



Academic Senate of El Camino College 2022-2023

16007 Crenshaw Blvd., Torrance, CA 90506, (310) 532-3670 x3254

Office location: Schauerman Library, Room 273

September 6, 2022

Agenda & Table of Contents: Tuesday, September 6, 2022 Distance Education 166 and via Zoom

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C. Unfinished Business: a. None	
D. New Business: a. 2022-2023 Academic Senate Goals 1 st Reading- Senate Executive Board b. Senator Committee Responsibility Policy 1 st Reading-Darcie McClelland c. Student Success Committee Membership 1 st Reading- Darcie McClelland	13-14 15 16-23
E. Information Items – Discussion a. EOPS program announcement- Anna Brochet and Maria Garcia b. Overview of Brown Act and Robert’s Rules of Order- Darcie McClelland c. Senate Orientation Canvas Site- Stephanie Burnham	24-28
F. Reports a. Academic Senate Report - Darcie McClelland b. VP Announcements- Senate Executive Board c. Academic Affairs Report- Carlos Lopez d. Student Services Report- Ross Miyashiro	29
G. Future Agenda Items a. SEA plan b. Academic Senate Evaluation Survey Report c. Guided Pathways Plan d. Emergency Conditions Funding Allowance Recovery Plan e. Strategic Enrollment Management Plan 2022 – 2025	
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Page numbers refer to the Academic Senate meeting packet, which can be accessed by visiting:

<http://www.elcamino.edu/academics/academicsenate/agenda.asp>. Hard copies of agendas are posted outside the Library.

Any individual with a disability who requires reasonable accommodation to participate in an Academic Senate meeting, may request assistance by contacting Darcie McClelland, dmcclelland@elcamino.edu (310) 660-3593 x3254, 16007 Crenshaw Blvd., Torrance, CA 90506.

Per the Brown Act, all votes must be recorded by name. Only No’s and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.



September 6, 2022

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Zoom information for Academic Senate Meeting 9/6/2022

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/96066759172>

Or iPhone one-tap (US Toll): +16699006833,96066759172# or +12532158782,96066759172#

Or Telephone Dial:
+1 669 900 6833 (US Toll)

Meeting ID: 960 6675 9172

We ask that everyone please keep in mind the following points of virtual meeting etiquette:

- When you join the meeting, please type your name and division in the chat box so we can take note of attendance for the minutes.
- If you would like to ask a question or make a comment, please use the raise hand feature and wait until acknowledged, do not just blurt out your question/comment or interrupt another individual.
- State your name before you make a comment or ask a question so that we can acknowledge you in the minutes.
- Please ask one question or make one comment at a time. Then pause and wait for others to participate before making additional comments or asking additional questions.
- Keep discussion focused on the current agenda item.
- Mute your microphone when you are not speaking.
- Turn the camera off if you are multitasking during the meeting so others are not distracted.

If you think of comments or questions ahead of time that you would like read and addressed during the meeting, please email them to academic senate@elcamino.edu by noon on Tuesday, September 6. In the subject line, please put Academic Senate Meeting 9/6 comment/question so that I can easily find it. Comments and questions can also be typed into the chat during the meeting.



Academic Senate of El Camino College 2022-2023

September 6, 2022

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Officers & Executive Committee

President	Darcie McClelland	VP Finance & Special Projects	Josh Troesh
VP Academic Technology	Stephanie Burnham	VP Instructional Effectiveness	Kevin Degnan
VP Ed. Policies/Pres-Elect	Camila Jenkin	Curriculum Chair	Edwin Ambrosio
VP Faculty Development	Anna Brochet	Secretary	Maria Garcia
VP Equity, Diversity, and Inclusion	Analú Josephides	Parliamentarian	TBA

Part-Time (One-year terms)

TBA

TBA

Behavioral & Social Sciences

Stacey Allen 22/23

Yun Chu 23/24

Kristie Daniel-DiGregorio* 22/23

Orion Teal 23/24

Hong Herrera Thomas 23/24

Business

Kurt Hull 24/25

Philip Lau*^R 24/25

Josh Troesh 24/25

Counseling

Maria Garcia 23/24

Amy Herrschaft 24/25

Rocio Diaz*^R 22/23

Library Learning Resources

Analú Josephides* 24/25

Gary Medina 23/24

Camila Jenkin 23/24

Fine Arts

Larry Leach 24/25

Joseph Hardesty 23/24

Russell McMillin*^R 24/25

TBA 24/25

Laura Almo 24/25

Health Sciences & Athletics/Nursing

Andrew Alguliar 23/24

Dina Mauger 22/23

Shiney Johnson 22/23

Tom Hazell 23/24

Eric Villa 23/24

Humanities

Sean Donnell 24/25

Brent Isaacs 24/25

Erica Brenes 24/25

Stephanie Burnham 23/24

Kevin Degnan 24/25

Industry & Technology

Charlene Brewer-Smith^R 24/25

Ross Durand* 24/25

Dylan Meek^R 24/25

Bruce Tran 24/25

Jack Selph 24/25

Mathematical Sciences

Susana Acuna-Acosta 22/23

Diaa Eldanaf 22/23

Arturo Martinez 24/25

Greg Fry 23/24

Lars Kjeseth 24/25

Natural Sciences

Troy Moore 24/25

Darcie McClelland* 22/23

Mia Dobbs 23/24

Sanda Oswald 24/25

Jwan Amin^R 22/23

Academic Affairs & Student Services

Carlos Lopez

Ross Miyashiro

Associated Students Organization

Anisah Moutra

President/ Superintendent

Brenda Thames

Ex-officio positions

Edwin Ambrosio CCC Chair
Anna Brochet VP FD
Kelsey Iino ECCFT

Institutional Research

Josh Rosales

Dates after names indicate the last academic year of the senator's three-year term, for example 22/23 = 2022/2023.

*Denotes longest-serving division senator (i.e., the "senior senator"). ^R Denotes division senator who reports to division on Senate meetings.

El Camino College Academic Senate Purpose, Meetings, and Committees

Purpose: To provide faculty the means for full participation in the formulation of policy on academic and professional matters relating to the college, including those in Title 5 (§53200-53206). The Board of Trustees will normally accept the recommendations of the Academic Senate on academic and professional matters in the following “10+1” areas in the senate purview (BP 2510). If a disagreement arises, the Board and the Senate must mutually agree to any changes or new policies.

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards and policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.”

The Academic Senate is committed to supporting the college’s Mission and Strategic Plan, including Strategic Initiative C – COLLABORATION - Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making. For more information consult [ECC Academic Senate Handbook](#) or [Local Senates Handbook](#).

ECC ACADEMIC SENATE MEETINGS:

1st and 3rd Tuesdays, 1-2:30 p.m., Distance Education Conference Center (DE 166).

FALL 2022: September 6 & 20, October 4 & 18, November 1 & 15, December 6.

SPRING 2023: February 21, March 7 & 21, April 4 & 18, May 2 & 16, June 6.

SENATE COMMITTEES:

Academic Technology. Chairs: Stephanie Burnham & Marlow Lemons. 2nd Thursday, more details TBA.

Assessment of Learning. Chairs: Kevin Degnan & Catherine Shultz-Roman. Dates TBA, 2:30-4 pm, Communications 109.

Academic Program Review. Chairs: Kevin Degnan & Irena Zugic. Thursdays, 12:30-2pm, Library 202 or Communications 109.

College Curriculum. Chair: Edwin Ambrosio. 2nd & 4th Tuesdays, 2:30-4:30, DE 166.

Online and Digital Education Committee. Chair: Moses Wolfenstein. D.E. Liaison: TBA. 4th Thurs, 1:30-2:30, Lib 202.

Educational Policies. Chair: Camila Jenkin. 2nd & 4th Tuesdays, 1-2, Natural Sciences 127.

Faculty Development. Chair: Anna Brochet. 2nd & 4th Tuesdays, 1-2, West Library Basement.

CAMPUS COMMITTEES:

Accreditation. Chair: Carlos Lopez. Faculty Co-Chair: TBA. Standards Co-Chairs: TBA

Board of Trustees. Chair: Nilo Michelin. Senate Rep: Darcie McClelland. 3rd Mondays, 4 pm, Boardroom.

Calendar. Chair: Ross Miyashiro. Senate Reps: TBA. Meets annually or as needed.

College Council. Chair: Brenda Thames. Senate Reps: Darcie McClelland, Kelsey Iino, and Charlene Brewer-Smith. 1st & 3rd Mondays, 1:00-3:00, Zoom.

Council of Deans. Chairs: Carlos Lopez & Ross Miyashiro. Senate Rep: Darcie McClelland, 2nd Thurs., 8:30-10:30, Zoom.

ECC Technology Committee. Chairs: Crystle Martin & Marlow Lemons. Senate Rep: S. Burnham. 3rd Tuesdays, 2-3, Library 202.

Enrollment Management. Chair: Carlos Lopez. Senate reps: TBA, 2nd & 4th Thurs. 1-2, Com 109/LIB 202.

Facilities Steering Committee. Chair: Jorge Gutierrez. Senate Rep: TBA, 1st Monday, 2:30, Library 202.

Guided Pathways. Steering Committee: C. Mosqueda, J. Pon-Ishikawa, J. Rosales, C. Lopez, J. Simon, C. Wells. 1st Tues, 2:30- 3:30 DE 166.

Planning & Budgeting (PBC). Chairs: Robert Suppelsa and Viviana Unda. Senate reps: Josh Troesh & Darcie McClelland, 1st & 3rd Thurs, 1- 2, LIB 202.

Senate & committee meetings are open to the public. Contact committee chairs or representatives directly to confirm details.

ECC (El Camino College) Acronyms

Acronym	Meaning
ACCJC	Accrediting Commission for Community and Junior Colleges
ALC	Assessment of Learning Committee
ADT	Associate Degree for Transfer
AP	Administrative Procedure
ASO	Associated Students Organization (ECC's student government)
ASCCC	Academic Senate for California Community Colleges
BP	Board Policy
BSI	Basic Skills Initiative
BOGFW	Board of Governor's Fee Waiver
BOT	Board of Trustees
CCC	College Curriculum Committee
CCCCO	California Community Colleges Chancellor's Office
CMS	Course Management System
COLA	Cost of Living Adjustment
CTE	Career Technical Education (formerly Vocational Education)
DE	Distance Education (instruction that is at least 51% online)
DEAC	Distance Education Advisory Committee
EPI	Educational Planning Initiative
FACCC	Faculty Association for California Community Colleges
FDC	Faculty Development Committee
FTEF/FTES	Full-Time Equivalent Faculty/Full-Time Equivalent Students
FYE	First Year Experience program
GP	Guided Pathways
HTP	Honors Transfer Program
IE	Institutional Effectiveness (actions/measures of college improvement)
IEPI	Institutional Effectiveness Partnership Initiatives (state-mandated support for IE and host of the Framework of Indicators data portal)
ILOs	Institutional Learning Outcomes
IR/IRP	Institutional Research / Institutional Research & Planning
ITS	Information Technology Services
MMAP	Multiple Measures Assessment Project
OEI	Online Education Initiative
PLOs	Program Level Outcomes
PBC	Planning & Budgeting Committee
PR	Program Review (period program evaluation and plan)
PRP	Program Review & Planning (annual integrated planning system)
SAOs	Service Area Outcomes
SLOs	Student Learning Outcomes
SEA	Student Equity and Achievement
SSSP	Student Success & Support Program
SWP	Strong Workforce Program
Title 5	California Code of Regulations (CCRs) section which details state law related to education. (Also known as "Ed Code")
Title V	Many "Title Vs" exist, but we typically mean a Federal grant program to support the improvement of Hispanic-Serving Institutions (HSI).
WSCH	Weekly Student Contact Hours

Many thanks to Viviana Unda and the Institutional Research and Planning department for sharing their compilation of acronyms.

Adjunct (1 Year)

☒ Sanda Oswald

☒ Selene Torres

Behavioral Social Sciences

☒ Stacey Allen

☒ Yun Chu

☒ Kristie Daniel Di-Gregorio

☒ Hong Herrera-Thomas

☒ Orion Teal

Business

☒ Kurt Hull

☒ Phillip Lau

☒ Josh Troesh

Counseling

☒ Anna Brochet

☒ Rocio Diaz

☒ Maria A. Garcia

Fine Arts

☒ Jonathan Bryant

☒ Joe Hardesty

Unexcused: Russell McMillin

☒ Joanna Nacheff

Health Sciences & Athletics

Unexcused: Andrew Alvillar

☒ Tom Hazell

☒ Shiney Johnson

☒ Dina Mauger

☒ Eric Villa

Humanities

☒ Stephanie Burnham

Unexcused: Sean Donnell

☒ Brent Isaacs

☒ Elayne Kelley

Unexcused Anna Mavromati

ITEC

☒ Charlene Brewer-Smith

☒ Ross Durand

☒ Dylan Meek

Unexcused: Renee Newell

☒ Jack Selph

Library

☒ Camila Jenkin

☒ Analu Josephides

☒ Gary Medina

Mathematics

☒ Susana Acosta-Acuna

☒ Diaa Eldanaf

☒ Robert Eleuteri

☒ Greg Fry

☒ Ronald Martinez

Natural Sciences

☒ Jwan Amin

☒ Mia Dobbs

☒ Shimonee Kadakia

☒ Darcie McClelland

Unexcused: Shanna Potter

ASO

☒ Anisha Moutra

Curriculum Chair

☒ Janet Young

Academic Affairs

Jackie Sims

Student Services

☒ Ross Miyashiro

President/Superintendent

☒ Brenda Thames

ECC Federation

Kelsey Iino

Institutional Research

Josh Rosales

Dean's Reps/Guests/Other Officers:

Ali Ahmadpour

Laura Almo

Edwin Ambrosio

Debra Breckheimer

Leila D.

Kevin Degan

Cindy Escutia

Christina Gold

Chris Jeffries

Maeve Lee

Crysta Mason

Mary McMillan

Trisha Murakawa

Grace Ou

Annette Owens

Ms. Nishi

Ruby Padilla

Jayne Petrich

Lavonne Plum

Janice Pon-Ishikawa

Berkely Price

Elizabeth Russell

Dr. Russell Serr

Jenny Simon

Gerson Valle

Irena Zugic

ACADEMIC SENATE MINUTES June 7, 2022

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. Call to Order

- Called to order 1:08pm

B. Approval of Minutes (p. 6-14)

- Motion to approve C. Brewer-Smith, seconded by *not audible*.
- No comments, 0 no's, 0 abstentions. Approved.

C. Unfinished Business:

a. AP 7160, Professional Development 2nd Reading and Vote- Camila Jenkin (p. 15-18)

- AS President motioned to approve. Motioned by K. Daniel Di-Gregorio. Seconded by A. Josephides
- 0 no's 0 abstentions. Approved.
- Language added about ECC federation and diversity and inclusion.
- Changes on page two need to be highlighted. Senate President to highlight
- Questions:
 - Is this a prioritized list? If so, keep numbers. If not, suggested to bullet points.
 - This is not in list of priority.
 - Will change to bullet points.

b. AP 5700, Athletics 2nd Reading and Vote- Camila Jenkin (p. 19-21)

- Updated language to be consistent with federal law.
- No comments/concerns.
- 0 no's, 0 no's. Approved.

c. Elections- Academic Senate President- Senate Executive Board

- Nominations:
 - President:
 - Darcie McClelland. Accepted.
 - 0 no's, 0 abstentions.
 - President Elect:
 - Charlene Brewer Smith. Accepted.
 - 0 no's, 0 abstentions.

D. New Business:

a. Program Review Template Edits (sent as a supplement to packet)

- Senate body will be asked to vote fall 2022. Take document back to department for feedback.

- PR committee reviewed template and made suggestions to clarify what is being asked of authors.
- Not additions or subtractions to document. Only added clarification of what is already being asked in document.
- Found PR documents discussed equity gaps but no some included no discussion about what action would be taken to address equity groups. Added language to clarify what is being asked.

E. Information Items –Discussion

a. Guided Pathways Plan- Jenny Simon and Janice Pon-Ishikawa (p. 22-30)

- More detailed presentation Thursday, June 9th.
 - AS President to forward invite to Senate Body
- Accomplishments:



With your help we have been able to.....

- Establish meta-majors
- Create and publish program maps
- Pilot myPATH courses in most meta-majors
 - Implement ECC Connect
 - Improve communication
 - Increase collaboration
- Update ILOs and program review



- Maintain new practices and events established in the last few years
 - **Success Teams**
 - implementing practices and strategies for student success in each meta-major based on data;
 - creating meta-major communities;
 - **Student-facing events**
 - Meta-Major-Con, Career Roundtables (ASO organized);
 - Events for employees & students (e.g. Winter Summit);
- Keep **program maps** updated and create new maps that include stackable credentials





• **ECC Connect**

- Progress reports twice per semester (instruction)
- Creating and updating ed plans (counseling)
- Scheduling appointments (counseling)
- Data to inform course schedule (deans)
- Personal Success Plan--PSP (Intake Form)
- Build a case management team (success coaches and advisors)



• **Institutionalize Guided Pathways**

- Start assessing new GP ILOs
- Align committees and processes with the pillars of Guided Pathways
- Integrate Guided Pathways success teams and committees into institutional structure



- 5-year GP grant ends June 30th.
- 4-year grant approved with less funding.
- Beginning to plan where GP committees and success teams will “live” once GP funding is finished.

b. Distinguished Faculty Award Presentation- President Thames

- President Thames honored Dr. Hong Herrera-Thomas as Distinguished Faculty Award

c. Special Recognition- Senate Executive Board

- J. Young and S. Allen presented with AS Resolution to honor service on e-board.

F. Officer Reports

Refer to packet for summary of each committee 2021-2022 accomplishments

a. President – Darcie McClelland

- Please complete Senate feedback survey.
- Received OEI emails that faculty asked questions about gradebook was being done away with.
 - Please be sure to communicate major changes with ALL faculty (part-time and full-time) in divisions
- VPAA forums are recorded. Tomorrow there will be two more.
- Review emails from Marketing & Communications

- b. Chair, Curriculum – Janet Young (p. 31)
 - Acknowledged Dr. Shankweiler's presence
- c. VP Educational Policies – Camila Jenkin
- d. VP Equity, Diversity, and Inclusion- Analu Josephides (p. 32)
- e. VP Faculty Development – Stacey Allen (p. 33-37)
 - PD Day 8/25 in person.
 - NO HYFLEX option.
 - 6 hours mandatory attendance for FT faculty.
 - Power-up Month will be available
- f. VP Finance – Josh Troesh

Finance

- Hold harmless is extended to 24/25 (politicians' promise)
- The new spending prioritization process was extremely time-strapped
 - 2 weeks to score all budget request items
 - Emergency meetings for discussion
- Faculty hiring prioritization continues through its normal process

- g. VP Academic Technology – Stephanie Burnham (p. 38)
- h. VP Instructional Effectiveness/ALC & SLOs Update – Kevin Degnan (p. 39-42)

Instructional Effectiveness

- Canvas Outcomes pilot project is underway! Some gateway courses that have SLOs due to be assessed this term have been entered into Canvas and faculty are using these Outcomes to report SLO data alongside grading a given assignment in Canvas.
- Results will be disaggregated by IR&P over summer to be ready for faculty leads to analyze in Fall 2022.
- Data for Guided Pathways ILO #1 (Clarify the Path) will be collected and analyzed over summer and through fall with the goal of reporting by week 8 of Fall 2022.

G. Special Committee Reports

- a. ECC VP of Academic Affairs – Jackie Sims
 - No updates
- b. ECC VP of Student Services – Ross Miyashiro

Student Services

- Midnight Madness at the Library
 - Monday 8:00 p.m. to 11:00 p.m.
 - Tuesday 7:00 p.m. to 10:00 p.m.
 - Wednesday 7:000 p.m. to 10:00 p.m.

H. Future Agenda Items:

- a. Noncredit Plan
- b. AP 4105, Distance Education
- c. Hyflex Pilot Scale Up
- d. Future of IMPACT Equity

I. Public Comment

- J. Young asked President Thames if we have a current interim VPAA
 - President Thames stated there is currently no Interim VP and that she is in the process of addressing the matter. President shared she had received
 - Academic Senate President asked zoom and in-person participants if there were any further questions. There were no further questions.
- Negotiations at end of month. Check updates from Federation. Pushing for open negotiations.
- The OER Advisory Committee is looking for faculty representatives from these divisions: Business, Health Sciences & Athletics, Natural Sciences, Industry & Tech. We meet the 1st Wed of the month from 1:15-2:15, and would love to have your subject expertise help guide our work. We're also a very friendly group.
- AS Senate president thanked e-board members who supported today's recognitions
- Addressed some upcoming areas of focus for next year:
 - Dean for non-credit
 - Hyflex
 - Distance Ed
 - Social Justice Center opening
 - Partnership with Journalism students
 - And more....

J. Adjourn

- 2: 23pm

El Camino College Academic Senate 2022-2023 Goals

The Academic Senate's annual goals reflect a commitment to "[advancing] an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (ECC Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2510)

Measures:

1. Provide leadership for the college on issues related to Senate purview;
2. Establish a visible presence on campus: educate all members of the ECC community about the role of the senate in decision making processes as well as the many contributions the senate makes to fulfilling the mission of the college;
3. Work with campus leaders to create strong lines of communication, build relationships, establish a clear understanding of how decisions in areas of senate purview are made, and ensure a robust collegial consultation process;
4. Arrange faculty representation on local and statewide senate and on campus committees;
5. Review BPs/APs within Senate purview to ensure that all are up-to-date and written in student-centered, equity-minded language;
6. Empower faculty to provide excellent quality service and instruction to students by providing clear, easily accessible policies, guidelines, and best-practices in academic and professional areas
7. Provide faculty leadership for the effective utilization of academic technology at the college;
8. Work with ECC Federation of Teachers to create a permanent liaison position to facilitate communication and effective collaboration.

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

1. Provide regular, ongoing communication with all faculty: collaborate with deans to ensure that senators have access to contact information for all division faculty and hold colleagues accountable for communicating with their full-time and part-time colleagues;
2. Prioritize respect for faculty colleagues' time by ensuring that meetings are run efficiently and on-time;
3. Educate the senate body about the requirements of the Brown Act and develop policies for future meetings that comply with state law but also allow for flexibility and encourage participation from all members of the campus community;
4. Develop a policy to hold all senators accountable to serve on at least one senate committee or represent the senate on a campus committee;
5. Encourage greater community within Senate body. Discuss community norms and facilitate a safe space where all senators feel welcome and comfortable expressing their viewpoints;
6. Prioritize election of senators with diverse viewpoints and lived experiences and empower senators whose voices may currently be missing to consider service on executive board;

3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

1. Support the work of the noncredit task force in expanding the noncredit program.
2. Evaluate and identify how pedagogy delivery will best serve students in a post-Covid world

and collaborate with other campus leaders to strategize about how we can offer courses in a way that best serves the needs and desires of students;

3. Take a leadership role in the institutionalization of Guided Pathways. Create a Guided Pathways Liaison position to support strong lines of communication between the senate and the GP leadership team;
4. Work with the Online and Digital Education Committee and the Federation to revise evaluation procedures for faculty teaching remote modalities. Ensure that the new process is fair to faculty but also prioritizes providing excellent quality instruction to students taking courses in remote modalities.

4. Collaborate with other campus constituents in leading efforts to become a truly Anti-Racist institution.

1. Partner with other campus leaders to train the campus community and institutionalize the use of the IMPACT grid as a tool for equity minded decision making, break down silos, and unite the campus concerning student success and equity efforts;
2. Collaborate with other campus leaders to improve communication with students and promote understanding of campus policies, procedures, and practices;
3. Refine and institutionalize the equity minded teaching institute as a tool for equipping faculty with best practices in equity minded pedagogy;
4. Ensure robust opportunities for equity-minded professional development; collect input from faculty concerning what additional opportunities we might provide them and utilize the talents of the FDC and EDIC to develop these;
5. Create a program to formally recognize faculty who have completed extensive equity training/work;
6. Collaborate with other campus leaders to revise hiring practices in order to prioritize the hiring of diverse faculty.

Academic Senate Policy on Senators' Participation in Academic Senate and Campus Consultation Committees

The Academic Senate takes its leadership role at El Camino College (ECC) seriously and has an interest in ensuring that all members of the senate are able to actively engage, participate, and have their voices heard in decision making processes at ECC. To this end, beginning with the Fall 2022 semester, in addition to the duties outlined in the Academic Senate Constitution and Bylaws all senators are required to participate in at least one of the following capacities:

- Member of an Academic Senate Standing Committee as outlined in the Academic Senate Constitution
- Appointed by the Academic Senate President as an official Academic Senate representative on an El Camino College Campus Committee
- Appointed by the Academic Senate President as the official Academic Senate representative on a full-time faculty hiring committee
- Elected as a member of the Academic Senate Executive Board or as an Academic Senate Liaison

The Academic Senate Constitution will be amended to reflect this change to senator responsibilities in spring 2023.

~~Innovation, Institutionalization, Integration, Planning, Implementation, Student Centered Focus, Institutional Vision of Student Success, Policy and Procedures (?), Equity, Inclusion, Belonging, Accessibility, Strategies for Action, Develop Practitioners~~

Description/~~Mission~~/Charge:

~~The purpose of the Student Success Committee is to utilize data to inform and provide support, recommendations, and the~~ coordination of ~~recommendations and~~ integrated efforts to increase student success and access by strengthening and improving the delivery of instruction and services for students. The Student Success Committee ~~is also responsible for~~ provides coordination for the ~~scalable design, implementation and designing, implementing and monitoring~~ student of student success initiatives and activities with an emphasis on ~~our~~ disproportionately impacted ~~and basic skills~~ populations. ~~The committee coordinates strategies for action that foster innovation, promote a student-centered focus, develop practitioners, and advances diversity, equity, inclusion, belonging, and accessibility. Add data-informed decision making, institutionalize Guided Pathways~~

~~The committee reports and makes recommendations to the College Council concerning the planning, coordination and delivery of instruction and services with consultation of shared governance committees.~~

Governance Integration:

The Student Success Committee develops and recommends institution-wide actions to improve ~~and sustain~~ progression and success of students. The Committee ~~stewards the institutionalization of Guided Pathways and coordinates the develops, reviews, and revises long and short range~~ integrated planning of student success initiatives ~~within the to~~ Guided Pathways framework ~~to ensure alignment aligned~~ with ~~overarching college goals, objectives and strategic directions outlined in the comprehensive and strategic planning documents. [Comprehensive Master Plan/College plans].~~

The Student Success Committee provides a forum for cross-disciplinary examination of evidence-based practices and student equity principles, and promotes dissemination of effective best practices. The Student Success Committee also makes recommendations for the allocation of ~~categorical funding resources to support student equity and success initiatives of BSI, SE, and SSSP resources.~~ The Student Success Committee ~~works with [Institutional Effectiveness Committee, Professional Development Committee]~~ collaborates with, campus stakeholders, participatory governance groups, ~~Institutional Research & Planning and~~ and College Council to develop and implement an integrated planning process that leads to ~~the alignment and coordination of plans, initiatives, efforts, actions, activities, etc. focused on~~ student success. ~~The Committee works with campus stakeholders to ensure the sustainability of various initiatives and on-going activities related to the integration of plans, Comprehensive Master Plan, and Guided Pathways framework.~~

Deliverables:

- Promote campus-wide student equity efforts through professional development.
- Produce an annual report on campus-wide activities related to ~~the student retention and success [Comprehensive Master Plan/College plans].~~
- Produce an annual report on Guided Pathways Framework updates.

Membership:

1. EOPS or SEA
2. Student Development
3. Outreach/Recruitment (?)
4. Disability Resources/SRC
5. Career/Job Placement
6. FYE (?)
7. Student Athletes/Athletic Director (?)
8. Transfer Center/Honors Transfer Program
9. STEM/MESA
10. Academic Senate - Guided Pathways faculty rep (2)
11. Financial Aid/Basic Needs
12. Academic Support (does this include Tutoring and Library? Crystle will work it out)
13. Counseling
14. Academic Affairs Council of Deans
15. Student Health Services/Mental Health & Physical Wellness/Wellbeing
16. Students (2)
17. Social Justice Council
18. SSAC
19. Academic Senate Faculty Reps (2)

- Special Program/Categorical Leads

1. EOPS/CARE/Parenting Resources/CalWorks/Guardian Scholars
2. Puente
3. Project Success
4. Student Development
5. Veterans Services
6. ~~Warrior Welcome Center~~
7. Outreach/Recruitment
8. Disability Resources/SRC
9. Career/Job Placement
10. ~~Academic/progress Probation~~
11. FIRST
12. FYE
13. ~~Foster Youth~~
14. ~~Black Student Success~~
15. ~~Social Justice Center~~
16. International Student Support ([Recommend add to SSAC](#)) [Dipte's Program](#)
[Coordinators Group and Counselor Group??](#)
17. LGBTQIA+
18. Student Athletes
19. ~~Guided Pathways~~
20. Honors Transfer Program/Transfer Center
21. MESA

- Financial Aid/Basic Need (1 representative)
- ~~Student Equity and Achievement (SEA)~~
- Academic Support (clarification needed) – LLR, Math Science Center, Writing Center
- Counseling
- Student Health Services/Mental Health & Physical Wellness/Wellbeing
- Academic Senate Appointed Guided Pathways Representatives (2)
- ~~Information Technology Services~~
- Students (more than one representative)
- ~~Admissions and Records~~
- Non-credit Rep (when we get there)
- Faculty
- [Social Justice Council Rep](#)
 - [Puente](#)
 - [Project Success/Umoja](#)
 - [Veterans Services](#)
 - [FIRST](#)
 - [Foster Youth](#)

- Black Student Success Center
- Social Justice Center
- LGBTQIA+
- ~~SOCIAL JUSTICE COUNCIL~~ inclusive of groups struck out above. Student Services Area Council Rep
 - VP Student Services
 - ASO
 - Campus Police
 - Career Pathways
 - Counseling & Student Success
 - Enrollment Services/Admissions & Records

Innovation, Institutionalization, Integration, Planning, Implementation, Student Centered Focus, Institutional Vision of Student Success, Policy and Procedures (?), Equity, Inclusion, Belonging, Accessibility, Strategies for Action, Develop Practitioners

Description/Mission/Charge:

The purpose of the Student Success Committee is to provide support, recommendations, and coordination of integrated efforts to increase student success and access by strengthening and improving the delivery of instruction and services for students. The Student Success Committee is also responsible for designing, implementing and monitoring student success initiatives and activities with an emphasis on our disproportionately impacted and basic skills populations.

The committee reports and makes recommendations to the College Council concerning the planning, coordination and delivery of instruction and services with consultation of shared governance committees.

Governance Integration:

The Student Success Committee develops and recommends institution-wide actions to improve progression and success of students. The Committee develops, reviews, and revises long and short range integrated planning of student success initiatives to aligned with [Comprehensive Master Plan/College plans].

The Student Success Committee provides a forum for cross-disciplinary examination of evidence-based practices and student equity principles, and promotes dissemination of effective best practices. The Student Success Committee also makes recommendations for the allocation of BSI, SE, and SSSP resources. The Student Success Committee works with [Institutional Effectiveness Committee, Professional Development Committee] and College Council to develop and implement an integrated planning process that leads to student success. The Committee works with campus stakeholders to ensure the sustainability of various initiatives and on-going activities related to the integration of plans, Comprehensive Master Plan, and Guided Pathways framework.

Deliverables:

- Promote campus-wide student equity efforts through professional development.
- Produce an annual report on campus-wide activities related to the [Comprehensive Master Plan/College plans].
- Produce an annual report on Guided Pathways Framework updates.
- Special Program/Categorical Leads

EOPS
CARE/Parenting Resources
CalWorks
Guardian Scholars
Puente
Project Success
Student Development
Veterans Services
Warrior Welcome Center
Outreach/Recruitment
Disability Resources
Career/Job Placement
Academic/progress Probation
FIRST
FYE
Foster Youth
Black Student Success
Social Justice Center
International Student Support
LGBTQIA+
Student Athletes
Guided Pathways
Honors Transfer Program/Transfer Center

- Financial Aid/Basic Need (1 representative)
- Student Equity and Achievement (SEA)
- Academic Support (clarification needed)
- Counseling
- Student Health Services/Mental Health & Physical Wellness/Wellbeing
- Academic Senate Appointed Guided Pathways Representatives (2)
- Information Technology Services
- Students (more than one representative)
- Admissions and Records
- Non-credit Rep (when we get there)
- Faculty

DRAFT

Student Success Committee
Proposed Membership
June 6, 2022

The following are groups which should have representation on the Student Success Committee:

- Special Program/Categorical Leads
- Financial Aid/Basic Need (1 representative)
- Student Equity and Achievement (SEA)
- Academic Support (***clarification needed***)
- Counseling
- Student Health Services/Mental Health & Physical Wellness/Wellbeing
- Academic Senate Appointed Guided Pathways Representatives (2)
- Information Technology Services
- Students (more than one representative)
- Classified (when Classified Senate is formed)
- Non-credit Rep (when we get there)

It is suggested we establish a Student Success Committee and then form a Guided Pathways Work group or subcommittee. This will help institutionalize Guided Pathways and still honor the group who performed the foundational work to date.



EOPS/CARE

HELPING STUDENTS ACHIEVE SUCCESS

EL CAMINO COLLEGE
16007 CRENSHAW BLVD.
TORRANCE, CA 90506
(310) 660-3593 | elcamino.edu



Extended Opportunity Programs & Services (EOPS) at El Camino College is dedicated to the delivery of a comprehensive program that encourages the enrollment, retention, and success of students who are challenged by language, social, economic, and educational disadvantages.

Eligibility Requirements:

- CA Resident or AB-540 or AB-1899
- Enrolled in at least 12 units when accepted into the EOPS Program (some exceptions apply)
- Have less than 70 degree applicable units completed
- California College Promise Grant (SBOG- Method A, B, or C with zero EFC). Please complete the FAFSA or CA Dream Act application.
- Have at least one educational need (for example, first generation college student, primary language spoken at home is not English, foster youth, required to enroll in a support course in English and/or Math, etc.)

EOPS Services:

- Counseling & Advising
- Book Vouchers
- Grants
- Priority Registration
- Success Coaches
- Transfer App Fee Waivers
- Graduation Services
- And Much More!



SCAN ME



Cooperative Agencies Resources for Education (CARE) is a supplemental program of EOPS designed to support single head of household parents receiving TANF/CalWORKs.

Additional Requirements (CARE ONLY):

- You are at least 18 years of age
- You receive CalWORKs/TANF cash aid for yourself OR dependent child(ren) as single head of household

CARE Services:

- CARE Grants
- Parenting Student Support
- Community Resources
- Transportation Assistance
- Harriet Buhai Center for Family Law
- Plus all EOPS Services!



SCAN ME

Apply Online

Website: www.elcamino.edu/support/resources/eops/

Phone: (310) 660-3466

Email: eops@elcamino.edu



BE PART OF THE EOPS PROGRAM!



SCAN TO LEARN MORE

Extended Opportunity Programs & Services (EOPS) at El Camino College is dedicated to the delivery of a comprehensive program that encourages the enrollment, retention, and success of students who are challenged by language, social, economic, & educational disadvantages.

BENEFITS:

- Academic Counseling & Advising
- Book Vouchers
- Grants
- Priority Registration
- Success Coaches
- Transfer App Fee Waivers
- Graduation Services
- And Much More!

ELIGIBILITY:

- Must be a California resident or AB 540 or AB 1899
- Be enrolled at ECC in at least 12 units (some exceptions apply)
- Have completed less than 70 degree-applicable units
- Complete a FAFSA or California Dream Act App and be eligible for the California College Promise Grant (SBOG) Income Standards under Method A, B, or C with zero family contribution.
- Must have an educational need (example: first-gen, English as a second language, foster youth, required to enroll in a supplemental/support course for English and/or Math, etc.)

CONTACT :

Student Services, Room 227
310-660-3466
eopsoutreach@elcamino.edu



We support students with reaching their full potential!



EXTENDED OPPORTUNITY PROGRAMS & SERVICES
AT EL CAMINO COLLEGE

APPLY TO EOPS FOR FALL 2022!

PROGRAM BENEFITS:

Academic Counseling & Advising

Book Vouchers

Grants

Priority Registration

Success Coaches

Transfer App Fee Waivers

Graduation Services

And Much More!

Phone: (310) 660-3466

Email: eopsoutreach@elcamino.edu

APPLY AT:

<https://tinyurl.com/eopscareapply>



SCAN ME



BE PART OF THE CARE PROGRAM!



SCAN TO
LEARN MORE

The CARE program at El Camino College is a supplemental program of EOPS designed to provide educational support services to the academically under-prepared, welfare-recipient, single head-of-household student population to help them achieve their educational goals.

BENEFITS:

- CARE Grants
- Parenting Student Support
- Community Resources
- Transportation Services
- CARE Peer Mentor
- Harriett Buhai Center for Family Law
- Plus All EOPS Program Services!

ELIGIBILITY:

- You must qualify for EOPS
- You must be at least 18 years of age
- Receive CalWORKs/TANF Cash Aid for yourself or dependent child(ren)
- You are single head of household
- You have at least one child in your custody

CONTACT :

Student Services, Room 227
310-660-6066
careinfo@elcamino.edu



We support parenting students!



COOPERATIVE AGENCIES RESOURCES FOR EDUCATION

APPLY TO CARE FOR FALL 2022!

PROGRAM BENEFITS:

CARE Grants

Parenting Student Support

Community Resources

Transportation Assistance

CARE Peer Mentor

Harriett Buhai Center for Family Law

Plus all EOPS Program Services!

Phone: 310-660-6066

Email: careinfo@elcamino.edu



SCAN ME

APPLY AT:

<https://tinyurl.com/eopscareapply>

College Technology Committee Report

Relevant ITS plans for the new fiscal year (Please note, this is a selective list; if you would like to view the full report, or have questions, please contact Stephanie Burnham at sburnham@elcamino.edu).

- Finalize network switch upgrade.
- Upgrade Wi-Fi Infrastructure to Wi-Fi 6
- Upgrade Campus fiber plant - Phase 1.
- Clean up Ellucian Colleague custom code and rebuild ODS.
- Adopt and implement a new student, faculty and staff portal.
- Finalize IT Disaster Recovery Plan.
- Finalize IT Incident Response Plan.
- Conduct an assessment audit of computing labs.
- Execute computing equipment replacement program.
- Standardize classroom equipment.
- Develop multiple smart classroom setups and the type of technology included.
- Continue ITS staff development and training

Academic Technology Committee

- The first meeting of the semester is set forthcoming and the regular meeting dates are almost finalized.
- We have dates for the 2023 Educational Technology Conference:
 - March 24, 2023 In-person. We are still discussing virtual, Zoom options on a separate day, and HyFlex options depending on capability and space. Topic, keynote speaker, and classes TBD.