Faculty Development Committee Meeting
Minutes for Tuesday, October 10, 2023
Location: Library 202, 1:15-2:15 pm

	Name		Division	Present
1	Taryn Bailey	TB	Academic Affairs	EX
2	Anna Brochet*	AB	Counseling	X
3	Linda Cooks	LC	Library & Learning Resources	X
4	Amy Herrschaft	AH	Counseling	EX
5	Amy Himsel	AJH	Behavioral & Social Sciences	
6	Lars Kjeseth	LK	Mathematical Sciences	X
7	Crystle Martin	CM	Library & Learning Resources	X
8	David Moyer	DM	Fine Arts	X
9	Jackie Nolasco	JN	Library & Learning Resources	X
10	Polly Parks	PP	Natural Sciences	X
11	Evelyn Uyemura	EU	Humanities	X

*Committee Chair

Mission Statement: *The El Camino College Faculty Development Committee provides opportunities and support to promote instructional excellence and innovation through faculty collaboration.*

Fall 2023 Meetings: September 12, October 10, November 14, December 12 (tentative)
Spring 2024 Meetings: February 27, March 26, April 23, May 28

AGENDA

1. Discussed PT faculty getting flex credit for submitting lecture/lab parity form: the FDC agreed that this is appropriate. Similar to PT faculty getting paid to do SLO work if there are no FT faculty that teach the course, PT faculty should be able to get flex credit for doing the lecture/lab parity form if FT faculty do not primarily teach the course.

2. Informed and Inspired Planning: AI theme
   a. In collaboration with ODE: October 18th, 1:30-3pm @DE 166 and Zoom (Hyflex). Hands-on, practical session therefore will not be recorded although Moses and Ryan mentioned they may create a DIY handout for faculty so those who cannot make it can try the activities themselves.
      i. AB will be at a conference that day so will not be able to attend. Some FDC members will try to attend but many have schedule conflicts.
   b. November: planning a Faculty Panel
      i. Working with Moses and Ryan, they will try to find faculty for the panel from the AI task group.

3. Spring 2024 PD planning
   a. Review Fall 2023 PD Day evaluations: overall good, classified really felt included, loved the self-care fair and provided positive feedback. Feedback re: lunch, PD office is already

aware and working with Pacific Dining to hopefully resolve the issues. Faculty wanted Division meetings back for PD day.

b. Discussed proposed PD day schedule that was drafted by the PD day planning subgroup on 9/26/23. Discussed acknowledging Service Awards during the morning campus gathering: roll slides as folks walk in and have presenter acknowledge awardees at the beginning of the session. Recommended that Tenure reception should be in close proximity to lunch so people can see the reception during lunch time. Discussed possibly using the new Art building patio for the reception (more visibility) and having lunch either on the library lawn or north gym. Since VPAA coordinates the tenure reception, we can only forward these recommendations to them. For the open house, invite the divisions in the new buildings to do an open house: Fine Arts and Social/Behavioral Science. Faculty that work the event can get triple credit. Mandatory for FT faculty is 3 hours(9-12pm) for spring PD day. Lunch, tenure reception, and afternoon session are optional. For afternoon session, discussed doing either self-care fair or UndocuAdvocate training or Conversations with Colleagues. Discussed pros/cons of offering more than one activity: Pro: provides options for people with differing interests vs. Con: Challenging logistically, sessions may compete for attendees. AB will ask Josie Cruz if they mind if the UndocuAdvocate training competes with the self-care fair. We may be having difficulty deciding on one activity since all the options seem great but, in the end, it may be best to just decide on one activity and leave the other options for the next PD day. AB will also bring to PDAC to see if they have input.

4. Getting the Job workshop Planning--tabled

5. Announcements/Reminders:

   a. College Book Club:

      i. October 20 (1:45-2:45pm), November 3 (11-12pm), and December 1 (11-12pm)

   b. DEIA Symposium: October 20th