# 2022-23 Planning & Budget Committee Self-Assessment Report

INSTITUTIONAL RESEARCH & PLANNING

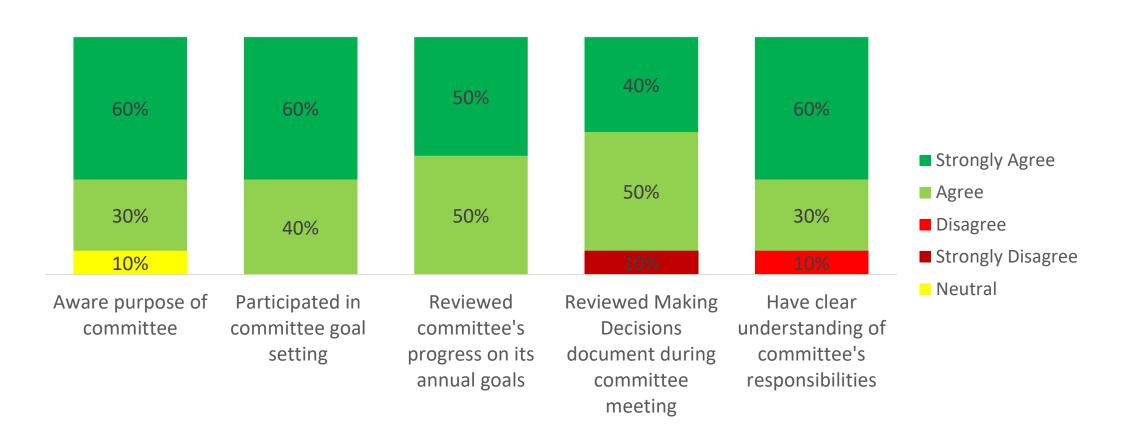


#### **Assessment Areas**

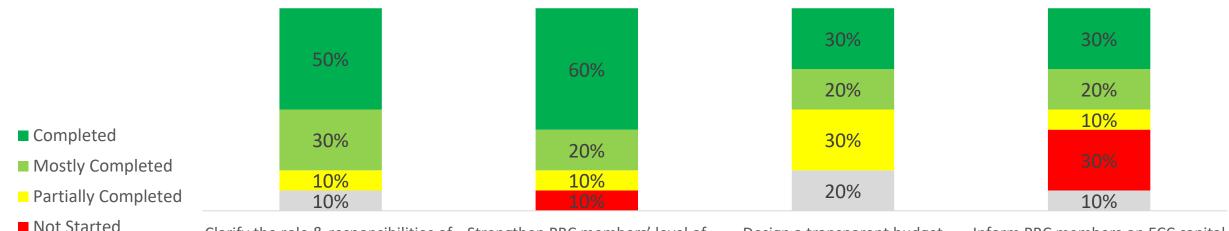
- 1. Purpose, Goals & Tasks
- 2. Completion of Goals
- 3. Committee's Functioning
- 4. Decision-Making Effectiveness & Communication
- 5. Accomplishments & Improvements Mentioned by Respondents

Response rate: 42%

## Purpose, Goals & Tasks Findings



## Completion of Goals Findings



Clarify the role & responsibilities of PBC (particularly in regards integration of planning & budget) by making adjustments to PBC Charter so that PBC can serve the College in line with charter expectations

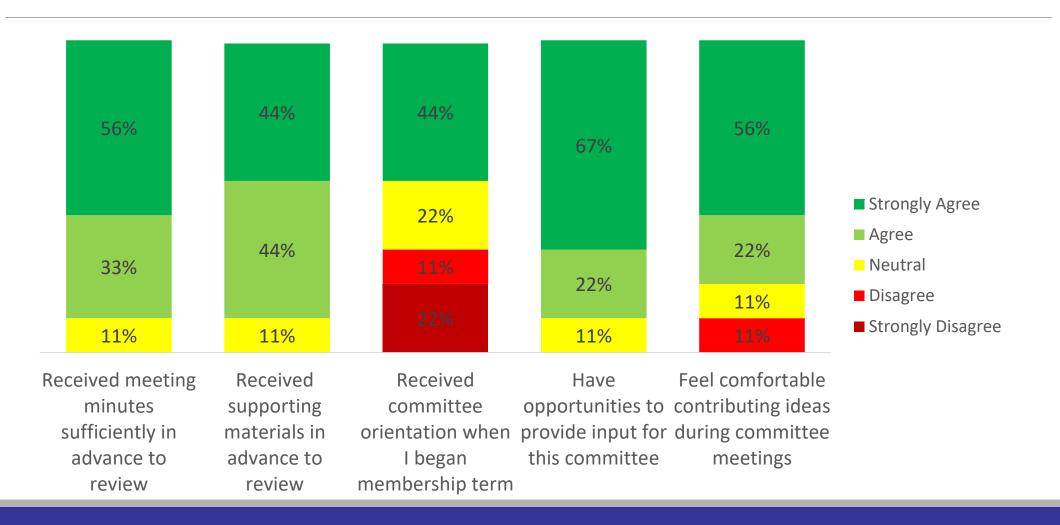
Not Sure

Strengthen PBC members' level of understanding of institutional planning & budgeting processes by providing internal professional development to enhance members' performance of their role

Design a transparent budget prioritization process by involving PBC members in budget prioritization criteria discussions so that the College constituencies, through PBC representatives, clearly understand annual resource allocation rationale

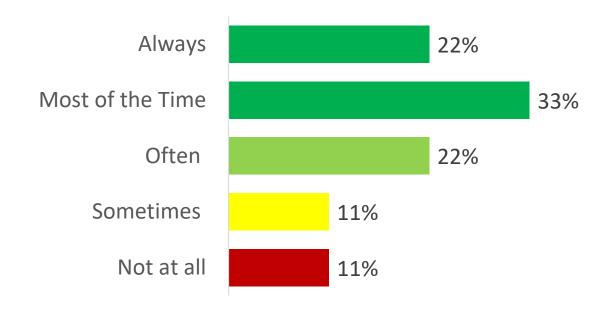
Inform PBC members on ECC capital outlay projects by providing them with periodic campus updates so that the College constituencies, through PBC representatives, increase understanding of current state of College's infrastructure & future plans

## Committee's Functioning Findings

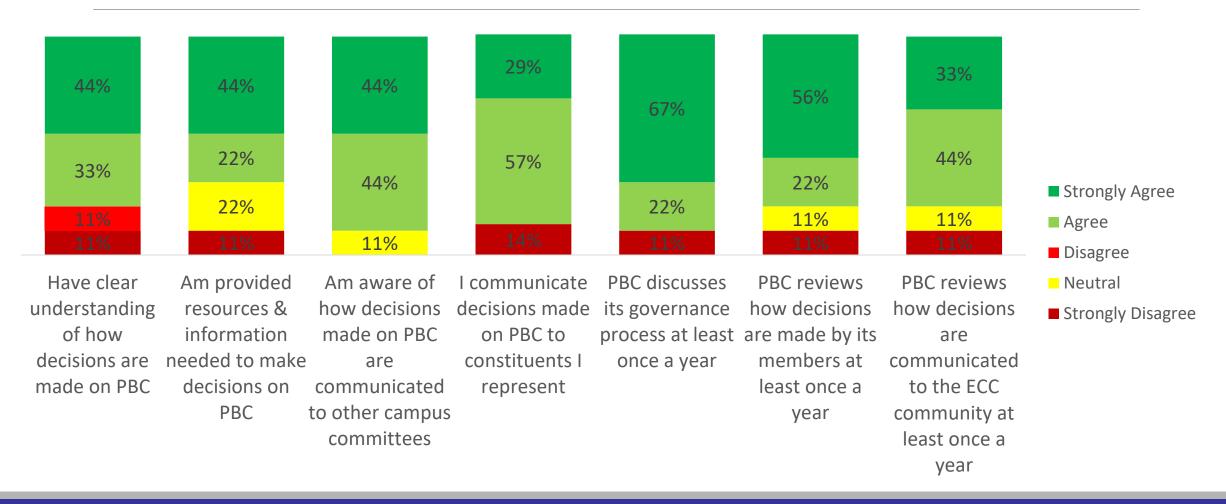


## Committee's Functioning Findings (cont.)

In the last year, how often did College Council use results from prior survey to plan committee work for the upcoming year?



# Decision-Making Effectiveness & Communication Findings



# Accomplishments Mentioned by Respondents

- Agreed on a way to train PBC members.
- Reviewed and discussed rubric for budget prioritization, which contributed to making the annual planning and budgeting process more transparent.
- Revised PBC charter
- Clarified the budget process.
- Provided input on budget requests.
- Set out the goals and addressed each of them.

### Improvements Mentioned by Respondents

- For PBC to adequately review and prioritize/suggest funding, planning and allocating budget resources still need improvement (too many requests come to PBC).
- Increase active participation of members. They should proactively share ideas and make questions rather than waiting to participate after presentations are made.
- Allocate homework assignments when committee members have more time availability.
- Increase trust of PBC members in regards the information is presented during meetings.



# Thank You Questions?