

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE (CCC)**  
**October 26, 2021**

**CALL TO ORDER**

Meeting called to order at 2:32 p.m. by Chair Young.

**Recorder:** C. Escutia

**Members:**

*Present:* E. Ambrosio, M. Anderson, C. Cervantes, W. Cox, M. Kline, M. Lipe, M. McMillan, J. Minei,  
Z. Murdock, R. Padilla, S. Porter

*Absent:* J. Sims

**Ex-Officio Members:**

*Present:* L. Plum, L. Suekawa, M. Wolfenstein, L. Young, I. Zugic

*Absent:* C. Gardella, L. Justice

**Guests:** L. Linka

**1. APPROVAL OF MINUTES**

The minutes of October 12, 2021 were approved via email by the CCC on October 18, 2021.

**2. CHAIR'S REPORT:** College Curriculum Committee Chair – J. Young

Chair Young thanked the CCC for approving the minutes from the October 12 meeting via email, M. Lipe for serving as the Standard Review representative for today's meeting and S. Porter for agreeing to serve as the Standard Review representative for the next meeting.

The CCC was reminded that their Flex Credit is posted in Cornerstone after each meeting and asked that they report any issues to the Chair.

Chair Young noted that LING 1A and 1B will be reviewed at the November 9 meeting and asked that the CCC please disregard those courses on today's agenda.

Chair Young thanked the CCC for its diligence in reviewing the proposals. She noted that she reviews all of the comments, corrects typos and minor edits, brings other issues to the attention of the appropriate CCC representative, and replies in Curriculog to let the CCC know that the issue was addressed. Chair Young also thanked the CCC representatives for their timely responses when questions are brought to their attention.

**3. CURRICULUM REVIEW**

**A. Full Course Review**

The committee approved the following courses, which are ready for final action:

1. Anatomy 32 (ANAT 32)
2. Biology 10 (BIOL 10)
3. Child Development 103 (CDEV 103)

4. Child Development 112 (CDEV 112)
5. Child Development 114 (CDEV 114)
6. Child Development 125 (CDEV 125)
7. Noncredit English as a Second Language 04A (NESL 04A)
8. Noncredit English as a Second Language 04B (NESL 04B)
9. Noncredit English as a Second Language 05A (NESL 05A)
10. Noncredit English as a Second Language 05B (NESL 05B)
11. Noncredit English as a Second Language 06 (NESL 06)
12. Noncredit English as a Second Language 07A (NESL 07A)
13. Noncredit English as a Second Language 07B (NESL 07B)
14. Noncredit English as a Second Language 07C (NESL 07C)
15. Noncredit English as a Second Language 08 (NESL 08)
16. Noncredit English as a Second Language 09A (NESL 09A)
17. Noncredit English as a Second Language 09B (NESL 09B)
18. Noncredit English as a Second Language 10 (NESL 10)
19. Noncredit English as a Second Language 51A (NESL 51A)
20. Noncredit English as a Second Language 51B (NESL 51B)
21. Noncredit English as a Second Language 51C (NESL 51C)
22. Noncredit English as a Second Language 52A (NESL 52A)
23. Noncredit English as a Second Language 52B (NESL 52B)
24. Noncredit English as a Second Language 52C (NESL 52C)
25. Noncredit English as a Second Language 53A (NESL 53A)
26. Noncredit English as a Second Language 53B (NESL 53B)
27. Noncredit English as a Second Language 53C (NESL 53C)

**B. Full Program Review**

The committee approved the following programs, which are ready for final action:

1. Early Childhood Education AS-T

**C. Consent Agenda Proposals**

The committee approved the following courses, which are ready for final action:

1. Child Development 104 (CDEV 104)
2. Child Development 106 (CDEV 106)
3. Child Development 107 (CDEV 107)
4. Child Development 108 (CDEV 108)
5. Child Development 110 (CDEV 110)
6. Child Development 150 (CDEV 150)
7. Geography 9 (GEOG 9)
8. Microbiology 33 (MICR 33)

## **CURRICULUM DISCUSSION**

### **A. Full Course Review**

#### **Behavioral & Social Sciences Division**

The following courses were presented for course review:

- CDEV 103 Child Growth and Development
- CDEV 112 Teaching Young Children in a Diverse Society
- CDEV 114 Observing and Assessing Young Children
- CDEV 125 Child Development Practicum I

It was moved by M. Kline, seconded by C. Cervantes, that the committee approve the course proposals. The motion carried.

It was moved by M. Kline, seconded by C. Cervantes, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Kline, seconded by C. Cervantes, that the committee approve the conditions of enrollment. The motion carried.

#### **Humanities Division**

The following courses were presented for course review:

- NESL 04A ESL for Healthcare I
- NESL 04B ESL for Healthcare II
- NESL 05A ESL for Childhood Educators I
- NESL 05B ESL for Childhood Educators II
- NESL 06 ESL Support for Career and Technical Programs
- NESL 07A ESL for Math I
- NESL 07B ESL for Math II
- NESL 07C ESL for Math III
- NESL 08 ESL for Medical Terminology
- NESL 09A ESL for Anatomy and Physiology I
- NESL 09B ESL for Anatomy and Physiology II
- NESL 10 ESL for Radiologic Technology
- NESL 51A Introduction to English in Conversation
- NESL 51B Intermediate Listening, Speaking, and Pronunciation
- NESL 51C Advanced Listening, Speaking, and Pronunciation
- NESL 52A Introduction to Reading and Vocabulary Building
- NESL 52B Intermediate Reading and Vocabulary Building
- NESL 52C Advanced Reading
- NESL 53A Elementary Writing and Grammar
- NESL 53B Intermediate Writing and Grammar
- NESL 53C Advanced Writing and Grammar

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the course proposals. The motion carried.

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the course delivery methods. The motion carried.

It was moved by M. Lipe, seconded by E. Ambrosio, that the committee approve the conditions of enrollment. The motion carried.

### **Natural Sciences Division**

The following courses were presented for course review:

ANAT 32 General Human Anatomy  
BIOL 10 Fundamentals of Biology

It was moved by Z. Murdock, seconded by W. Cox, that the committee approve the course proposals. The motion carried.

It was moved by Z. Murdock, seconded by W. Cox, that the committee approve the course delivery methods. The motion carried.

It was moved by Z. Murdock, seconded by W. Cox, that the committee approve the conditions of enrollment. The motion carried.

## **B. Full Program Review**

### **Behavioral & Social Sciences Division**

The Early Childhood Education AS-T was presented for program revision.

It was moved by C. Cervantes, seconded by M. Lipe, that the committee approve the program revision proposal. The motion carried.

## **C. Consent Agenda Proposals**

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda proposals. The motion carried.

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda course delivery methods. The motion carried.

It was moved by M. Kline, seconded by M. Lipe, that the committee approve the consent agenda conditions of enrollment. The motion carried.

## **4. PREREQUISITE AND COREQUISITE TRAINING**

Chair Young provided an overview of the definitions of a prerequisite, corequisite and recommended preparation. L. Suekawa provided an overview of the categories of prerequisites and corequisites and provided examples for each. Chair Young provided an overview of the AB705 changes related to English prerequisites and explained that the Curriculum Office worked with the Humanities Division to develop standardized language to meet AB705 regulations. She presented the memo that had been developed. Chair Young went over Section VIII of the course outline and explained the requisite skills and matching skills for prerequisites, corequisites, and recommended preparations.

The information that L. Suekawa presented will be incorporated into the initial "Eligibility for English 1A" memo. It will be sent to the CCC and will be posted on the CCC website.

**5. CURRICULUM ADVISOR’S REPORT:** Curriculum Advisor – L. Plum

L. Plum asked the committee for input regarding the standardized verbiage for “eligibility for English 1A,” which is part of numerous courses. It was proposed that when the verbiage was being revised for a recommended preparation those proposals could be part of Standard Review and placed on the consent agenda. Proposed revisions to prerequisites would continue to be part of Full Review.

Chair Young made a motion to approve the recommendation that courses submitted for AB705 wording revisions for a prerequisite go to Full Review and courses submitted for a recommended preparation go to Standard Review.

It was moved by J. Minei, seconded by S. Porter, that the committee approve the motion. The motion carried.

**6. VICE PRESIDENT’S REPORT:** Vice President of Academic Affairs – J. Sims

No report.

**7. ANNOUNCEMENTS**

- Next CCC Meeting: November 9, 2021 – 2:30-4:30 p.m., via Zoom

**8. ADJOURNMENT**

Chair Young called for a motion to adjourn the meeting. J. Minei moved to adjourn, E. Ambrosio seconded, and the motion carried. Meeting was adjourned at 3:33 p.m.

Approved Curriculum Changes Proposed for 2022-2023

Modification Type	Division	Course/Program Information	Rationale/Action	Curriculum Committee Approval Date
Course Review	BSSC	CDEV 103 Child Growth and Development	Course review; Change to catalog description	10/26/2021
Course Review	BSSC	CDEV 104 The Home, The School, The Community	Course review	10/26/2021
Course Review	BSSC	CDEV 106 Care and Education for Infants and Toddlers	Course review	10/26/2021
Course Review	BSSC	CDEV 107 Infant/Toddler Development	Course review	10/26/2021
Course Review	BSSC	CDEV 108 Principles and Practices of Teaching Young Children	Course review	10/26/2021
Course Review	BSSC	CDEV 110 Child Health, Safety, and Nutrition	Course review	10/26/2021
Course Review	BSSC	CDEV 112 Teaching Young Children in a Diverse Society	Course review; Change to catalog description	10/26/2021
Course Review	BSSC	CDEV 114 Observing and Assessing Young Children	Course review; Change to catalog description	10/26/2021
Course Review	BSSC	CDEV 125 Child Development Practicum I	Course review; Changes to conditions of enrollment; descriptive title	10/26/2021
Course Review	BSSC	CDEV 150 Introduction to Children with Special Needs	Course review	10/26/2021
Course Review	HUMA	NESL 04A ESL for Healthcare I	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 04B ESL for Healthcare II	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 05A ESL for Childhood Educators I	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 05B ESL for Childhood Educators II	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 06 ESL Support for Career and Technical Programs	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 07A ESL for Math I	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 07B ESL for Math II	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 07C ESL for Math III	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 08 ESL for Medical Terminology	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 09A ESL for Anatomy and Physiology I	Course review; Change to grading method	10/26/2021

Approved Curriculum Changes Proposed for 2022-2023

Course Review	HUMA	NESL 09B ESL for Anatomy and Physiology II	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 10 ESL for Radiologic Technology	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 51A Introduction to English in Conversation	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 51B Intermediate Listening, Speaking, and Pronunciation	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 51C Advanced Listening, Speaking, and Pronunciation	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 52A Introduction to Reading and Vocabulary Building	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 52B Intermediate Reading and Vocabulary Building	Course review; Changes to catalog description; grading method	10/26/2021
Course Review	HUMA	NESL 52C Advanced Reading	Course review; Change to grading method	10/26/2021
Course Review	HUMA	NESL 53A Elementary Writing and Grammar	Course review; Changes to catalog description; grading method	10/26/2021
Course Review	HUMA	NESL 53B Intermediate Writing and Grammar	Course review; Changes to catalog description; grading method	10/26/2021
Course Review	HUMA	NESL 53C Advanced Writing and Grammar	Course review; Changes to catalog description; grading method	10/26/2021
Course Review	NSCI	ANAT 32 General Human Anatomy	Course review; Change to conditions of enrollment	10/26/2021
Course Review	NSCI	BIOL 10 Fundamentals of Biology	Course review; Changes to catalog description; conditions of enrollment; Added new DE version (online)	10/26/2021
Course Review	NSCI	GEOG 9 Weather and Climate	Course review; Change to conditions of enrollment	10/26/2021
Course Review	NSCI	MICR 33 General Microbiology	Course review; Added new DE version (hybrid)	10/26/2021
Program Revision	BSSC	Early Childhood Education AS-T	Program revision; Change to course title	10/26/2021