

Faculty Development Committee Meeting

Minutes for Tuesday, September 12, 2023

Location: Library 202, 1:15-2:15 pm

	Name		Division	Present
1	Taryn Bailey	TB	Academic Affairs	Excused
2	Anna Brochet*	AB	Counseling	X
3	Linda Cooks	LC	Library & Learning Resources	X
4	Amy Herrschaft	AH	Counseling	X
5	Amy Himsel	AJH	Behavioral & Social Sciences	Excused
6	Lars Kjeseth	LK	Mathematical Sciences	X
7	Crystle Martin	CM	Library & Learning Resources	
8	David Moyer	DM	Fine Arts	X
9	Jackie Nolasco	JN	Library & Learning Resources	X
10	Polly Parks	PP	Natural Sciences	X
11	Evelyn Uyemura	EU	Humanities	X

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2023 Meetings: September 12, October 10, November 14, December 12 (tentative)

Spring 2024 Meetings: February 27, March 26, April 23, May 28

1. FDC committee updates:

AB briefly reviewed purpose of this committee: The Faculty Development Committee (FDC) is a standing committee of the Academic Senate. Faculty professional development falls under the 8th purview of the Academic Senate's 10+1 purviews thus, the purpose of the FDC is to represent the faculty regarding policies for faculty professional development activities. Because the FDC makes decisions regarding professional development, we are subject to the Brown Act. The FDC leads the planning of the Fall and Spring Professional Development days in collaboration with the Professional Development Advisory Committee (PDAC), a campus wide professional development committee.

FDC is a representative body and thus ideally should have representation from all divisions. We are currently in need of representatives from these divisions: Business, Industry and Technology, Health Science and Athletics. Many faculty plates are full and thus it may be difficult to recruit at this time. Perhaps we could find interested faculty from the New Faculty Learning Academy.

2. College Book Club

LC shared that she is working with Gary Greco and Ryan Martinez for this semester's book club theme: Invisible Disabilities. Proposed dates: October 20, November 3 and December 1. It was brought up that October 20th is the Equity Conference. Perhaps the book club meeting could be

part of the conference? Or perhaps a date change? LC will keep us posted. FDC members felt this topic is very valuable and interesting.

3. Syllabus Statements:

Committee reviewed Basic Needs Resources syllabus statement drafted by The Basic Needs Center. Edits were suggested to positively frame the statement:

Basic Needs Resources

El Camino College is committed to helping students meet their basic needs to support their academic success. ~~Students that have trouble securing food and believe these struggles may affect their course performance are urged to see if they may be eligible for CalFresh Food Benefit and to utilize the Warrior Pantry.~~ Free food is available through the Warrior Pantry and students are encouraged to see if they are eligible for state-funded CalFresh Food Benefits. In addition, ~~the Basic Needs Center is here to also~~ provides transportation ~~support~~ (Metro U-Pass), clothing (Warrior Wardrobe) and housing support ~~as well~~. Visit their website to learn more or stop by the 2nd floor of the bookstore building.

The FDC decided that old, outdated syllabus statements should be “archived” and kept by the chair of the FDC and passed on to the next chair for historical reference. The new Basic Needs Resources syllabus statement will replace the old Food and Housing Resources syllabus statement which will be archived. Also, the Mask Policy syllabus statement will be archived since the policy is no longer in affect.

4. Informed and Inspired Planning: AI theme

This semester, I&I will focus on AI. FDC members will reach out to colleagues in their divisions to see if there are any instructors who currently use AI to teach would be interested in presenting or being on a panel. AB will also ask Moses Wolfenstein and Ryan Martinez if they know any faculty they can recommend as well.

5. Spring 2024 PD planning

Spring 2024 PD planning task group (AB, PP, AH, DM) with CM and JN will meet via zoom on Tuesday, September 26th, 1:15-2:15pm. We will review Fall 2023 PD Day evaluations, come up with ideas for Spring 2024 PD day and report back to the FDC at our next meeting.

6. Announcements and Reminders:

- a. FT faculty PD plans due: Sept 29th