

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
3/24/2026

CALL TO ORDER

Meeting called to order at 2:35 p.m. by Matt Kline (Pro Tem).

Recorder: L. Marquez

Members:

Present: M. Anderson, M. Bremen, J. Casper, M. Chang, M. Kline, C. Lopez, M. McMillan, J. Minei,
R. Padilla, S. Porter, A. Rodriguez, G. Song

Absent: C. Martin

Ex Officio Members:

Present: L. Marquez, V. Monteverde, R. Smith, L. Suekawa, M. Wolfenstein

Absent: E. Ambrosio, A. Grant, L. Justice, L. Young

Guests: None

1. APPROVAL OF MINUTES

M. Kline asked for a motion to approve the 3/10/26 minutes. It was moved by A. Rodriguez, seconded by M. McMillan. No discussion; approved unanimously.

2. CHAIR'S REPORT: College Curriculum Committee Chair – M. Kline for E. Ambrosio

M. Kline thanked S. Porter for serving as the Standard Review representative for today's meeting.

3. CURRICULUM REVIEW

A. Full and Standard Course Review

The committee approved the following courses, which are ready for final action:

AME:

1. DART 102 Digital Illustration Design Principles and Tools
2. DART 103 Digital Animation Design Principles and Tools

J. Minei moved, A. Rodriguez moved seconded. Minor capitalization edit to catalog description in DART 102. Minor edit to major topics (removal of lecture/lab hours breakdown) in DART 103. Approved unanimously.

DAT:

1. CADD 43 Design Process and Concepts
2. NCTE 1 [CTEC 501] Fundamentals of Construction
3. FASH 29 Computer Pattern Design/Patternmaking

Moved by A. Rodriguez, seconded by J. Casper. No discussion. Approved unanimously.

KAPS:

1. PE 64 Flag Football

M. Bremen moved, J. Casper seconded. A discussion ensued and it was clarified that the class is coed. Approved unanimously.

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. CETa Exam Preparation Certificate of Completion

Moved by M. Anderson, seconded by A. Rodriguez. Tabled due to ECHT 500 still in progress.

C. Consent Agenda

The committee approved the following programs, which are ready for final action:

1. DART 101 Digital Concept Design Principles and Tools
2. ATEC 11 Brakes, Suspension and Four Wheel Alignment
3. CADD 5 Introduction to Mechanical Drafting
4. CADD 7 Solid Modeling, Assemblies and Two Dimensional (2D) Drawings
5. CADD 95 Cooperative Work Experience Education
6. CADD 99 Independent Study
7. FASH 1 Career Opportunities in Fashion
8. FASH 10 Clothing Construction I
9. FASH 14 Apparel Production Techniques
10. FASH 95 Cooperative Work Experience Education
11. FASH 99 Independent Study

Moved by J. Casper, seconded by S. Porter. Approved unanimously.

2. COMMON COURSE NUMBERING (CCN) UPDATE – M. Kline

Divisions are to continue working on Phase 2b courses (Astronomy, Biology, Anthropology, Child Development, Interpersonal Communications, Math/Calculus). Phase 3 templates are still on hold due to articulation.

3. DEI TASKFORCE UPDATE – M. Kline

E. Ambrosio will chair the taskforce. A meeting invitation is forthcoming.

4. ADMINISTRATIVE POLICY (AP) AND BOARD POLICY (BP) Review

- a. AP 4020: First read, no comments.
- b. BP 4020: First read. A discussion ensued regarding the proposed Ethnic Studies paragraph. It was clarified that the paragraph is optional. A suggestion was made to change “low

socioeconomic” to “diverse”. Members should have edits ready for the second read at the next meeting.

- c. AP 4025: First read, no comments.
- d. BP 4025: First read, no comments.

5. CURRICULUM SPECIALIST’S REPORT: Curriculum Specialist – L. Marquez

The catalog is underway and will be published April 3rd. A summer addendum is already expected with technical updates in late spring/early summer. The TOP/CIP conversion lists will be in Teams within the next few weeks.

6. VICE PRESIDENT’S REPORT: Vice President of Academic Affairs – C. Lopez

C. Lopez shared slides onscreen (see attached).

7. ANNOUNCEMENTS

- Curriculum questions may be emailed to Email E. Ambrosio, L. Marquez or M. Kline.
- Next CCC Meeting: 4/28/2026 – 2:30-4:30 p.m., DE 166/Zoom

8. ADJOURNMENT

Meeting was adjourned at 3:42 p.m.

Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	AME	DART 102 Digital Illustration Design Principles and Tools	Course review: Changes to catalog description, course objectives, major topics, texts and materials.	3/24/2026
Course Review	AME	DART 103 Digital Animation Design Principles and Tools	Course review: Changes to catalog description, course objectives, major topics, primary methods of evaluation, texts and materials.	3/24/2026
Course Review	DAT	CADD 43 Design Process and Concepts	Course review: Changes to discipline, catalog description, conditions of enrollment, course objectives, major topics, primary methods of evaluation, texts and materials.	3/24/2026
Course Review	DAT	NCTE 1 [CTEC 501] Fundamentals of Construction	Course review: Changes to course acronym, course number, primary methods of evaluation.	3/24/2026
Course Review	DAT	FASH 29 Computer Pattern Design/Patternmaking	Course review: Changes to conditions of enrollment.	3/24/2026
New Course	KAPS	PE 64 Flag Football	New course	3/24/2026
Course Review	AME	DART 101 Digital Concept Design Principles and Tools	Course review: Changes to course objectives, major topics, texts and materials.	3/24/2026
Course Inactivation	DAT	ATEC 11 Brakes, Suspension and Four Wheel Alignment	Course inactivation	3/24/2026
Course Review	DAT	CADD 5 Introduction to Mechanical Drafting	Course review: Changes to catalog description, texts and materials.	3/24/2026
Course Review	DAT	CADD 7 Solid Modeling, Assemblies and Two Dimensional (2D) Drawings	Course review: Changes to texts and materials.	3/24/2026
Course Review	DAT	CADD 95 Cooperative Work Experience Education	Course review: No changes.	3/24/2026
Course Review	DAT	CADD 99 Independent Study	Course review: No changes.	3/24/2026
Course Review	DAT	FASH 1 Career Opportunities in Fashion	Course review: Changes to conditions of	3/24/2026

Approved Curriculum Changes

			enrollment, texts and materials.	
Course Review	DAT	FASH 10 Clothing Construction I	Course review: No changes.	3/24/2026
Course Review	DAT	FASH 14 Apparel Production Techniques	Course review: No changes.	3/24/2026
Course Review	DAT	FASH 95 Cooperative Work Experience Education	Course review: No changes.	3/24/2026
Course Review	DAT	FASH 99 Independent Study	Course review: No changes.	3/24/2026