

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
November 8, 2022

CALL TO ORDER

Meeting called to order at 2:35 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: W. Cox, K. Daniel-DiGregorio, D. Eldanaf, M. Kline, M. Lipe, M. McMillan, J. Minei,
Z. Murdock, R. Padilla, S. Porter

Excused: C. Lopez

Absent: M. Anderson

Ex-Officio Members:

Present: R. Gloyer, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein, L. Young

Excused: I. Zugic

Guests: R. Merrill

1. APPROVAL OF MINUTES

The minutes of October 25, 2022 were approved via email by the CCC on October 31, 2022.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of October 25 via email, M. Lipe for serving as the Standard Review representative for today's meeting, and S. Porter for agreeing to serve as the Standard Review representative for the next meeting.

Chair Ambrosio explained that, due to an issue in Curriculog with the custom routing, Full Review courses for today were moved to the November 22 meeting. Because of the large number of Full Review proposals expected at the next meeting, he will release them in two batches to review.

3. CURRICULUM REVIEW

A. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Athletics Transfer Preparation Certificate of Achievement
2. Entrepreneurial Studies A.S. Degree
3. Entrepreneurial Studies Certificate of Achievement
4. Japanese A.A. Degree
5. Spanish A.A. Degree
6. Spanish AA-T Degree

B. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 103 (AJ 103)
2. Administration of Justice 106 (AJ 106)
3. Administration of Justice 132 (AJ 132)
4. Automotive Technology 23 (ATEC 23)
5. Automotive Technology 24 (ATEC 24)
6. Automotive Technology 25 (ATEC 25)
7. Automotive Technology 26 (ATEC 26)
8. Automotive Technology 41 (ATEC 41)
9. Business 111 (BUS 111)
10. Business 118 (BUS 118)
11. Dance 105 (DANC 105)
12. Dance 171A (DANC 171A)
13. Dance 261 (DANC 261)
14. Dance 268 (DANC 268)
15. Film/Video 100 (FILM 100)
16. Film/Video 105 (FILM 105)
17. Film/Video 109 (FILM 109)
18. Film/Video 110 (FILM 110)
19. Film/Video 121 (FILM 121)
20. Fire and Emergency Technology 2 (FTEC 2)
21. Fire and Emergency Technology 4 (FTEC 4)
22. Fire and Emergency Technology 5 (FTEC 5)
23. Fire and Emergency Technology 6 (FTEC 6)
24. Fire and Emergency Technology 9 (FTEC 9)
25. Fire and Emergency Technology 10 (FTEC 10)
26. Fire and Emergency Technology 15 (FTEC 15)
27. Fire and Emergency Technology 71 (FTEC 71)
28. Fire and Emergency Technology 72 (FTEC 72)
29. Fire and Emergency Technology 73 (FTEC 73)
30. Fire and Emergency Technology 74 (FTEC 74)
31. Fire and Emergency Technology 76 (FTEC 76)
32. Fire and Emergency Technology 77 (FTEC 77)
33. Fire and Emergency Technology 78 (FTEC 78)
34. Law 11 (LAW 11)
35. Law 12 (LAW 12)
36. Law 18 (LAW 18)
37. Music 258abcd (MUSI 258abcd)
38. Music 564 (MUSI 564)
39. Nursing 220 (NURS 220)
40. Nursing 222 (NURS 222)
41. Nursing 224 (NURS 224)
42. Nursing 226 (NURS 226)
43. Nursing 230 (NURS 230)
44. Nursing 232 (NURS 232)
45. Nursing 234 (NURS 234)

46. Nursing 238 (NURS 238)
47. Nursing 240 (NURS 240)
48. Nursing 244 (NURS 244)
49. Physical Education 240A (PE 240A)
50. Physical Education 240B (PE 240B)
51. Physical Education 257 (PE 257)

CURRICULUM DISCUSSION

A. Full Program Review

Business Division

The following programs were presented for program revision:

- Entrepreneurial Studies A.S. Degree
- Entrepreneurial Studies Certificate of Achievement

It was moved by S. Porter, seconded by M. Lipe, that the committee approve the program proposals. The motion carried.

Health Sciences and Athletics Division

The following was presented as a new program proposal:

- Athletics Transfer Preparation Certificate of Achievement

It was moved by J. Minei, seconded by M. Kline, that the committee approve the program proposal. The motion carried.

Humanities Division

The following programs were presented for program revision:

- Japanese A.A. Degree
- Spanish A.A. Degree
- Spanish AA-T Degree

It was moved by M. McMillan, seconded by K. Daniel-DiGregorio, that the committee approve the program proposals. The motion carried.

B. Consent Agenda Proposals

It was moved by S. Porter, seconded by M. Kline, that the committee approve the consent agenda proposals. The motion carried.

It was moved by S. Porter, seconded by M. Kline, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by S. Porter, seconded by M. Kline, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. **CURRICULUM SPECIALIST’S REPORT:** Curriculum Specialist – L. Marquez
L. Marquez shared information that the college is considering designating noncredit courses by using 500 level course numbers, rather than using the “N” acronym to distinguish between credit and noncredit. More information to follow soon.

5. **VICE PRESIDENT’S REPORT:** Vice President of Academic Affairs – C. Lopez
No report.

6. **ANNOUNCEMENTS**
 - The Curriculog Café will be open after the meeting today.
 - Next CCC Meeting: November 22, 2022 – 2:30-4:30 p.m., DE 166/Zoom

7. **ADJOURNMENT**
Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn, M. Kline seconded, and the motion carried. Meeting was adjourned at 2:50 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BUSI	BUS 111 New Media Marketing	Course review; Change to conditions of enrollment	11/8/2022
Course Review	BUSI	BUS 118 Investing in Financial Markets	Course review; Change to conditions of enrollment	11/8/2022
Course Review	BUSI	LAW 11 Introduction to Legal Research	Course review; Change to conditions of enrollment	11/8/2022
Course Review	BUSI	LAW 12 Probate Procedures	Course review	11/8/2022
Course Review	BUSI	LAW 18 Wills, Trusts and Estate Planning	Course review	11/8/2022
Course Review	FINE	DANC 105 Music for Dance	Course review	11/8/2022
Course Review	FINE	DANC 171A Beginning Choreography A	Course review	11/8/2022
Course Review	FINE	DANC 261 Tap Dance II - Intermediate	Course review	11/8/2022
Course Review	FINE	DANC 268 Intermediate Latin Social Dance	Course review	11/8/2022
Course Review	FINE	FILM 100 Introduction to Electronic Media	Course review	11/8/2022
Course Review	FINE	FILM 105 Media Aesthetics	Course review	11/8/2022
Course Review	FINE	FILM 109 Introduction to Media Writing	Course review	11/8/2022
Course Review	FINE	FILM 110 Film Appreciation	Course review	11/8/2022
Course Review	FINE	FILM 121 Audio Production	Course review	11/8/2022
Course Review	FINE	MUSI 258abcd Vocal Jazz Ensemble	Course review	11/8/2022
Course Review	FINE	MUSI 564 String Ensembles for the Older Adult	Course review	11/8/2022
Course Review	HEAL	AJ 103 Concepts of Criminal Law	Course review; Change to conditions of enrollment	11/8/2022
Course Review	HEAL	AJ 106 Criminal Justice Career Preparation	Course review; Change to conditions of enrollment	11/8/2022
Course Review	HEAL	AJ 132 Forensic Crime Scene Investigation	Course review; Change to conditions of enrollment	11/8/2022
Course Review	HEAL	FTEC 2 Fire Prevention Technology	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 4 Fire Company Organization and Management	Course review; Course reassignment	11/8/2022

Approved Curriculum Changes Proposed for 2023-2024

Course Review	HEAL	FTEC 5 Fire Behavior and Combustion	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 6 Building Construction for Fire Protection	Course review; Course reassignment	11/8/2022
Course Review	HEAL	FTEC 9 Fire Apparatus and Equipment	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 10 Hazardous Materials	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 15 Fire Academy	Course review; Change to catalog description; course reassignment	11/8/2022
Course Review	HEAL	FTEC 71 Vehicle Extrication 1B	Course review	11/8/2022
Course Review	HEAL	FTEC 72 Trench Rescue Technician	Course review	11/8/2022
Course Review	HEAL	FTEC 73 Human Resource Management for Company Officers (Company Officer 2A)	Course review; Change to conditions of enrollment	11/8/2022
Course Review	HEAL	FTEC 74 General Administrative Functions for Company Officers (Company Officer 2B)	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 76 All-Risk Command Operations for Company Officers (Company Officer 2D)	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 77 Wildland Operations for Company Officers (Company Officer 2E)	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	FTEC 78 Instructional Methodology (Instructor I)	Course review; Change to conditions of enrollment; course reassignment	11/8/2022
Course Review	HEAL	NURS 220 Nursing Fundamentals	Course review	11/8/2022
Course Review	HEAL	NURS 222 Medical Surgical Nursing - Older Adult	Course review	11/8/2022
Course Review	HEAL	NURS 224 Nursing Pharmacology	Course review	11/8/2022
Course Review	HEAL	NURS 226 Nursing Skills Practicum I	Course review	11/8/2022
Course Review	HEAL	NURS 230 Mental Health Nursing	Course review	11/8/2022

Approved Curriculum Changes Proposed for 2023-2024

Course Review	HEAL	NURS 232 Obstetrical Patients and the Newborn	Course review	11/8/2022
Course Review	HEAL	NURS 234 Pediatric Nursing	Course review	11/8/2022
Course Review	HEAL	NURS 238 Nursing Skills Practicum II	Course review	11/8/2022
Course Review	HEAL	NURS 240 Intermediate Medical-Surgical Nursing I	Course review	11/8/2022
Course Review	HEAL	NURS 244 Nursing Skills Practicum III	Course review	11/8/2022
Course Review	HEAL	PE 240A Beginning Swimming	Course review	11/8/2022
Course Review	HEAL	PE 240B Intermediate Swimming	Course review	11/8/2022
Course Review	HEAL	PE 257 Yoga for Health and Fitness	Course review	11/8/2022
Course Review	ITEC	ATEC 23 Engine Performance, Electrical and Fuel Systems	Course review	11/8/2022
Course Review	ITEC	ATEC 24 Computer Controlled Engine Management, Fuel Systems and Emissions	Course review; Change to catalog description	11/8/2022
Course Review	ITEC	ATEC 25 Automotive Electrical Systems	Course review	11/8/2022
Course Review	ITEC	ATEC 26 Automotive Testing and Diagnosis	Course review; Change to catalog description	11/8/2022
Course Review	ITEC	ATEC 41 Engine Rebuilding	Course review	11/8/2022
New Program	HEAL	Athletics Transfer Preparation Certificate of Achievement	New program	11/8/2022
Program Revision	BUSI	Entrepreneurial Studies A.S. Degree	Program revision; Changes to course titles; units	11/8/2022
Program Revision	BUSI	Entrepreneurial Studies Certificate of Achievement	Program revision; Changes to course titles; units	11/8/2022
Program Revision	HUMA	Japanese A.A. Degree	Program revision; Change to course requirements	11/8/2022
Program Revision	HUMA	Spanish A.A. Degree	Program revision; Change to catalog program description	11/8/2022
Program Revision	HUMA	Spanish AA-T Degree	Program revision; Change to catalog program description	11/8/2022