

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**May 27, 2025**

**CALL TO ORDER**

Meeting called to order at 2:44 p.m. by Chair Ambrosio.

**Recorder:** C. Escutia

**Members:**

*Present:* M. Anderson, M. Chang, W. Cox, M. Kline, C. Lopez, J. Minei, R. Padilla, S. Porter, G. Song

*Excused:* A. Rodriguez

*Absent:* J. Casper, M. McMillan

**Ex Officio Members:**

*Present:* E. Ambrosio, L. Marquez, L. Suekawa, M. Wolfenstein

*Absent:* L. Justice, K. Nguyen, L. Young

**1. APPROVAL OF MINUTES**

The minutes of May 13, 2025, were approved via email by the CCC on May 19, 2025.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the May 13 minutes via email and R. Padilla for serving as the Standard Review representative for today's meeting. A special acknowledgment was given to W. Cox for his dedicated service on the CCC, along with congratulations on his upcoming retirement.

Chair Ambrosio reminded the committee that December 9, 2025, is the final deadline to submit proposals for inclusion in the 2026–27 catalog. Catalog addendums will continue to be published as necessary. Divisions were encouraged to begin planning fall proposals before the end of the spring semester.

Additionally, Chair Ambrosio noted that funding is available for members interested in attending the Curriculum Institute in July. Volunteers are still needed to assist with updating the CCC Handbook; L. Suekawa and S. Porter offered to help with this effort.

Chair Ambrosio led the request for Standard Technical Review representatives for Fall 2025 with the following results.

<b>Standard Review Reps for Fall 2025 CCC Meetings</b>	
September 9	Training Session
September 23	Ruby Padilla
October 14	Sidney Porter
October 28	Matt Kline
November 25	Mike Anderson
December 9	Jon Minei

### 3. CURRICULUM REVIEW

#### A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Fire and Emergency Technology 504 (FTEC 504)
2. Fire and Emergency Technology 505 (FTEC 505)
3. Photography 101 (PHOT 101)
4. Photography 102 (PHOT 102)
5. Photography 202 (PHOT 202)
6. Photography 203 (PHOT 203)
7. Photography 206ab (PHOT 206ab)
8. Sign Language/Interpreter Training [American Sign Language] 130 (SLAN [ASL] 130)
9. Theatre 500 (THEA 500)

#### B. Full Program Review

The committee approved the following program, which is ready for final action:

1. Film, Television and Electronic Media AS-T

#### C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Cosmetology 16 (COSM 16)
2. Physical Education 61abc (PE 61abc)
3. Physical Education 81abc (PE 81abc)

### CURRICULUM DISCUSSION

#### A. Full Course Review

##### Fine Arts Division

The following courses were presented for course review:

PHOT 101 Elementary Photography [Beginning Photography]  
PHOT 102 Basic Photography [Intermediate Photography]  
PHOT 202 Intermediate Photography [Advanced Photography I]  
PHOT 203 Advanced Photography [Advanced Photography II Portfolio]  
PHOT 206ab Advanced Photojournalism

The follow course was presented as a new course proposal:

THEA 500 Scene Study for the Older Adult

It was moved by J. Minei, seconded by M. Kline, that the committee approve the course proposals. The motion carried.

It was moved by J. Minei, seconded by M. Kline, that the committee approve the course delivery methods. The motion carried.

It was moved by J. Minei, seconded by M. Kline, that the committee approve the conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

### **Health Sciences & Athletics Division**

The following courses were presented as new course proposals:

FTEC 504 Hazardous Materials First Responder: Operational Level

FTEC 505 S-130 Firefighter Training - Wildland

It was moved by M. Chang, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by M. Chang, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Chang, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

### **Humanities Division**

The following course was presented for course review:

SLAN [ASL] 130 Deaf Culture

It was moved by M. Kline, seconded by M. Chang, that the committee approve the course proposal. The motion carried.

It was moved by M. Kline, seconded by M. Chang, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. Chang, that the committee approve the conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

## **B. Full Program Review**

### **Fine Arts Division**

The Film, Television and Electronic Media AS-T was presented as a new program proposal.

It was moved by J. Minei, seconded by M. Chang, that the committee approve the program proposal. The motion carried.

9 yes/ 0 no/ 0 abstentions

## **C. Consent Agenda Proposals**

It was moved by M. Chang, seconded by J. Minei, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Chang, seconded by J. Minei, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Chang, seconded by J. Minei, that the committee approve the consent agenda conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

4. **CURRICULUM SPECIALIST'S REPORT:** Curriculum Specialist – L. Marquez  
L. Marquez opened the floor for nominations for the Curriculum Chair position for the 2026-2028 term. M. Anderson moved to nominate E. Ambrosio. The motion was approved, and E. Ambrosio was elected as Chair.  
9 yes/ 0 no/ 0 abstentions
5. **VICE PRESIDENT'S REPORT:** Vice President of Academic Affairs – C. Lopez  
C. Lopez expressed his gratitude to the CCC members and the division curriculum for their dedication and hard work throughout the year.
6. **ANNOUNCEMENTS**
  - The Curriculog Café will be open after the meeting today.
  - Next CCC Meeting: September 9, 2025 – 2:30-4:30 p.m., DE 166/Zoom
7. **ADJOURNMENT**  
Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn. Meeting was adjourned at 3:24 p.m.

## Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	FINE	PHOT 101 Elementary Photography [Beginning Photography]	Course review; Changes to course objectives; descriptive title; lecture hours; major topics; outside study hours; units	5/27/2025
Course Review	FINE	PHOT 102 Basic Photography [Intermediate Photography]	Course review; Changes to descriptive title; major topics	5/27/2025
Course Review	FINE	PHOT 202 Intermediate Photography [Advanced Photography I]	Course review; Changes to catalog description; conditions of enrollment; course objectives; descriptive title; lab hours; major topics; primary methods of evaluation; texts/materials; units; work outside class	5/27/2025
Course Review	FINE	PHOT 203 Advanced Photography [Advanced Photography II Portfolio]	Course review; Changes to catalog description; course objectives; descriptive title; lab hours; major topics; primary methods of evaluation; texts/materials; units	5/27/2025
Course Review	FINE	PHOT 206ab Advanced Photojournalism	Course review; Change to catalog description	5/27/2025
Course Review	HEAL	PE 61abc Off-Season Training for Women's Intercollegiate Soccer Team	Course review; no changes	5/27/2025
Course Review	HEAL	PE 81abc Off-Season Training for Men's Intercollegiate Volleyball Team	Course review; no changes	5/27/2025
Course Review	HUMA	SLAN [ASL] 130 Deaf Culture	Course review; Changes to catalog description; conditions of enrollment; course acronym; work outside class	5/27/2025

## Approved Curriculum Changes

Course Review	ITEC	COSM 16 Cosmetology Applications	Course review; Changes to outside study hours; primary methods of evaluation; texts/materials	5/27/2025
New Course	FINE	THEA 500 Scene Study for the Older Adult	New course	5/27/2025
New Course	HEAL	FTEC 504 Hazardous Materials First Responder: Operational Level	New course; Added DE versions (online/hybrid/HyFlex)	5/27/2025
New Course	HEAL	FTEC 505 S-130 Firefighter Training - Wildland	New course; Added DE versions (online/hybrid/HyFlex)	5/27/2025
New Program	FINE	Film, Television and Electronic Media AS-T	New program	5/27/2025