

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**September 14, 2021**

**CALL TO ORDER**

Meeting called to order at 2:35 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* E. Ambrosio, M. Anderson, C. Cervantes, W. Cox, M. Kline, M. Lipe, M. McMillan, J. Minei, Z. Murdock, R. Padilla, S. Porter, J. Sims

**Ex-Officio Members:**

*Present:* C. Gardella, L. Plum, L. Suekawa, M. Wolfenstein, I. Zugic

*Absent:* L. Justice, L. Young

**Guests:** L. Linka, R. Merrill

**1. APPROVAL OF MINUTES**

The minutes of June 8, 2021 were approved via email by the CCC on June 16, 2021.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

Chair Young thanked the CCC for approving the June 8 minutes via email, welcomed back our returning members and introduced the new members: Matt Kline, Humanities; Mary McMillan, Library & Learning Resources; Sidney Porter, Business; Charlene Gardella, ASO representative; Irena Zugic, Associate Dean of Academic Affairs; and Dr. Jackie Sims, Interim VP of Academic Affairs. Chair Young also thanked J. Minei for serving as the Standard Review representative for today's meeting and E. Ambrosio for agreeing to serve for the next meeting.

Chair Young explained the role of the Standard Review Committee (minor changes to proposals reviewed by a sub-committee) and the Full Review Committee (major changes to proposals that are reviewed by the entire committee).

**3. CURRICULUM REVIEW**

**A. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Administration of Justice 95 (AJ 95)
2. Administration of Justice 99 (AJ 99)
3. Air Conditioning and Refrigeration 95 (ACR 95)
4. Air Conditioning and Refrigeration 99 (ACR 99)
5. Architecture 95 (ARCH 95)
6. Architecture 99 (ARCH 99)
7. Art 96 (ART 96)

8. Art 99 (ART 99)
9. Astronomy 99 (ASTR 99)
10. Automotive Collision Repair/Painting 95 (ACRP 95)
11. Automotive Collision Repair/Painting 99 (ACRP 99)
12. Automotive Technology 95 (ATEC 95)
13. Automotive Technology 99 (ATEC 99)
14. Biology 99 (BIOL 99)
15. Business 95 (BUS 95)
16. Business 99 (BUS 99)
17. Chemistry 99 (CHEM 99)
18. Chinese 99 (CHIN 99)
19. Communication Studies 99 (COMS 99)
20. Computer Aided Design/Drafting 95 (CADD 95)
21. Computer Aided Design/Drafting 99 (CADD 99)
22. Computer Information Systems 95 (CIS 95)
23. Computer Information Systems 99 (CIS 99)
24. Computer Science 99 (CSCI 99)
25. Construction Technology 95 (CTEC 95)
26. Construction Technology 99 (CTEC 99)
27. Cosmetology 95 (COSM 95)
28. Cosmetology 99 (COSM 99)
29. Dance 99 (DANC 99)
30. Electronics and Computer Hardware Technology 95 (ECHT 95)
31. Electronics and Computer Hardware Technology 99 (ECHT 99)
32. English 99 (ENGL 99)
33. Environmental Technology 95 (ET 95)
34. Environmental Technology 99 (ET 99)
35. Fashion 95 (FASH 95)
36. Fashion 99 (FASH 99)
37. Film/Video 95 (FILM 95)
38. Film/Video 99 (FILM 99)
39. Fire and Emergency Technology 95 (FTEC 95)
40. Fire and Emergency Technology 99 (FTEC 99)
41. French 99 (FREN 99)
42. Geography 99 (GEOG 99)
43. Geology 99 (GEOL 99)
44. Japanese 99 (JAPA 99)
45. Journalism 95 (JOUR 95)
46. Journalism 99 (JOUR 99)
47. Law 95 (LAW 95)
48. Machine Tool Technology 99 (MTT 99)
49. Manufacturing Technology 99 (MTEC 99)
50. Mathematics 99 (MATH 99)
51. Music 96 (MUSI 96)
52. Music 99 (MUSI 99)
53. Nutrition and Foods 99 (NUTR 99)
54. Photography 99 (PHOT 99)

55. Physics 99 (PHYS 99)
56. Real Estate 95 (RE 95)
57. Spanish 99 (SPAN 99)
58. Theatre 95 (THEA 95)
59. Theatre 99 (THEA 99)
60. Welding 95 (WELD 95)
61. Welding 99 (WELD 99)

## **CURRICULUM DISCUSSION**

### **A. Consent Agenda Proposals**

It was moved by W. Cox, seconded by M. Kline, that the committee approve the consent agenda proposals. The motion carried.

It was moved by W. Cox, seconded by M. Kline, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by W. Cox, seconded by M. Kline, that the committee approve the consent agenda conditions of enrollment. The motion carried.

### **4. CURRICULOG INTERFACE UPDATES**

Chair Young presented the updated Curriculog interface and highlighted the main changes and improvements.

### **5. CERTIFICATION TRAINING**

Chair Young conducted the annual certification training for the College Curriculum Committee. This training is required annually for the College to continue to locally approve specified courses, certificates, and degrees. Elements of local approval certification and local policies and procedures were reviewed. The College President, VPAA, Senate President, and CCC Chair will sign the form verifying that the training took place and forward it to the Chancellor's Office.

### **6. CURRICULUM ADVISOR'S REPORT: Curriculum Advisor – L. Plum**

No report.

### **7. VICE PRESIDENT'S REPORT: Vice President of Academic Affairs – J. Sims**

No report.

### **8. ANNOUNCEMENTS**

- The Curriculog Café will be open after the meeting.
- Next CCC Meeting: September 28, 2021 – 2:30-4:30 p.m.

### **9. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. J. Minei moved to adjourn, E. Ambrosio seconded, and the motion carried. Meeting was adjourned at 3:46 p.m.

Approved Curriculum Changes Proposed for 2022-2023

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BUSI	BUS 95 Cooperative Work Experience Education	Course review; Added new DE version (online/hybrid)	9/14/2021
Course Review	BUSI	BUS 99 Independent Study	Course review; Added new DE version (online/hybrid)	9/14/2021
Course Review	BUSI	CIS 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	BUSI	CIS 99 Independent Study	Course review	9/14/2021
Course Review	BUSI	LAW 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	BUSI	RE 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	FINE	ART 96 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	FINE	ART 99 Independent Study	Course review	9/14/2021
Course Review	FINE	COMS 99 Independent Study	Course review; Added new DE version (online/hybrid)	9/14/2021
Course Review	FINE	DANC 99 Independent Study	Course review; Added new DE version (online/hybrid)	9/14/2021
Course Review	FINE	FILM 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	FINE	FILM 99 Independent Study	Course review	9/14/2021
Course Review	FINE	MUSI 96 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	FINE	MUSI 99 Independent Study	Course review	9/14/2021
Course Review	FINE	PHOT 99 Independent Study	Course review; Added new DE version (online/hybrid)	9/14/2021
Course Review	FINE	THEA 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	FINE	THEA 99 Independent Study	Course review	9/14/2021
Course Review	HEAL	AJ 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	HEAL	AJ 99 Independent Study	Course review	9/14/2021
Course Review	HEAL	FTEC 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	HEAL	FTEC 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	CHIN 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	ENGL 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	FREN 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	JAPA 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	JOUR 95 Cooperative Work Experience Education	Course review	9/14/2021

Approved Curriculum Changes Proposed for 2022-2023

Course Review	HUMA	JOUR 99 Independent Study	Course review	9/14/2021
Course Review	HUMA	SPAN 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	ACR 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	ACR 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	ACRP 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	ACRP 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	ARCH 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	ARCH 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	A TEC 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	A TEC 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	CADD 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	CADD 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	COSM 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	COSM 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	C TEC 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	C TEC 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	ECHT 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	ECHT 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	ET 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	ET 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	FASH 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	FASH 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	MTEC 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	MTT 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	NUTR 99 Independent Study	Course review	9/14/2021
Course Review	ITEC	WELD 95 Cooperative Work Experience Education	Course review	9/14/2021
Course Review	ITEC	WELD 99 Independent Study	Course review	9/14/2021
Course Review	MATH	CSCI 99 Independent Study	Course review	9/14/2021
Course Review	MATH	MATH 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	ASTR 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	BIOL 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	CHEM 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	GEOG 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	GEOL 99 Independent Study	Course review	9/14/2021
Course Review	NSCI	PHYS 99 Independent Study	Course review	9/14/2021