

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
April 8, 2025

CALL TO ORDER

Meeting called to order at 2:36 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, M. Chang, W. Cox, C. Gold (proxy for C. Lopez), M. Kline, M. McMillan, J. Minei, R. Padilla, S. Porter

Excused: C. Lopez, A. Rodriguez, G. Song

Absent: J. Casper

Ex Officio Members:

Present: E. Ambrosio, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein

Absent: K. Nguyen, L. Young

1. APPROVAL OF MINUTES

The minutes of March 25, 2025, were approved via email by the CCC on April 1, 2025.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of March 25 via email, J. Casper for serving as the Standard Review representative for today's meeting, and Chris Gold, Dean of Behavioral and Social Sciences, for filling in for C. Lopez. The next CCC meeting on April 22 will be designated for training on various topics; curriculum review will resume in May. If there are any items that need to be addressed concerning curriculum, please email Chair Ambrosio. Funds are available for CCC members wishing to attend the Curriculum Institute July 9-12. This is a hybrid event taking place at the Ontario Convention Center. The Curriculum Handbook needs to be updated. A taskforce is being assembled for any volunteers wishing to help with the updates.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Games & Playable Media 100 (GPM 100)
2. Pathways to Academic Success 522 (PASS 522)
3. Pathways to Academic Success 523 (PASS 523)

B. Consent Agenda Proposals

The committee approved the following course, which is ready for final action:

1. English 100 (ENGL 100)

CURRICULUM DISCUSSION

A. Full Course Review

Library and Learning Resources Division

The following course was presented for course review:

GPM 100 Introduction to Game Design and Development Studies
[Introduction to Game Studies]

The following courses were presented as new course proposals:

PASS 522 Truck Driving Pre-Trip Inspection: Internal
PASS 523 Truck Driving Pre-Trip Inspection: External

It was moved by M. McMillan, seconded by M. Kline, that the committee approve the course proposals. The motion carried.

It was moved by M. McMillan, seconded by M. Kline, that the committee approve the course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by M. Kline, that the committee approve the conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

B. Consent Agenda Proposals

Chair Ambrosio tabled ENGL 30 and ENGL 31 for further information.

It was moved by M. Kline, seconded by J. Minei, that the committee approve the consent agenda proposal. The motion carried.

It was moved by M. Kline, seconded by J. Minei, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Kline, seconded by J. Minei, that the committee approve the consent agenda conditions of enrollment. The motion carried.

9 yes/ 0 no/ 0 abstentions

4. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez

L. Marquez reported that the bylaws require an election for CCC Chair no later than the 12th week of spring semester. The election is coordinated by the Curriculum Specialist. The committee, consisting of two voting members, is appointed by the CCC Chair. Voting to take place on May 13.

5. VICE PRESIDENT'S REPORT: Acting Vice President of Academic Affairs – C. Gold

Dean Gold reiterated that funding is available for CCC members wishing to attend the Curriculum Institute in July.

6. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Next CCC Meeting: April 22, 2025 – 2:30-4:30 p.m., DE 166/Zoom

7. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn. Meeting was adjourned at 3:00 p.m.

Approved Curriculum Changes

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	HUMA	ENGL 100 Supervised Tutoring: Writing Center Laboratory	Course review; No changes	4/8/2025
Course Review	LLR	GPM 100 Introduction to Game Design and Development Studies [Introduction to Game Studies]	Course review; Changes to catalog description; descriptive title	4/8/2025
New Course	LLR	PASS 522 Truck Driving Pre-Trip Inspection: Internal	New course	4/8/2025
New Course	LLR	PASS 523 Truck Driving Pre-Trip Inspection: External	New course	4/8/2025