noted needs for their respective Divisions and Programs. These materials have been distributed to the SLO Facilitators and all members of the ALC so SLO data will be collected on a significant scale via Canvas.
- This data will be examined over Summer and Fall 2022 so detailed reports on SLOs will be able to be composed with equity data.

Academic Program Review Committee
Summary of Activities 2021-2022

Committee Members:

Kevin Degnan	Chris/Rex Wells	Karen Whitney
Irena Zugic	Maria Garcia	Nayeli Oliva
Carolyn Pineda	Julie Kim	Gerson Valle
Kevin Huben	Ryan Gan	

The Academic Program Review Committee (APRC) is a cross-campus committee charged with leading yearly Program Review trainings and supporting faculty and administrators in the completion of their Program Review document every four years. Kevin Degnan, Irena Zugic, and Carolyn Pineda lead the annual training at the end of spring semesters. As the departmental teams complete their documents, we support them in addressing any questions they have about the document and getting needed data or the Program Review's ultimate place in the planning process. Faculty have one contracted semester (fall) to complete the document, but this often includes summer and winter, should they choose to use those as well. Then, in spring semesters, the APRC meets with the team who composed the Program Review document to offer detailed feedback to support them in making their program look as good as possible in the document and to most effectively present any requests that may ultimately make it into planning and other processes. While this process is generally quite static and the only changes are the programs on the timeline to meet with, there are occasionally large changes, such as the recent overhaul of the Program Review template and timeline.

Fall 2021 Activities
The committee was largely dormant in Fall 2021 as faculty were completing their Program Reviews, but the committee chairs and Institutional Research and Planning representatives were working to support those faculty in finding needed data and fielding various inquiries from faculty composing the Program Review document.

Spring 2022 Activities
The committee became active again in Spring 2022 to collect the various programs' Program Review documents, distribute them to committee members to read, review, and compose feedback, and meet with the programs' faculty (and sometimes Dean and/or Associate Dean) to discuss the document. The APRC met with 11 Programs and had to reschedule two programs' Program Review cycle due to a lack of full time faculty in departments due to retirement in CADD and the tragic passing of Darilyn Rowan of Photography. The APRC offered constructive feedback to the 11 programs we were able to meet with and have collected revised, final drafts of those Program Review documents, which will be posted to the college's Program Review web pages early in Summer 2022. The APRC also met to discuss clarifying edits to the Academic Program Review template, to be considered at Senate at the very end of Spring 2022 or early in Fall 2022.