



# ACADEMIC SENATE MEETING 12-3-24

## REMINDERS

- Comments and questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments and questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to one 3-minute comment per person per meeting.
- The Academic Senate fully respects the time of all our senators and other meeting participants. With this in mind, and because of the many items within senate purview that must be addressed each semester, we ask that discussions in senate meetings, even during the public comment period, be limited to topics within or related to the 10+1 purview of the Academic Senate. If your comment is completely unrelated to senate purview (e.g., topics such as salaries/wages, and benefits), you will be kindly asked to hold your comment and advised as to a more appropriate venue to have the conversation.



FROM: 11-19-24

[BoardDocs Link](#)

# APPROVAL OF MINUTES

# WELCOME DEAN'S REPRESENTATIVE

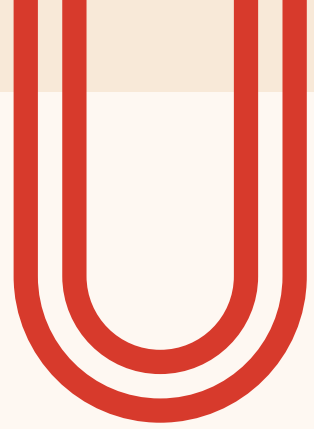
EDWARD RICE III, ED.D

Associate Dean  
Humanities Division





UNFINISHED BUSINESS



# SENATE VOTE

Which of the following recommendations would you prefer the Academic Senate make to the Federation regarding PD/FLEX day? Please note that no matter what changes are made, full-time faculty will still be required to complete the mandatory 24 hours of professional development, the changes being considered are just regarding how many of those hours are mandatory scheduled hours.

- A) Keep PD Day exactly as is currently, make no changes
- B) Reduce the required hours for PD day and also move the date to a time later in the semester to be determined by the Calendar Committee
- C) Reduce the required hours for PD day but keep the date the same
- D) Keep the required hours for PD day the same but move the date to a time later in the semester to be determined by the Calendar Committee

# (SLIDES FROM PREVIOUS SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS)

## • Background: Flexible Calendar

○ The Flexible Calendar programs allows for colleges to set aside days for staff professional development (PD) in lieu of regular instruction (classes are cancelled on those days).

▪ Sources: [CCCO Flexible Calendar Website](#) and Guidelines for the Implementation of the Flexible Calendar Program ([PDF](#))

• At ECC, we set aside 4 days of PD per academic year (@6 hours a day- FT faculty are required to do 24 hours of PD each academic year)

○ The [AFT contract](#) (page 46) states that out of the 24 required hours, FT faculty are required to do 9 hours during Fall and Spring Professional Development days (6 hours in Fall and 3 hours in Spring) which are scheduled on the first day of each semester.

2024-2025

JULY 2024							AUGUST 2024							SEPTEMBER 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	*4	[5]	[6]					1	[2]	[3]	1	*2	3	4	5	6	7
[7]	8	9	10	11	[12]	[13]	[4]	5	6	7	8	[9]	[10]	8	9	10	11	12	13	14
[14]	15	16	17	18	[19]	[20]	[11]	(12)	(13)	(14)	(15)	(16)	[17]	15	16	17	18	19	20	21
[21]	22	23	24	25	[26]	[27]	[18]	(19)	(20)	(21)	*22	[23]	[24]	22	23	24	25	26	*27	28
[28]	29	30	31				[25]	26	27	28	29	30	31	29	30					

OCTOBER 2024							NOVEMBER 2024							DECEMBER 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5							1	2	[1]	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	*11	12	13	14	15	16	[15]	(16)	(17)	(18)	(19)	(20)	[21]
20	21	22	23	24	25	26	17	18	19	20	21	22	23	[22]	*23	*24	*25	[26]	[27]	[28]
27	28	29	30	31			24	25	26	27	*28	*29	[30]	[29]	[30]	*31				

JANUARY 2025							FEBRUARY 2025							MARCH 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			*1	(2)	(3)	[4]							[1]							1
[5]	6	7	8	9	10	[11]	[2]	3	4	5	6	*7	[8]	2	3	4	5	6	7	8
[12]	13	14	15	16	17	[18]	[9]	(10)	(11)	(12)	*13	(14)	[15]	9	10	11	12	13	14	15
[19]	*20	21	22	23	24	[25]	[16]	*17	18	19	20	21	22	16	17	18	19	20	21	22
[26]	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	*31					

APRIL 2025							MAY 2025							JUNE 2025						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5						1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	(14)	(15)	(16)	(17)	(18)	[19]	11	12	13	14	15	16	17	15	16	(17)	(18)	*19	(20)	[21]
[20]	21	22	23	24	25	26	18	19	20	21	22	23	24	[22]	23	24	25	26	[27]	[28]
27	28	29	30				25	*26	27	28	29	30	31	[29]	30					

Fall	Winter Intercession	Spring	Professional Development Days	Summer	No Classes
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# SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS CONT.

- **PD day survey** (N=70 FT faculty) indicated majority of respondents would like to see a reduction in the required 9 hours of PD on Fall and Spring PD days (24 hours of PD will still be required per year).
- Proposal: Reduce to 6 hours of PD required for FT faculty each academic year
  - 3 hours on Fall and Spring PD days (10am-1pm) with optional PD activities during rest of day
- **Options for scheduling PD days:**
  - **Keep** PD days scheduled on the first day of each semester
  - **Move** PD days to a day during approximately week four of each semester (Calendar committee can identify a day that least impacts instruction)
    - Rationale:
    - Move PD day to a time that is not as busy (beginning of the semester is when students need support the most and faculty a busy prepping for the semester)
    - Will feel more like a day truly set aside for PD rather than having to come to PD day before the semester starts
    - If the Calendar committee chooses a day to do PD day on a weekday where there are not other holidays scheduled, class time will not have to be made up (15 meeting days are allowable during a 16-week semester)



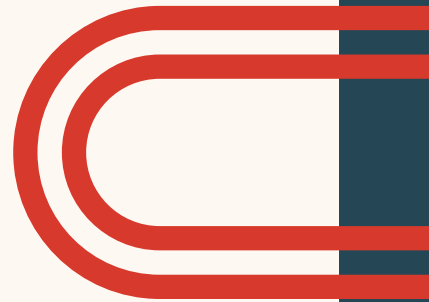
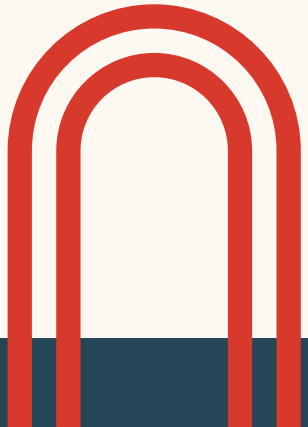
# SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS CONT.

- Some examples of other colleges that do their PD day during the semester:
  - [LBCC](#): Tuesday, September 24 and Thursday March 13
  - [Las Positas](#): Thursday, October 24 and Thursday, March 20
  - [Chaffey College](#): April 22, 2025



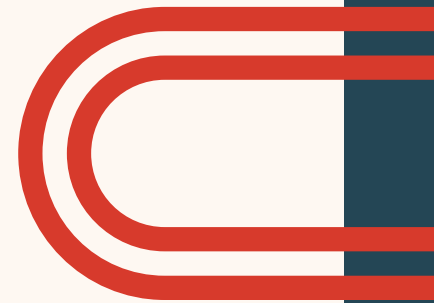
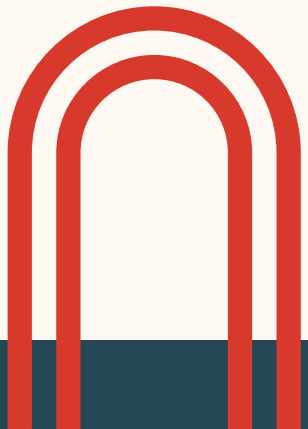


NEW BUSINESS



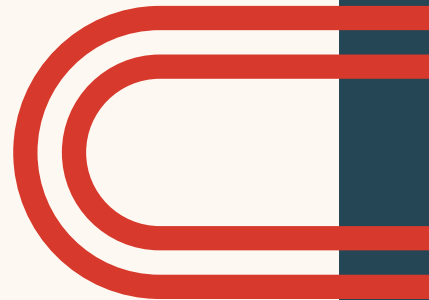
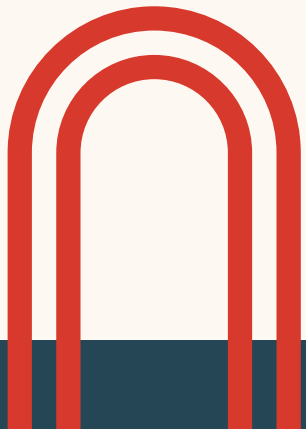


# INFORMATION ITEMS





# OFFICER ANNOUNCEMENTS



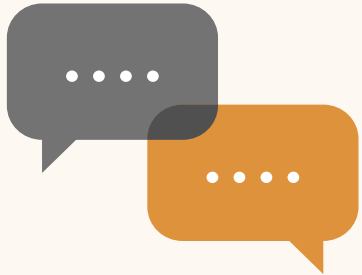
# CURRICULUM ANNOUNCEMENTS



EDWIN AMBROSIO

Please see the packet for the full report.

# DIVERSITY, EQUITY, INCLUSION, AND ACCESSIBILITY ANNOUNCEMENTS



ERICA BRENES

Please see the packet for the full report.

# EDUCATIONAL POLICIES ANNOUNCEMENTS



DARCIE MCCLELLAND

Please see the packet for the full report.

# FACULTY DEVELOPMENT



ANNA BROCHET  
AND  
CAMILA JENKIN



Call for proposals for  
**PD Power Up** Month virtual sessions!

**PD Power-up** Month will take place  
January 27 - February 12, 2025

Classified staff, faculty, and managers are invited to  
submit a proposal for a 1-hour virtual session.

Please see the packet for the full report.

# FINANCE ANNOUNCEMENTS



JOSH TROESH

Please see current [Agenda & Recent Meeting Minutes on Board Docs](#)

Current Topic(s)

- Ongoing Questions on Budget

Please see the packet for the full report.



# ACADEMIC TECHNOLOGY ANNOUNCEMENTS



STEPHANIE BURNHAM

SAVE THE DATE!  
ED TECH CONFERENCE IS NOW ON  
SPRING  
PD DAY (afternoon session)

**"The Human Side of Education  
Technology"**

THURSDAY, FEBRUARY 13, 2025  
1-3PM  
(after the regular PD schedule)

Get FLEX and DE credit

Please see the packet for the full report.

# INSTRUCTIONAL EFFECTIVENESS ANNOUNCEMENTS

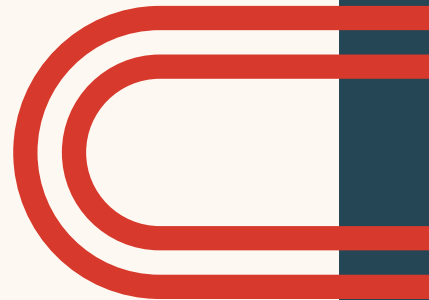
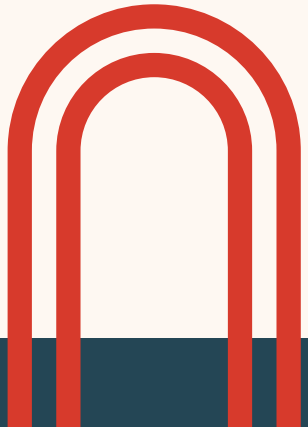


KEVIN DEGNAN

Please see the packet for the full report.



# SPECIAL COMMITTEES



# ACADEMIC AFFAIRS



CARLOS LOPEZ  
VP OF ACADEMIC AFFAIRS

Please see the packet for the full report.

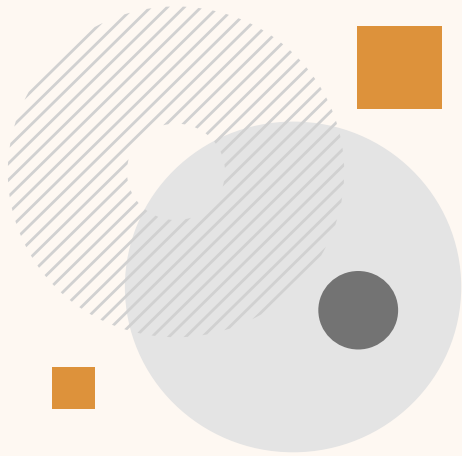
# STUDENT SERVICES



JEFFREY STEPHENSON  
VP OF STUDENT SERVICES

Please see the packet for the full report.

# GUIDED PATHWAYS



POLLY PARKS  
AND  
CHRIS PAGE

Please see the packet for the full report.

# PUBLIC COMMENTS

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- Public comment limited to topics within/related to the 10+1 purview of the Academic Senate.

