2020-21 Calendar Committee Self-Assessment Report
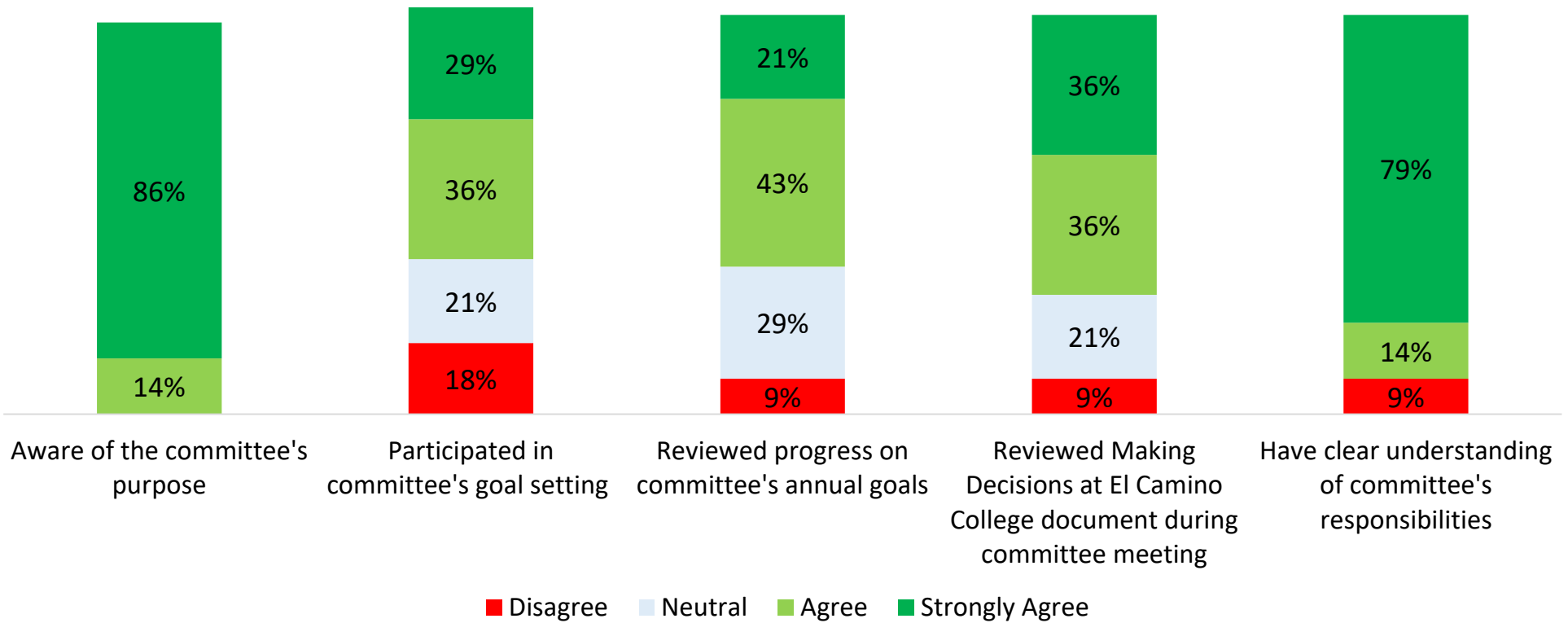
INSTITUTIONAL RESEARCH & PLANNING

Assessment Areas

1. Purpose, Goals & Tasks

2. Committee's Functioning
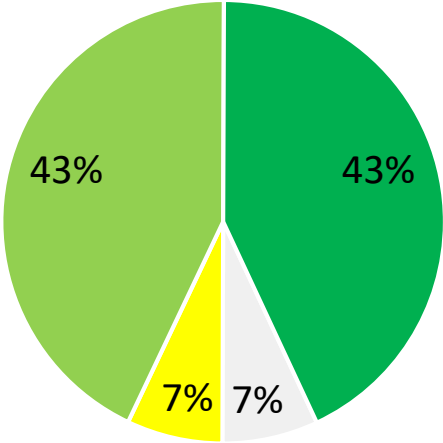
3. Decision-Making Effectiveness & Communication

Response rate: 78% (14 out of 18 committee members)

Purpose, Goals & Tasks Findings

Legend: Disagree | Neutral | Agree | Strongly Agree

- Aware of the committee's purpose: 14% Agree, 86% Strongly Agree
- Participated in committee's goal setting: 18% Disagree, 21% Neutral, 36% Agree, 29% Strongly Agree
- Reviewed progress on committee's annual goals: 9% Disagree, 29% Neutral, 43% Agree, 21% Strongly Agree
- Reviewed Making Decisions at El Camino College document during committee meeting: 9% Disagree, 21% Neutral, 36% Agree, 36% Strongly Agree
- Have clear understanding of committee's responsibilities: 9% Disagree, 14% Agree, 79% Strongly Agree

Completion of Calendar Committee Goal

Develop and recommend to the President and Board of Trustees the El Camino Community College District Academic Year Calendars for 2022-2023 and 2023-2024.

43% | 43% | 7% | 7%

■ Not Sure   ■ Partially Completed   ■ Mostly Completed   ■ Completed
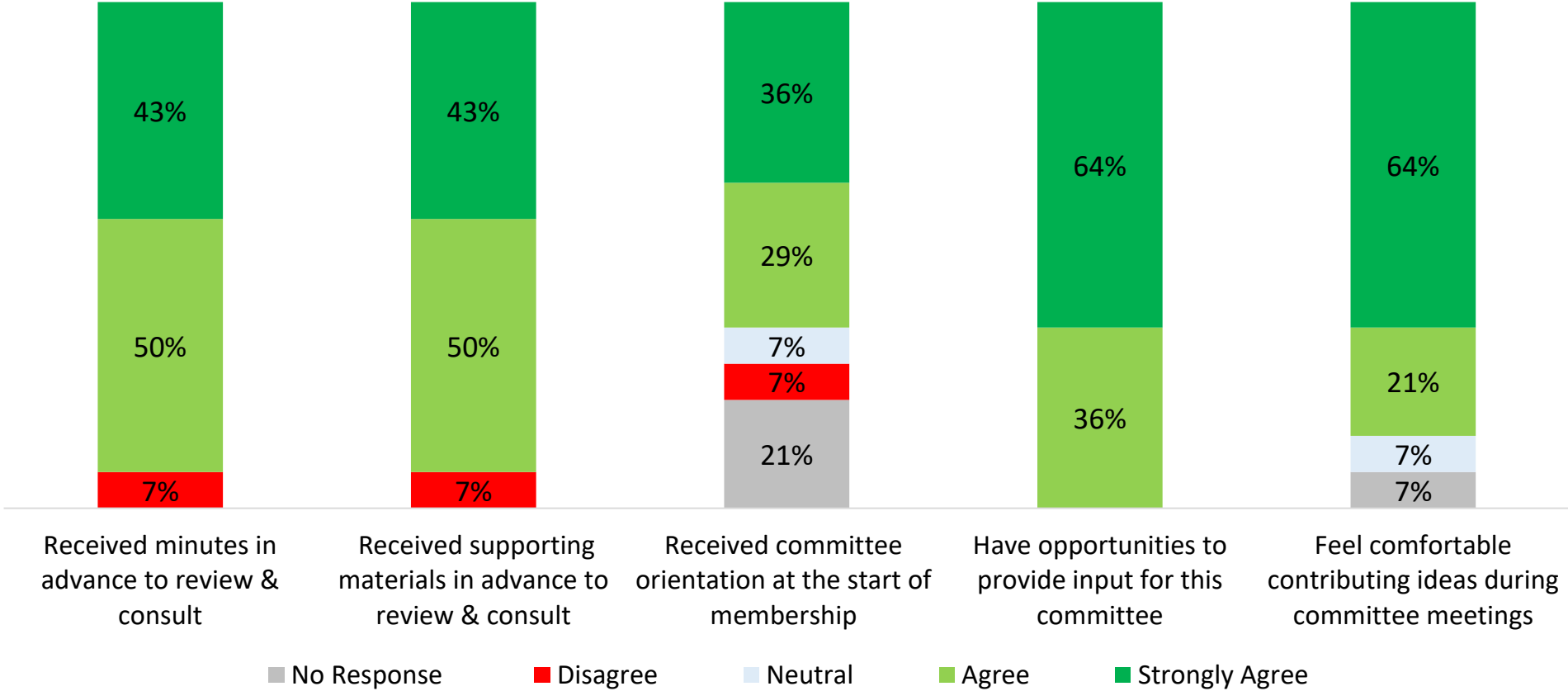
Purpose, Goals & Tasks Accomplishments Mentioned by Respondents

- Continued agreeing to address in the next year's agenda Native Peoples Day and Cesar Chavez Day as possible holidays with campus closed.

- Developed the 2022-2023 and 2023-2024 proposed calendars for Board of Trustees' review/approval.

- Wrote up the Calendar Committee explanation.

Purpose, Goals & Tasks Improvements Mentioned by Respondents

- More education on the number of required days for various semesters/sessions/breaks so all committee members can try to catch errors on the proposed calendars

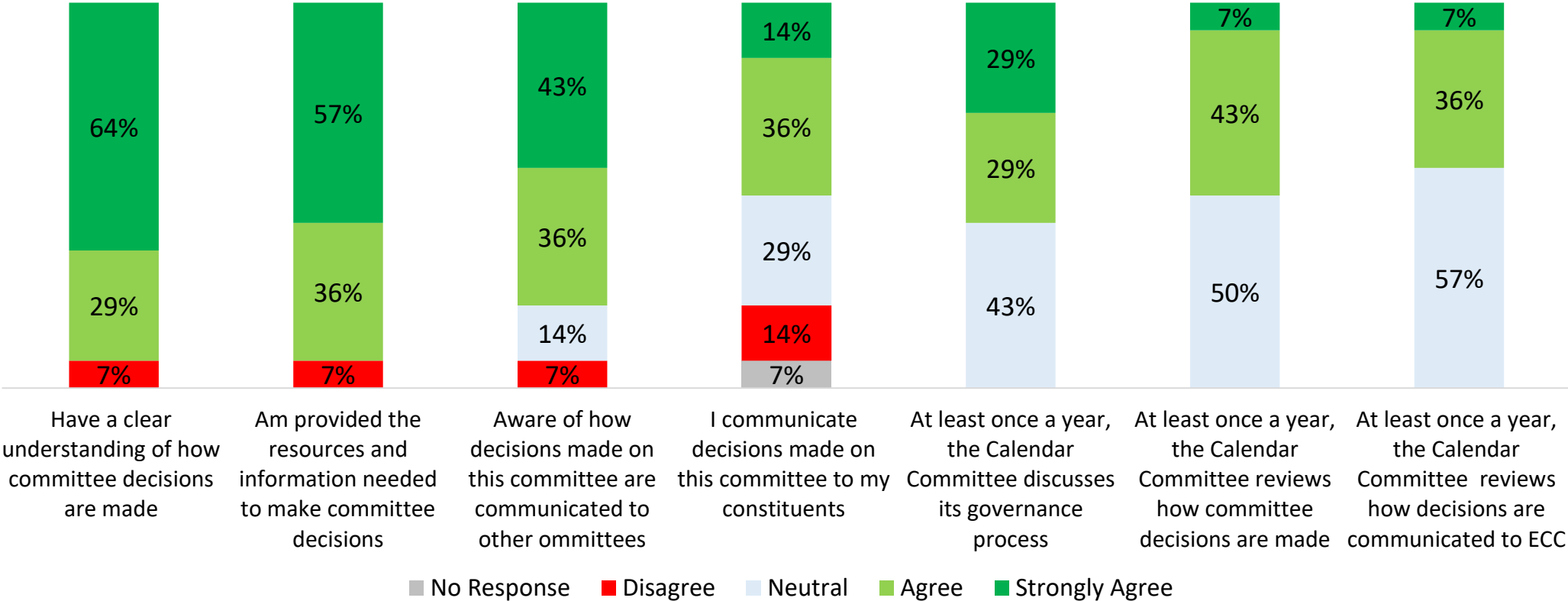- More discussions around Cesar Chavez Day and Indigenous Peoples Day

Committee's Functioning Findings

	Received minutes in advance to review & consult	Received supporting materials in advance to review & consult	Received committee orientation at the start of membership	Have opportunities to provide input for this committee	Feel comfortable contributing ideas during committee meetings
Strongly Agree	43%	43%	36%	64%	64%
Agree	50%	50%	29%	36%	21%
Neutral			7%		7%
Disagree	7%	7%	7%		
No Response			21%		7%

Legend: ■ No Response ■ Disagree ■ Neutral ■ Agree ■ Strongly Agree

Functioning Improvements Mentioned by Respondents

- Meet at a better time and not as often

- Have more analytical discussion about some of the decisions the committee makes. We mainly pay attention to our agenda items by dealing with numbers and charts

Decision-Making Effectiveness & Communication Findings

Thank You
Questions?