

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
October 25, 2022

CALL TO ORDER

Meeting called to order at 2:33 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, W. Cox, K. Daniel-DiGregorio, D. Eldanaf, M. Kline, M. Lipe, M. McMillan,
J. Minei, Z. Murdock, R. Padilla, S. Porter

Excused: C. Lopez

Ex-Officio Members:

Present: R. Gloyer, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein

Excused: I. Zugic

Absent: L. Young

Guests: L. Linka, R. Merrill

1. APPROVAL OF MINUTES

The minutes of October 11, 2022 were approved via email by the CCC on October 19, 2022.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of October 11 via email, Z. Murdock for serving as the Standard Review representative for today's meeting, and M. Lipe for agreeing to serve as the Standard Review representative for the next meeting. He provided further clarification on the Brown Act. The Brown Act does not apply to division curriculum meetings (DCC) and they can continue to hold meetings via Zoom.

The HyFlex committee met on 10/17/2022. There will be an addition of a separate HyFlex section that will include the options on live on-ground and live online only (no asynchronous option). Further discussion needs to take place with respect to assessments and substantive contact depending on the number of students present online for a course.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Architecture 258 (ARCH 258)
2. English 1C (ENGL 1C)
3. English 1CH (ENGL 1CH)

B. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Architecture 100 (ARCH 100)
2. Architecture 104 (ARCH 104)
3. English 78 (ENGL 78)
4. Fashion 26B (FASH 26B)
5. Fashion 41 (FASH 41)
6. Machine Tool Technology 10A (MTT 10A)

CURRICULUM DISCUSSION

A. Full Course Review

Humanities Division

The following courses were presented for course review:

English 1C – Critical Thinking and Composition

English 1CH – Honors Critical Thinking and Composition

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

Industry and Technology Division

Architecture 258 Structures Analysis – Timber was presented for course review.

It was moved by M. Anderson, seconded by W. Cox, that the committee approve the course proposals. The motion carried.

It was moved by M. Anderson, seconded by W. Cox, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Anderson, seconded by W. Cox, that the committee approve the conditions of enrollment. The motion carried.

B. Consent Agenda Proposals

It was moved by M. Anderson, seconded by S. Porter, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Anderson, seconded by S. Porter, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Anderson, seconded by S. Porter, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. CCC TRAINING: Clarifications on Updated Language on Conditions of Enrollment

Chair Ambrosio clarified the updated language on conditions of enrollment. He shared onscreen an example in Curriculog. A discussion ensued concerning language under the requisite skills, matching skills and course objectives. The language will be placed in the Recommended Preparation (non-course) section for non-transfer level English and Math courses where the objectives and skills reflect what is needed in the course without having to match verbatim.

5. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez
No report.

6. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez
No report.

7. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Next CCC Meeting: November 8, 2022 – 2:30-4:30 p.m., DE 166/Zoom

8. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn, S. Porter seconded, and the motion carried. Meeting was adjourned at 2:54 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	HUMA	ENGL 1C Critical Thinking and Composition	Course review; Change to catalog description; units	10/25/2022
Course Review	HUMA	ENGL 1CH Honors Critical Thinking and Composition	Course review; Change to catalog description	10/25/2022
Course Review	HUMA	ENGL 78 Creative Writing: Screenwriting	Course review; Change to conditions of enrollment	10/25/2022
Course Review	ITEC	ARCH 100 An Orientation to Architecture	Course review; Change to conditions of enrollment	10/25/2022
Course Review	ITEC	ARCH 104 History of Western Architecture	Course review; Change to conditions of enrollment	10/25/2022
Course Review	ITEC	ARCH 258 Structures Analysis-Timber	Course review; Change to catalog description; conditions of enrollment	10/25/2022
Course Review	ITEC	FASH 26B Basic Dress Design Through the Draping Process	Course review; Change to catalog description	10/25/2022
Course Review	ITEC	FASH 41 Basic Design and Patternmaking	Course review; Change to conditions of enrollment	10/25/2022
Course Review	ITEC	MTT 10A Introduction to CAD/CAM	Course review	10/25/2022