Academic Senate Meeting

Date: 6-4-2024

Reminders

- Comments/questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments/questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to one 3-minute comment per person per meeting.

- The Academic Senate fully respects the time of all our senators and other meeting participants. With this in mind, and because of the many items within senate purview that must be addressed each semester, we ask that discussions in senate meetings, even during the public comment period, be limited to topics within/related to the 10+1 purview of the Academic Senate. If your comment is completely unrelated to senate purview (e.g., topics such as salaries/wages, and benefits), you will be kindly asked to hold your comment and advised as to a more appropriate venue to have the conversation.

Approval of the Minutes from: 5-21-2024

Unfinished Business

AP/BPs Darcie McClelland

- AP/BP 4100B
- AP/BP 4025B
- AP/BP 4231

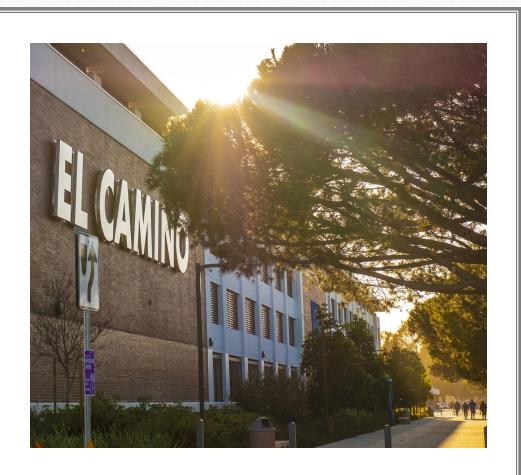# RSI Reviewing Proposal

- Moses Wolfenstein

Ed Plan 2024-2034

- VP Lopez

New Business

ACCJC Midterm Report

- VP Lopez

Curriculum

- Edwin Ambrosio

Information Items

Caring Campus

- Crystal Martin and Jeff Stephenson

Library Copyright AP/BP

- Crystal Martin

Anna Brochet and Camila Jenkin

- Calendar

- AI Syllabus Statement

EL CAMINO COMMUNITY COLLEGE DISTRICT
ACADEMIC CALENDAR
2025-2026 (DRAFT)
Thanksgiving NOT off

JULY 2025
S	M	T	W	T	F	S
	1	2	[3]	*4	[5]	
[6]	7	8	9	10	[11]	[12]
[13]	14	15	16	17	[18]	[19]
[20]	21	22	23	24	[25]	[26]
[27]	28	29	30	31		

AUGUST 2025
S	M	T	W	T	F	S
					[1]	[2]
[3]	4	5	6	7	[8]	[9]
[10]	11	12	13	14	[15]	[16]
[17]	(18)	(19)	(20)	"21"	{22}	[23]
[24]	25	26	27	28	29	30
[31]						

SEPTEMBER 2025
S	M	T	W	T	F	S
	*1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	*26	27
28	29	30				

OCTOBER 2025
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2025
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	*11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	*27	*28	[29]
[30]						

DECEMBER 2025
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
[14]	(15)	(16)	(17)	(18)	(19)	[20]
[21]	(22)	(23)	*24	*25	[26]	[27]
[28]	[29]	[30]	*31			

JANUARY 2026
S	M	T	W	T	F	S
				*1	*2	[3]
[4]	5	6	7	8	9	[10]
[11]	12	13	14	15	16	[17]
[18]	*19	20	21	22	23	[24]
[25]	26	27	28	29	30	[31]

FEBRUARY 2026
S	M	T	W	T	F	S
[1]	2	3	4	5	*6	[7]
[8]	(9)	(10)	(11)	"12"	{13}	[14]
[15]	*16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH 2026
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	*31				

APRIL 2026
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	[11]
[12]	(13)	(14)	(15)	(16)	(17)	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2026
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	*25	26	27	28	29	30
31						

JUNE 2026
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
[14]	(15)	(16)	(17)	(18)	*19	[20]
[21]	22	23	24	25	[26]	[27]
[28]	29	30				

Fall	Winter Intersession	Spring	Professional Development Days	Summer	No Classes

" " - Professional Development (Flex) Days - Offices closed during college-wide scheduled activities - Classes not in session
{ } - Professional Development (Flex) Days – Campus Remains Open – Classes not in session
[ ] - Campus Closed
* - Holidays (Management, Faculty, Staff, and Students) – Campus Closed
( ) - Campus Remains Open – Classes not in session

AI Syllabus Statement

- Moses Wolfenstein

Encouraging General Use

I regard Generative AI tools (e.g. ChatGPT, DALL-E, etc.) as essential developing technology for doing academic work.

For this reason, I will require you to make use of them in a specific way for some assignments. I will generally encourage you to make use of them for your work in my course, and there are rules you need to follow when using these tools.

1. You must always properly cite these tools when using them and document how you made use of them to complete your work.
2. Understand that these tools do not always generate reliable information. You are responsible for ensuring that your work is correct and accurate in general and when using Generative AI.
3. You are responsible for making sure that the work you submit does not violate intellectual property law, and that it does not violate the El Camino code of student conduct or the school's core values.

If you use Generative AI tools without following these rules, I may need to approach it as an instance of academic misconduct and the relevant provisions from El Camino's Administrative Procedure 5500: Standards of Student Conduct will apply.

In addition, please remember that the rules for using Generative AI tools in your work at El Camino are set by each faculty member for their course. The permission I am providing you for using these tools in my course does not extend to other classes you take here.

Restricting Specific Use

You are only allowed to use Generative AI tools (e.g. ChatGPT, DALL-E, etc.) in this course for specific assignments as described in the assignment directions. Apart from assignments with instructions allowing or requiring you to use Generative AI tools in specific ways, you are not allowed to use these tools on any activities. When you are required to use Generative AI tools, you will also be required to cite your use of the tool and/or submit copies of your interaction with the AI app. If there is sufficient evidence that you have used generative AI tools in this course in ways that are not described in assignment directions, I will treat it as an instance of academic misconduct and the relevant provisions from El Camino's Administrative Procedure 5500: Standards of Student Conduct will apply.

In addition, please remember that the rules for using Generative AI tools in your work at El Camino are set by each faculty member for their course. The permission I am providing you for using these tools in my course does not extend to other classes you take here.

Officer Announcements

Curriculum Announcements
(Edwin Ambrosio)

CCC Proposal Tally - Spring 2024

Type	2/27/24	3/12/24	3/26/24	4/23/24	5/14/24	5/28/24	6/4/24	Totals
Course Review	6	9	14	28	80	97	4	238
New Course	16	1	3	0	10	7	1	38
New Program	5	0	0	0	0	3	1	9
Program Revision	4	0	0	0	0	3	2	9
DE Addenda	4	1	0	89	5	2	0	101
Program Reactivation	0	0	0	0	0	1	0	1
Inactivation	4	1	5	1	0	2	0	13
Program Inactivation	0	0	0	0	0	0	0	0
Articulation Agreement	0	0	0	0	0	0	0	0
Totals	39	12	22	118	95	115	8	409

- Please see the packet for the full report.

Diversity, Equity, Inclusion, and Accessibility Announcements

(Linda Cooks)

- Please see the packet for the full report.

Educational Policies Announcements

(Darcie McClelland)

- Please see the packet for the full report.

Faculty Development
(Anna Brochet and Camila Jenkin)

Reminders:
- Please complete [Faculty Professional Development Needs Assessment Survey](#) by Friday June 7th!
- Pre-reserve your spot for a Fall 2024 PD day training session now!
  - Complete this [pre-registration form](#)--spaces are limited!
- Save the Date for Fall 2024 PD day:
  - Thursday, August 22; 9-4pm
- Watch for our fun #TeacherHacks video series in your emails. We want your hacks next!

- Please see the packet for the full report.

Finance Announcements
(Josh Troesh)

- Please see the packet for the full report.

Academic Technology Announcements
(Stephanie Burnham)

- Please see the packet for the full report.

Instructional Effectiveness Announcements
(Kevin Degnan)

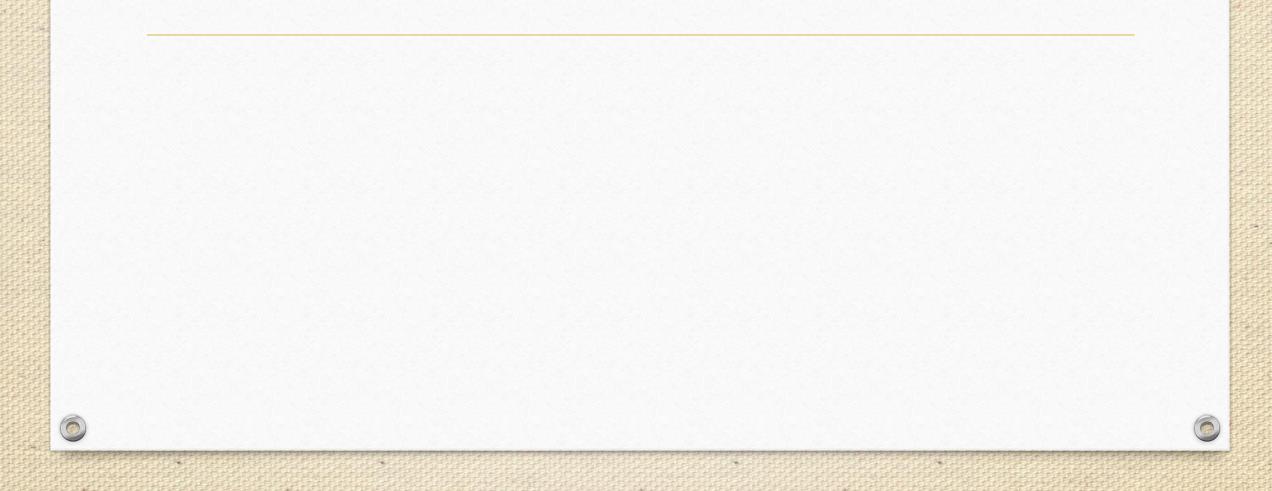- Please see the packet for the full report.

Special Committees

Academic Affairs

Carlos Lopez, Vice President of Academic Affairs

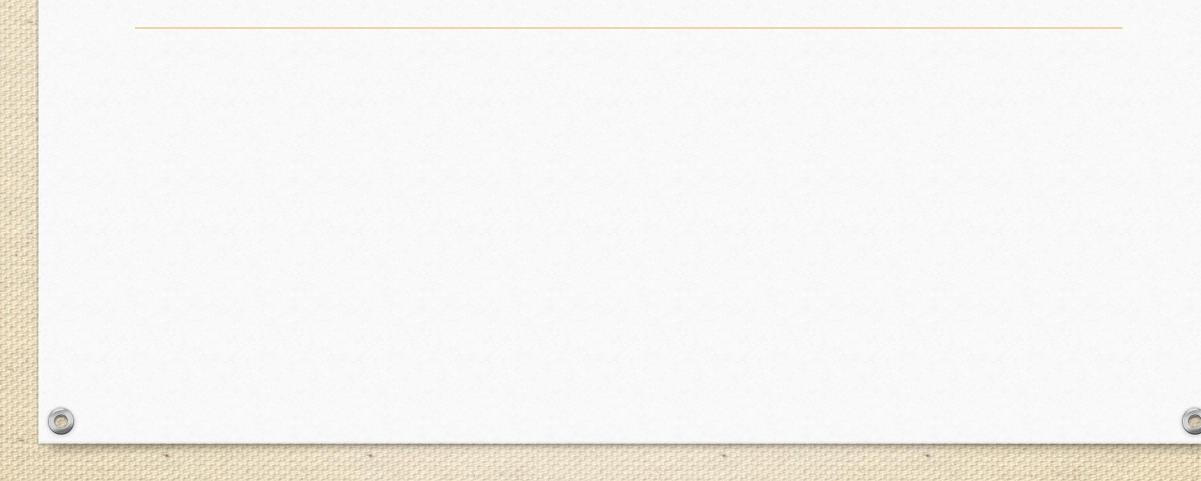# Student Services

Jeffrey Stephenson, Vice President of Student Services

Evolve
(Formerly Guided Pathways)
Polly Parks and Chris Page

Public Comments

Reminders:

- Public comments will be limited to one 3-minute comment per person per meeting.

- Public comment limited to topics within/related to the 10+1 purview of the Academic Senate.