Adjunct (1 Year)
Unexcused: Ismael De La O
☒Annette Owens

Behavioral Social Sciences
☒Stacey Allen
☒Yun Chu
☒Kristie Daniel Di-Gregorio
☒Hong Herrera-Thomas
☒Orion Teal

Business
☒Kurt Hull
☒Phillip Lau
☒Josh Troesh

Counseling
☒Anna Brochet
☒Rocio Diaz
☒Maria A. Garcia
☒Amy Herrschaft

Fine Arts
☒Kevin Blickfeldt
☒Diana Crossman
☒Joe Hardesty
☒Larry Leach
☒Russ McMillin

Health Sciences & Athletics
☒Andrew Alvillar
Unexcused: Tom Hazell
Unexcused: Shiney Johnson
☒Dina Mauger
Excused: Eric Villa

Humanities
☒Stephanie Burnham
Unexcused: Sean Donnell
☒Brent Isaacs

☒Kevin Degnan
☒Erica Brenes

ITEC
☒Charlene Brewer-Smith
☒Ross Durand
Unexcused: Dylan Meek
☒Jack Selph
☒ Bruce Tran

Library
☒Camila Jenkin
Excused: Analu Josephides
☒Gary Medina

Mathematics
☒Susana Acosta-Acuna
☒Diaa Eldanaf
☒Lars Kjeseth
☒: Greg Fry
☒Arturo Martinez

Natural Sciences
☒Jwan Wageman
☒Mia Dobbs
☒Sanda Oswald
☒Darcie McClelland
☒Troy Moore

ASO
☒Hameeda Uloomi

Curriculum Chair
☒Edwin Ambrosio

Academic Affairs
☒Carlos Lopez

Student Services
☒Ross Miyashiro

President/Superintendent
Brenda Thames

ECC Federation
☒Kelsey Iino

Institutional Research
☒Josh Rosales

Dean's Reps/Guests/Other Officers:
☒Ali Ahmadpur
☒Arturo Hernandez
☒Carolyn Pineda
☒ Connor Lai
☒Grace Camargo-Perez
☒Jeff Baumunk
☒John Baranski
☒Julie Meredith
☒Keiana Daniel
☒Linda Cooks
☒Michael Wynne
☒Ms. Nishi
☒Polly Parks
☒Rhea Lewitzki
☒Ryan Martinez
☒Stephen Robert Peluso
☒William Carter

ACADEMIC SENATE MINUTES December 6, 2022

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. Call to Order/ Introductions (3 minutes)

- 1:04pm

B. Approval of Minutes (2 minutes/p. 6-12)

- Motion to approve C. Brewers-Smith, seconded by L. Kjeseth
- No comments/questions
- 23 yes , 0 no's , 0 no's
- Approved

C. Unfinished Business:

a. Calendar Committee proposals for 2024-2025 Monday instruction- Anna Brochet
(5 minutes/p13-19)

- Committee is considering to begin sp 25 on Tuesday, Feb 18th to avoid president's day holiday. Semester would end Monday, June 16th
- Motioned by Daniel Di-Gregorio, seconded by C. Brewer-Smith
- Questions/Comments:
  - How are Saturday classes going to be factored in. Will we only have 15 Saturdays or will they add another Saturday?
  - An additional Saturday will be added
  - Will this conflict/overlap with summer?
    - No. There may be a shorter break between spring and summer but will not overlap
  - How will grade submission be impacted?
    - Taking a pre-req course may need to be submitted earlier
    - Senate does not decide when grades will be submitted. Valid question but not Senate perview
  - Sp 25 schedule may impact all courses?
    - Per Carlos. Impact will be on Monday classes options:
      - Classify them as daily classes and add time (10-15 min)
      - Hybrid/Online
      - Lab classes may need to lose a lab day
  - Consider taking one of the Monday holiday to another day
    - Some holidays must be celebrated on a specific day and cannot be moved
- Calendar Committee is separate committee from Senate. They are asking Senate feedback for sp 25 proposed calendar.
- The vote today is to shift the calendar back 3 days. However, there may be less instructional days due to holidays in term due to the shift.
- 10 yes, 12 no, 9 abstentions
- Failed. Proposal not approved.

b. Resolution on Recognizing Advanced Faculty Training in Online Course Assignment- Moses Wolfenstein (10 minutes/p 20-21)

- Motioned by L. Kjeseth, seconded by K. Degnan
- Rubric reviewed (see slides for section rubric details)

The CVC Online Course Design Rubric Elements

Section A: Content Presentation

- Unit-Level Objectives
- Content Presentation/Use of the CMS (Canvas)
- Learner Support
- Institutional Support

Section B: Interaction

- Instructor Contact
- Student-to-Student Contact

Section C: Assessment

- Effective Assessment
- Guidance and Feedback

Section D: Accessibility

- Formatting
- Accessibility Checkers
- Audio and Video

- CVC Course Exchange in relation to quality certifications

The CVC Course Exchange

1. All fully online courses (Online and Live Online) are listed on the Exchange
2. Quality badged courses (i.e. via POCR) get priority listing on the Exchange
3. If you have a course quality certified at one campus, you can have it certified at another campus strictly through administrative process (i.e. the DE Coordinator informs CVC it's the same course)
4. Course listing on the Exchange has absolutely no impact on your ownership of the IP in your course
5. You can choose to share a certified course for adoption by other faculty in system but there is not and will never be a requirement to do so

- Intellectual Property Concerns
  - There is no concern that you will lose your intellectual property since stipend is only $1500

Intellectual Property Concerns

AP 3710: Intellectual Property and Securing of Copyright

Property subject to copyright or other intellectual property protection, including but not limited to those in the forms of books, compositions, paintings and other works of comparable type, developed by employees or students shall be the property of the creator unless the property is prepared by means of a District grant, constituting substantial District support, an externally funded grant, or contract with the District.

e) **Substantial District Support** is defined as support involving either (1) direct costs to the District in excess of $2000 over and above any budget customarily provided for the employee's usual appointment or assignment;or (2) indirect costs to the District (including but not limited to salaries and wages) in excess of $5000 for District employees providing secretarial, technical or creative services specifically for the project; or (3) the use of exceptionally expensive District equipment or facilities (e.g., professional recording and filming studio, professional television cameras and the like). A grant obtained through the initiative and efforts of an employee or student shall not be considered to have resulted from Substantial District Support so long as the employee's contributions exceed the District's contributions.

  - Course assignment will follow contract as default and then RPL will be considered
  - Comments/Questions:
    - Does this platform push faculty/course offerings to "one size fits all"?

- Not an accurate characterization of this training.
  - Request for change:
    - Start fall 2023 vs summer 2023 if approved
  - 12 yes, 8 no, 7 abstention
  - Motion fails

c. Revised Academic Integrity Syllabus Statement- Anna Brochet (5 minutes/p22)

- Motion to approve A. Owens, seconded by L. Kjeseth
- 27 Yes, 0 Nos, 0 Abstentions
- Approved

D. New Business:

a. BP/AP 4055/5140, Academic Accommodations for Students with Disabilities- Camila Jenkin (5 minutes/p. 23-29)

E. Information Items –Discussion

a. Special Recognition- Academic Senate Executive Board (10 minutes, will take place at 1:40 pm)

- Academic Senate resolution read aloud and presented for VPSS Ross Miyashiro
- Adoption by acclamation

b. Administrative Services Update- Bob Suppelsa (20 minutes/p30-46)

- Programming questions need to be directed to departments.
- Reviewed Bond program projects, schedule and budget (see packet for details)
  - There are currently 118 projects proposed/in progress. Refer to packet for list of projects
  - Fire Tower/Public Safety
  - Student Health Services
  - Student Housing
    - ECC was a recipient of a state study grant to asses possibility of student housing at ECC
      - In beginning stages of studying and will meet with BOT
      - Bolston Outside company creating survey
        - Went through stake holder interviews: superintendent, counseling, student services, focus groups, international students, student athletes
        - Market research
        - Site evaluations
      - Will present status to study to BOT in December
      - BOT will decide if they will pursue grants to create housing for students based on study
      - Campus wide forum email will be sent out soon to discuss student housing
      - Review College Council Agenda 12/5

- - https://go.boarddocs.com/ca/ecccd/Board.nsf/files/CLQ4V60D58B2/$file/El%20Camino%20FA%20Key%20Findings%202022-11-30.pdf
  - o Modular Village
    - ▪ The space is designated in student wellness
    - ▪ Designated as "swing" space because it will need to house folks from as buildings are demolished
    - ▪ Construction will begin Jan 2023 and slated to finish June 30,2023
    - ▪ Questions/Concerns:
      - • Concern about student mental health location in Lot L being far from Student Services which is where we see many student health concerns
      - • alternative spaces for now closer to northern side of campus
- Questions/Comments:
  - o Parking access loss?
    - ▪ There is sufficient parking for students and they don't anticipate new construction will create any parking issues
  - o

c. EMTI Announcement- Erica Brenes (5 minutes/p 47)

- Designed for full-time and part-time instructional faculty as it is focused on classroom pedagogy
- Stipend available

d. FDC Announcements- Anna Brochet (5 minutes/p. 48-49)

e. Curriculum Announcements- Edwin Ambrosio (5 minutes)

f. SLO/PLO Announcements- Kevin Degnan (5 minutes)

F. Reports

a. Academic Senate President's Report – Darcie McClelland (p. 50-54)

b. VP Reports (Packet only, will not be read)- Senate Executive Board (p. 55-56)

c. Academic Affairs Report- Carlos Lopez

d. Student Services Report- Ross Miyashiro

G. Future Agenda Items

a. Guided Pathways Plan

b. Emergency Conditions Funding Allowance Recovery Plan

c. Strategic Enrollment Management Plan 2022 – 2025

d. Police/Community Relations and Safety Presentation

H. Public Comment (5 minutes)

- Emotional Hair Ties
    - 12/7/2022
    - **www.elcamino.edu/hairties**

I. Adjournment

- 2:36pm