

2024-25 Student Success Committee Self-Assessment Survey Report

INSTITUTIONAL RESEARCH & PLANNING

SEPTEMBER 12TH, 2025

Why this Self-Assessment?



To **implement continuous self-assessment** as it is a need recognized and respected by our participatory governance framework



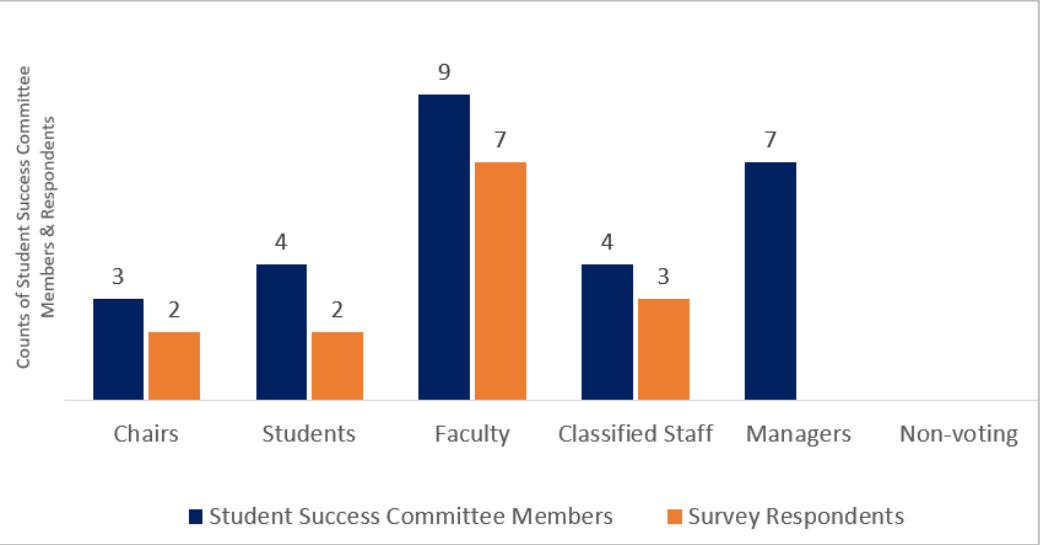
To **create, adjust, and/or update the committee's** governance, decision-making, and communication **processes**



To help committee members **formalize recommendations for change and their implementation**

*Participatory governance recognizes and respects **the need for continuous self-assessment**. The committees' processes of governance, decision-making, and communication are **formally assessed at the end of every year**. **Committees use results to create, adjust and/or update these processes**. **Committee members commit to formalize recommendations for change and their implementation** (Participatory Governance, Planning & Decision-Making Handbook, p. 6).*

Response Rate: **52% (14 out of 27)**



Monthly Time Spent on Committee Work

**Most respondents
2-4 hours a month**

Survey Participation by Role



Faculty had the **highest survey participation**



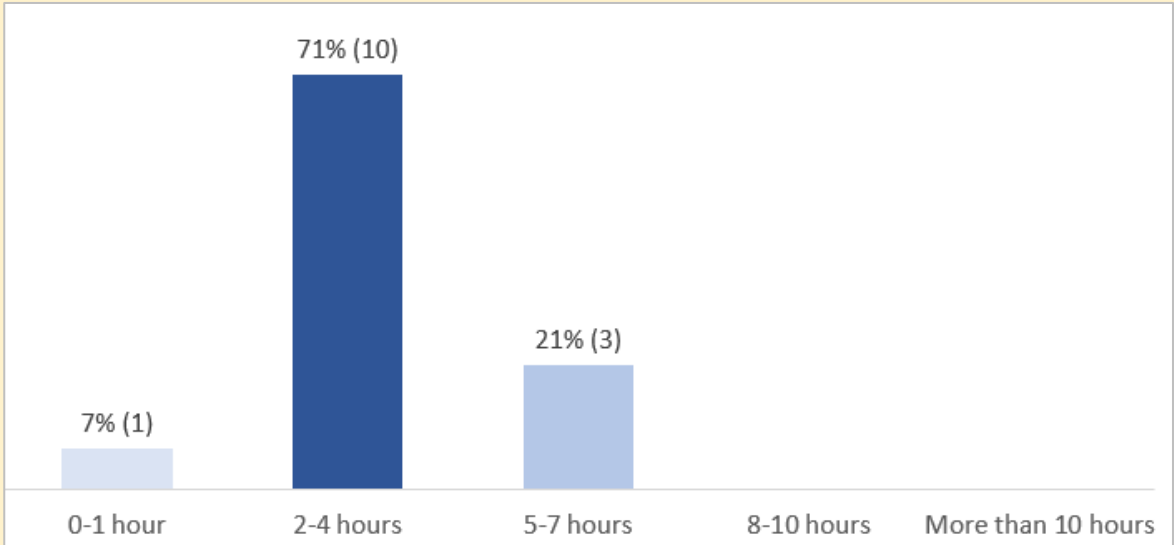
No managers responded



Chairs and classified **staff moderately represented**



Half of the student representatives answered



Key Strengths

MULTIPLE CHOICE QUESTIONS

Student Success Committee's Strengths



All respondents Strong culture of openness, respect and adaptability

- SSC values sharing ideas
- Issues are discussed respectfully
- Change/innovation is welcomed



A majority Worked toward common understanding and consensus

- Divergent views were fully explored



Almost all Ensure transparency through accessible documentation

- A majority agreed that meetings were publicly disseminated



A majority Participated in committee meetings

Student Success Committee's Strengths (2)



Most Respondents High Member Engagement

- Shared informed opinions and asked questions
- Focused on institution-wide needs



Most Respondents Active Participation

- Took part in goal setting and self-assessment
- Understood SSC's charge and fulfilled responsibilities



Most Respondents Full Preparedness & Communication

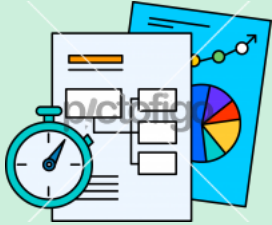
Reviewed materials and felt trained to participate
Communicated constituents' needs and shared committee updates with them



Chair Leadership

- Held organized, inclusive meetings
- Recruited members and clarified procedures
- Approved and tracked goals; followed up on action items
- Maintained documentation and reported to College Council
- Communicated among chairs
- Provided reports to College Council

Student Success Committee's Strengths (3)



Involvement in Planning Processes **Highest involvement in other plans (SEM, SEA, EEO, etc.)**

- Selected 8 times
- Rated SSC role as highly effective (8 very effective/effective)



Involvement in Planning Processes **Moderate involvement in CIP/Strategic Plan**

- Selected 5 times
- Rated SSC role as effective (6 very effective/effective)



Most respondents **Solid Evaluation & Representation**

- SSC regularly evaluates processes
- SSC uses evidence to make adjustments
- SSC ensures representation at College Council



Goal Completion

A majority

- Sees progress in promoting shared understanding of SSC's purpose
- 7 completed, 4 mostly completed

Most respondents

- See progress in exploring best practices for academic & non-academic support strategies
- 7 completed, 5 mostly completed

Accomplishments

OPEN-ENDED QUESTION

Student Success Committee's Accomplishments



Student Support & Resources

- Developed quick resource guide
- Created program comparison table
- Facilitated program review conversations
- Identified and shared support programs



Assessment & Data

- Administered surveys for students
- Analyzed student survey data
- Designed inquiry questions
- Identified programs and area of support related to inquiry question
- Program presented at the SSC



Committee Effectiveness

- Established strong, representative committee
- Created/accomplished goals on time
- Communicated effectively



Purpose & Collaboration

- Promoted shared understanding of SSC purpose
- Engaged in courageous/respectful conversations to understand holistic needs of students

Areas of Improvement

MULTIPLE CHOICE QUESTIONS

Student Success Committee's Areas of Improvement



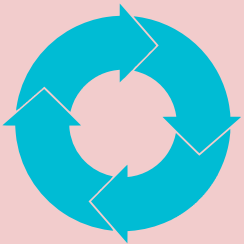
Mixed Experience with Communication

- 4 answered neutral when asked about the committee using different modalities to update members and the College



Mixed Experience with Constituent Engagement

- 3 answered neutral when asked about facilitating communication between SSC and a constituency



Mixed Experience with Cross-Committee Updates

- 4 answered neutral when asked about providing updates from other committees



Mixed Perceptions on Implementation of Recommendations

- 5 answered neutral when asked about the committee formalizing and implementing recommendations for change

Student Success Committee's Areas of Improvement



Low/unclear involvement and high uncertainty about SSC's role on Annual Planning & Budget process

- No selections
- Rated SSC role as 2 "Very Effective", 1 "Ineffective" & 5 "I don't know"



Mixed views about SSC's role in Program Review Processes

- Selected 1 time
- Rated SSC role as 2 "Very Effective", 1 "Somewhat Effective", 1 "Ineffective" & 4 "I don't know"

Areas of Improvement

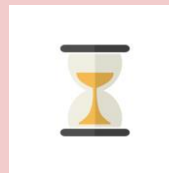
OPEN-ENDED QUESTION

Student Success Committee's Areas of Improvement



Participation & Membership

- Increase student and faculty participation
- Fill vacancies more efficiently
- Clarify responsibility for membership appointments



Time & Meetings

- Add more meeting time (e.g., +30 minutes)
- Improve time management and focus during discussions
- Provide email recaps/reminders to keep work on track
- Tri-Chairs and members need dedicated time for committee work



Collaboration & Outcomes

- Strengthen cross-committee collaboration (e.g., Guided Pathways)
- Improve updates to College Council
- Use survey data to inform recommendations
- Focus on outcomes for at-risk students (retention, support, protection)
- Create better outcomes for student retention



Goal-Setting & Training

- Establish clear annual goals at the beginning of each year
- Continue annual trainings for chairs
- Clarify expectations for reporting to College Council
- Remind members about committee purpose & Participatory Governance, Planning, and Decision-Making Handbook

Suggested Follow-up Actions

Suggested Follow-Up Actions



Participation & membership:

- Create an onboarding kit (charge, roles, past decisions, etc.)
- Share at each meeting a members' vacancy tracker & due dates



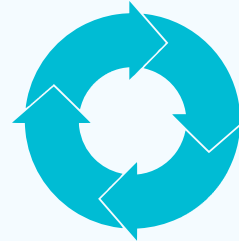
Collaboration & Outcomes:

- Create a shared calendar of decision points so committees know when to bring items to SSC
- Frame every committee item with “What changes for students?” and “By when?” to keep focus on impact



Communication:

- Decide on which communication channels to use to update ECC and committee members
- Create a meeting recap template and send it completed before meetings



Cross-committee updates:

- Provide guidance on what's “shareable” from other committees.



Constituent engagement:

- Have a “constituent spotlight” standing agenda item (to share constituents' needs)

Suggested Follow-Up Actions (2)



Time and meetings:

- Add a “parking lot” for off-topic items and follow-up next meeting
- Keep a living decisions & commitments list in the agenda packet for quick reference



Goal-setting and training:

- Set annual goals in first/second meeting
- Do a mid-year goals check-in to celebrate wins and adjust plans
- Develop an orientation session for new/newer members



Planning processes:

- Discuss role of SSC on program review and annual planning, if any



Implementation of recommendations:

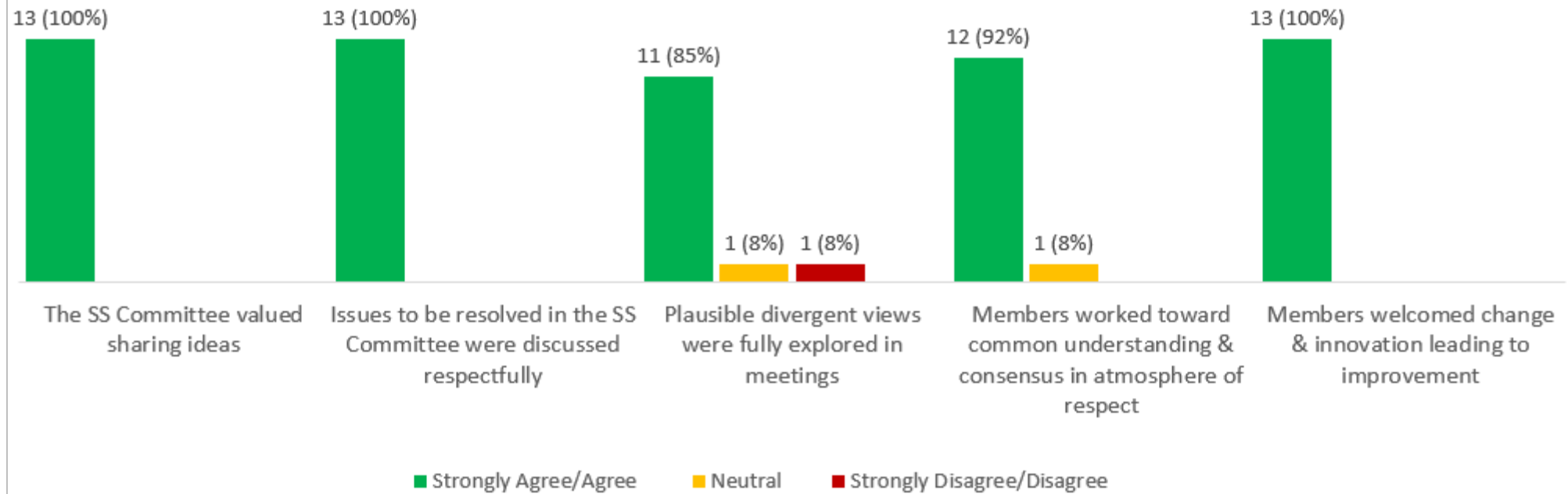
- Create a public “decision & follow-through” log

Detailed Survey Data Charts

Genuine Collaboration & Responsible Participation

5 QUESTIONS

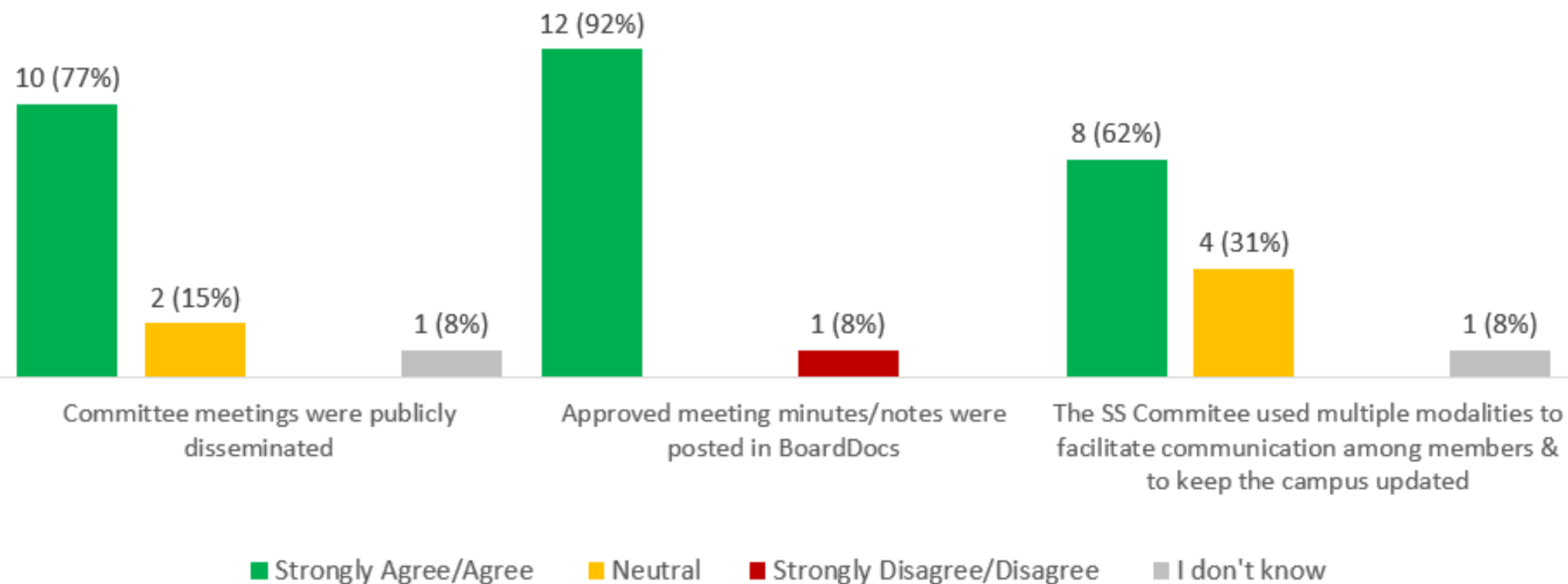
Student Success Committee: Genuine Collaboration & Responsible Participation



Transparency

3 QUESTIONS

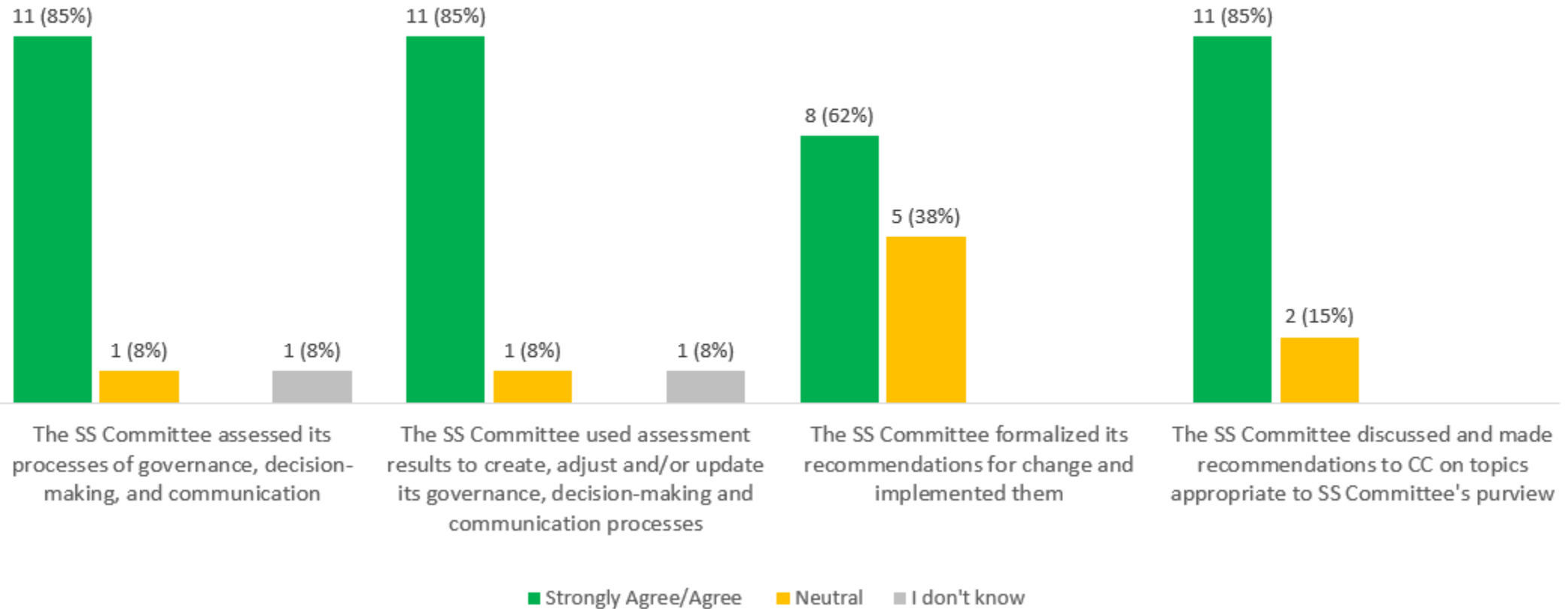
Student Success Committee: Transparency



Committee Governance, Decision-Making & Communication Processes

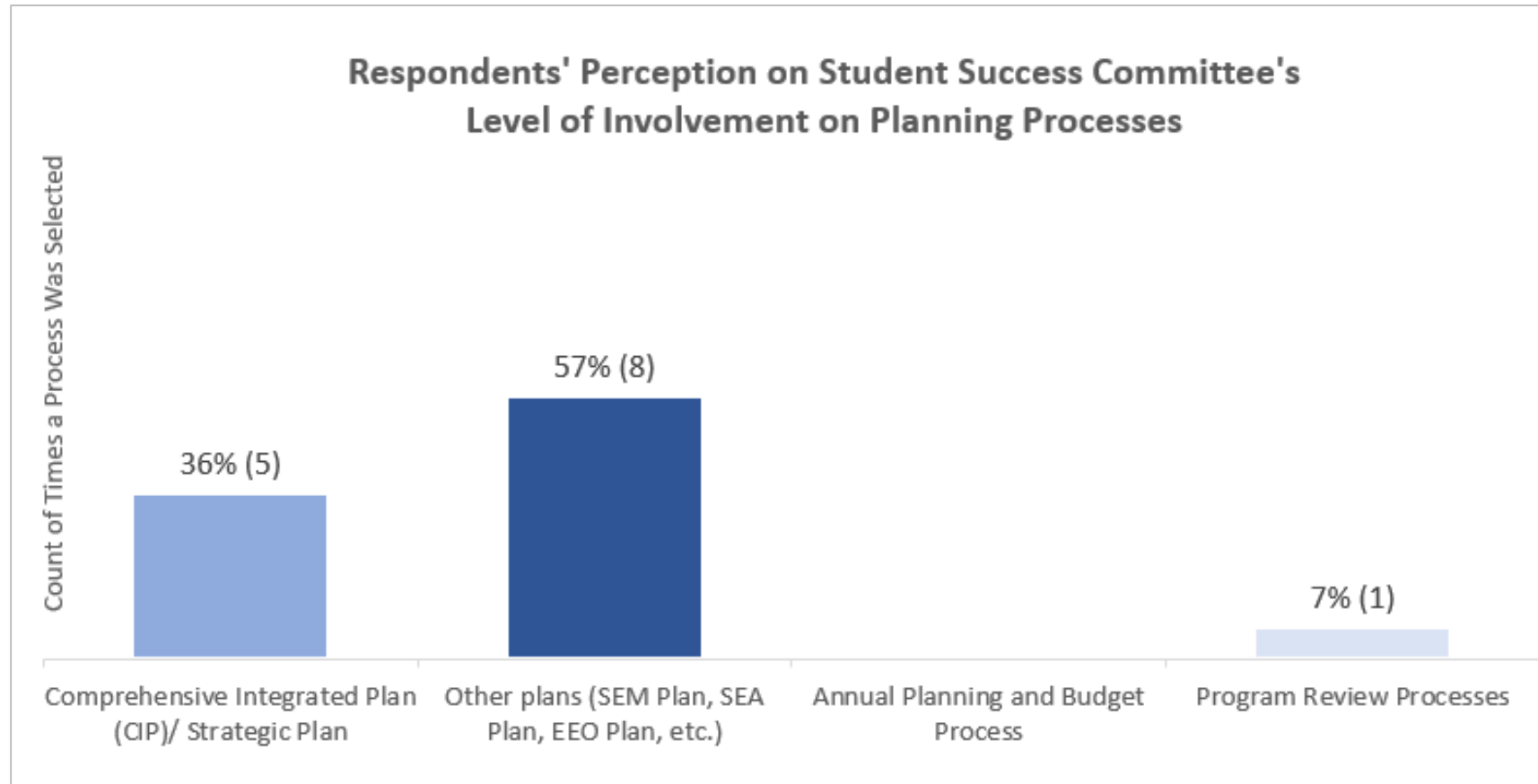
4 QUESTIONS

Student Success Committee: Governance, Decision-Making & Communication Processes

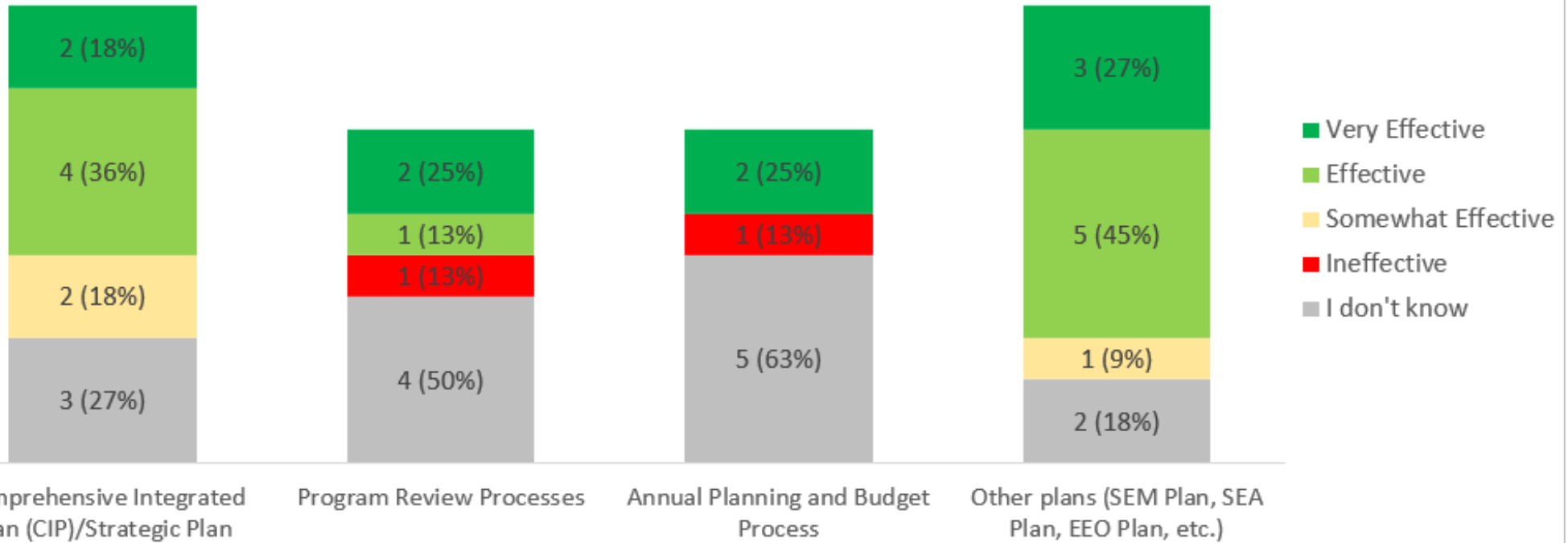


Assessment Student Success Committee's Role on Planning Processes

8 QUESTIONS



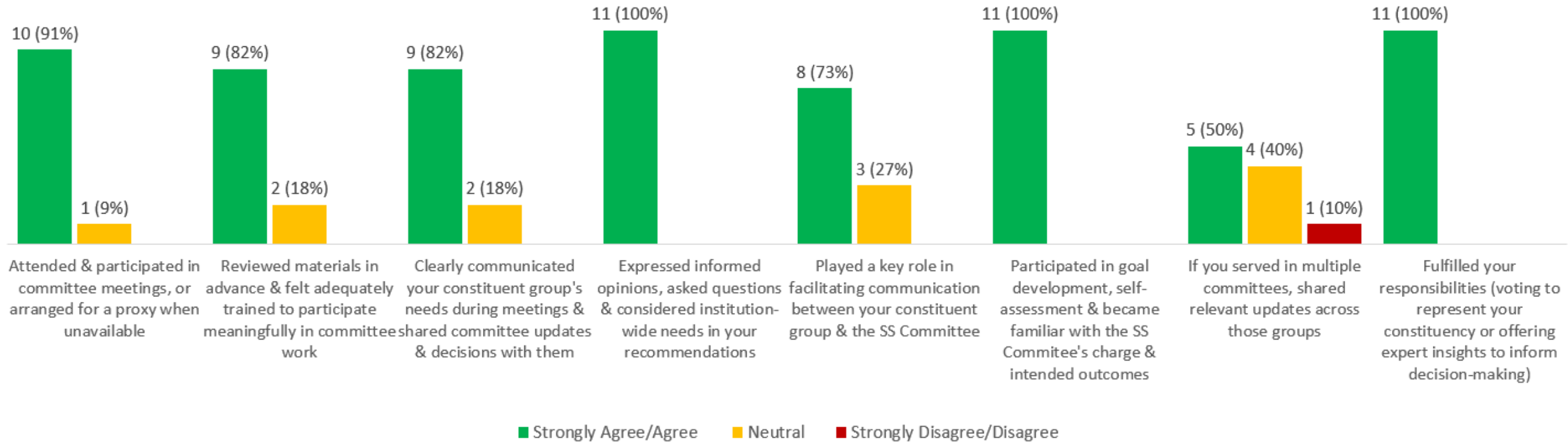
Assessment of Student Success Committee's Role on Relevant Planning Processes



Committee Members' Responsibilities

8 QUESTIONS

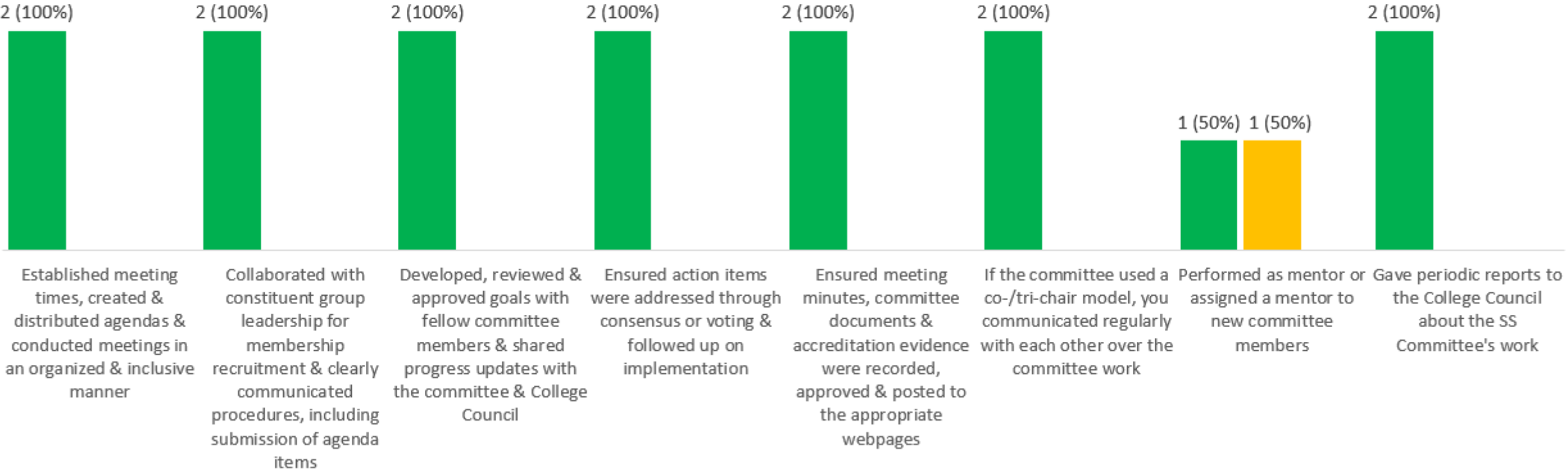
Student Success Committee Members' Responsibilities



Chairs' Responsibilities

8 QUESTIONS

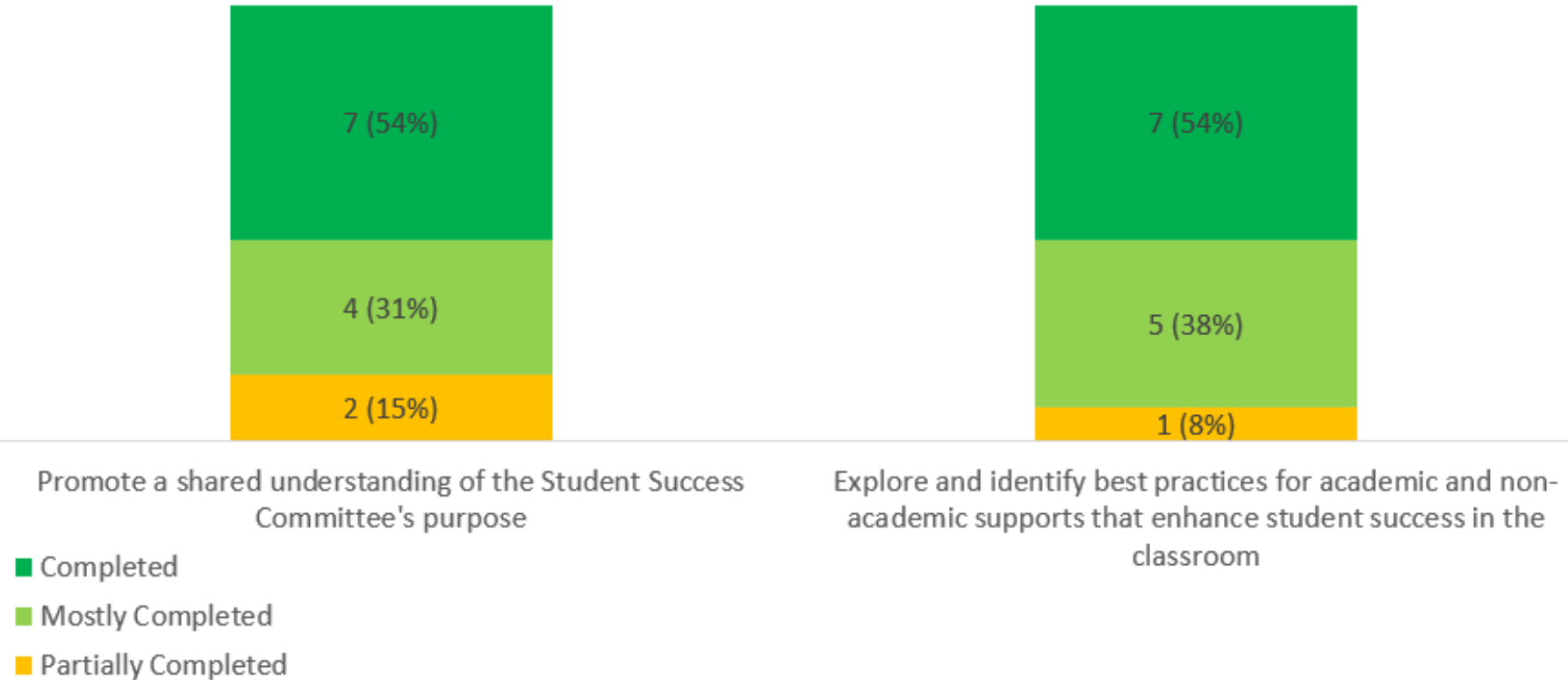
Student Success Committee: Tri-Chair's Responsibilities



2024-25 Student Success Committee's Goals Assessment

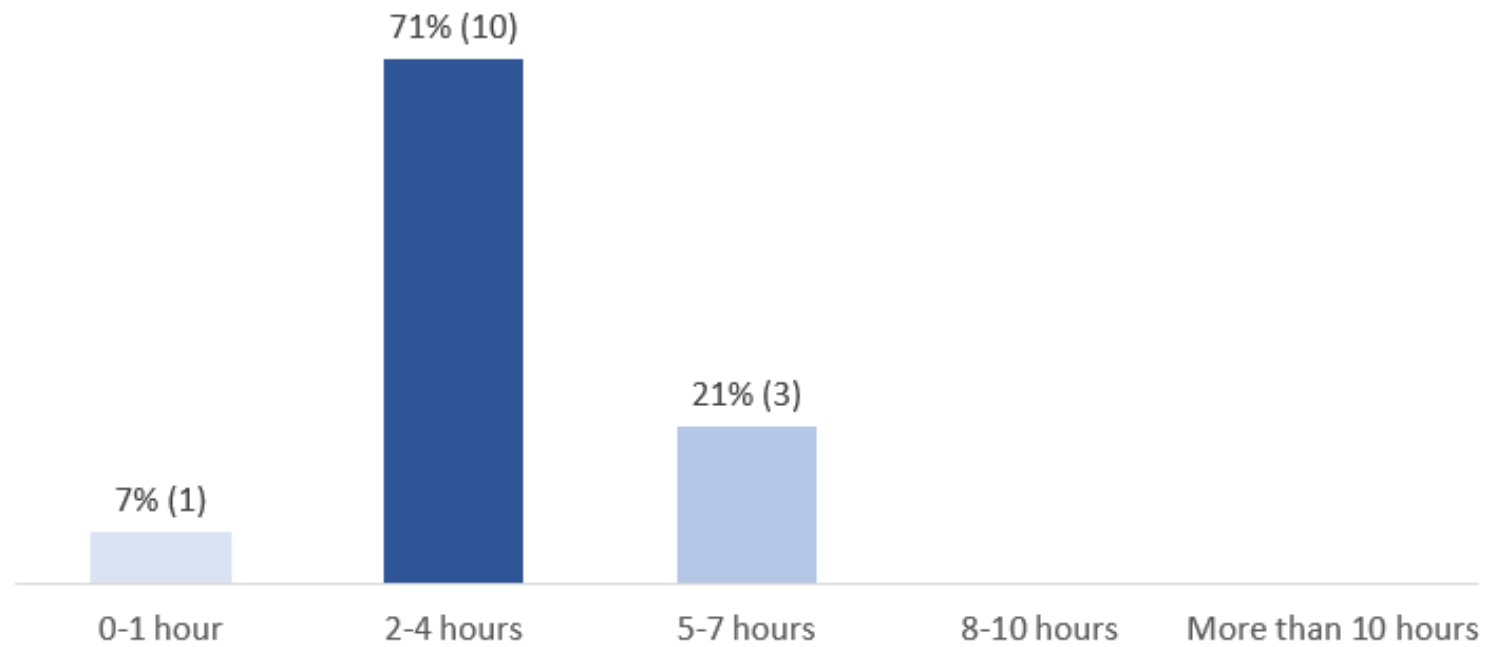
8 QUESTIONS

Student Success Committee: Completion of Goals



Monthly Time Spent on Student Success Committee Related Work

**Monthly Number of Hours Spent in
Student Success Committee's Related Work**



Accomplishments Mentioned by Respondents

- Promoted a shared understanding of the Student Success Committee's purpose.
- Engaged in courageous/respectful conversations to better understand the holistic needs of students (inside/outside of the classroom).
- The Student Support Services Division developed a 1-page quick resource guide as a result of the conversations in this committee. This guide was distributed across campus.
- Developed a clear comparison table of different support programs.
- Administered survey for students in programs.
- Analyzed student survey data.
- Established a strong and representative working committee.
- Created goals and accomplished them in the timeframe.
- Had thoughtful and effective communication within the group.
- Facilitated program reviews and got a grasp of what programs on campus do.
- Designed our inquiry question for the committee.
- Identified programs and area of support for the inquiry question
- Identified programs presented to the Student Success committee

Improvements Mentioned by Respondents

- More student participation
- More faculty participation
- Add 30 more minutes to the meetings
- Establish clear annual goals at the beginning of the academic year (fall semester)
- We struggled to fill vacancies in membership. We would like to get more clarity on who is responsible for filling each position. There were many transitions in staffing throughout the year, and this became a challenge.
- Helping the committee stay on track. Sometimes the conversations/dialogue take a different direction, and we run out of time for the agenda items. It is important to note that a lot has been going on with our political climate that impacts the student experience, so this happened more this academic year than last.
- It is essential to continuously remind committee members about our committee's purpose and the Participatory Governance, Planning, and Decision-Making Handbook. Many folks are still unaware of this document.
- Better time management
- Providing email recaps and constant reminders to committee members of our work is important, as we all have competing priorities. We meet once a month, and it is easy to forget where we left off from our previous meetings.
- Tri-Chairs need to have dedicated time for committee work and preparation. It became challenging to carve out dedicated time for this work amongst other job responsibilities.
- Need to continue to have annual trainings/orientations for chairs. Provide clear expectations on what is expected of individuals reporting to the College Council.
- Establish/strengthen collaboration with Guided Pathways
- Develop recommendations based on student survey data
- Focus on improving student experience of at-risk students (undecided major, First Year Experience)
- Create better outcomes for students when it comes to retention, protecting students when involved with campus programs, shared governance with other committees.
- Carving out more time dedicated to the SSC
- Giving updates to College Council



Thank You Questions?