

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
November 12, 2024

CALL TO ORDER

Meeting called to order at 2:38 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, J. Casper, W. Cox, M. Kline, C. Lopez, M. McMillan, J. Minei, R. Padilla, S. Porter, A. Rodriguez, G. Song

Excused: M. Chang

Ex Officio Members:

Present: E. Ambrosio, L. Justice, L. Marquez, L. Alvarez (proxy for K. Nguyen), L. Suekawa, M. Wolfenstein, L. Young

Guests: K. Daniel-DiGregorio, L. Linka, C. Martin

1. APPROVAL OF MINUTES

The minutes of October 29, 2024, were approved via email by the CCC on November 5, 2024.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the special meeting minutes of October 29 via email, M. Anderson for serving as the Standard Review representative for today's meeting, and J. Casper for agreeing to serve as the Standard Review representative for the next meeting. Chair Ambrosio welcomed ASO Chief Justice Lily Alvarez who will be filling in for ASO representative K. Nguyen.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Art 244A [Digital Art and Design Technology 140] (ART 244A [DART 140])
2. Art 245A [Digital Art and Design Technology 155] (ART 245A [DART 155])
3. Communication Studies 100 [C1000] (COMS 100 [COMM C1000])
4. Communication Studies 100H [C1000H] (COMS 100H [COMM C1000H])
5. Communication Studies 180 (COMS 180)
6. Computer Information Systems 152 (CIS 152)
7. Computer Information Systems 156 (CIS 156)
8. Dance 287ab [287abcd] (DANC 287ab [287abcd])
9. Dance 289ab [289abcd] (DANC 289ab [289abcd])
10. Digital Art and Design Technology 95 (DART 95)
11. Digital Art and Design Technology 99 (DART 99)

12. Digital Art and Design Technology 111 (DART 111)
13. Digital Art and Design Technology 115 (DART 115)
14. Digital Art and Design Technology 121 (DART 121)
15. Digital Art and Design Technology 211 (DART 211)
16. Digital Art and Design Technology 221 (DART 221)
17. Digital Art and Design Technology 231 (DART 231)
18. Digital Art and Design Technology 241 (DART 241)
19. Digital Art and Design Technology 290 (DART 290)
20. English 1C [C1001] (ENGL 1C [C1001])
21. French 3 (FREN 3)
22. French 4 (FREN 4)
23. Italian 21 (ITAL 21)
24. Italian 22 (ITAL 22)
25. Physical Education 136abcd (PE 136abcd)
26. Political Science 1 [C1000] (POLI 1 [POLS C1000])
27. Political Science 1H [C1000H] (POLI 1H [POLS C1000H])
28. Psychology 101 [C1000] (PSYC 101 [C1000])
29. Psychology 101H [C1000H] (PSYC 101H [C1000H])

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Business Administration 2.0 AS-T
2. Dance Teacher Certificate of Achievement
3. Digital Art and Design: 2D Animation Certificate of Achievement

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 49 (AJ 49)
2. Administration of Justice 103 (AJ 103)
3. Administration of Justice 106 (AJ 106)
4. Administration of Justice 116 (AJ 116)
5. Business 118 (BUS 118)
6. Business 145 (BUS 145)
7. Business 146 (BUS 146)
8. Computer Information Systems 2 (CIS 2)
9. Computer Information Systems 11 (CIS 11)
10. Computer Information Systems 13 (CIS 13)
11. Computer Information Systems 16 (CIS 16)
12. Computer Information Systems 26 (CIS 26)
13. Computer Information Systems 28 (CIS 28)
14. Computer Information Systems 29 (CIS 29)
15. Computer Information Systems 40 (CIS 40)
16. Computer Information Systems 80 (CIS 80)
17. Computer Information Systems 119 (CIS 119)
18. Computer Information Systems 120 (CIS 120)
19. Computer Information Systems 121 (CIS 121)
20. Computer Information Systems 133 (CIS 133)
21. Computer Information Systems 134 (CIS 134)

22. Computer Information Systems 136 (CIS 136)
23. Computer Information Systems 137 (CIS 137)
24. Computer Information Systems 154 (CIS 154)
25. Dance 120B (DANC 120B)
26. Dance 168 (DANC 168)
27. Fire and Emergency Technology 2 (FTEC 2)
28. Fire and Emergency Technology 4 (FTEC 4)
29. Fire and Emergency Technology 5 (FTEC 5)
30. Fire and Emergency Technology 9 (FTEC 9)
31. Fire and Emergency Technology 10 (FTEC 10)
32. Fire and Emergency Technology 18 (FTEC 18)
33. Law 11 (LAW 11)
34. Law 12 (LAW 12)
35. Law 18 (LAW 18)
36. Music 180 (MUSI 180)
37. Nursing 101 (NURS 101)
38. Nursing 103 (NURS 103)
39. Nursing 143 (NURS 143)
40. Nursing 144 (NURS 144)
41. Physical Education 121abc (PE 121abc)
42. Physical Education 253 (PE 253)
43. Physical Education 258 (PE 258)
44. Physical Education 259 (PE 259)
45. Physical Education 273 (PE 273)
46. Real Estate 21 (RE 21)
47. Real Estate 40 (RE 40)
48. Real Estate 41 (RE 41)
49. Real Estate 501 (RE 501)
50. Real Estate 502 (RE 502)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral & Social Sciences Division

The following courses were presented for course review:

- COMS 100 [COMM C1000] Public Speaking [Introduction to Public Speaking]
- COMS 100H [COMM C1000H] Honors Public Speaking [Introduction to Public Speaking - Honors]
- COMS 180 Data-Driven Persuasion
- POLI 1 [POLS C1000] Governments of the United States and California [American Government and Politics]
- POLI 1H [POLS C1000H] Honors Governments of the United States and California [American Government and Politics - Honors]
- PSYC 101 [C1000] General Psychology [Introduction to Psychology]
- PSYC 101H [C1000H] Honors General Psychology [Introduction to Psychology - Honors]

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Business Division

Chair Ambrosio tabled the following courses for further review:

- BUS 111 New Media Marketing [Digital Marketing]
- BUS 113 Social Media Marketing
- BUS 127 Social Entrepreneurship
- BUS 128 Think Like an Entrepreneur
- BUS 528 Think Like an Entrepreneur

The following courses were presented for course review:

- CIS 152 Data Storage with AWS
- CIS 156 Security with AWS

It was moved by S. Porter, seconded by J. Casper, that the committee approve the course proposals. The motion carried.

It was moved by S. Porter, seconded by J. Casper, that the committee approve the course delivery methods. The motion carried.

It was moved by S. Porter, seconded by J. Casper, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Fine Arts Division

Chair Ambrosio tabled ART 144 [DART 131] 3D Modeling and Animation [3D Characters & Props] for further review.

The following courses were presented for course review:

- DANC 287ab [287abcd] Concert Dance Ensemble
- DANC 289ab [289abcd] Advanced Dance Theatre
- ART 244A [DART 140] Intermediate 3D Modeling & Animation [3D Character Animation & Rigging]
- ART 245A [DART 155] Intermediate Web Animation and Games [3D Game Art and Interaction]

The following courses were presented as new course proposals:

- DART 95 Cooperative Work Experience Education
- DART 99 Independent Study
- DART 111 Concept Design: Characters & Props

DART 115 Concept Design: Storyboards
DART 121 2D Character Animation
DART 211 Visual Development & Environments
DART 221 2D Animation Studio
DART 231 3D Procedural Modeling, Simulation & FX
DART 241 3D Animation Studio
DART 290 Animation Capstone Studio

It was moved by J. Minei, seconded by A. Rodriguez, that the committee approve the course proposals. The motion carried.

It was moved by J. Minei, seconded by A. Rodriguez, that the committee approve the course delivery methods. The motion carried.

It was moved by J. Minei, seconded by A. Rodriguez, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Health Sciences & Athletics Division

The following course was presented as a new course proposal:

PE 136abcd Power Lifting for Athletes

It was moved by M. Kline, seconded by J. Casper, that the committee approve the course proposal. The motion carried.

It was moved by M. Kline, seconded by J. Casper, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by J. Casper, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

Humanities Division

The following courses were presented for course review:

ENGL 1C [C1001] Critical Thinking and Composition [Critical Thinking and Writing]

FREN 3 Intermediate French I

FREN 4 Intermediate French II

ITAL 21 Beginning Conversational Italian

ITAL 22 Intermediate Conversational Italian

It was moved by M. McMillan, seconded by M. Anderson, that the committee approve the course proposals. The motion carried.

It was moved by M. McMillan, seconded by M. Anderson, that the committee approve the course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by M. Anderson, that the committee approve the conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

B. Full Program Review

Business Division

Chair Ambrosio tabled the following programs for further review:

- Entrepreneurial Studies A.S. Degree
- Entrepreneurial Studies Certificate of Achievement
- Marketing A.S. Degree
- Marketing Certificate of Achievement

Business Administration 2.0 AS-T was presented for program revision.

It was moved by S. Porter, seconded by M. Kline, that the committee approve the program proposal. The motion carried.

11 yes/ 0 no/ 0 abstentions

Fine Arts Division

Chair Ambrosio tabled the following programs for further review:

- Digital Art and Design A.S. Degree
- Digital Art and Design: 3D Modeling & Animation Certificate of Achievement
- Digital Art and Design: Concept Design Certificate of Achievement
- Digital Art and Design: Game Art & Animation Certificate of Achievement

The following programs were presented as new program proposals:

- Dance Teacher Certificate of Achievement
- Digital Art and Design: 2D Animation Certificate of Achievement

It was moved by M. Kline, seconded by J. Minei, that the committee approve the program proposals. The motion carried.

11 yes/ 0 no/ 0 abstentions

C. Consent Agenda Proposals

It was moved by S. Porter, seconded by J. Casper, that the committee approve the consent agenda proposals. The motion carried.

It was moved by S. Porter, seconded by J. Casper, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by S. Porter, seconded by J. Casper, that the committee approve the consent agenda conditions of enrollment. The motion carried.

11 yes/ 0 no/ 0 abstentions

4. COMMON COURSE NUMBERING (CCN) UPDATE

Chair Ambrosio applauded the CCC for completing Phase 1 of the CCN on time. The six CCN courses will go to the Board for approval at the November board meeting. Work on the Phase 2 courses will begin next semester. Chair Ambrosio requested that divisions hold off on doing any Phase 2 updates until advised, as the CCN templates are continually being revised.

5. **Cal-GETC UPDATE**
No update.

6. **LOCAL AA/AS DEGREE UPDATE**
L. Suekawa advised that more information will be forthcoming after the taskforce meets in a couple of weeks. She will present that information to the CCC at a future meeting, as well as to Academic Senate.

7. **CURRICULUM SPECIALIST'S REPORT:** Curriculum Specialist – L. Marquez
No report.

8. **VICE PRESIDENT'S REPORT:** Vice President of Academic Affairs – C. Lopez
C. Lopez congratulated all of the disciplines that worked on the CCN Phase 1 courses. He announced that an AB 928 (Cal-GETC) Committee meeting will take place in-person and virtually on 11/21. L. Marquez will send out the meeting information for anyone interested in attending.

9. **ANNOUNCEMENTS**
 - The Curriculog Café will be open after the meeting today.
 - Next CCC Meeting: November 26, 2024 – 2:30-4:30 p.m., DE 166/Zoom

10. **ADJOURNMENT**
Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn. Meeting was adjourned at 3:56 p.m.

Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Inactivation	HEAL	NURS 101 Exploring Health Occupation Careers	Course inactivation	11/12/2024
Course Inactivation	HEAL	NURS 103 Nurse Assistant	Course inactivation	11/12/2024
Course Review	BSSC	COMS 100 [COMM C1000] Public Speaking [Introduction to Public Speaking]	Course review; Changes to catalog description; course acronym; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	BSSC	COMS 100H [COMM C1000H] Honors Public Speaking [Introduction to Public Speaking - Honors]	Course review; Changes to catalog description; course acronym; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	BSSC	COMS 180 Data-Driven Persuasion	Course review; Changes to division; texts/materials	11/12/2024
Course Review	BSSC	POLI 1 [POLS C1000] Governments of the United States and California [American Government and Politics]	Course review; Changes to catalog description; course acronym; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	11/12/2024

Approved Curriculum Changes

Course Review	BSSC	POLI 1H [POLS C1000H] Honors Governments of the United States and California [American Government and Politics - Honors]	Course review; Changes to catalog description; course acronym; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	BSSC	PSYC 101 [C1000] General Psychology [Introduction to Psychology]	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; descriptive title; grading method; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	BSSC	PSYC 101H [C1000H] Honors General Psychology [Introduction to Psychology - Honors]	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; descriptive title; grading method; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	BUSI	BUS 118 Investing in Financial Markets	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	BUS 145 Keyboarding I	Course review; no changes	11/12/2024
Course Review	BUSI	BUS 146 Keyboarding II	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 2 Office Applications	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 11 Help Desk Operations	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 13 Computer Information Systems	Course review; no changes	11/12/2024

Approved Curriculum Changes

Course Review	BUSI	CIS 16 Application Development and Programming Using Visual Basic.Net	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 26 Using Microsoft Excel	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 28 Database Management Using Microsoft Access	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 29 Advanced Database Applications	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	CIS 40 Personal Computer Support and Networking	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	CIS 80 Database Programming	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 119 Introduction to Computer Security	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 120 Digital Forensics	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 121 Cybersecurity Programming with Python	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 133 Mashup JavaScript, jQuery and AJAX	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 134 ASP.NET with C# Business Web Programming	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 136 Building Mobile Apps	Course review; no changes	11/12/2024
Course Review	BUSI	CIS 137 Computer Networking Fundamentals	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	CIS 152 Data Storage with AWS	Course review; Changes to conditions of enrollment; texts/materials	11/12/2024
Course Review	BUSI	CIS 154 Compute Engines with AWS	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	CIS 156 Security with AWS	Course review; Changes to conditions of enrollment; texts/materials	11/12/2024
Course Review	BUSI	LAW 11 Introduction to Legal Research	Course review; Change to texts/materials	11/12/2024

Approved Curriculum Changes

Course Review	BUSI	LAW 12 Probate Procedures	Course review; no changes	11/12/2024
Course Review	BUSI	LAW 18 Wills, Trusts and Estate Planning	Course review; no changes	11/12/2024
Course Review	BUSI	RE 21 Real Estate Investments	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	RE 40 Real Estate Appraisal	Course review; Change to texts/materials	11/12/2024
Course Review	BUSI	RE 41 Advanced Real Estate Appraisal	Course review; no changes	11/12/2024
Course Review	BUSI	RE 501 Real Estate License Exam Preparation Review Course 1	Course review; no changes	11/12/2024
Course Review	BUSI	RE 502 Real Estate Brokers License Exam Preparation Review Course 2	Course review; no changes	11/12/2024
Course Review	FINE	ART 244A [DART 140] Intermediate 3D Modeling & Animation [3D Character Animation & Rigging]	Course review; Changes to catalog description; conditions of enrollment; course acronym; course number; course objectives; descriptive title; discipline; grading method; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	FINE	ART 245A [DART 155] Intermediate Web Animation and Games [3D Game Art and Interaction]	Course review; Changes to catalog description; conditions of enrollment; course acronym; course number; course objectives; descriptive title; discipline; grading method; major topics; texts/materials; transfer status	11/12/2024
Course Review	FINE	DANC 120B Beginning Ballet B	Course review; Changes to course objectives; texts/materials	11/12/2024

Approved Curriculum Changes

Course Review	FINE	DANC 168 Latin Social Dance	Course review; Changes to major topics; texts/materials	11/12/2024
Course Review	FINE	DANC 287ab [287abcd] Concert Dance Ensemble	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; major topics; texts/materials	11/12/2024
Course Review	FINE	DANC 289ab [289abcd] Advanced Dance Theatre	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; major topics; texts/materials	11/12/2024
Course Review	FINE	MUSI 180 Fundamentals of Electronic Music	Course review; Change to texts/materials	11/12/2024
Course Review	HEAL	AJ 49 Penal Code 832 – Arrest and Firearms	Course review; no changes	11/12/2024
Course Review	HEAL	AJ 103 Concepts of Criminal Law	Course review; Change to texts/materials	11/12/2024
Course Review	HEAL	AJ 106 Criminal Justice Career Preparation	Course review; no changes	11/12/2024
Course Review	HEAL	AJ 116 Ethics in Law Enforcement	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 2 Fire Prevention Technology	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 4 Fire Company Organization and Management	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 5 Fire Behavior and Combustion	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 9 Fire Apparatus and Equipment	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 10 Hazardous Materials	Course review; no changes	11/12/2024
Course Review	HEAL	FTEC 18 Agility, Fitness, Health and Safety for the Firefighter	Course review; no changes	11/12/2024
Course Review	HEAL	NURS 143 Introduction to Nursing	Course review; Change to texts/materials	11/12/2024

Approved Curriculum Changes

Course Review	HEAL	NURS 144 Dosage Calculations	Course review; no changes	11/12/2024
Course Review	HEAL	PE 121abc Off-Season Training for Women's Intercollegiate Softball Team	Course review; no changes	11/12/2024
Course Review	HEAL	PE 253 Volleyball	Course review; no changes	11/12/2024
Course Review	HEAL	PE 258 Power Vinyasa Yoga	Course review; no changes	11/12/2024
Course Review	HEAL	PE 259 Circuit Training	Course review; no changes	11/12/2024
Course Review	HEAL	PE 273 Theory of Coaching	Course review; no changes	11/12/2024
Course Review	HUMA	ENGL 1C [C1001] Critical Thinking and Composition [Critical Thinking and Writing]	Course review; Changes to catalog description; conditions of enrollment; course number; course objectives; descriptive title; major topics; primary methods of evaluation; texts/materials	11/12/2024
Course Review	HUMA	FREN 3 Intermediate French I	Course review; Changes to discipline; instructional methods; major topics; primary methods of evaluation; texts/materials; work outside class	11/12/2024
Course Review	HUMA	FREN 4 Intermediate French II	Course review; Changes to discipline; instructional methods; major topics; primary methods of evaluation; texts/materials; work outside class	11/12/2024

Approved Curriculum Changes

Course Review	HUMA	ITAL 21 Beginning Conversational Italian	Course review; Changes to discipline; instructional methods; major topics; primary methods of evaluation; texts/materials; work outside class	11/12/2024
Course Review	HUMA	ITAL 22 Intermediate Conversational Italian	Course review; Changes to discipline; instructional methods; major topics; primary methods of evaluation; texts/materials; work outside class	11/12/2024
New Course	FINE	DART 95 Cooperative Work Experience Education	New course	11/12/2024
New Course	FINE	DART 99 Independent Study	New course	11/12/2024
New Course	FINE	DART 111 Concept Design: Characters & Props	New course	11/12/2024
New Course	FINE	DART 115 Concept Design: Storyboards	New course	11/12/2024
New Course	FINE	DART 121 2D Character Animation	New course	11/12/2024
New Course	FINE	DART 211 Visual Development & Environments	New course	11/12/2024
New Course	FINE	DART 221 2D Animation Studio	New course	11/12/2024
New Course	FINE	DART 231 3D Procedural Modeling, Simulation & FX	New course	11/12/2024
New Course	FINE	DART 241 3D Animation Studio	New course	11/12/2024
New Course	FINE	DART 290 Animation Capstone Studio	New course	11/12/2024
New Course	HEAL	PE 136abcd Power Lifting for Athletes	New course	11/12/2024
New Program	FINE	Dance Teacher Certificate of Achievement	New program	11/12/2024
New Program	FINE	Digital Art and Design: 2D Animation Certificate of Achievement	New program	11/12/2024
Program Revision	BUSI	Business Administration 2.0 AS-T	Program revision; Changes to catalog program description; course requirements	11/12/2024