

Academic Senate Invitation to Meeting

Hello ECC Community and Welcome to Fall 2023!!!

Our First Academic Senate Meeting of the semester will be:

Tuesday, September 5, 2023

1-2:30pm

In Distance Education 166 and via Zoom (link below)

Everyone is encouraged to attend meetings of the Academic Senate. The attached packet includes the agenda/table of contents (pg. 1), Zoom information (pg. 2), and the reading materials that accompany this meeting's presentations. Topics for this meeting include:

- A first reading of our 2022-2023 Academic Senate Goals
- A first Read of name change of DEI to IDEA
- An informational announcement Academic Senate self- assessment survey report
- A quick review of the Brown Act and Robert's Rules of Order
- An information announcement - Board Docs site
- Introduction of VP Stephenson student services
- Information on Digital Media
- Information and updates - Senate and Administrative leaders

We invite all interested parties to attend our meetings and learn about how the ECC Academic Senate is representing faculty in academic and professional matters. Please speak with your division senators (pg. 2 of the packet) to provide input or for more information, visit our website: <http://www.elcamino.edu/academics/academicsenate/>.

I look forward to seeing you on Tuesday!

Fall 2023 Academic Senate meetings will be hosted in a hyflex modality. We would love to have you join us to in Distance Education 166 or if you aren't able to join in person the zoom information is below.

Charlene Smith is inviting you to a scheduled Zoom meeting.

Topic: Academic Senate 2023-2024

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://elcamino-edu.zoom.us/j/86051578641>

Meeting ID: 860 5157 8641

Topic: Academic Senate 2023-2024

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://elcamino-edu.zoom.us/j/86051578641>

Meeting ID: 860 5157 8641

One tap mobile

+16699006833,,86051578641# US (San Jose)

+16694449171,,86051578641# US

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US

Meeting ID: 860 5157 8641

Find your local number: <https://elcamino-edu.zoom.us/u/kdJqmTzFvy>

Join by Skype for Business

<https://elcamino-edu.zoom.us/skype/86051578641>

We ask that everyone please keep in mind the following points of virtual meeting etiquette:

- If you would like to ask a question or make a comment, please use the raise hand feature and wait until acknowledged, do not just blurt out your question/comment or interrupt another individual.
- Please ask one question or make one comment at a time. Then pause and wait for others to participate before making additional comments or asking additional questions. Each speaker will be limited to 2 minutes of time for comments/questions on a given agenda item.
- Keep discussion focused on the current agenda item.

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<https://elcamino-edu.zoom.us/join/86051578641>

Respectfully,
Charlene Brewer-Smith



September 5, 2023

Academic Senate of El Camino College 2022-2023

16007 Crenshaw Blvd., Torrance, CA 90506, (310) 532-3670 x3254

Office location: Schauerman Library, Room 273

Agenda & Table of Contents: Tuesday, September 5, 2023 Distance Education 166 and via Zoom (Please see page 2 of the packet for additional teleconference locations)

Agenda Item	Page Numbers
A. Call to Order/ Introductions (3 minutes)	
B. Approval of Minutes (2 minutes)	12-16
C. Unfinished Business: a.	
D. New Business: a. Committee name update EDI-Erica Brenes	
E. Information Items – Discussion a. Welcome VP Stephenson – Student Services (2minutes) b. Digital Media Producer Jon Falk- Crystle Martin (5 minutes) c. Academic Senate Committee Survey Report – Vivana Unda (15 minutes) d. Board Docs transition-Charlene, Maria (5 minutes) e. Next meeting in-person	17-29
F. Reports a. Academic Senate President’s Report (Packet only, will not be read) – Charlene Smith b. VP Reports (Packet only, will not be read)- Senate Executive Board c. Academic Affairs Report - Carlos Lopez d. Student Services Report- Jeff Stephenson	
G. Future Agenda Items a. Academic Senate Goals b.	
H. Public Comment (5 minutes)	
I. Adjournment	

Page numbers refer to the Academic Senate meeting packet, which can be accessed by visiting:

<http://www.elcamino.edu/academics/academicsenate/agenda.asp>. Hard copies of agendas are posted outside the Library.

Any individual with a disability who requires reasonable accommodation to participate in an Academic Senate meeting, may request assistance by contacting Charlene Smith, cbrewersmith@elcamino.edu (310) 660-3593 x3254, 16007 Crenshaw Blvd., Torrance, CA 90506.

Per the Brown Act, all votes must be recorded by name. Only No’s and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.

September 5, 2023



Academic Senate of El Camino College 2022-2023

16007 Crenshaw Blvd., Torrance CA 90506, (310) 532-3670 x3254

Office location: Schauerman Library, Room 273

Zoom information for Academic Senate Meeting 9/5/2023

charlene Smith is inviting you to a scheduled Zoom meeting.

Adjunct (1 Year)

Unexcused: Ismael De La O

☒ Annette Owens

Behavioral Social Sciences

☒ Stacey Allen

☒ Yun Chu

☒ Kristie Daniel Di-Gregorio

☒ Hong Herrera-Thomas

Excused: Orion Teal

Business

☒ Kurt Hull

☒ Phillip Lau

☒ Josh Troesh

Counseling

☒ Anna Brochet

☒ Ana Fernandez

☒ Maria A. Garcia

☒ Amy Herrschaft

Fine Arts

☒ Kevin Blickfeldt

Unexcused: Diana Crossman

☒ Larry Leach

Excused: Russell McMillin

☒ Vince Palacios

Health Sciences & Athletics

Unexcused: Andrew Alvillar

Unexcused: Tom Hazell

☒ Shiny Johnson

☒ Dina Mauger

☒ Eric Villa

Humanities

☒ Stephanie Burnham

☒ Sean Donnell

☒ Brent Isaacs

☒ Kevin Degnan

☒ Erica Brenes

ITEC

☒ Charlene Brewer-Smith

☒ Ross Durand

Unexcused: Dylan Meek

☒ Jack Selph

☒ Mark Yeber

Library

☒ Camila Jenkin

☒ Tiffanie Lau

☒ Gary Medina

Mathematics

☒ Susana Acosta-Acuna

☒ Diaa Eldanaf

☒ Lars Kjeseth

☒ Greg Fry

☒ Arturo Martinez

Natural Sciences

☒ Jwan Wageman

☒ Mia Dobbs

☒ Sanda Oswald

☒ Darcie McClelland

☒ Troy Moore

ASO

☒ Luisa Paredes

Curriculum Chair

☒ Edwin Ambrosio

Academic Affairs

Carlos Lopez

Student Services

☒ Robin Dreizler

- Mute your microphone when you are not speaking.
- Turn the camera off if you are multitasking during the meeting so others are not distracted.

If you think of comments or questions ahead of time that you would like read and addressed during the meeting, please email them to cbrewersmith@elcamino.edu by noon on Tuesday, September 12. In the subject line, please put Academic Senate Meeting 9/19comment/question so that I can easily find it. Comments and questions can also be typed into the chat during the meeting.

Teleconference locations for Academic Senate Meeting 9/5/2023

- 647 Camino De Los Mares San Clemente CA
 Digital Humanities Center, San Diego State University Library, 5500 Campanile Dr, San Diego, CA 92182
 5428 Vinmar Ave, Alta Loma, CA 91701
 2537 Wallace Ave. Fullerton CA 92831-4429 USA
 ArtB 340D, 16007 Crenshaw Blvd, Torrance CA 90506
 14170 Limonite Ave Eastvale, CA 92880
 1121 S. Highland Ave. Los Angeles, CA 90019
 6644 Eddinghill Drive, Rancho Palos Verdes, CA 90275
 1044 W. 227th St., Torrance, CA 90502
 1904 Artesia Blvd, Redondo Beach CA 90278
 149 S Clarence St, Los Angeles, CA 9003
 4138 Delphi Cir, Huntington Beach, CA 92649
 18417 Dalton Ave., Gardena, CA 90248
 11670 Chesterton St., Norwalk, CA 90650
 16007 Crenshaw Blvd., Torrance, CA 90506
- ArtB 340D
 - ArtB 344D
 - Natural Sciences 111
 - Natural sciences 119
 - Natural Sciences 219
 - Art 125
 - Construction Technology 504
 - Chem 122

September 5, 2023



Academic Senate of El Camino College 2023-2024

16007 Crenshaw Blvd., Torrance CA 90506, (310) 532-3670 x3254
 Office location: Schauerman Library, Room 273

Officers & Executive Committee

President	Charlene Brewer-Smith	VP Finance & Special Projects	Josh Troesh
VP Academic Technology	Stephanie Burnham	VP Instructional Effectiveness	Kevin Degnan
VP Ed. Policies/Pres-Elect	Camila Jenkin	Curriculum Chair	Edwin Ambrosio
VP Faculty Development	Anna Brochet	Secretary	Maria Garcia
VP Equity, Diversity, and Inclusion	Erica Brenes	Sargent at Arms	TBA

Part-Time (One-year terms)

Ismael de la O

Annette Owens

Behavioral & Social Sciences

Stacey Allen

Yun Chu

Kristie Daniel-DiGregorio*

Orion Teal

Hong Herrera Thomas 22/23
23/24

22/23

Business

23/24

23/24

Kurt Hull

Philip Lau*^R

Josh Troesh

24/25

24/25

24/25

Counseling

Maria Garcia*

Amy Herrschaft

Ana Fernandez

23/24

24/25

Library Learning Resources

22/23

Tiffanie Lau

Gary Medina*

Camila Jenkin

24/25

23/24

23/24

Fine Arts

Larry Leach

24/25

23/24

Vince Palacios

24/25

Russell McMillin*^R

24/25

Kevin Blickfeldt

24/25 **Diana Crossman**

Health Sciences & Athletics/Nursing

23/24

22/23

Andrew Alguliar

22/23

Dina Mauger

23/24

Shiney Johnson

23/24

Tom Hazell

Eric Villa

Humanities

24/25

24/25

Sean Donnell Brent

24/25

Isaacs

23/24

Erica Brenes

24/25

Stephanie Burnham

Kevin Degnan

Industry & Technology

Charlene Brewer-Smith^R

24/25

Ross Durand*

24/25

Dylan Meek^R

24/25

Marc Yerber

24/25

Jack Selph

24/25

Mathematical Sciences

Susana Acuna-Acosta

Diaa Eldanaf

22/23

Arturo Martinez

22/23

Greg Fry

24/25

Lars Kjeseth

23/24

24/25

Natural Sciences

Troy Moore

Darcie McClelland*

24/25

Mia Dobbs

22/23

Sanda Oswald

23/24

Jwan Amin^R

24/25

22/23

Academic Affairs & Student Services

Carlos Lopez

Jeff Stephenson

Associated Students Organization

Luisa Paredes

President/ Superintendent

Brenda Thames

Ex-officio positions

Edwin Ambrosio

CCC Chair

Anna Brochet

VP FD

Kelsey Iino

ECCFT

Institutional Research

Josh Rosales

Dates after names indicate the last academic year of the senator's three-year term, for example 22/23 = 2022/2023.

*Denotes longest-serving division senator (i.e., the "senior senator"). ^R Denotes division senator who reports to division on Senate meetings.

El Camino College Academic Senate Purpose, Meetings, and Committees

Purpose: To provide faculty the means for full participation in the formulation of policy on academic and professional matters relating to the college, including those in Title 5 (§53200-53206). The Board of Trustees will normally accept the recommendations of the Academic Senate on academic and professional matters in the following "10+1" areas in the senate purview (BP 2510). If a disagreement arises, the Board and the Senate must mutually agree to any changes or new policies.

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards and policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles

7. Faculty roles and involvement in accreditation process, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.”

The Academic Senate is committed to supporting the college’s Mission and Strategic Plan, including Strategic Initiative C – COLLABORATION - Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making. For more information consult [ECC Academic Senate Handbook](#) or [Local Senates Handbook](#).

ECC ACADEMIC SENATE MEETINGS:

1st and 3rd Tuesdays, 1-230 p.m., Distance Education Conference Center (DE 166).

Fall 2023: September 5 &19, October 10&13, November 7&21, December 5.

SENATE COMMITTEES:

Academic Technology. Chairs: Stephanie Burnham & Marlow Lemons. 2nd Thursday, more details TBA.

Assessment of Learning. Chairs: Kevin Degnan & Catherine Shultz-Roman. Dates TBA, 2:30-4 pm, Communications 109.

Academic Program Review. Chairs: Kevin Degnan & Irena Zugic. Thursdays, 1230-2pm, Library 202 or Communications 109.

College Curriculum. Chair: Edwin Ambrosio. 2nd & 4th Tuesdays, 2:30-4:30, DE 166.

Online and Digital Education. Chair: Moses Wolfenstein. D.E. Liaison: TBA. 4th Thurs, 1:30-2:30, Lib 202.

Educational Policies. Chair: Camila Jenkin. 2nd & 4th Tuesdays, 1-2, Natural Sciences 127.

Faculty Development. Chair: Anna Brochet. 2nd & 4th Tuesdays, 1-2, West Library Basement.

Equity, Diversity, and Inclusion. Chair: Erica Brenes. 1st and 3rd Wednesdays, 2-3pm, TBA.

CAMPUS COMMITTEES:

Accreditation. Chair: Carlos Lopez. Faculty Co-Chair:TBA. Standards Co-Chairs: TBA

Board of Trustees. Chair: Kenneth Brown. Senate Rep: Darcie McClelland. 3rd Mondays, 4 pm, Boardroom.

Calendar. Chair: Robin Dreizler. Senate Reps: Anna Brochet and TBA. Meets annually or as needed.

College Council. Chair: Brenda Thames. Senate Reps: Darcie McClelland, Kelsey Iino, and Charlene Brewer-Smith. 1st Friday & 3rd Monday, 1:00-3:00, Zoom.

Council of Deans. Chairs: Carlos Lopez & Robin Dreizler. Senate Rep: Darcie McClelland, 1st Thurs., 915-10:30, Zoom.

ECC Technology Committee. Chairs: Crystle Martin & Marlow Lemons. Senate Rep: S. Burnham. 3rd Tuesdays, 2-3, Library 202.

Enrollment Management. Chairs: Carlos Lopez and D. McClelland. 1st Thursday, 115-215, Zoom.

Facilities Steering Committee. Chair: Jorge Gutierrez. Senate Reps: Tom Hazell and Ross Durand, Oct. 3 and Dec 5, Zoom.

Guided Pathways Steering Committee: Chair: J. Simon Senate Rep: D. McClelland. 1st Tues, 2:30- 3:30 DE 166.

Planning & Budgeting (PBC). Chairs: Robert Suppelsa and Viviana Unda. Senate reps: Josh Troesh & Darcie McClelland, 3rd Thurs, 1- 2, Zoom.

Senate & committee meetings are open to the public. Contact committee chairs or representatives directly to confirm details.

ECC (El Camino College) Acronyms

Acronym	Meaning
ACCJC	Accrediting Commission for Community and Junior Colleges
ALC	Assessment of Learning Committee
ADT	Associate Degree for Transfer
AP	Administrative Procedure
ASO	Associated Students Organization (ECC’s student government)
ASCCC	Academic Senate for California Community Colleges
BP	Board Policy
BSI	Basic Skills Initiative
BOGFW	Board of Governor’s Fee Waiver
BOT	Board of Trustees

CCC	College Curriculum Committee
CCCCO	California Community Colleges Chancellor's Office
CMS	Course Management System
COLA	Cost of Living Adjustment
CTE	Career Technical Education (formerly Vocational Education)
DE	Distance Education (instruction that is at least 51% online)
DEAC	Distance Education Advisory Committee
EPI	Educational Planning Initiative
FACCC	Faculty Association for California Community Colleges
FDC	Faculty Development Committee
FTEF/FTES	Full-Time Equivalent Faculty/Full-Time Equivalent Students
FYE	First Year Experience program
GP	Guided Pathways
HTP	Honors Transfer Program
IE	Institutional Effectiveness (actions/measures of college improvement)
IEPI	Institutional Effectiveness Partnership Initiatives (state-mandated support for IE and host of the Framework of Indicators data portal)
ILOs	Institutional Learning Outcomes
IR/IRP	Institutional Research / Institutional Research & Planning
ITS	Information Technology Services
MMAP	Multiple Measures Assessment Project
OEI	Online Education Initiative
PLOs	Program Level Outcomes
PBC	Planning & Budgeting Committee
PR	Program Review (period program evaluation and plan)
PRP	Program Review & Planning (annual integrated planning system)
SAOs	Service Area Outcomes
SLOs	Student Learning Outcomes
SEA	Student Equity and Achievement
SSSP	Student Success & Support Program
SWP	Strong Workforce Program
Title 5	California Code of Regulations (CCRs) section which details state law related to education. (Also known as "Ed Code")
Title V	Many "Title Vs" exist, but we typically mean a Federal grant program to support the improvement of Hispanic-Serving Institutions (HSI).
WSCH	Weekly Student Contact Hours

Many thanks to Viviana Unda and the Institutional Research and Planning department for sharing their compilation of acronyms.

President/Superintendent

Brenda Thames

ECC Federation

Kelsey Iino

Institutional Research

Josh Rosales

Dean's Reps/Guests/Other Officers:

Ali Ahmadpour

April Bernabeo

Cynthia Cervantes

Dipte Patel

Erika Solorzano

Irena Zugic

Janet Young

Jeff Baumunk

Michael Wynne

Polly Parks

ACADEMIC SENATE MINUTES June 6, 2023

Unless noted otherwise, all page numbers refer to the packet used during the meeting, not the current packet you are reading now.

A. Call to Order/ Introductions (3 minutes)

- 1:07 pm

B. Approval of Minutes (2 minutes, p. 6-11)

- Motion to approve E. Brenes, seconded by C. Brewer-Smith
- Nos/Abstentions correction:
 - P. 9 of packet Child Development Center
 - Clarified voting 27 yes, 2 no, 0 abstentions
- CLT Letter typo
 - “to” vs toe
- 30 yes, 0 no, 0 abstentions

C. Unfinished Business:

a. Academic Senate Constitutional Changes- Darcie McClelland (15 minutes, p. 12-26)

- Motion to approve A. Owens, seconded by S. Burnham
- Major change:
 - Part-time senator terms extend to 3 years
 - Language about appointing replacement should part-time senator cannot fulfill term and election would be held at the end of term/next academic year
- Non-substantial change:
 - EDI VP collaborate with VP FDC. Not substantial change as this was already being done. This is clarifying language.
- Comments/questions:
 - What is the rationale to grant Academic Senate President to appoint part-time senator if they cannot fulfill role?
 - Past practice since 2010 but if a senator wants to propose change we can consider
 - 3-year term for a part-time faculty is a big commitment. Would body consider alternatives? There could be some concerns regarding accessibility?
 - Chair will entertain a motion
 - H. Herrera motion to make a change.
 - Asked Senate President to provide suggestion.
 - AS President honoring language proposed by senator.
 - Amend to 2-year motioned by K. Daniel-DiGregorio, seconded by E. Leech
 - Concerns about inequity 2-year for PT vs 3-year FT
 - 16 Yes, 7 no, 6 abstention
 - Motion passes: 2-year term vs 3-year term
 - Motion M. McMillen, seconded Lao Motion to address formalizing constitution regarding how senate president appointment for any part-time senator.

years unless the senator no longer meets the requirements of Article III, Section 1.5.

1.9.2 If a part-time senator is unable to complete the term of office, the Senate president shall appoint a replacement for the remainder of the academic year by contacting the other candidates from the initial election in the order of number of votes and an election for a replacement to serve the remainder of the term shall be held at the beginning of the next academic year.

- 1.10 A senator is expected to attend all regularly scheduled senate meetings. A
- If there was an election where only one person ran then senate president discretion to appoint
- Senate President recommended any further constitution changes be addressed fall 23.
- 31 yes, 0 no 1 abstention (A. Owens)
- Constitution changes: 32 yes, 1 (B. Isaccs), 0 abstentions

D. New Business:

a. none

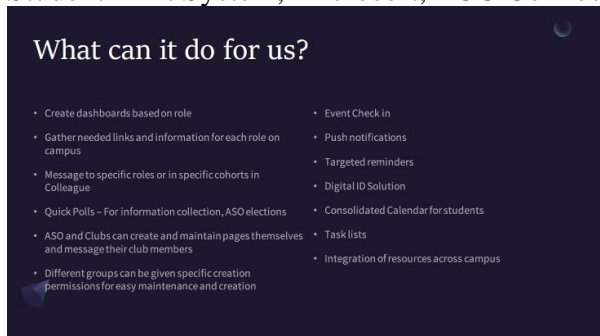
E. Information Items –Discussion

a. Special Recognition- Academic Senate Executive Board (20 minutes, will take place at 1:30pm)

- VP Senate and Ed Policies recognized and provided remarks.

b. Campus M Student Engagement Tool- Crystle Martin (10 minutes, p. 27-37)

- Reviewed new communication platforms for students. Integrated with Colleague, Canvas, Student Print System, Microsoft, ECC Connect and various other platforms.




-
- Expected early fall launch
- Questions/comments:
 - Will this replace MyECC? It is a working progress and will ultimately replace MyECC
 - Ellucian will remain accessible for faculty/staff
 - Important student features from MyECC will be pushed on to this software
 - Registration appt time, financial aid notices, etc.

c. Academic Senate Committee End of Year Report Out- Academic Senate Executive Board (20 minutes, p. 38-50)

F. Reports

a. Academic Senate President's Report (Packet only, will not be read) – Darcie McClelland (p. 51-55)

- Need a classroom faculty to represent Senate on College Council.
 - 3rd Monday of the month 1-3pm and some 1st Fridays 1-3pm to discuss ed policies
 - Contact Darcie and Charlene know ASAP
- Need faculty for IRB
 - Erica Brenes volunteered
 - Eduardo Ayala STEM faculty already on committee
- Faculty Prioritization timeline has changed




New Faculty Prioritization Timeline

- In order to prioritize our Full-Time Faculty Hiring recommendations prior to the end of the fall semester, listed below is the 2023-2024 timeline.
- **Friday, September 15:** Faculty Position Request Forms due to VPAA Office. Deans forward an electronic copy of position requests to David Mussaw (dmussaw@elcamino.edu) for data verification.
- **Week of September 25 – 29:** VPAA Office reviews forms for completeness and reviews data for each submission.
- **Week of October 2 – 6:** Faculty Prioritization Committee meets to discuss all Faculty Position requests.
- **Week of October 9 – 13:** Committee members submit rankings/scoring and VPAA Office shares the results with the committee. (Deans and faculty representatives forward their ballots to Layton@elcamino.edu).
- **Week of October 16 – 20:** Committee meets, if necessary, to finalize rankings.
- **Friday, October 20:** Based on committee recommendation, VPAA and Senate President send Full-Time Faculty Hiring Prioritization list to Superintendent-President.
- **Prior to Thanksgiving Break – Superintendent-President** announces approved Full-Time Faculty Hiring Prioritization list to College community with any required rationale for changes in the recommended prioritization list.
- **Last week of November to End of Term – Divisions** work on Job Announcements with the appropriate supervising administrator.

-
- When will data be available to Deans if forms are due in September
 - Carlos will follow up with Darcie and send information out to senate by the end of this week.

b. VP Reports (Packet only, will not be read)- Senate Executive Board (p. 56-67)

- E. Brenes reviewed new EDI website to include campus resources for students and resources for faculty
 - <https://www.elcamino.edu/academic-senate/equity-diversity-inclusion-standing-committee/index.aspx>
- E. Ambrosio Curriculum Committee Announcement



Curriculum Announcements

- Highlights
 - Received full approval for Respiratory Care baccalaureate program; tentative start of Fall 2023
 - Added HyFlex to DE addendum; will be in *Curriculog* starting Fall 2023
 - Approved renumbering of Noncredit courses
- Future Planning
 - Renumbering of courses per AB 1111 after direction of Chancellor's Office
 - Modification of Emergency Approval in DE addendum to account for local emergencies

Please see the packet for the full report.

-
- C. Jenkins Ed Policies

Educational Policies Announcements

Major policies worked on this year:

AP 5070 Attendance

BP/AP 4055 / 5140 Academic Accommodations for Students with Disabilities

4230 Grading and Academic Symbols

AP 4050 Articulation

AP 7150 Evaluation

BP/AP 4045 Textbooks and Instructional Materials

AP 4105 Distance Education (in progress)

Please see the packet for the full report.

- S. Burnham Academic Technology

Academic Technology Announcements

- Academic Technology Committee
 - Updated the committee's objective, scope, and purpose to reflect the changing needs of the campus.
 - Planned and executed the 2023 Educational Technology Conference; Theme: "Hy-Flex Instruction in a Post-Pandemic Learning Environment"; 45 faculty and staff members attended; Keynote Presentation: "(Re)imagining Learning Modalities: Hybrid Flexible Instruction, Friend or Foe" Speaker: Dr. Enilda Romero-Hall.
 - Proposed and passed the Senate resolution for faculty in high-tech fields.
 - Future Planning
 - Educational Technology Conference 2024 (March 29, 2024)--SAVE THE DATE
 - Continue to assist faculty and staff in any technology funding proposals or ideas
 - List of software available to students and faculty—updated and easier to find on our website.
 - Flowchart project for the Faculty and Administration outlining the current process for requesting technology.

Please see the packet for the full report.

Academic Technology Announcements (continued)

- College Technology Committee Updates
 - Multi-factor authentication is coming June 30th
 - [MyECC](#) is getting updated. New look coming soon!
 - Email phishing scams—be aware! Recent ones look like they come from ECC emails; two step email scam; sense of urgency.
 - College Tech is now on a tri-chair model (admin, classified, faculty). The chairs are Loic [Audusseau](#), Marci Mojica, and Stephanie Burnham.
 - Newer team members:
 - David Brewer, Information Security Officer

- J. Troesh Finance

- Encourage big ticket items that will benefit the students the most

- New funding formula
 - Hold harmless revision discussions
- K. Degnan Academic Program Review and SLO
 - Program Review
 - 10 programs this semester using new format
 - Remaining will be completed in the fall 23
 - Average program review doc down to 35 pages with more focus on analysis of data
 - Meetings are recorded for participants can review
 - SLO
 - Close to 100% completion for divisions
 - Working on ILO assessments
 - Canvas helps assess SLO data (race, gender, ethnicity, cohort, etc.)
- A. Brochet Professional Development
 - Planning for PD day underway
 - L. Cooks recognized for leading Faculty Book Club
 - 157 faculty replied and feedback themes: collegiality, health and wellness

c. Academic Affairs Report- Carlos Lopez

- Dean Brekheimer retiring this year

G. Future Agenda Items

a. Participatory Governance Manual

b. Academic Senate Evaluation Survey Report

H. Public Comment (5 minutes)

- R. Dreizler announced there is a option for students to request payment plan for fees owed
- Fashion department hosting fashion show tonight at 7pm in campus theatre
- Test accommodation
- Pancake breakfast 6/9 7-10am hosted by PD

I. Adjournment

- 2:33pm

2022-23 Academic Senate Self-Assessment Report

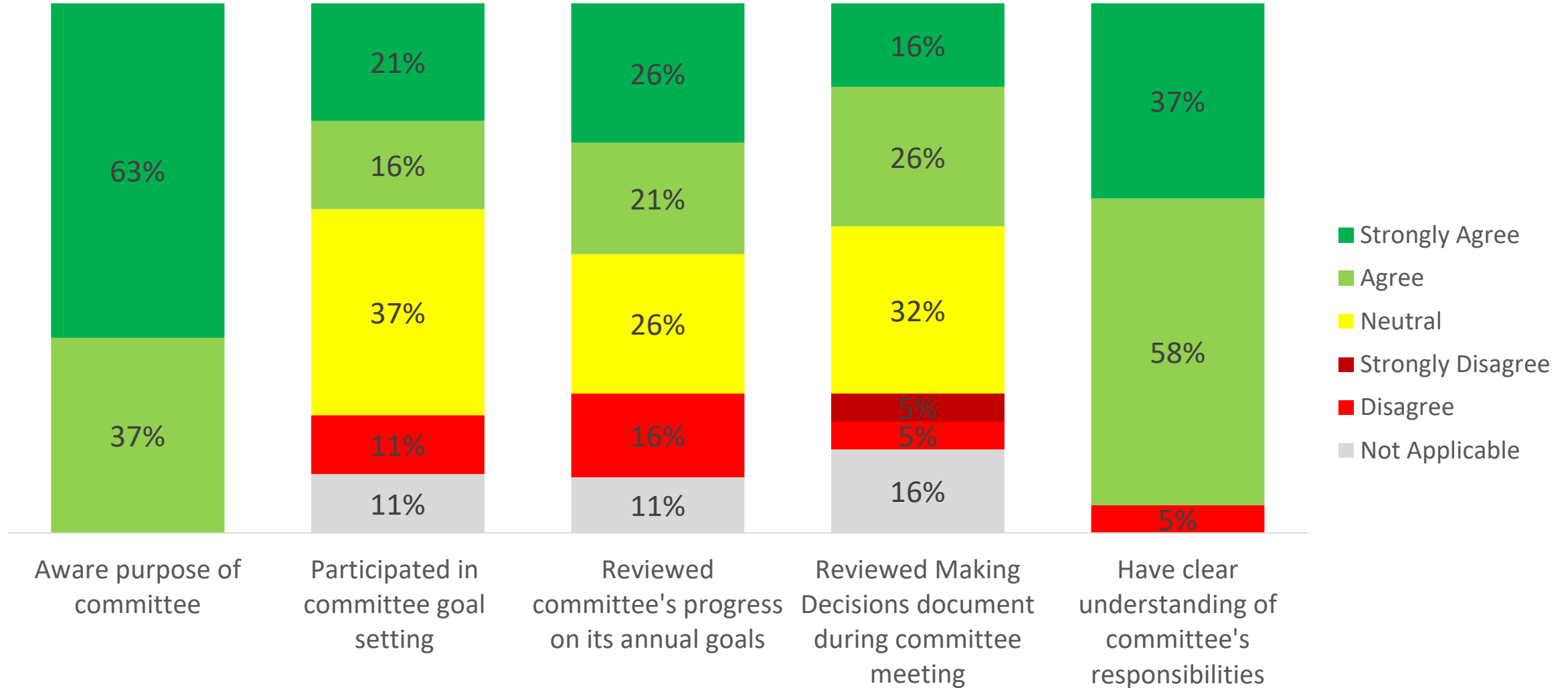
INSTITUTIONAL RESEARCH & PLANNING

Assessment Areas

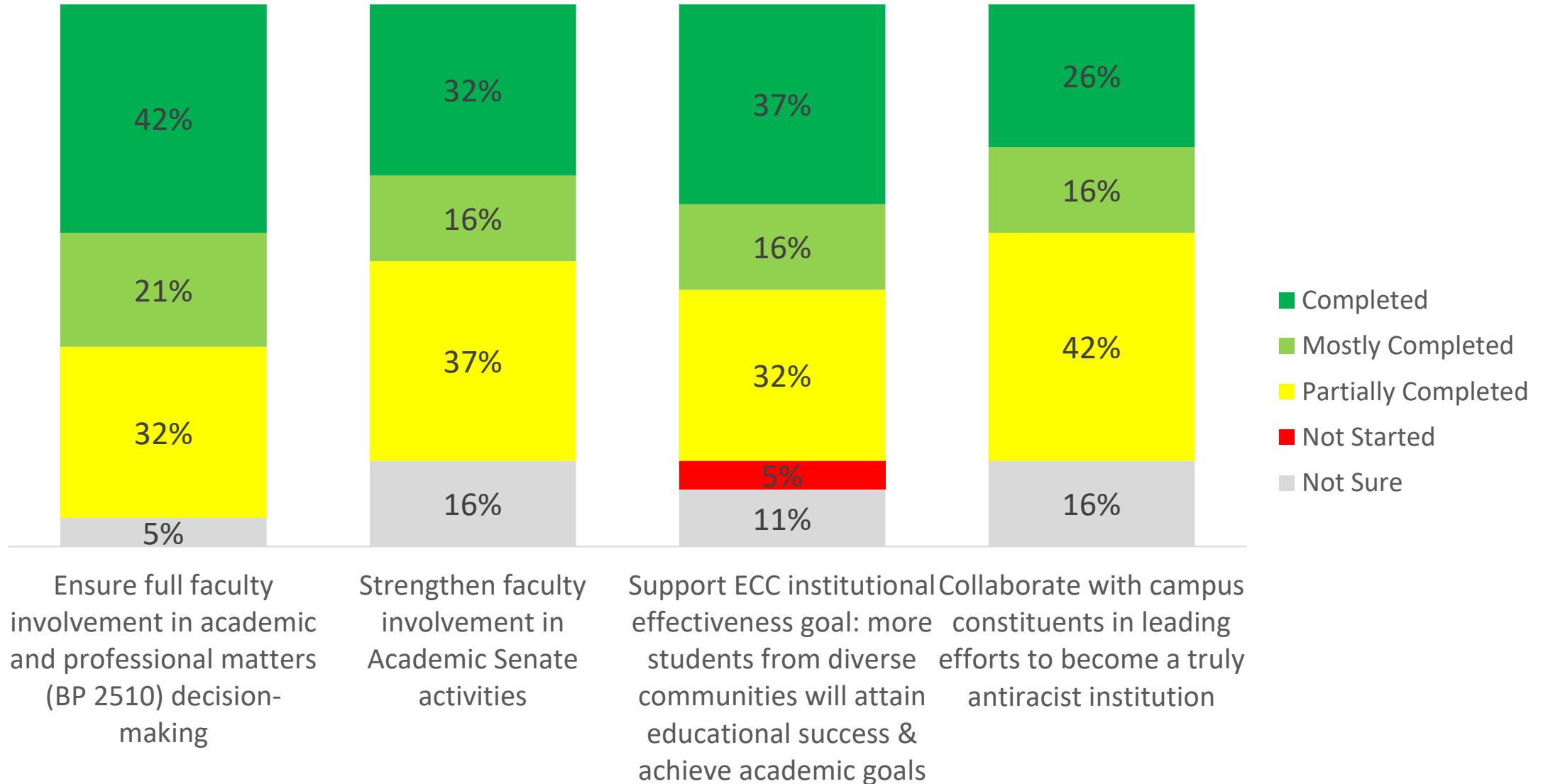
1. Purpose, Goals & Tasks
2. Completion of Goals
3. Committee's Functioning
4. Decision-Making Effectiveness & Communication
5. Accomplishments & Improvements Mentioned by Respondents
6. 2022-23 Suggested Goals/Initiatives/Issues
7. Academic Senate Role on Keeping Senators Updated about the College.
Information & Communication Suggestions

Response rate: 39% (19 out of 49)

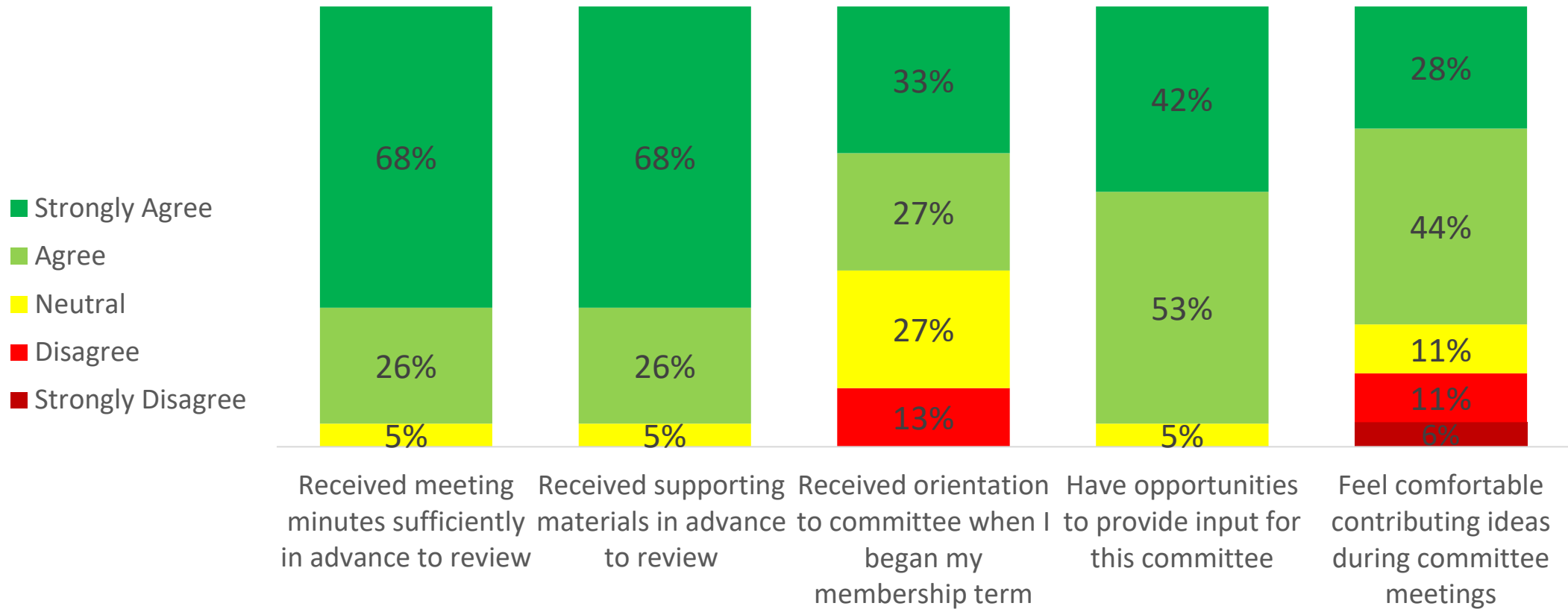
Findings for Purpose, Goals & Tasks



Findings for Completion of Goals

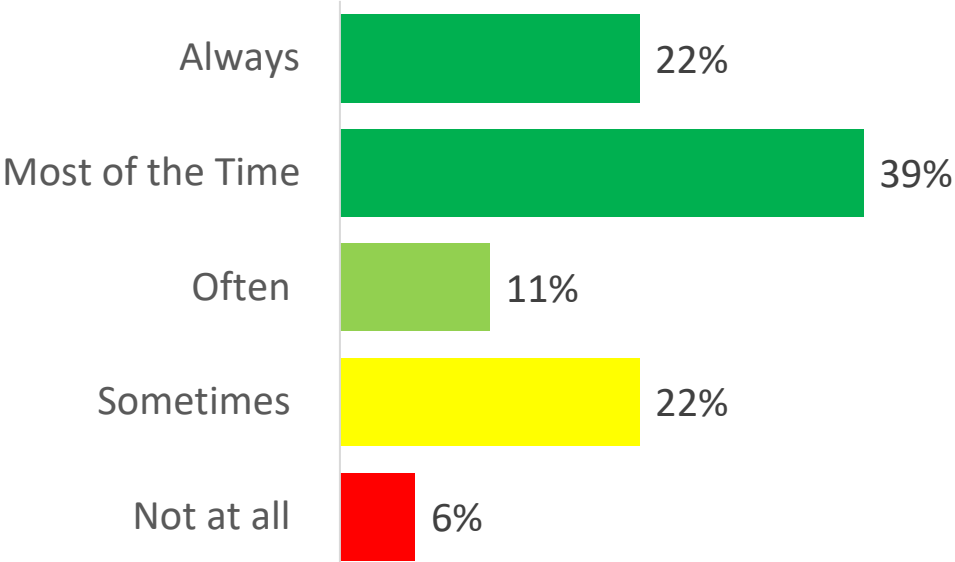


Findings for Committee's Functioning

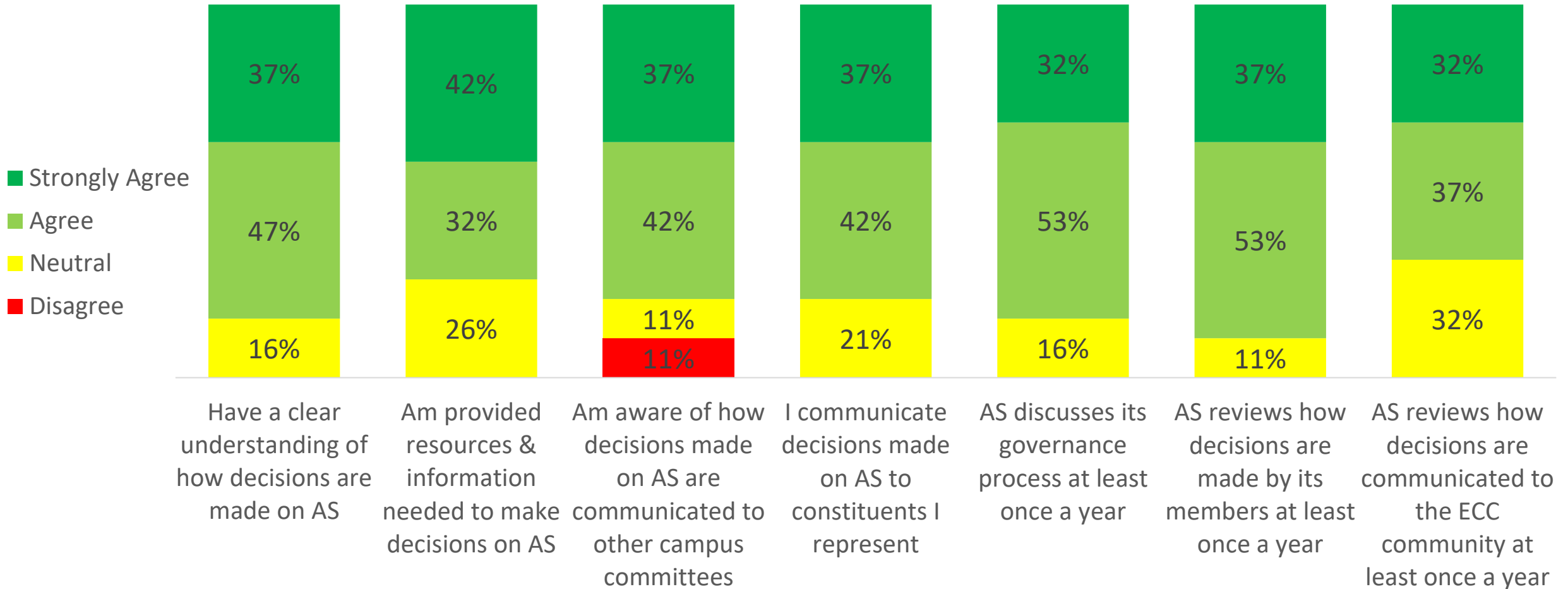


Findings for Committee's Functioning (cont.)

In the last year, how often did Academic Senate use results from prior survey to plan committee work for the upcoming year?



Decision-Making Effectiveness & Communication Findings



Academic Senate **Accomplishments** Mentioned by Respondents

- **Passed numerous motions and approved 10+1 items in a timely manner**, which is especially important when related to equity, technology, and anti-racist topics.
- **Incorporated equity considerations** more deeply and significantly into a broader array of work areas.
- **Approved** annual review process update, procedures for hyflex classes, Guided Pathways plan, land acknowledgement and LGBTQIA statements.
- **Assumed a pivotal role on campus, ensuring judicious and collaborative decisions.** Senate leaders maintained a commitment to pursuing mutually beneficial resolutions, despite challenges encountered with the new administration (e.g.: creation of new programs/departments; enrollment management (responsive to student demand); robust consultation on key reports rather than rubber-stamping them).
- **Included an Academic Senate representative in hiring committees.**
- **Supported the faculty in overcoming pandemic-related hurdles.**
- **Became more familiar with campus services** through Informational presentations (e.g.: telehealth services).

Academic Senate **Improvements** Mentioned by Respondents

- While resolutions advocating for different causes have unanimous support, they occasionally appear symbolic in nature, as they may not always have a direct impact (given that affected groups may not always be aware of or engage with the resolutions). The **time spent on them could be channeled more effectively towards addressing substantive matters.**
- **Work with administrative partners to better implement the consultation process**, including the allocation of sufficient time to gain genuine input.
- **Spend less time reading resolutions**, as it is boring and unnecessary.
- **Develop a centralized system of reporting key information from Academic Senate to the campus.** Frequent requests to Academic Senators to poll constituents and report back findings seems haphazard. A more systematic and centralized approach to communication and data collection would be helpful.
- **Increase faculty diversity** representation, particularly on the e-board. Provide a more welcoming environment for diverse faculty.
- **Develop more in-depth discussions** on various topics (e.g.: breakout groups)
- **Continually review Academic Senate goals, effectiveness, and communication** with the rest of campus.

Goals/initiatives/issues respondents mentioned Academic Senate may address in 2023-24

1. Engage administration partners on training regarding the collegial consultation process so we have a shared understanding of the benefits and processes.
2. Advocate for campus administration increased accountability when consultation on "10+1" matters seems to be lacking.
3. Engage in constructive discussions with deans regarding shared governance matters particularly regarding academic scheduling decisions.
4. Clarify rules for attendance reporting at the end of the semester.
5. Review and revise BPs/APs on academic integrity violation reporting procedures.

Goals/initiatives/issues respondents mentioned Academic Senate may address in 2023-24 (cont.)

6. Analyze disaggregated SLO results and create actions to help students succeed more in identified improvement areas.
7. Provide more support for OER/ZTC adoption across campus to lower student financial burdens and support student equity.
8. Work with ECCFT and divisions to develop orientation materials/module for part-time faculty onboarding.
9. Increase initiatives to hire more faculty of color representative of student population.
10. Further advocate for online classes.

Is Academic Senate keeping yourself/colleagues updated about ECC? If not, what information would you like & how can we communicate better?

- Yes
- Develop a more robust website or more frequent email blasts with most important Academic Senate news
- More information on the planning of course modalities (e.g. online, in person, hybrid, COVID-19 taskforce)
- Some divisions are not been updated, especially part-time faculty.



Thank You
Questions?

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