

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**December 13, 2022**

**CALL TO ORDER**

Meeting called to order at 2:34 p.m. by Chair Ambrosio.

**Recorder:** C. Escutia

**Members:**

*Present:* K. Daniel-DiGregorio, D. Eldanaf, M. Kline, M. Lipe, C. Lopez, M. McMillan, J. Minei,  
Z. Murdock, R. Padilla, S. Porter

*Absent* M. Anderson, W. Cox

**Ex-Officio Members:**

*Present:* R. Gloyer, L. Justice, L. Marquez, L. Suekawa, M. Wolfenstein

*Absent:* L. Young

*Excused:* I. Zugic

**Guests:** R. Elton, L. Linka, M. Lyons

**1. APPROVAL OF MINUTES**

The minutes of November 22, 2022 were approved via email by the CCC on December 2, 2022.

**2. CHAIR’S REPORT:** College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of November 22 via email, and M. Anderson for serving as the Standard Review representative for today’s meeting.

Chair Ambrosio asked for volunteers to serve as the Standard Review representatives for spring 2023 with the following results:

Meeting	Standard Review Rep
February 28	Jon Minei
March 14	Mark Lipe
March 28	Sidney Porter
April 25	Mary McMillan
May 9	Zeke Murdock
May 23	Matt Kline

### **3. CURRICULUM REVIEW**

#### **A. Full Course Review**

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 116 (AJ 116)
2. Architecture 121 (ARCH 121)
3. Architecture 125 (ARCH 125)
4. Architecture 170 (ARCH 170)
5. Architecture 171 (ARCH 171)
6. Architecture 172 (ARCH 172)
7. Automotive Technology 14 (ATEC 14)
8. Automotive Technology 16 (ATEC 16)
9. Automotive Technology 27 (ATEC 27)
10. Automotive Technology 34 (ATEC 34)
11. Automotive Technology 35 (ATEC 35)
12. Automotive Technology 43 (ATEC 43)
13. Bachelor of Science Respiratory Care 371 (BSRC 371)
14. Bachelor of Science Respiratory Care 373 (BSRC 373)
15. Bachelor of Science Respiratory Care 375 (BSRC 375)
16. Bachelor of Science Respiratory Care 377 (BSRC 377)
17. Bachelor of Science Respiratory Care 379 (BSRC 379)
18. Bachelor of Science Respiratory Care 481 (BSRC 481)
19. Bachelor of Science Respiratory Care 483 (BSRC 483)
20. Bachelor of Science Respiratory Care 485 (BSRC 485)
21. Bachelor of Science Respiratory Care 487 (BSRC 487)
22. Educational Development 29 (EDEV 29)
23. Educational Development 32 (EDEV 32)
24. Fashion 29 (FASH 29)
25. Fire and Emergency Technology 18 (FTEC 18)
26. Nutrition Science 110 (NUTR 110)
27. Physical Education 5abc (PE 5abc)
28. Physical Education 220B (PE 220B)
29. Philosophy 374 (PHIL 374)
30. Psychology 378 (PSYC 378)
31. Sociology 380 (SOCI 380)

#### **B. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Automotive Technology 52 (ATEC 52)
2. Cosmetology 2B (COSM 2B)
3. Cosmetology 2C (COSM 2C)
4. Construction Technology 121 (CTEC 121)
5. Construction Technology 141 (CTEC 141)
6. Construction Technology 142 (CTEC 142)
7. Educational Development 33 (EDEV 33)
8. Nursing 242 (NURS 242)
9. Nursing 247 (NURS 247)

## **CURRICULUM DISCUSSION**

### **A. Full Course Review**

#### **Behavioral and Social Sciences Division**

The following courses were presented as new course proposals:

PHIL 374 Medical Ethics  
PSYC 378 Psychology of Stress, Illness, and Trauma  
SOCl 380 Medical Sociology

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

#### **Health Sciences and Athletics Division**

PE 5abc Men's Intercollegiate Baseball Team was presented for course review.

The following courses were presented as new course proposals:

AJ 116 Ethics in Law Enforcement  
BSRC 371 Principles of Evidence Based Medicine  
BSRC 373 Respiratory Care Management and Supervisorial Skills  
BSRC 375 Evidenced-Based Medicine in Respiratory Care  
BSRC 377 Respiratory Care Management Using Evidence Based Medicine  
BSRC 379 Respiratory Care Management of Budget Development and Personnel Issues  
BSRC 481 Case Management in Pulmonary Emergency Medicine  
BSRC 483 Case Management in Chronic Pulmonary Disease  
BSRC 485 Case Management in Sleep Apnea and Pulmonary Function Testing Issues  
BSRC 487 Case Management Issues in Respiratory Care Management  
FTEC 18 Agility, Fitness, Health and Safety for the Firefighter  
PE 220B Intermediate Naginata: A Japanese Martial Art

It was moved by M. Lipe, seconded by M. McMillan, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by M. McMillan, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by M. McMillan, that the committee approve the conditions of enrollment. The motion carried.

## **Industry and Technology Division**

The following courses were presented for course review:

ARCH 121 Building Information Modeling (BIM) I  
ARCH 125 Building Information Modeling (BIM) II  
ARCH 170 Graphic Communications I: Orthographic Drawings  
ARCH 171 Graphic Communications II: 3D Drawings  
ARCH 172 Architectural Color Rendering Techniques  
ATEC 14 Brakes  
ATEC 16 Suspension and Four Wheel Alignment  
ATEC 27 BAR Level I Smog Check Inspector Training  
ATEC 34 Automatic Transmissions  
ATEC 35 Manual Transmission, Drive Train and Drive Axles  
ATEC 43 Introduction to Engine Repair [Engine Diagnosis & Repair]  
FASH 29 Computer Pattern Design/Patternmaking  
NUTR 110 Introduction to Nutrition Science

It was moved by M. Kline, seconded by K. Daniel-DiGregorio, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by K. Daniel-DiGregorio, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by K. Daniel-DiGregorio, that the committee approve the conditions of enrollment. The motion carried.

## **Library and Learning Resources Division**

The following courses were presented for course review:

EDEV 29 Individualized Assessment of Learning  
EDEV 32 Psychology of Affective Learning [Learning Domains and Individual Affective Learning]

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by K. Daniel-DiGregorio, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

## **B. Consent Agenda Proposals**

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda conditions of enrollment. The motion carried.

**4. NONCREDIT RENUMBERING IMPLICATIONS:**

Chair Ambrosio requested that divisions begin collecting a list of noncredit courses offered within their division in order to start the process of renumbering those courses using the 500/600 series numbers. A separate worksheet will be created and sent to the divisions for listing the noncredit courses. The worksheet will be due along with the division review plans for spring. A discussion ensued concerning how to designate noncredit courses in the online catalog and student transcripts.

**5. CURRICULUM SPECIALIST'S REPORT:** Curriculum Specialist – L. Marquez

L. Marquez reviewed the Division Review Plan template, curriculum timeline and deadlines for spring 2023. These documents were sent out last week by email and were also included with the agenda. The update course/program tracker will be sent out in early January. L. Marquez reminded the CCC to submit new courses toward the beginning of the semester as they take longer to review.

**6. VICE PRESIDENT'S REPORT:** Vice President of Academic Affairs – C. Lopez

C. Lopez thanked Chair Ambrosio, L. Marquez, and the faculty for their hard work this semester. He noted that much work was done to get the Respiratory Care courses on the agenda and, if fully ready, a catalog addendum will be published and the B.S. Respiratory Care program will be offered next fall.

**7. ANNOUNCEMENTS**

- Chair Ambrosio announced that CCC Mathematics representative D. Eldanaf will not return for spring. A new Mathematics representative will be selected.
- L. Justice reminded faculty to submit final grades and to be sure to use the Final Grade tab. She announced that digital add code authorization is coming soon and gave a quick demonstration of the process.
- Next CCC Meeting: February 28, 2023 – 2:30-4:30 p.m., DE 166/Zoom

**8. ADJOURNMENT**

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn, S. Porter seconded, and the motion carried. Meeting was adjourned at 3:21 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	HEAL	NURS 242 Intermediate Medical-Surgical Nursing II	Course review	12/13/2022
Course Review	HEAL	NURS 247 Advanced Medical-Surgical Nursing I	Course review	12/13/2022
Course Review	HEAL	PE 5abc Men's Intercollegiate Baseball Team	Course review; Proposed for ECC GE Area 5	12/13/2022
Course Review	ITEC	ARCH 121 Building Information Modeling (BIM) I	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	ARCH 125 Building Information Modeling (BIM) II	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	ARCH 170 Graphic Communications I: Orthographic Drawings	Course review; Change to catalog description	12/13/2022
Course Review	ITEC	ARCH 171 Graphic Communications II: 3D Drawings	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	ARCH 172 Architectural Color Rendering Techniques	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	ATEC 14 Brakes	Course review; Changes to conditions of enrollment; lecture/lab hours	12/13/2022
Course Review	ITEC	ATEC 16 Suspension and Four Wheel Alignment	Course review; Changes to conditions of enrollment; lecture/lab hours	12/13/2022
Course Review	ITEC	ATEC 27 BAR Level I Smog Check Inspector Training	Course review; Changes to catalog description; lecture/lab hours	12/13/2022
Course Review	ITEC	ATEC 34 Automatic Transmissions	Course review; Changes to conditions of enrollment; lecture/lab hours	12/13/2022
Course Review	ITEC	ATEC 35 Manual Transmission, Drive Train and Drive Axles	Course review; Changes to conditions of enrollment; lecture/lab hours	12/13/2022
Course Review	ITEC	ATEC 43 Introduction to Engine Repair [Engine Diagnosis & Repair]	Course review; Changes to catalog description, conditions of enrollment; descriptive title; lecture/lab hours	12/13/2022

Approved Curriculum Changes Proposed for 2023-2024

Course Review	ITEC	ATEC 52 Introduction to Hybrid, Electric and Fuel-Cell Vehicle Technology	Course review; Change to conditions of enrollment	12/13/2022
Course Review	ITEC	COSM 2B Advanced Cosmetology	Course review; Change to conditions of enrollment	12/13/2022
Course Review	ITEC	COSM 2C Advanced Cosmetology and Introduction to State Board Review	Course review; Change to conditions of enrollment	12/13/2022
Course Review	ITEC	CTEC 121 Concrete and Formwork	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	CTEC 141 Interior Finishes	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	CTEC 142 Exterior Trades	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	FASH 29 Computer Pattern Design/Patternmaking	Course review; Changes to catalog description; conditions of enrollment	12/13/2022
Course Review	ITEC	NUTR 110 Introduction to Nutrition Science	Course review; Changes to conditions of enrollment; course discipline; Proposed for ECC GE Area 1; CSU GE Area B2	12/13/2022
Course Review	LLR	EDEV 29 Individualized Assessment of Learning	Course review; Change to catalog description	12/13/2022
Course Review	LLR	EDEV 32 Psychology of Affective Learning [Learning Domains and Individual Affective Learning]	Course review; Changes to catalog description; descriptive title	12/13/2022
Course Review	LLR	EDEV 33 Specific Learning Strategies	Course review; Change to catalog description	12/13/2022
New Course	BSSC	PHIL 374 Medical Ethics	New course; Added new DE version (online/hybrid)	12/13/2022
New Course	BSSC	PSYC 378 Psychology of Stress, Illness, and Trauma	New course; Added new DE version (online/hybrid)	12/13/2022
New Course	BSSC	SOCI 380 Medical Sociology	New course; Added new DE version (online/hybrid)	12/13/2022
New Course	HEAL	AJ 116 Ethics in Law Enforcement	New course	12/13/2022

Approved Curriculum Changes Proposed for 2023-2024

New Course	HEAL	BSRC 371 Principles of Evidence Based Medicine	New course	12/13/2022
New Course	HEAL	BSRC 373 Respiratory Care Management and Supervisorial Skills	New course	12/13/2022
New Course	HEAL	BSRC 375 Evidenced-Based Medicine in Respiratory Care	New course	12/13/2022
New Course	HEAL	BSRC 377 Respiratory Care Management Using Evidence Based Medicine	New course	12/13/2022
New Course	HEAL	BSRC 379 Respiratory Care Management of Budget Development and Personnel Issues	New course	12/13/2022
New Course	HEAL	BSRC 481 Case Management in Pulmonary Emergency Medicine	New course	12/13/2022
New Course	HEAL	BSRC 483 Case Management in Chronic Pulmonary Disease	New course	12/13/2022
New Course	HEAL	BSRC 485 Case Management in Sleep Apnea and Pulmonary Function Testing Issues	New course	12/13/2022
New Course	HEAL	BSRC 487 Case Management Issues in Respiratory Care Management	New course	12/13/2022
New Course	HEAL	FTEC 18 Agility, Fitness, Health and Safety for the Firefighter	New course	12/13/2022
New Course	HEAL	PE 220B Intermediate Naginata: A Japanese Martial Art	New course	12/13/2022