ACADEMIC SENATE MEETING 11-5-24

REMINDERS

- Comments and questions not directly related to current agenda item will not be acknowledged until public comment. Additionally, comments and questions on agenda items should contribute to the discussion in a meaningful way. Public comments will be limited to one 3-minute comment per person per meeting.
- The Academic Senate fully respects the time of all our senators and other meeting participants. With this in mind, and because of the many items within senate purview that must be addressed each semester, we ask that discussions in senate meetings, even during the public comment period, be limited to topics within or related to the 10+1 purview of the Academic Senate. If your comment is completely unrelated to senate purview (e.g., topics such as salaries/wages, and benefits), you will be kindly asked to hold your comment and advised as to a more appropriate venue to have the conversation.

FROM: 10-15-24

BoardDocs Link

APPROVAL OF MINUTES

WELCOME DEAN'S REPRESENTATIVE

SCOTT KUSHIGEMACHI | HE, HIM, HIS
DEAN, HUMANITIES DIVISION

Hello Academic Senate!

Name: Katie Volk
Pronouns: She/Her
Major: English
Arts & Features Editor of The Union
Email: katherine_volk@elcamino.edu

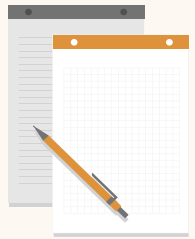
Thank you for welcoming me and I look forward to today's meeting.

UNFINISHED BUSINESS

AP'S/BP'S

PRESENTER: DARCIE MCCLELLAND

- AP 4231
- AP 4021
- BP 4021



SHS SYLLABUS STATEMENT

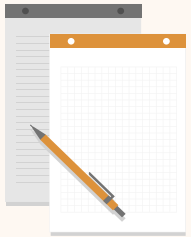
PRESENTERS:ANNA BROCET AND CAMILA JENKIN

- SYLLABUS STATEMENT

CONSOLIDATED CIP OVERVIEW

PRESENTER: VIVIANA UNDA

- CIP



NEW BUSINESS

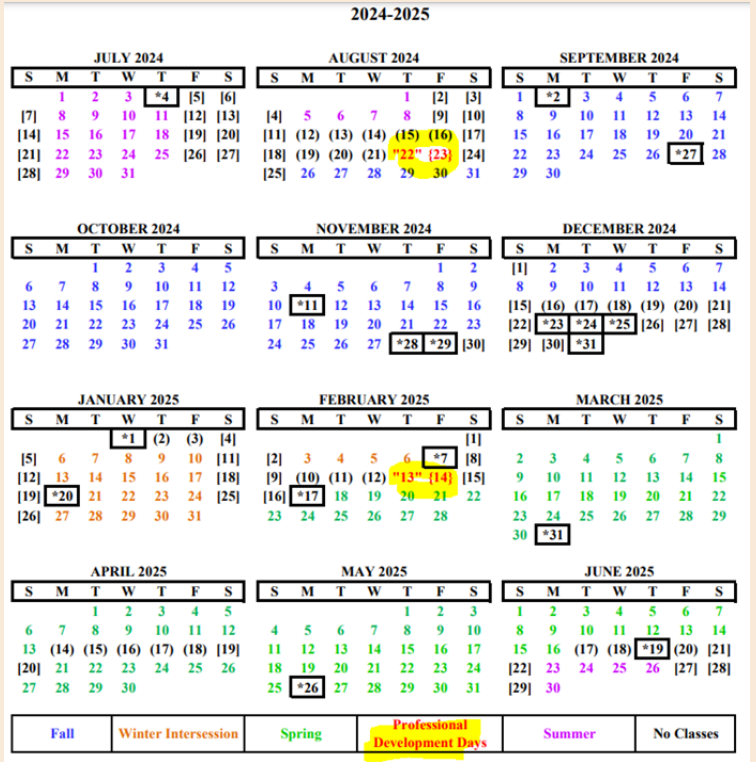
SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS

ADD TEXT HERE.

PRESENTER

SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS

- **Background: Flexible Calendar**
  - The Flexible Calendar programs allows for colleges to set aside days for staff professional development (PD) in lieu of regular instruction (classes are cancelled on those days).
    - Sources: CCCO Flexible Calendar Website and Guidelines for the Implementation of the Flexible Calendar Program (PDF)
- At ECC, we set aside 4 days of PD per academic year (@6 hours a day- FT faculty are required to do 24 hours of PD each academic year)
  - The AFT contract (page 46) states that out of the 24 required hours, FT faculty are required to do 9 hours during Fall and Spring Professional Development days (6 hours in Fall and 3 hours in Spring) which are scheduled on the first day of each semester.



SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS CONT.

- **PD day survey** (N=70 FT faculty) indicated majority of respondents would like to see a reduction in the required 9 hours of PD on Fall and Spring PD days (24 hours of PD will still be required per year).
- Proposal: Reduce to 6 hours of PD required for FT faculty each academic year
    - 3 hours on Fall and Spring PD days (10am-1pm) with optional PD activities during rest of day
- **Options for scheduling PD days:**
    - **Keep** PD days scheduled on the first day of each semester
    - **Move** PD days to a day during approximately week four of each semester (Calendar committee can identify a day that least impacts instruction)
        - Rationale:
        - Move PD day to a time that is not as busy (beginning of the semester is when students need support the most and faculty a busy prepping for the semester)
        - Will feel more like a day truly set aside for PD rather than having to come to PD day before the semester starts
        - If the Calendar committee chooses a day to do PD day on a weekday where there are not other holidays scheduled, class time will not have to be made up (15 meeting days are allowable during a 16-week semester)

SENATE DISCUSSION: PROPOSED CHANGES TO ECC PD DAYS CONT.

- Some examples of other colleges that do their PD day during the semester:
  - LBCC: Tuesday, September 24 and Thursday March 13
  - Las Positas: Thursday, October 24 and Thursday, March 20
  - Chaffey College: April 22, 2025

INFORMATION ITEMS

OFFICER ANNOUNCEMENTS

CURRICULUM ANNOUNCEMENTS

EDWIN AMBROSIO

Please see current Agenda & Recent Meeting Minutes on CCC Website

Current Topic(s)

- Common Course Numbering (CCN)

Please see the packet for the full report.

DIVERSITY, EQUITY, INCLUSION, AND ACCESSIBILITY ANNOUNCEMENTS

ERICA BRENES

- 47 members of our campus community joined us at our annual DEIA Symposium.
- Activities included:
  - Exploring the psychological impact of constantly facing resistance to DEIA changemaking,
  - Listening to a panel of students about necessary improvements to campus design,
  - How to sustain our efforts by embedding more joy into our work!
- At our next meeting on 11/21 (via zoom), we will:
  - Review exit survey feedback from attendees,
  - Set 2024-2025 agenda based on symposium discussions.
- Communities of Practice are available for DEIA changemakers to join and find community!

Please see the packet for the full report.

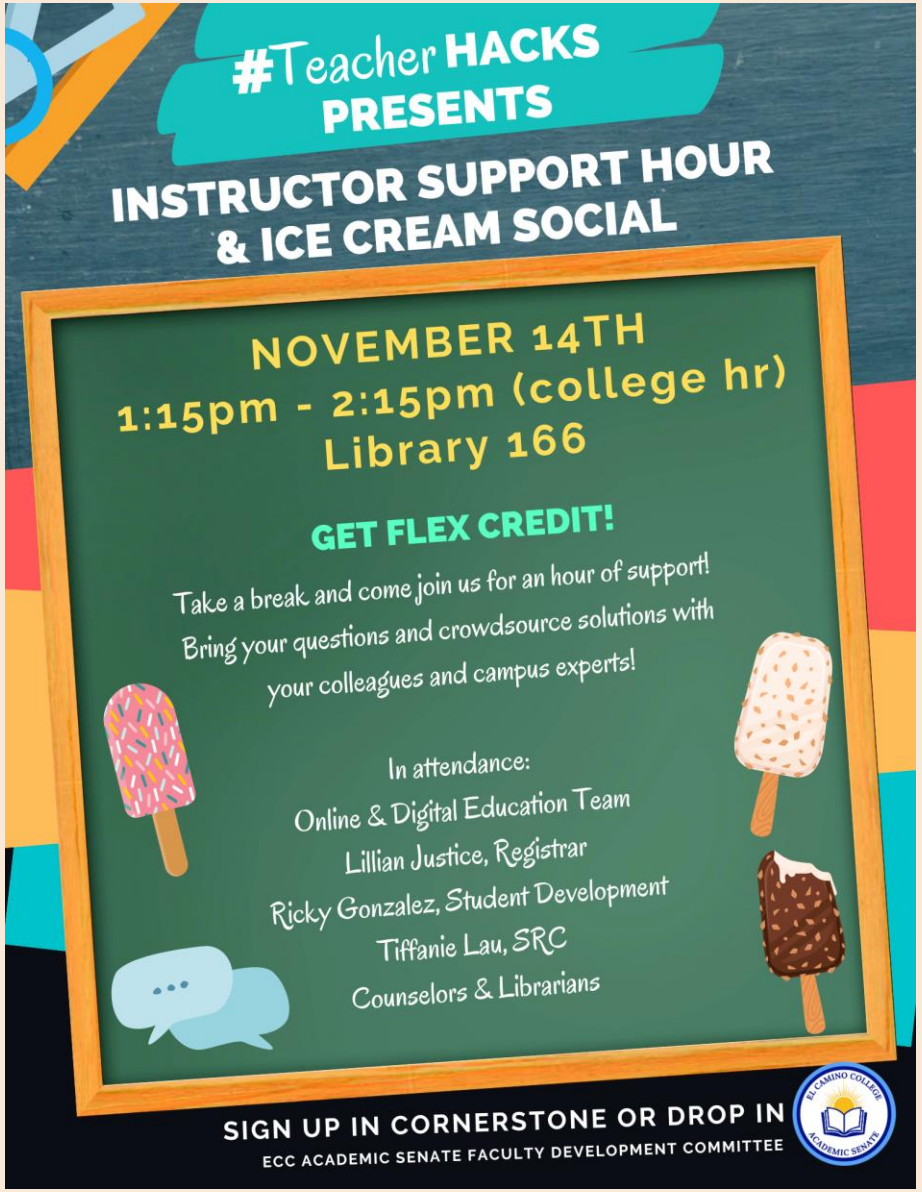
EDUCATIONAL POLICIES ANNOUNCEMENTS

DARCIE MCCLELLAND

Please see the packet for the full report.

FACULTY DEVELOPMENT

ANNA BROCHET
AND
CAMILA JENKIN



Please see the packet for the full report.

FINANCE ANNOUNCEMENTS

JOSH TROESH

Please see current Agenda & Recent Meeting Minutes on Board Docs

Current Topic(s)

- Ongoing Questions on Budget

Please see the packet for the full report.

ACADEMIC TECHNOLOGY ANNOUNCEMENTS

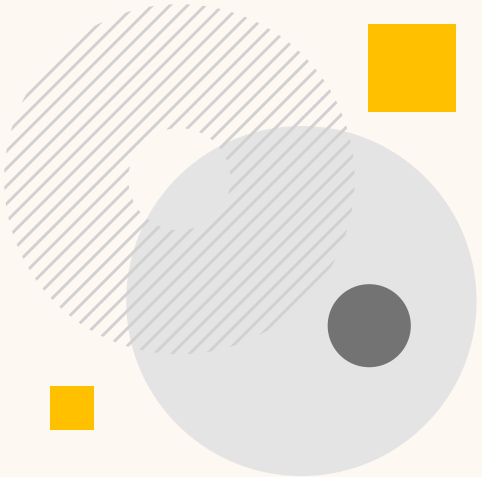
STEPHANIE BURNHAM

Please see the packet for the full report.

INSTRUCTIONAL EFFECTIVENESS ANNOUNCEMENTS

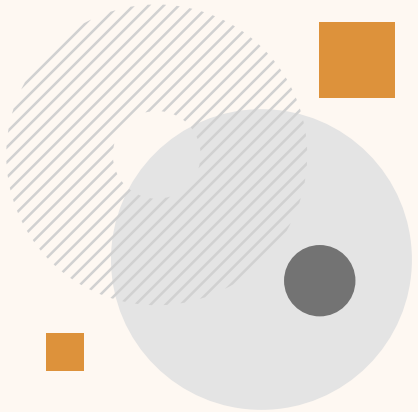
KEVIN DEGNAN

Please see the packet for the full report.



SPECIAL COMMITTEES

ACADEMIC AFFAIRS



CARLOS LOPEZ

VP OF ACADEMIC AFFAIRS

Please see the packet for the full report.

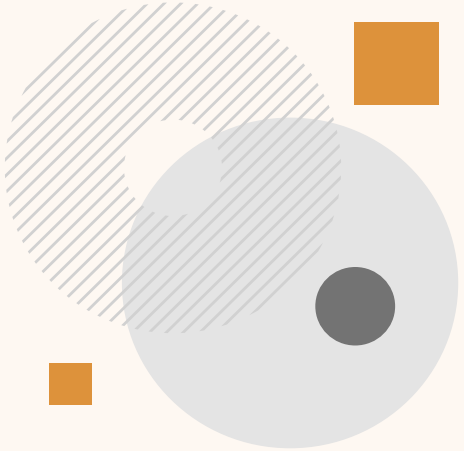
STUDENT SERVICES

JEFFREY STEPHENSON

VP OF STUDENT SERVICES

Please see the packet for the full report.

GUIDED PATHWAYS



POLLY PARKS
AND
CHRIS PAGE

Please see the packet for the full report.

PUBLIC COMMENTS

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