

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
May 23, 2023

CALL TO ORDER

Meeting called to order at 2:33 p.m. by Chair Pro Tem Murdock.

Recorder: C. Escutia

Members:

Present: M. Anderson, W. Cox, K. Daniel-DiGregorio, M. Kline, M. Lipe, M. McMillan, Z. Murdock,
R. Padilla, S. Porter, G. Song

Excused: C. Lopez

Absent: J. Minei

Ex-Officio Members:

Present: E. Ambrosio, R. Gloyer, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein, L. Young

Guests: L. Linka

1. APPROVAL OF MINUTES

The minutes of May 9, 2023 were approved via email by the CCC on May 12, 2023.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the Committee for their work this year on curriculum. He advised members that flex credit has been given and credit for the final meeting will be posted in Cornerstone after today's meeting. For future meetings, flex credit will be recorded after each meeting.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Allied Health 500 (ALH 500)
2. Allied Health 501 (ALH 501)
3. Allied Health 502 (ALH 502)
4. Astronomy 15 (ASTR 15)
5. English 44 (ENGL 44)
6. English 98 (ENGL 98)
7. English as a Second Language 53C (ESL 53C)
8. Italian 3 (ITAL 3)
9. Journalism 5 (JOUR 5)
10. Nursing 143 (NURS 143)
11. Physical Education 210 (PE 210)
12. Psychology 116H (PSYC 116H)
13. Sociology 107H (SOCI 107H)
14. Sociology 109A (SOCI 109A)

15. Sociology 109B (SOCL 109B)
16. Social Science 103H (SSCI 103H)

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Automotive Technology: Automotive Engine Rebuilding/Repair Technician [Engine and Driveline Technician] Certificate of Achievement
2. Environmental Horticulture A.S. degree
3. Environmental Horticulture Certificate of Achievement
4. Physical Education A.A. degree

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 49 (AJ 49)
2. Chemistry 1A (CHEM 1A)
3. Chemistry 1B (CHEM 1B)
4. Chemistry 4 (CHEM 4)
5. Chemistry 7A (CHEM 7A)
6. Chemistry 7B (CHEM 7B)
7. Chemistry 20 (CHEM 20)
8. Chemistry 21A (CHEM 21A)
9. Chemistry 21B (CHEM 21B)
10. Italian 24 (ITAL 24)
11. Nursing 144 (NURS 144)
12. Physics 12 (PHYS 12)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral & Social Sciences Division

The following courses were presented as new course proposals:

PSYC 116H Honors Lifespan Development
SOCL 107H Honors Issues of Race and Ethnicity in the United States
SSCI 103H Honors Introduction to Social Justice Studies

The following courses were presented for course review:

SOCL 109A Introduction to Statistics and Data Analysis for the Behavioral Sciences
SOCL 109B Research Methods in the Behavioral Sciences

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the conditions of enrollment. The motion carried.

Health Sciences & Athletics Division

The following courses were presented as new course proposals:

- ALH 500 Personal Care Aide
- ALH 501 Medical Transcription
- ALH 502 Sterile Processing
- PE 210 Sports Management

The following course was presented for course review:

- NURS 143 Introduction to Nursing

It was moved by W. Cox, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by W. Cox, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by W. Cox, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

Humanities Division

The following courses were presented for course review:

- ENGL 44 The Literature of American Ethnic Groups
- ENGL 98 College Literary Magazine Editing and Publishing
- ESL 53C Advanced Essay Writing and Grammar
- ITAL 3 Intermediate Italian 1

The following course was presented for reactivation:

- JOUR 5 Broadcast News Writing [Broadcast News Production]

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the conditions of enrollment. The motion carried.

Natural Sciences Division

ASTR 15 Astrobiology [Life in the Universe] was presented for course review.

It was moved by M. Kline, seconded by W. Cox, that the committee approve the course proposal. The motion carried.

It was moved by M. Kline, seconded by W. Cox, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by W. Cox, that the committee approve the conditions of enrollment. The motion carried.

B. Full Program Review

Health Sciences & Athletics Division

The Physical Education A.A. degree was presented for program revision.

It was moved by M. Lipe, seconded by M. Anderson, that the committee approve the program proposal. The motion carried.

Industry & Technology Division

The Automotive Engine Rebuilding/Repair Technician [Engine and Driveline Technician] Certificate of Achievement was presented for program revision.

It was moved by S. Porter, seconded by M. Anderson, that the committee approve the program proposal. The motion carried.

Natural Sciences Division

The Environmental Horticulture A.S. degree and Environmental Horticulture Certificate of Achievement were presented for program inactivation.

It was moved by M. Kline, seconded by W. Cox, that the committee approve the program inactivations. The motion carried.

C. Consent Agenda Proposals

It was moved by M. McMillan, seconded by S. Porter, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. McMillan, seconded by S. Porter, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by S. Porter, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. STANDARD TECHNICAL REVIEW FOR FALL 2023 SEMESTER

Chair Pro Tem Z. Murdock led the request for Standard Technical Review representatives for fall 2023 with the following results.

Standard Review Reps for Fall 2023 CCC Meetings	
September 12	Matt Kline
September 26	Sidney Porter
October 10	Mary McMillan
October 24	Mark Lipe
November 14	Azul Rodriguez
November 28	Mike Anderson
December 12	Ruby Padilla

5. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez

L. Marquez reported that the 2023-24 Catalog is now published and online. She requested that all divisions review their areas and report any errors so that they can be corrected as soon as possible. Corrections made to the live catalog are instant; however, any corrections to the PDF version will be reflected in June/July in the published addendum.

6. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez

No report.

7. ANNOUNCEMENTS

- Next CCC Meeting: September 12, 2023 – 2:30-4:30 p.m., DE 166/Zoom

8. ADJOURNMENT

Chair Pro Tem Murdock adjourned the meeting at 2:55 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Program Inactivation	NSCI	Environmental Horticulture A.S. degree	Program inactivation	5/23/2023
Program Inactivation	NSCI	Environmental Horticulture Certificate of Achievement	Program inactivation	5/23/2023

Approved Curriculum Changes Proposed for 2024-2025

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BSSC	SOCI 109A Introduction to Statistics and Data Analysis for the Behavioral Sciences	Course review; Changes to catalog description; conditions of enrollment; course objectives; major topics; primary methods of evaluation; texts/materials	5/23/2023
Course Review	BSSC	SOCI 109B Research Methods in the Behavioral Sciences	Course review; Changes to catalog description; conditions of enrollment; major topics; texts/materials	5/23/2023
Course Review	HEAL	AJ 49 Penal Code 832 – Arrest and Firearms	Course review; Change to conditions of enrollment	5/23/2023
Course Review	HEAL	NURS 143 Introduction to Nursing	Course review; Changes to catalog description; conditions of enrollment; course objectives; major topics; primary methods of evaluation; texts/materials	5/23/2023
Course Review	HEAL	NURS 144 Dosage Calculations	Course review; No changes	5/23/2023
Course Review	HUMA	ENGL 44 The Literature of American Ethnic Groups	Course review; Changes to catalog description; conditions of enrollment; instructional methods; major topics; primary methods of evaluation; texts/materials; work outside class	5/23/2023
Course Review	HUMA	ENGL 98 College Literary Magazine Editing and Publishing	Course review; Changes to catalog description; major topics; texts/materials; work outside class	5/23/2023

Course Review	HUMA	ESL 53C Advanced Essay Writing and Grammar	Course review; Changes to catalog description; conditions of enrollment; course objectives; outside study hours; primary methods of evaluation; texts/materials	5/23/2023
Course Review	HUMA	ITAL 3 Intermediate Italian 1	Course review; Changes to catalog description; course objectives; major topics; primary methods of evaluation; texts/materials	5/23/2023
Course Review	HUMA	ITAL 24 Introduction to Italian Culture	Course review; Changes to primary methods of evaluation; texts/materials	5/23/2023
Course Review	NSCI	ASTR 15 Astrobiology [Life in the Universe]	Course review; Change to descriptive title	5/23/2023
DE Addendum	NSCI	CHEM 1A General Chemistry I	DE addendum; Added new DE version Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 1B General Chemistry II	DE addendum; Added new DE version Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 4 Beginning Chemistry	DE addendum; Added new DE version (hybrid) & Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 7A Organic Chemistry I	DE addendum; Added new DE version Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 7B Organic Chemistry II	DE addendum; Added new DE version Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 20 Fundamentals of Chemistry	DE addendum; Added new DE version (hybrid) & Emergency Only (online/hybrid)	5/23/2023

DE Addendum	NSCI	CHEM 21A Survey of General and Organic Chemistry	DE addendum; Added new DE version (hybrid) & Emergency Only (online/hybrid)	5/23/2023
DE Addendum	NSCI	CHEM 21B Survey of Organic and Biochemistry	DE addendum; Added new DE version (hybrid)	5/23/2023
Inactivation	NSCI	PHYS 12 Laboratory for Introductory Physics	Inactivation	5/23/2023
New Course	BSSC	PSYC 116H Honors Lifespan Development	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	BSSC	SOCI 107H Honors Issues of Race and Ethnicity in the United States	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	BSSC	SSCI 103H Honors Introduction to Social Justice Studies	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	HEAL	ALH 500 Personal Care Aide	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	HEAL	ALH 501 Medical Transcription	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	HEAL	ALH 502 Sterile Processing	New course; Added new DE version (online/hybrid)	5/23/2023
New Course	HEAL	PE 210 Sports Management	New course; Added new DE version (online/hybrid)	5/23/2023
Reactivation	HUMA	JOUR 5 Broadcast News Writing [Broadcast News Production]	Reactivation; Changes to catalog description; course objectives; descriptive title; major topics; texts/materials	5/23/2023
Program Revision	HEAL	Physical Education A.A. degree	Program revision; Change to course requirements	5/23/2023
Program Revision	ITEC	Automotive Technology: Automotive Engine Rebuilding/Repair Technician [Engine and Driveline Technician] Certificate of Achievement	Program revision; Changes to catalog program description; course requirements; title; units	5/23/2023