



El Camino College
COURSE OUTLINE OF RECORD – Official

Subject:	NESL
Course Number:	600
Descriptive Title:	ESL Integrated Skills, Beginning Literacy
Division:	Humanities
Department:	English as a Second Language
Course Disciplines:	English as a Second Language
Catalog Description:	This open entry/open exit course is designed for adult language learners who possess limited to no proficiency in English. Students also may not possess literacy skills in their first language. The class will focus on basic vocabulary in English along with basic writing conventions and pronunciation. Students will start to build competency in all four language skills: reading, writing, listening, and speaking. Course topics relate to everyday needs and include information related to community resources, the workplace, and lifelong learning opportunities. English language and civics topics are chosen each semester based on student needs.
Prerequisite:	None
Co-requisite:	
Recommended Preparation:	
Enrollment Limitation:	
Hours Lecture (per week):	6
Hours Laboratory (per week):	0
Outside Study Hours:	12
Total Course Hours:	108
Course Units:	0
Grading Method:	Pass/No Pass/SP
Credit Status:	Non Credit
Transfer CSU:	No
Effective Date:	
Transfer UC:	No
Effective Date:	
General Education ECC:	
Term:	
Other:	
CSU GE:	
Term:	
Other:	
IGETC:	
Term:	

Other:	
Student Learning Outcomes:	<p>SLO 1 Form Fill Out</p> <p>Students will be able to fill out a basic form accurately with personal information.</p> <p>SLO 2 Community Resource Matching</p> <p>Students will be able to match community resources to personal needs.</p> <p>SLO 3 Basic Needs Expression</p> <p>Students will be able to express orally basic needs using appropriate English vocabulary.</p>
Course Objectives:	<ol style="list-style-type: none"> 1. Respond appropriately to high-frequency requests within a classroom context. 2. Answer simple life skills-based questions with short utterances. 3. Discriminate between shapes, numbers, and upper and lower case letters. 4. Read and write basic everyday words in English. 5. Provide personal information both orally and in written form. 6. Identify community resources.
Major Topics:	<p>I. Language Functions (18 hours, lecture)</p> <p>A. Reading and writing</p> <ol style="list-style-type: none"> 1. The English alphabet 2. Numbers 3. Calendar 4. Time 5. Everyday vocabulary 6. Differentiating between words, numbers, and symbols 7. Finding information in different formats 8. A class schedule 9. A receipt 10. A label 11. An application <p>B. Speaking and listening</p> <ol style="list-style-type: none"> 1. Introducing self and others 2. Making simple requests 3. Comprehending basic words and commands 4. Following basic classroom instructions <p>II. Language Forms (18 hours, lecture)</p> <p>A. Grammatical structures</p> <ol style="list-style-type: none"> 1. Pronouns

- a. Subject
- b. Object
- c. Possessive

- B. Singular and plural nouns

- C. Yes/no questions

- 1. With *be*
- 2. With *have*
- 3. With *like*

- D. Prepositions of location

- E. Present tense of *be*

- F. Pronunciation
- 1. Consonants
- 2. Vowels
- 3. Sight words

III. Topics/Vocabulary (18 hours, lecture)

- A. Personal information
 - 1. First and last name
 - 2. Birthdate
 - a. Months
 - b. Years
 - c. Ordinal numbers
 - 3. Address

- B. In a classroom
 - 1. Furniture
 - 2. Objects
 - 3. Weekly schedule

- C. Family members
 - 1. Nuclear
 - 2. Extended

- D. Health
 - 1. The doctor's office
 - 2. Body parts

3. Health problems

E. In a community

1. Buildings
2. Transportation

F. Time and calendar

1. Clock time
2. Times of the day
3. Seasons
4. Holidays and events

G. Shopping

1. Clothing
2. Colors
3. Prices

H. Work

1. Names of jobs
2. Job duties

I. In a home

1. Names of rooms
2. Daily activities
3. Food
4. Meals

J. Leisure time

1. Hobbies
2. Leisure activities

IV. Civics (18 hours, lecture)

- A. Introduction to community resources
 - B. Cross-cultural awareness and sensitivity
 - C. Government agencies
1. Immigration services
 2. The police and public safety
 3. Education
 4. Post office

	<p>5. Municipalities</p> <p>V. Personal needs (18 hours, lecture)</p> <ul style="list-style-type: none"> A. Housing B. Healthcare C. Consumerism D. Parenting and taking care of family members E. Banking and personal finance F. Workplace <p>VI. Workforce and college preparation skills (18 hours, lecture)</p> <ul style="list-style-type: none"> A. Basic computing skills <ul style="list-style-type: none"> 1. Powering on and off 2. Opening and closing software apps 3. Conducting basic internet searches 4. Filling out an online form 5. Logging into and utilizing a learning management system B. Electronic communication <ul style="list-style-type: none"> 1. Creating an email account 2. Sending an email message <ul style="list-style-type: none"> a. Address line b. Subject line c. Message area d. Send button 3. Opening and reading an email message <ul style="list-style-type: none"> a. Recognizing and accessing a link b. Reply button 4. Using apps to communicate with teachers and classmates 5. Using language learning apps C. Basic dictionary skills
Total Lecture Hours:	108
Total Laboratory Hours:	0
Total Hours:	108
Primary Method of Evaluation:	3) Skills demonstration

Typical Assignment Using Primary Method of Evaluation:	Label five pictures with the correct English words and read the words out loud to your teacher.
Critical Thinking Assignment 1:	Write six simple sentences using the <i>be</i> verb, corresponding to the set of pictures of everyday life.
Critical Thinking Assignment 2:	Bring pictures of your family members and introduce them to a classmate. Use the vocabulary we have learned for family members such as "father," "mother," "sister," "brother," etc.
Other Evaluation Methods:	
If Other:	
Instructional Methods:	Discussion, Group Activities, Lecture, Multimedia presentations, Role play/simulation
If other:	
Work Outside of Class:	Answer questions, Required reading, Skill practice, Study, Written work (such as essay/composition/report/analysis/research)
If Other:	
Up-To-Date Representative Textbooks:	Bitterlin, G. et al. <i>Ventures Basic</i> , 3rd edition. Cambridge. 2018. (Discipline Standard)
Alternative Textbooks:	
Required Supplementary Readings:	
Other Required Materials:	
Requisite	
Category	
Requisite course:	
Requisite and Matching skill(s): Bold the requisite skill. List the corresponding course objective under each skill(s).	
Requisite Skill:	
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Enrollment Limitations and Category:	
Enrollment Limitations Impact:	
Course Created by:	Matthew Kline
Date:	2/7/22
Original Board Approval Date:	3/20/2023