2023-24 Technology Committee Self-Assessment Report

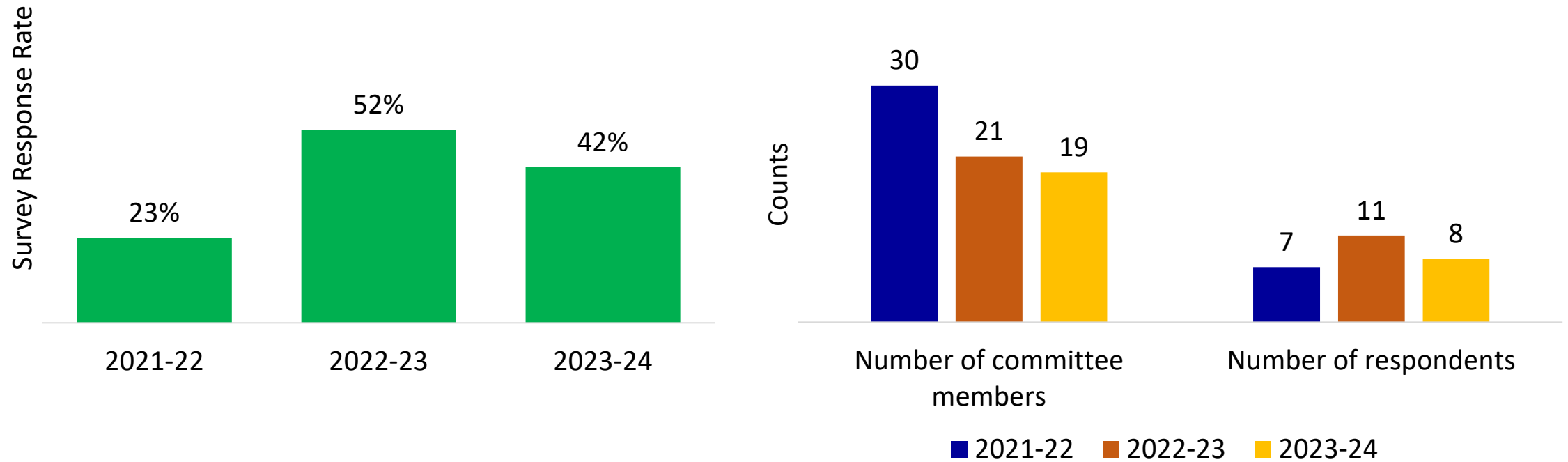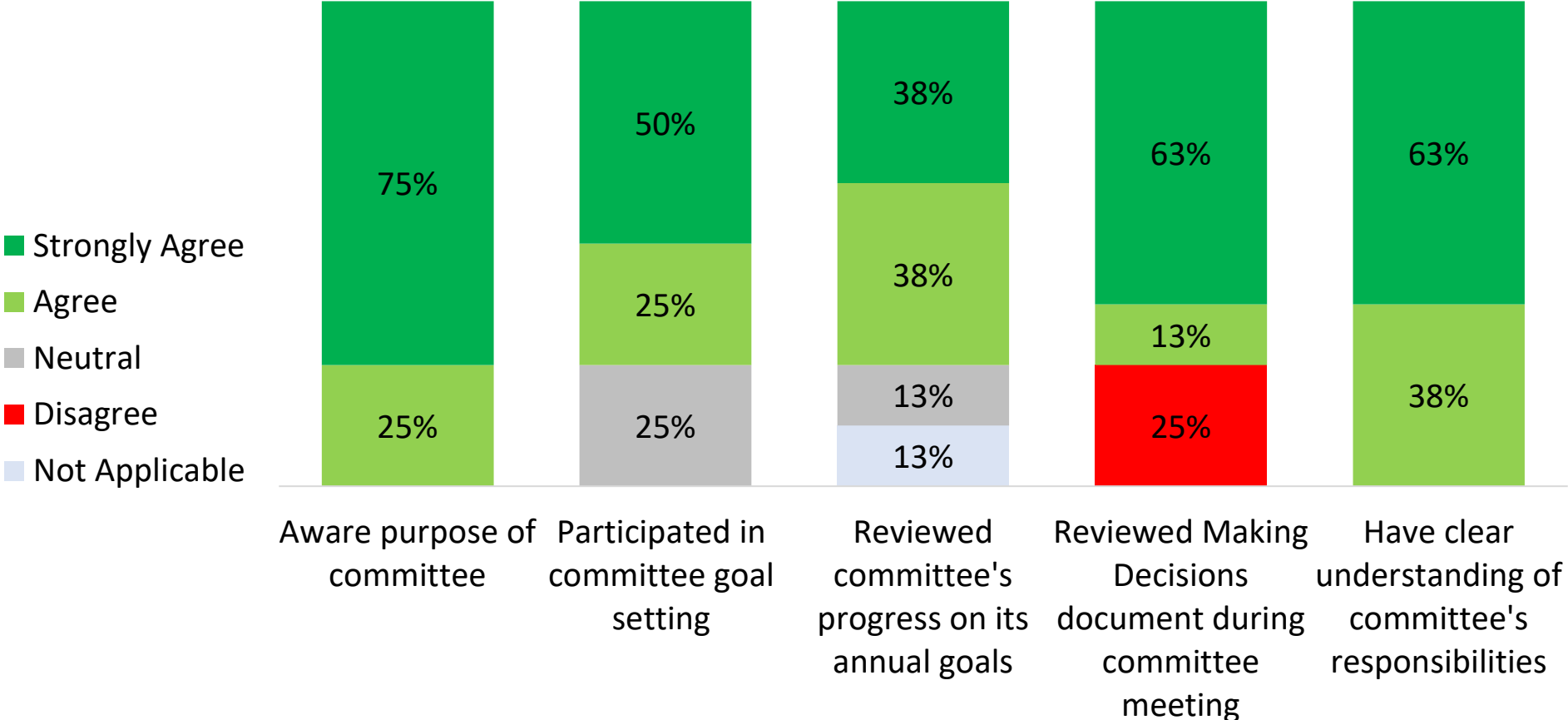*INSTITUTIONAL RESEARCH & PLANNING*

Assessment Areas

1. Purpose, Goal-Setting & Tasks

2. Completion of Goals

3. Committee's Functioning

4. Decision-Making Effectiveness & Communication

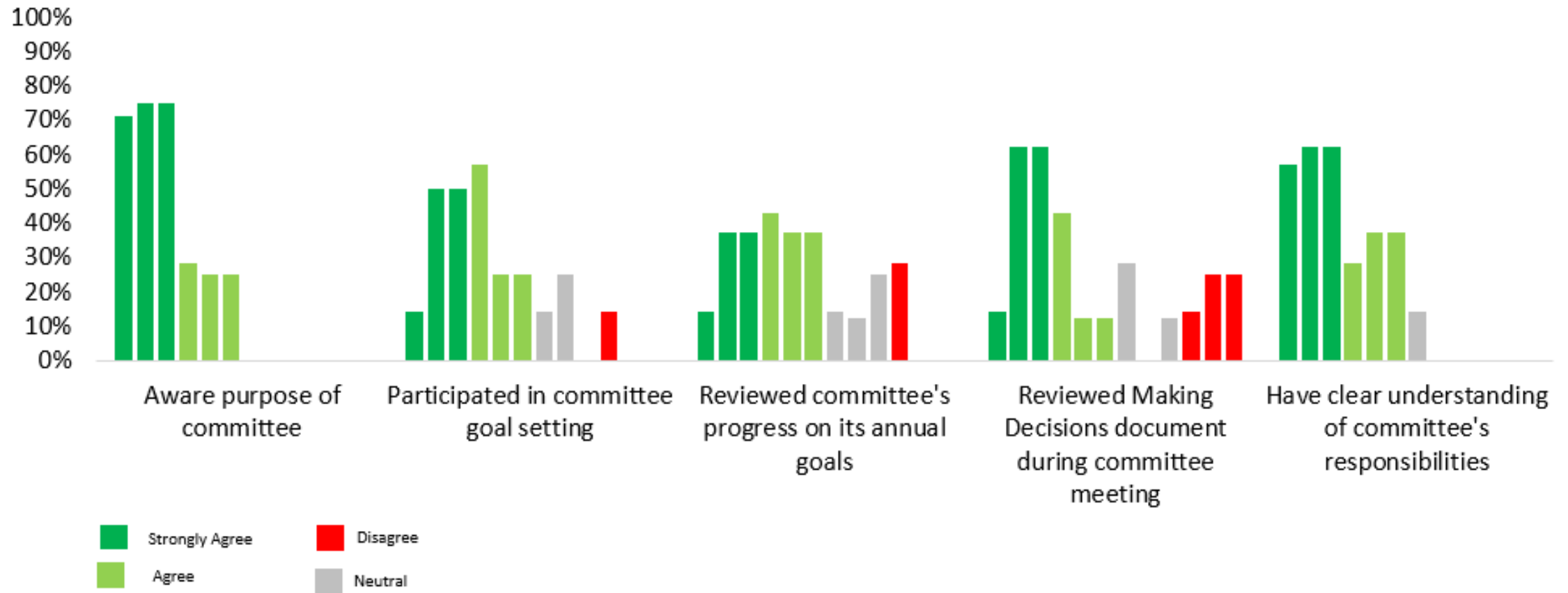5. Accomplishments & Improvements Mentioned by Respondents

Response rate: 42%

3-Year Trend Response Rate

Purpose, Goal-Setting & Tasks Findings

Legend:
- Strongly Agree (dark green)
- Agree (light green)
- Neutral (grey)
- Disagree (red)
- Not Applicable (light blue)

	Aware purpose of committee	Participated in committee goal setting	Reviewed committee's progress on its annual goals	Reviewed Making Decisions document during committee meeting	Have clear understanding of committee's responsibilities
Strongly Agree	75%	50%	38%	63%	63%
Agree	25%	25%	38%	13%	38%
Neutral		25%	13%		
Disagree				25%	
Not Applicable			13%		

3-Year Trend for Purpose, Goal-Setting & Tasks Findings

Legend: Strongly Agree (dark green), Agree (light green), Disagree (red), Neutral (gray). Categories: Aware purpose of committee; Participated in committee goal setting; Reviewed committee's progress on its annual goals; Reviewed Making Decisions document during committee meeting; Have clear understanding of committee's responsibilities.

Completion of Annual Priorities Findings

- 🟩 Mostly Completed
- 🟩 Improved
- 🟨 Partially Improved

Business process & systems improvements: 38% / 55% / 25%
Infrastructure upgrades: 25% / 64% / 13%
Data management & reporting: 25% / 64% / 25% / 13%
Technology procurement: 50% / 64% / 13%
Technology Strategic Plan: 63% / 73% / 13%
Information security: 25% / 73% / 13%

Committee's Functioning Findings

Legend:
- Strongly Agree (dark green)
- Agree (light green)
- Neutral (gray)
- Disagree (red)

| Category	Strongly Agree	Agree	Neutral	Disagree
Received meeting minutes sufficiently in advance to review	63%	38%		
Received supporting materials in advance to review	50%	50%		
Received committee orientation when I began membership term	50%	17%		33%
Have opportunities to provide input for this committee	50%	50%		
Feel comfortable contributing ideas during committee meetings	38%	50%	13%	

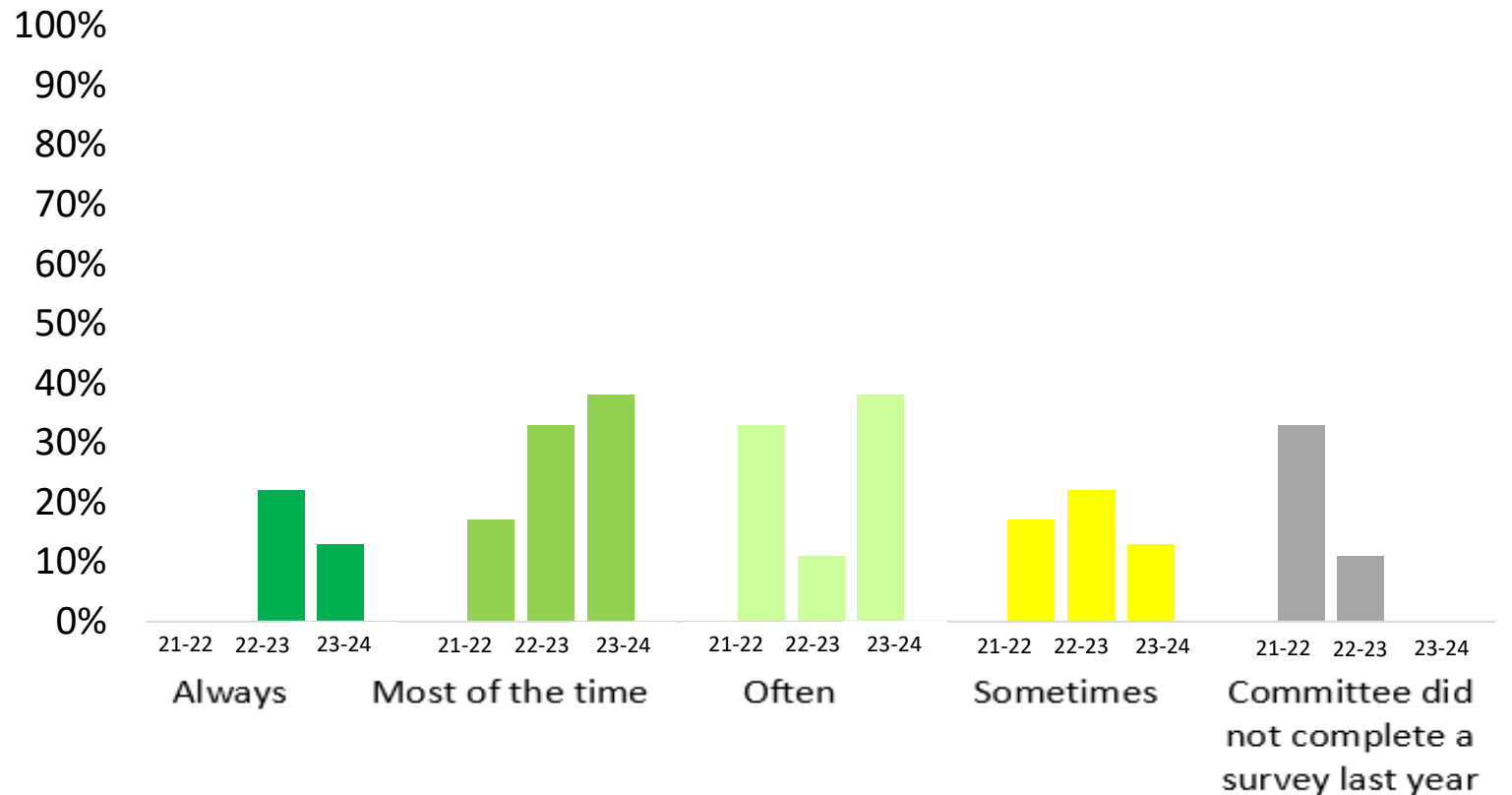# 3-Year Trend for Functioning Findings

Committee's Functioning Findings
(cont.)
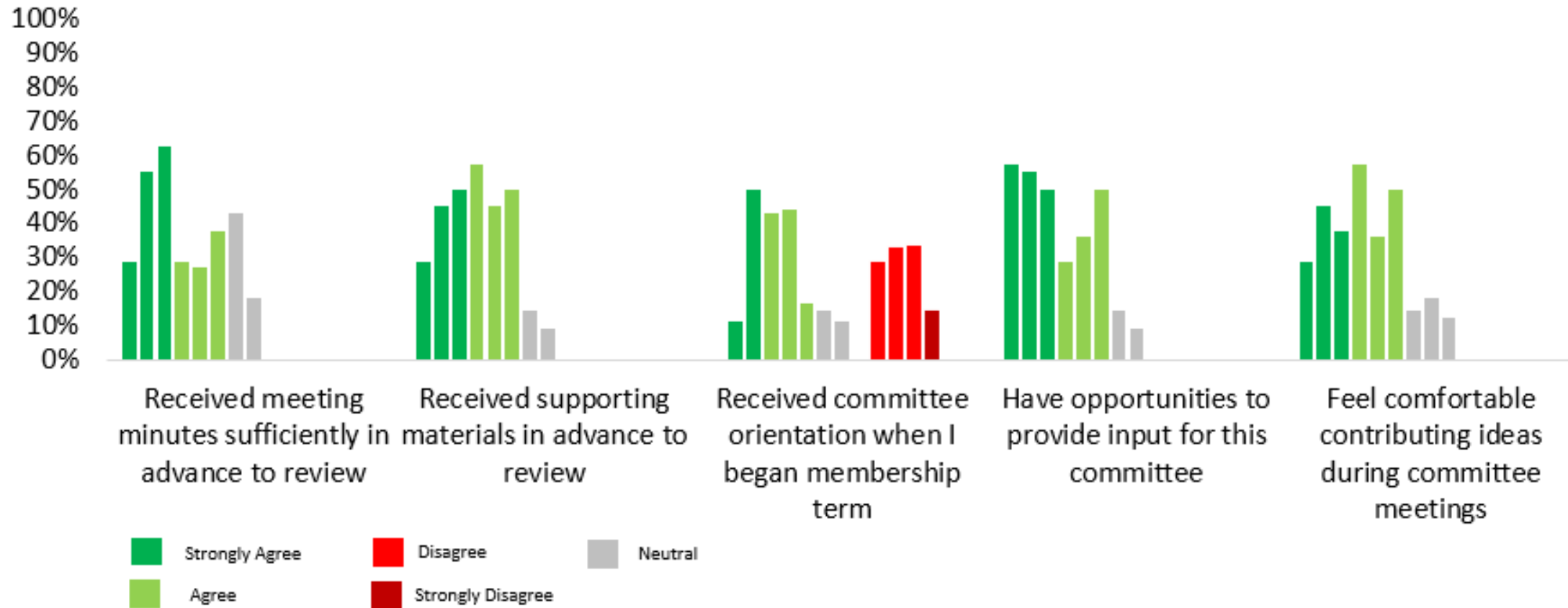
In the last year, how often did the Technology Committee use results from prior survey to plan committee work for the upcoming year?

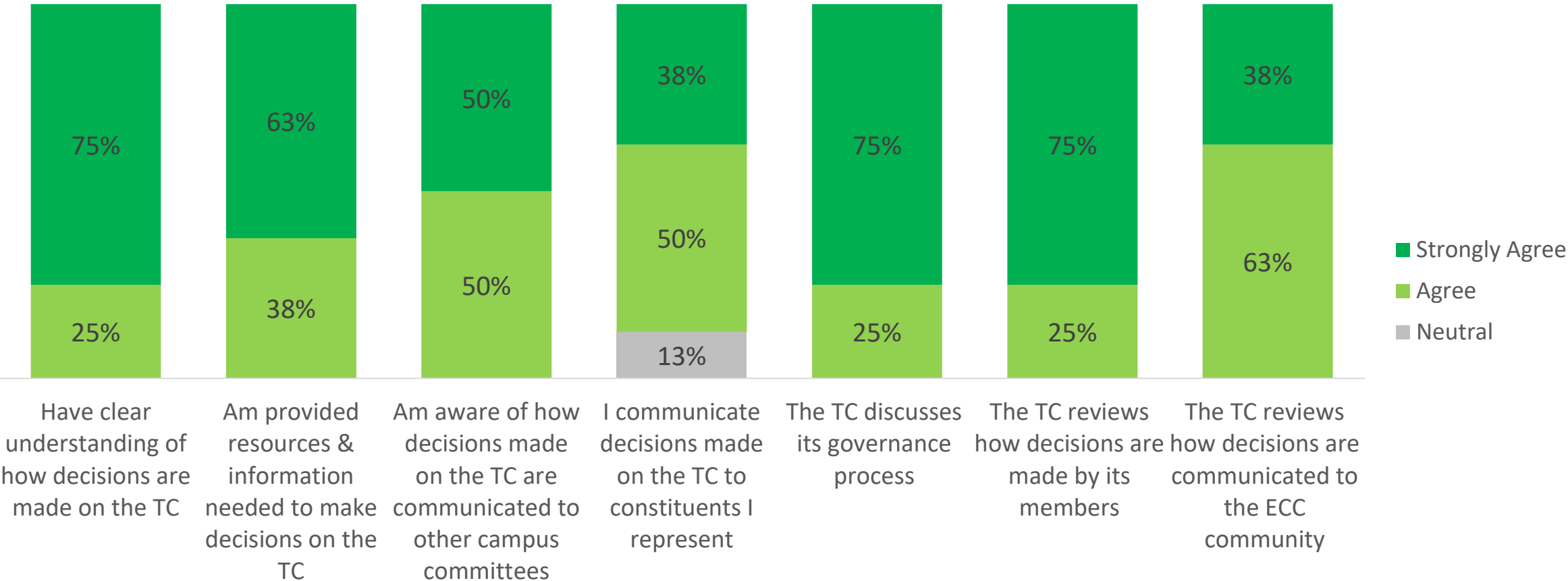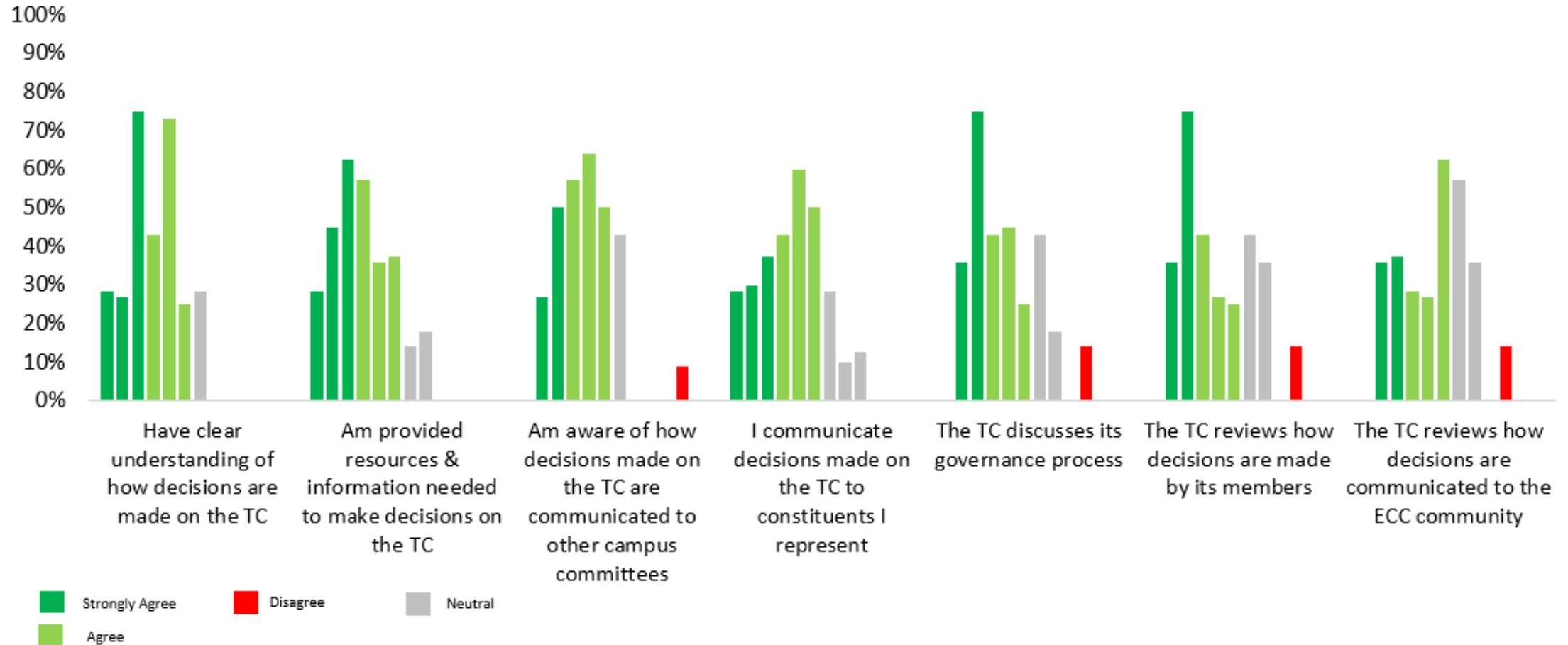|	
Always	13%
Most of the time	38%
Often	38%
Sometimes	13%
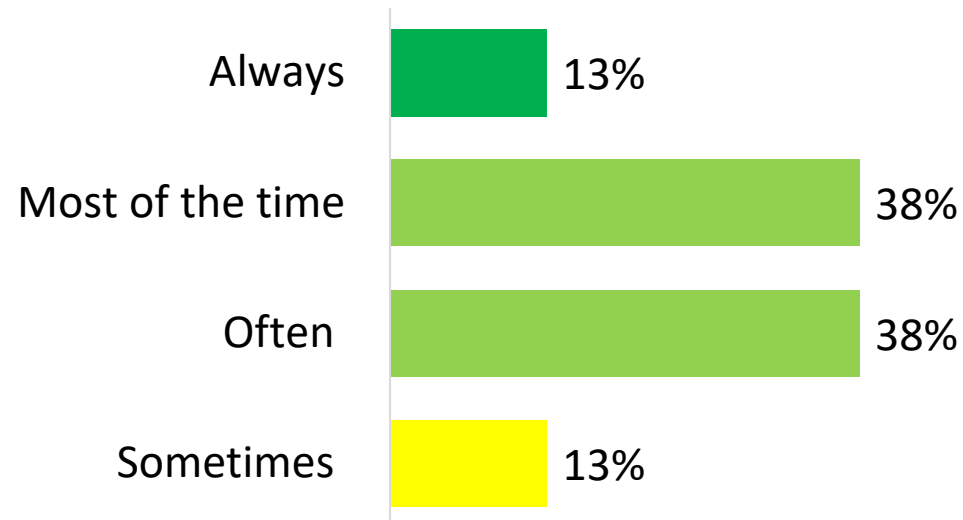
3-Year Trend for Functioning Findings (cont.)

In the last year, how often did the Technology Committee use results from prior survey to plan committee work for the upcoming year?

Decision-Making Effectiveness & Communication Findings

Legend:
- Strongly Agree
- Agree
- Neutral

Categories and values:
- Have clear understanding of how decisions are made on the TC: 25% Agree, 75% Strongly Agree
- Am provided resources & information needed to make decisions on the TC: 38% Agree, 63% Strongly Agree
- Am aware of how decisions made on the TC are communicated to other campus committees: 50% Agree, 50% Strongly Agree
- I communicate decisions made on the TC to constituents I represent: 13% Neutral, 50% Agree, 38% Strongly Agree
- The TC discusses its governance process: 25% Agree, 75% Strongly Agree
- The TC reviews how decisions are made by its members: 25% Agree, 75% Strongly Agree
- The TC reviews how decisions are communicated to the ECC community: 63% Agree, 38% Strongly Agree

3-Year Trend for Decision-Making Effectiveness & Communication Findings

Accomplishments Mentioned by Respondents

- Rollout of Multi-factor Authentication across campus and constituent groups was highly effective in ensuring data security on campus.

- Procurement process led by the CTO was exemplary in evaluating software, its purpose, and its necessity on campus.

- Development of technology procurement process flow chart

- Development and refinement of communication plans around technology procurement for the campus

- Campus Technology Plan update

- Movement of student computer system

- Movement of Wi-Fi system

- Development of email acceptable use policy

- Work on several essential Administrative Procedures

Improvements Mentioned by Respondents

- New committee members may benefit from more orientation resources accessible following orientation and the first committee meeting. Resources would help members to know how the Technology committee fits within the larger structure of the campus, and the procurement process.

- Add two new sections to the committee's agenda:
  - Academic services systems
  - Administrative/non-academic systems

- Improve committee's meeting schedule to ensure consistent student representation and opportunities for student voices to be heard.

- Ensure materials sent with presentations are included on BoardDocs so they can be easily located.

Thank You
Questions?