

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)
April 25, 2023

CALL TO ORDER

Meeting called to order at 2:31 p.m. by Chair Ambrosio.

Recorder: C. Escutia

Members:

Present: M. Anderson, W. Cox, K. Daniel-DiGregorio, M. Kline, M. Lipe, C. Lopez, M. McMillan, J. Minei, Z. Murdock, R. Padilla, S. Porter, G. Song

Ex-Officio Members:

Present: R. Gloyer, L. Marquez, L. Suekawa, M. Wolfenstein, L. Young

Absent: L. Justice

Guests: L. Linka

1. APPROVAL OF MINUTES

The minutes of March 28, 2023 were approved via email by the CCC on April 5, 2023.

2. CHAIR'S REPORT: College Curriculum Committee Chair – E. Ambrosio

Chair Ambrosio thanked the CCC for approving the minutes of March 28 via email, M. McMillan for serving as the Standard Review representative for today's meeting, and Z. Murdock for agreeing to serve as chair pro tem for May and the Standard Review representative for the next meeting.

3. CURRICULUM REVIEW

A. Full Course Review

The committee approved the following courses, which are ready for final action:

1. Computer Information Systems 141 (CIS 141)
2. Computer Information Systems 142 (CIS 142)
3. Computer Information Systems 143 (CIS 143)
4. LGBT 101 (LGBT 101)
5. Music 180 (MUSI 180)
6. Parenting 500 (PAR 500)
7. Parenting 501 (PAR 501)
8. Parenting 502 (PAR 502)

B. Full Program Review

The committee approved the following programs, which are ready for final action:

1. Introduction to Child Development and Early Childhood Education Certificate of Completion
2. Parenting/Caregiving Certificate of Completion

C. Consent Agenda Proposals

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 95 (AJ 95)
2. Administration of Justice 142 (AJ 142)
3. Administration of Justice 170 (AJ 170)
4. Chinese 1 (CHIN 1)
5. Chinese 2 (CHIN 2)
6. English 43 (ENGL 43)
7. Fire and Emergency Technology 20 (FTEC 20)
8. Fire and Emergency Technology 80A (FTEC 80A)
9. Fire and Emergency Technology 80B (FTEC 80B)
10. Fire and Emergency Technology 95 (FTEC 95)
11. Fire and Emergency Technology 99 (FTEC 99)
12. Fire and Emergency Technology 130 (FTEC 130)
13. Fire and Emergency Technology 131 (FTEC 131)
14. Fire and Emergency Technology 132 (FTEC 132)
15. Fire and Emergency Technology 133 (FTEC 133)
16. Fire and Emergency Technology 134 (FTEC 134)
17. Fire and Emergency Technology 135 (FTEC 135)
18. Fire and Emergency Technology 136 (FTEC 136)
19. Fire and Emergency Technology 137 (FTEC 137)
20. Fire and Emergency Technology 139 (FTEC 139)
21. Fire and Emergency Technology 150 (FTEC 150)
22. Journalism 6 (JOUR 6)
23. Journalism 7ab (JOUR 7ab)
24. Nursing 149 (NURS 149)
25. Nursing 226 (NURS 226)
26. Physical Education 15abc (PE 15abc)
27. Physical Education 60abc (PE 60abc)
28. Physical Education 115abc (PE 115abc)
29. Respiratory Care 172 (RC 172)
30. Radiologic Technology 91 (RTEC 91)
31. Radiologic Technology 217 (RTEC 217)

CURRICULUM DISCUSSION

A. Full Course Review

Behavioral & Social Sciences Division

The following courses were presented as new course proposals:

LGBT 101 Introduction to LGBTQ+ Studies
PAR 500 Positive Parenting/Caregiving
PAR 501 Culturally Responsive Parenting/Caregiving
PAR 502 Parent/Caregiver and Child Play Group

It was moved by M. McMillan, seconded by W. Cox, that the committee approve the course proposals. The motion carried.

It was moved by M. McMillan, seconded by W. Cox, that the committee approve the course delivery methods. The motion carried.

It was moved by M. McMillan, seconded by W. Cox, that the committee approve the conditions of enrollment. The motion carried.

Business Division

The following courses were presented for course review:

CIS 141 Introduction to Networks Cisco 1
CIS 142 Routing & Switching Essentials Cisco 2
CIS 143 Securing and Automating Enterprise Networks Cisco 3

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by S. Porter, that the committee approve the conditions of enrollment. The motion carried.

Fine Arts Division

MUSI 180 Fundamentals of Electronic Music was presented for course review.

It was moved by W. Cox, seconded by Z. Murdock, that the committee approve the course proposal. The motion carried.

It was moved by W. Cox, seconded by Z. Murdock, that the committee approve the course delivery methods. The motion carried.

It was moved by W. Cox, seconded by Z. Murdock, that the committee approve the conditions of enrollment. The motion carried.

B. Full Program Review

Behavioral & Social Sciences Division

The following were presented as new program proposals:

Introduction to Child Development and Early Childhood Education Certificate of Completion

Parenting/Caregiving Certificate of Completion

It was moved by M. Lipe, seconded by S. Porter, that the committee approve the program proposals. The motion carried.

C. Consent Agenda Proposals

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. McMillan, that the committee approve the consent agenda conditions of enrollment. The motion carried.

4. CURRICULUM SPECIALIST'S REPORT: Curriculum Specialist – L. Marquez

It was suggested to modify the Texts and Materials section in Curriculog to replace the word "textbooks" with "texts," as not all courses use actual books. At the next CCC meeting, the committee can review a draft of the changes and make a motion to approve.

5. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – C. Lopez

C. Lopez reported that a team is in place to attend the Curriculum Institute this summer. A discussion ensued concerning the implementation of common course numbering. ECC has obtained grant funding to support the process but is waiting for guidance from the Chancellor's Office.

6. ANNOUNCEMENTS

- The Curriculog Café will be open after the meeting today.
- Next CCC Meeting: May 9, 2023 – 2:30-4:30 p.m., DE 166/Zoom

7. ADJOURNMENT

Chair Ambrosio called for a motion to adjourn the meeting. J. Minei moved to adjourn. Meeting was adjourned at 2:53 p.m.

Approved Curriculum Changes Proposed for 2023-2024

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	FINE	MUSI 180 Fundamentals of Electronic Music	Course review; Changes to catalog description; course objectives; lecture/lab hours; outside study hours; texts/materials; units	4/25/2023

Approved Curriculum Changes Proposed for 2024-2025

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BUSI	CIS 141 Introduction to Networks Cisco 1	Course review; Change to conditions of enrollment	4/25/2023
Course Review	BUSI	CIS 142 Routing & Switching Essentials Cisco 2	Course review; Change to conditions of enrollment	4/25/2023
Course Review	BUSI	CIS 143 Securing and Automating Enterprise Networks Cisco 3	Course review; Change to conditions of enrollment	4/25/2023
Course Review	HEAL	AJ 95 Cooperative Work Experience Education	Course review; No changes	4/25/2023
Course Review	HEAL	AJ 142 Introduction to Digital Evidence	Course review; Changes to conditions of enrollment; texts/materials	4/25/2023
Course Review	HEAL	AJ 170 Constitutional Law for Criminal Justice	Course review; Change to conditions of enrollment	4/25/2023
Course Review	HEAL	FTEC 20 Fire Protection Equipment and Systems	Course review; No changes	4/25/2023
Course Review	HEAL	FTEC 80A Training Instructor 1A	Course review; No changes	4/25/2023
Course Review	HEAL	FTEC 80B Training Instructor 1B	Course review; No changes	4/25/2023
Course Review	HEAL	FTEC 95 Cooperative Work Experience Education	Course review; No changes	4/25/2023
Course Review	HEAL	FTEC 130 Basic Prehospital Care Principles	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 131 Field Assessing and Reporting	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 132 Prehospital Care Pharmacology	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 133 Basic and Advanced Life Support	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 134 Medical Emergencies	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 135 Traumatic Emergencies	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 136 Special Patient Emergencies	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 137 Emergency Medical Services (EMS)/Legal Aspects/Documentation	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	FTEC 139 Paramedic Field Internship	Course review; Change to texts/materials	4/25/2023

Course Review	HEAL	FTEC 150 Fire Specialized Training	Course review; No changes	4/25/2023
Course Review	HEAL	NURS 149 Advanced Placement in Nursing	Course review; Changes to course objectives; texts/materials	4/25/2023
Course Review	HEAL	NURS 226 Nursing Skills Practicum I	Course review; Changes to course objectives; texts/materials	4/25/2023
Course Review	HEAL	PE 15abc Men's Intercollegiate Basketball Team	Course review; Change to major topics	4/25/2023
Course Review	HEAL	PE 60abc Women's Intercollegiate Soccer Team	Course review; Changes to instructional methods; major topics	4/25/2023
Course Review	HEAL	PE 115abc Intercollegiate Tennis Teams	Course review; Change to instructional methods	4/25/2023
Course Review	HEAL	RC 172 Fundamentals of Cardiopulmonary Physiology and Pharmacology in Respiratory Care	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	RTEC 91 Radiographic Pathology	Course review; Change to texts/materials	4/25/2023
Course Review	HEAL	RTEC 217 Clinical Experience 4	Course review; Change to texts/materials	4/25/2023
Course Review	HUMA	CHIN 1 Elementary Chinese I	Course review; Changes to conditions of enrollment; texts/materials	4/25/2023
Course Review	HUMA	CHIN 2 Elementary Chinese II	Course review; Change to texts/materials	4/25/2023
Course Review	HUMA	ENGL 43 African American Literature	Course review; Changes to conditions of enrollment; major topics; texts/materials	4/25/2023
Course Review	HUMA	JOUR 6 Basic Photojournalism	Course review; Changes to conditions of enrollment; texts/materials	4/25/2023
Course Review	HUMA	JOUR 7ab Advanced Photojournalism	Course review; Change to course objectives	4/25/2023
Inactivation	HEAL	FTEC 99 Independent Study	Inactivation	4/25/2023
New Course	BSSC	LGBT 101 Introduction to LGBTQ+ Studies	New course; Added new DE version (online/hybrid)	4/25/2023
New Course	BSSC	PAR 500 Positive Parenting / Caregiving	New course; Added new DE version (online/hybrid)	4/25/2023

New Course	BSSC	PAR 501 Culturally Responsive Parenting/Caregiving	New course; Added new DE version (online/hybrid)	4/25/2023
New Course	BSSC	PAR 502 Parent/Caregiver and Child Play Group	New course; Added new DE version (online/hybrid)	4/25/2023
New Program	BSSC	Introduction to Child Development and Early Childhood Education Certificate of Completion	New program	4/25/2023
New Program	BSSC	Parenting/Caregiving Certificate of Completion	New program	4/25/2023