

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
October 22, 2024

CALL TO ORDER

Meeting called to order at 2:38 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, J. Casper, W. Cox, A. Grant (designee for C. Lopez), M. Kline, M. McMillan, J. Minei, R. Padilla, S. Porter, A. Rodriguez, G. Song

Excused: C. Lopez

Absent: M. Chang

Ex Officio Members:

Present: E. Ambrosio, L. Marquez, K. Nguyen, L. Suekawa, M. Wolfenstein

Absent: L. Justice, L. Young

Guests: J. Baumunk, L. Linka

1. APPROVAL OF MINUTES

The minutes of October 8, 2024, were approved via email by the CCC on October 17, 2024.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of October 8 via email, J. Minei for serving as the Standard Review representative for today's meeting, and M. Anderson for agreeing to serve as the Standard Review representative for the next meeting.

Chair Ambrosio informed the CCC that, for the fall semester, new course proposals will not be rejected for an incomplete consultation section in Curriculog. Comments will be added to Curriculog to remind faculty to complete the consultation process prior to review by the CCC. Discussions are taking place with the vendor to allow edits in Curriculog during the approval process, as well as other suggested changes.

Chair Ambrosio shared information on the Fall Curriculum Regional Meeting at College of the Canyons on Saturday, October 26 from 9a-3p. Anyone interested can register to attend. Deadline to register is 10/23; no cost to attend.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Air Conditioning and Refrigeration 34 (ACR 34)
2. Chinese 21 (CHIN 21)
3. Chinese 22 (CHIN 22)
4. English 1A [C1000] (ENGL 1A [C1000])

5. English 1AH [C1000H] (ENGL 1AH [C1000H])
6. Pathways to Academic Success 510 (PASS 510)
7. Pathways to Academic Success 512 (PASS 512)
8. Pathways to Academic Success 514 (PASS 514)
9. Pathways to Academic Success 516 (PASS 516)
10. Pathways to Academic Success 518 (PASS 518)
11. Pathways to Academic Success 520 (PASS 520)
12. Sign Language/Interpreter Training 130 (SLAN 130)
13. Spanish 21 (SPAN 21)
14. Spanish 22 (SPAN 22)

B. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Air Conditioning and Refrigeration 30 (ACR 30)
2. Anatomy and Physiology 34A (APHY 34A)
3. Anatomy and Physiology 34B (APHY 34B)
4. Computer Science 12 (CSCI 12)
5. English 1 (ENGL 1)
6. Journalism 1 (JOUR 1)
7. Journalism 14abcd (JOUR 14abcd)
8. Mathematics 110 (MATH 110)
9. Mathematics 116 (MATH 116)

CURRICULUM DISCUSSION

A. Full Course Review

Chair Ambrosio reviewed the first CCN template (ENGL C1000) and the course outline of record elements. He noted that some components in the course outline must be identical, as shown on the template, and other areas are optional and can be expanded for local needs.

Humanities Division

The following courses were presented for course review:

- CHIN 21 Beginning Conversational Chinese
- CHIN 22 Intermediate Conversational Chinese
- ENGL 1A [C1000] Reading and Composition [Academic Reading and Writing]
- ENGL 1AH [C1000H] Honors Reading and Composition [Academic Reading and Writing - Honors]
- SLAN 130 Deaf Culture
- SPAN 21 Beginning Conversational Spanish
- SPAN 22 Intermediate Conversational Spanish

It was moved by J. Casper, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by J. Casper, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by J. Casper, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Industry and Technology Division

ACR 34 HVAC Customer Service and Industry Certifications was presented for course review.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course proposal. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Library & Learning Resources Division

The following courses were presented as new course proposals:

- PASS 510 Scientific Math Academy
- PASS 512 Statistics Math Academy
- PASS 514 Algebra Academy
- PASS 516 Intermediate Algebra Academy
- PASS 518 Pre-Calculus Academy
- PASS 520 Calculus Academy

It was moved by M. McMillan, seconded by J. Casper, that the committee approve the course proposals. The motion carried.

It was moved by M. McMillan, seconded by J. Casper, that the committee approve the course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by J. Casper, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

B. Consent Agenda Proposals

It was moved by J. Casper, seconded by J. Minei, that the committee approve the consent agenda proposals. The motion carried.

It was moved by J. Casper, seconded by J. Minei, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by J. Casper, seconded by J. Minei, that the committee approve the consent agenda conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

4. COMMON COURSE NUMBERING (CCN) UPDATE

Chair Ambrosio announced that a special emergency CCC meeting will be held on Tuesday, October 29 at 2:30 p.m. to review the five remaining CCN courses.

5. CAL-GETC UPDATE

L. Suekawa reviewed onscreen the list of courses submitted for UC transfer for 2024-25 and 2025-26. She noted that DART 103 and two English creative writing courses were denied.

L. Suekawa will talk with the academic deans and faculty on these three courses to determine if they wish to make changes for UC transferability. Copies of the documents will be sent to the CCC following the meeting.

6. LOCAL AA/AS DEGREE UPDATE

L. Suekawa announced that the Degree Taskforce will be meeting on October 24. An update will be provided at the next CCC meeting. L. Suekawa will give a future presentation on recent Title 5 changes to align associate degree requirements with Cal-GETC.

7. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez

No report.

8. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – A. Grant (designee)

No report.

9. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Special Emergency CCC Meeting: October 29, 2024 – 2:30 p.m./DE 166/Zoom
- CCC Meeting: November 12, 2024 – 2:30-4:30 p.m., DE 166/Zoom

10. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn. Meeting was adjourned at 3:50 p.m.

Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Inactivation	HUMA	ENGL 1 Integrated Reading/Writing	Course inactivation	10/22/2024
Course Review	HUMA	CHIN 21 Beginning Conversational Chinese	Course review; Changes to catalog description; discipline; texts/materials	10/22/2024
Course Review	HUMA	CHIN 22 Intermediate Conversational Chinese	Course review; Changes to catalog description; discipline; major topics; texts/materials	10/22/2024
Course Review	HUMA	ENGL 1A [C1000] Reading and Composition [Academic Reading and Writing]	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	10/22/2024
Course Review	HUMA	ENGL 1AH [C1000H] Honors Reading and Composition [Academic Reading and Writing - Honors]	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	10/22/2024
Course Review	HUMA	JOUR 1 News Writing and Reporting	Course review; Changes to major topics; texts/materials	10/22/2024
Course Review	HUMA	JOUR 14abcd Digital Media Storytelling	Course review; Changes to course objectives; major topics; texts/materials	10/22/2024
Course Review	HUMA	SLAN 130 Deaf Culture	Course review; Changes to division; major topics	10/22/2024

Approved Curriculum Changes

Course Review	HUMA	SPAN 21 Beginning Conversational Spanish	Course review; Changes to discipline; texts/materials	10/22/2024
Course Review	HUMA	SPAN 22 Intermediate Conversational Spanish	Course review; Changes to discipline; texts/materials	10/22/2024
Course Review	ITEC	ACR 30 Electric Controls	Course review; Changes to primary methods of evaluation; texts/materials	10/22/2024
Course Review	ITEC	ACR 34 HVAC Customer Service and Industry Certifications	Course review; Changes to catalog description; course objectives; texts/materials	10/22/2024
Course Review	MATH	CSCI 12 Programming for Internet Applications Using PHP, JavaScript, and HTML	Course review; Changes to conditions of enrollment; major topics	10/22/2024
Course Review	NSCI	APHY 34A Anatomy and Physiology I	Course review; no changes	10/22/2024
Course Review	NSCI	APHY 34B Anatomy and Physiology II	Course review; no changes	10/22/2024
DE Addendum	MATH	MATH 110 Structures and Concepts in Mathematics	DE addendum; Added new DE version Emergency Only (online)	10/22/2024
DE Addendum	MATH	MATH 116 Geometry and Measurement for Prospective Elementary School Teachers	DE addendum; Added new DE version Emergency Only (online)	10/22/2024
New Course	LLR	PASS 510 Scientific Math Academy	New course	10/22/2024
New Course	LLR	PASS 512 Statistics Math Academy	New course	10/22/2024
New Course	LLR	PASS 514 Algebra Academy	New course	10/22/2024
New Course	LLR	PASS 516 Intermediate Algebra Academy	New course	10/22/2024
New Course	LLR	PASS 518 Pre-Calculus Academy	New course	10/22/2024
New Course	LLR	PASS 520 Calculus Academy	New course	10/22/2024