

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
March 28, 2023

CALL TO ORDER

Meeting called to order at 2:33 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: W. Cox, K. Daniel-DiGregorio, M. Kline, M. Lipe, J. Minei, Z. Murdock, R. Padilla, S. Porter, G. Song

Excused: C. Lopez, M. McMillan

Absent: M. Anderson

Ex-Officio Members:

Present: R. Gloyer, L. Justice, L. Marquez, M. Wolfenstein

Absent: L. Suekawa, L. Young

Guests: L. Linka

1. APPROVAL OF MINUTES

The minutes of March 14, 2023 were approved via email by the CCC on March 20, 2023.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of March 14 via email, S. Porter for serving as the Standard Review representative for today's meeting, and M. McMillan for agreeing to serve as the Standard Review representative for the next meeting.

Language regarding emergency approval in the DE addendum is currently being drafted and will be reviewed at the next CCC meeting on April 25.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Architecture 107 (ARCH 107)
2. Architecture 108 (ARCH 108)
3. Business 163 (BUS 163)
4. Business 563 (BUS 563)
5. Computer Science 30 (CSCI 30)
6. Nursing 230 (NURS 230)
7. Nursing 238 (NURS 238)
8. Real Estate 501 (RE 501)
9. Real Estate 502 (RE 502)

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Physical Education: Kinesiology AA-T Degree

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Construction Technology 122 (CTEC 122)
2. Construction Technology 131 (CTEC 131)
3. Construction Technology 132 (CTEC 132)
4. Construction Technology 172 (CTEC 172)
5. Construction Technology 200 (CTEC 200)
6. Construction Technology 201 (CTEC 201)
7. Construction Technology 202 (CTEC 202)
8. Construction Technology 203 (CTEC 203)
9. Construction Technology 210 (CTEC 210)
10. Construction Technology 211 (CTEC 211)
11. Construction Technology 212 (CTEC 212)
12. Construction Technology 213 (CTEC 213)
13. Construction Technology 220 (CTEC 220)
14. Construction Technology 221 (CTEC 221)
15. Construction Technology 231 (CTEC 231)
16. Dance 221 (DANC 221)
17. Journalism 1 (JOUR 1)
18. Journalism 14abcd (JOUR 14abcd)
19. Noncredit English as a Second Language 100 [500] (NESL 100 [500])

CURRICULUM DISCUSSION

A. Full Course Review

Business Division

The following courses were presented as new course proposals:

- BUS 163 IRS Volunteer Income Tax Assistance Program (VITA)
- BUS 563 IRS Volunteer Income Tax Assistance Program (VITA)
- RE 501 Real Estate License Exam Preparation Review Course 1
- RE 502 Real Estate Advanced License Exam Preparation Review Course 2

It was moved by S. Porter, seconded by M. Kline, that the committee approve the course proposals. The motion carried.

It was moved by S. Porter, seconded by M. Kline, that the committee approve the course delivery methods. The motion carried.

It was moved by S. Porter, seconded by M. Kline, that the committee approve the conditions of enrollment. The motion carried.

Health Sciences & Athletics Division

The following courses were presented for course review:

NURS 230 Mental Health Nursing
NURS 238 Nursing Skills Practicum II

It was moved by M. Lipe, seconded by W. Cox, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by W. Cox, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by W. Cox, that the committee approve the conditions of enrollment. The motion carried.

Industry & Technology Division

The following courses were presented for course review:

ARCH 107 World Architecture: Pre-History to Middle Ages [World Architecture: Pre-History to 1500]

ARCH 108 World Architecture: Gothic to Early Modern [World Architecture: 1500 - Present]

It was moved by Z. Murdock, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by Z. Murdock, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by Z. Murdock, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

Mathematical Sciences Division

CSCI 30 Advanced Programming in C++ was presented for course review.

It was moved by M. Lipe, seconded by Z. Murdock, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by Z. Murdock, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by Z. Murdock, that the committee approve the conditions of enrollment. The motion carried.

B. Full Program Review

Health Sciences & Athletics Division

The Kinesiology AA-T degree was presented for program revision.

It was moved by W. Cox, seconded by S. Porter, that the committee approve the program proposal. M. Kline abstained. The motion carried.

C. Consent Agenda Proposals

It was moved by M. Kline, seconded by Z. Murdock, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Kline, seconded by Z. Murdock, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Kline, seconded by Z. Murdock, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. CURRICULUM CHAIR PRO TEM:

Chair Ambrosio announced that Z. Murdock will serve as the curriculum chair pro tem while he is on leave, beginning in May through the fall semester. Beginning in fall, an interim CCC representative from Natural Sciences will be appointed.

5. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez

No report.

6. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez

No report.

7. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Next CCC Meeting: April 25, 2023 – 2:30-4:30 p.m., DE 166/Zoom

8. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn, M. Kline seconded, and the motion carried. Meeting was adjourned at 2:43 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	HEAL	NURS 230 Mental Health Nursing	Course review; Changes to conditions of enrollment; course objectives; text/materials	3/28/2023
Course Review	HEAL	NURS 238 Nursing Skills Practicum II	Course review; Changes to conditions of enrollment; course objectives; text/materials; work outside class	3/28/2023
Program Revision	HEAL	Physical Education: Kinesiology AA-T Degree	Program revision; Changes to course requirements; units	3/28/2023

Approved Curriculum Changes Proposed for 2024-2025

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	FINE	DANC 221 Dancing Variations	Course review; Change to major topics	3/28/2023
Course Review	HUMA	JOUR 1 News Writing and Reporting	Course review; Changes to conditions of enrollment; course objectives; major topics; text/materials	3/28/2023
Course Review	HUMA	JOUR 14abcd Digital Media Storytelling	Course review; Change to text/materials	3/28/2023
Course Review	HUMA	NESL 100 [500] Supervised Tutoring: English Support Center	Course review; Change to course number	3/28/2023
Course Review	ITEC	ARCH 107 World Architecture: Pre-History to Middle Ages [World Architecture: Pre-History to 1500]	Course review; Changes to catalog description; conditions of enrollment; course objectives; descriptive title; instructional methods; major topics; primary methods of evaluation; text/materials; work outside class	3/28/2023

Course Review	ITEC	ARCH 108 World Architecture: Gothic to Early Modern [World Architecture: 1500 - Present]	Course review; Changes to catalog description; conditions of enrollment; course objectives; descriptive title; instructional methods; major topics; primary methods of evaluation; text/materials; work outside class	3/28/2023
Course Review	ITEC	CTEC 122 Rough Framing	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 131 Roof Framing	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 132 Stair Framing	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 172 Residential Electric Wiring	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 200 General Cabinet Making	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 201 Upper Residential Cabinets	Course review; Changes to major topics; primary methods of evaluation; text/materials	3/28/2023
Course Review	ITEC	CTEC 202 Base Residential Cabinets	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 203 Dedicated Use Cabinets	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 210 Furniture Making Laboratory - Interpreting Commercial Plans	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 211 Furniture Making Laboratory – Plan Modifications	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 212 Furniture Making Laboratory – Developing Original Plans	Course review; Changes to major topics; text/materials	3/28/2023

Course Review	ITEC	CTEC 213 Furniture Making Laboratory – Building Without Plans	Course review; Changes to instructional methods; major topics; primary methods of evaluation; text/materials	3/28/2023
Course Review	ITEC	CTEC 220 Hinging Systems and Doors	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 221 Drawer Systems	Course review; Changes to major topics; text/materials	3/28/2023
Course Review	ITEC	CTEC 231 Intermediate Cabinet Making Lab	Course review; Change to primary methods of evaluation	3/28/2023
Course Review	MATH	CSCI 30 Advanced Programming in C++	Course review; Changes to catalog description; course objectives; major topics; text/materials	3/28/2023
New Course	BUSI	BUS 163 IRS Volunteer Income Tax Assistance Program (VITA)	New course; Added new DE version (online/hybrid)	3/28/2023
New Course	BUSI	BUS 563 IRS Volunteer Income Tax Assistance Program (VITA)	New course; Added new DE version (online/hybrid)	3/28/2023
New Course	BUSI	RE 501 Real Estate License Exam Preparation Review Course 1	New course; Added new DE version (online/hybrid)	3/28/2023
New Course	BUSI	RE 502 Real Estate Advanced License Exam Preparation Review Course 2	New course; Added new DE version (online/hybrid)	3/28/2023