

Comprehensive Integrated Planning Summit #2

MAY 12, 2023

Comprehensive Integrated Planning (CIP) Process

What Has Happened So Far?

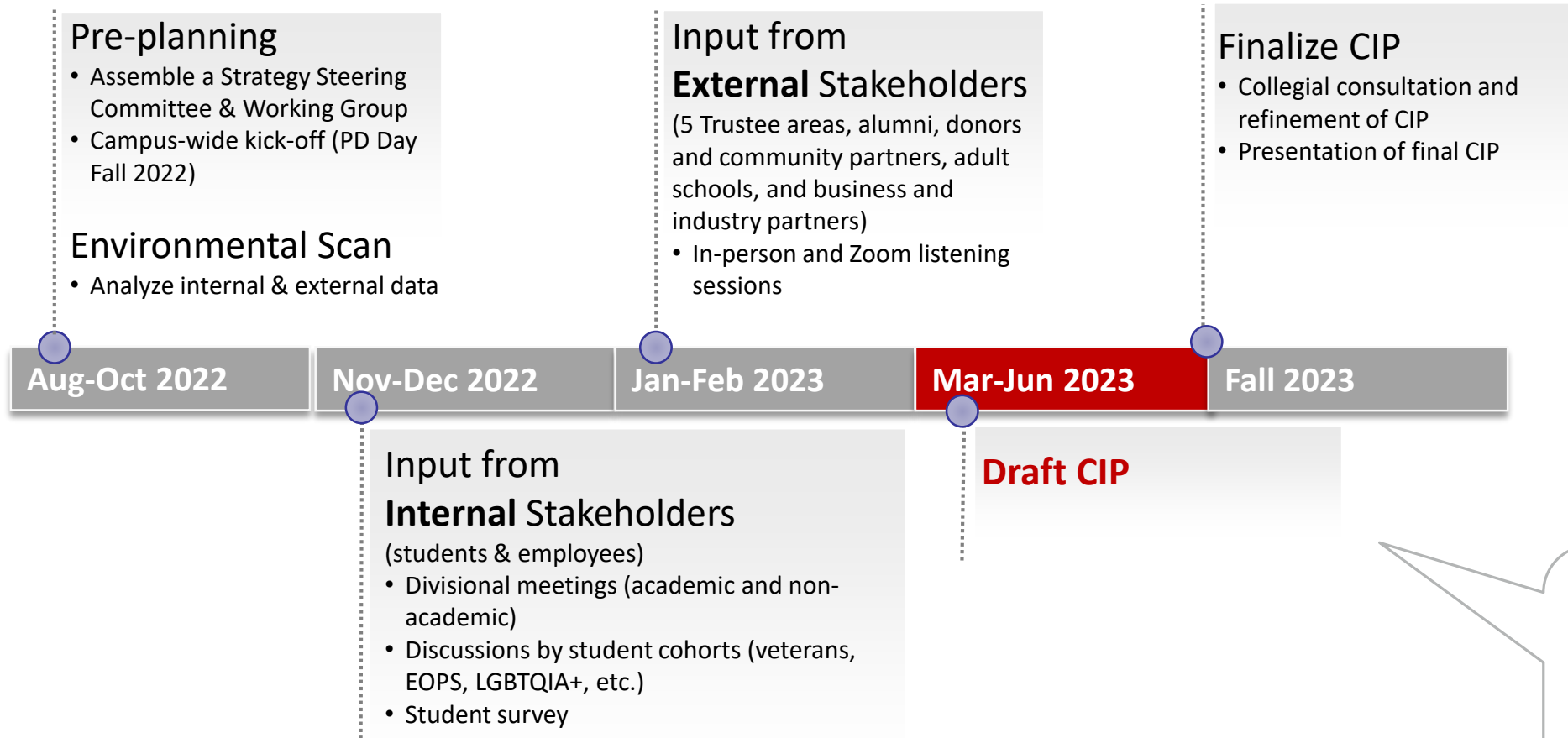
DIRECTOR INSTITUTIONAL RESEARCH & PLANNING DR. VIVIANA UNDA

Comprehensive Integrated Planning Process

The 2024-34 Comprehensive Integrated Plan (CIP) will provide a **roadmap for advancing the mission, values, and vision** of the college in the next 10 years.

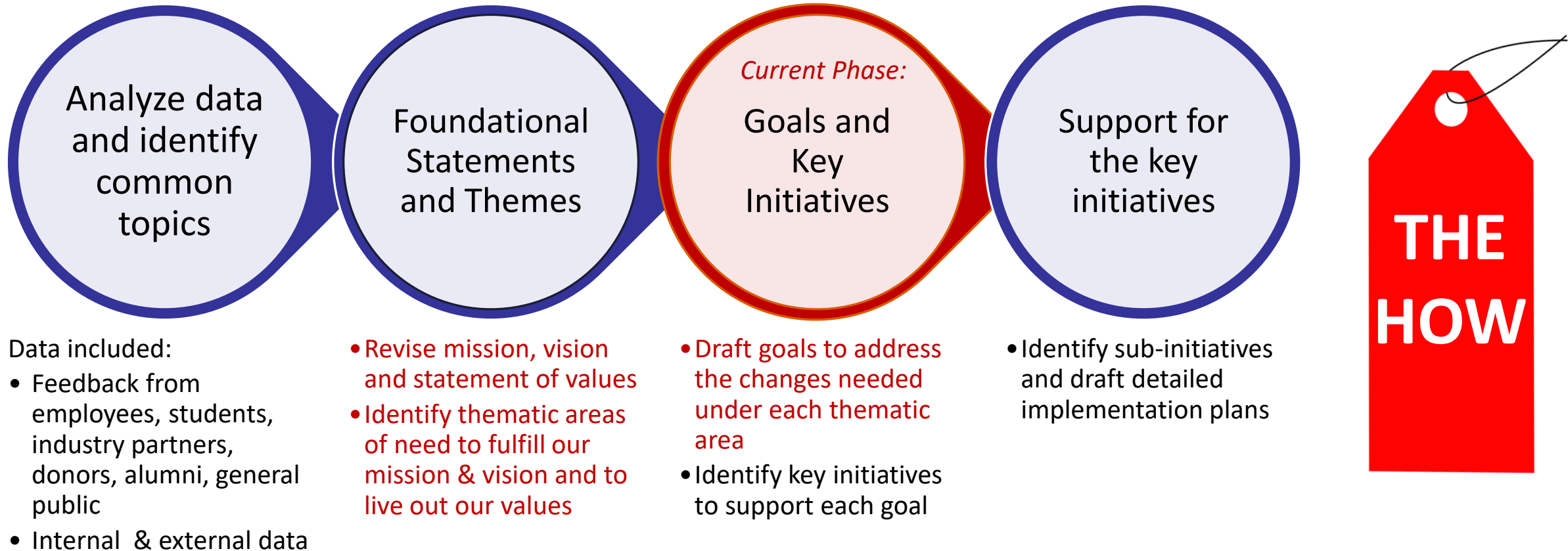


Comprehensive Integrated Planning Process

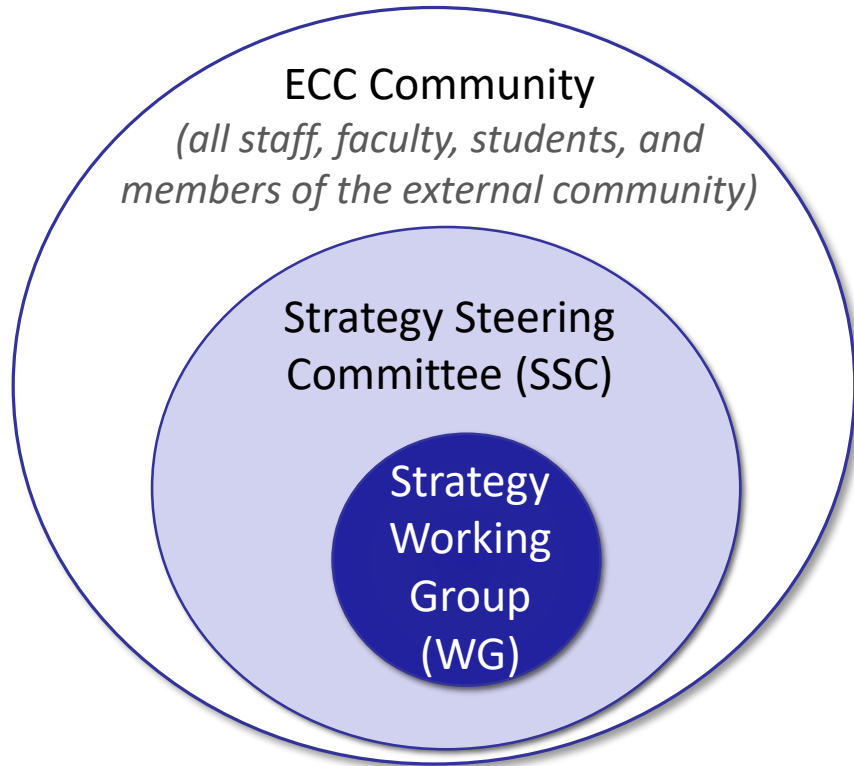


Planning Track Working Groups will work concurrently to develop initiatives around Facilities, Technology, ADA, Safety & Security.

Comprehensive Integrated Planning Process



Who is involved with the Comprehensive Integrated Planning process?



Offers input into the “Big Picture”

- Provides information and insight to help develop the Comprehensive Integrated Plan

Supports the operationalization of the “Big Picture”

- Main point of communication with campus constituencies.
- Each member serves as representative for a specific constituency group.
- Provides input to deliver messaging to broader College community.
- Reviews information and drafts to give advisory feedback.

Serves as steward of the CIP Process

- Initial sounding board that engages the CIP team with an advisory role.
- Keeps SSC informed.
- Provides initial refinement of inputs & analysis of information.
- Provides initial review of CIP drafts before review by the SSC for additional feedback.

WHO

The CIP Summits bring representatives from the ECC community together to provide input to the development of the CIP.

New Vision, Mission & Values Statements

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Foundational Statements Definitions

Vision Statement

Describes where the organization is heading. It looks into the future and represents the type of organization it is striving to become.

Mission Statement

Defines why an organization exists and the organization's core purpose.

Statement of Values

Principles that the organization will not compromise and that will guide the organization's decision-making.

Informed by the analysis of common topics, the foundational statements have undergone various drafts.

Vision

El Camino College will be a catalyst for innovation, opportunities and equitable outcomes for our students, employees, and community to thrive.

Mission

A sense of belonging drives El Camino College. We are equity-focused and serve our diverse communities through student-centered learning, career development, and lifelong enrichment.

Values

Integrity

Equity

***Student-
Centeredness***

***Community
Engagement***

Collaboration

***Social
Responsibility***

***Institutional
Sustainability***

Values

Integrity

We embody honesty, transparency, fairness, respect, and dignity. By upholding ethical standards in all actions and decisions, even in the face of difficult situations, we create trust, build relationships, and foster an inclusive community.

Values

Equity

We emphasize diversity, inclusivity, and accessibility to create an environment where all individuals are respected, valued, and supported, regardless of their background. We direct resources towards those with the greatest needs to celebrate their unique strengths and intentionally support access and opportunity.

Values

Student-Centeredness

We prioritize the success and well-being of each student. We place students first by creating an environment that uplifts students and meets them where they are to provide a strong foundation for them to thrive.

Values

Community Engagement

We foster a sense of belonging and inclusivity among students, faculty, and staff, where individuals are valued and connected to others. We actively contribute to the social, economic, and cultural development of the community by building strong partnerships with community members and organizations to address local needs and challenges.

Values

Social Responsibility

We make a positive impact on society and the environment, through ethical and sustainable practices, and by promoting social justice, human rights, and a commitment to diversity, equity, inclusion, and accessibility. We recognize that individuals and organizations have a duty to contribute to the well-being of their communities and the world at large, and that this responsibility extends beyond the pursuit of individual interests. Social responsibility requires us to form responsible leaders who embody the outlined traits.

Values

Collaboration

We value open-mindedness and a shared commitment to achieving common goals. With a strong belief that students, employees, and the community can achieve more together than they can alone, we foster open communication and a willingness to listen to and incorporate diverse perspectives. Through collaboration, we foster an inclusive and diverse culture where everyone is valued and respected, and where teamwork is essential for achieving positive outcomes.

Values

Institutional Sustainability

We focus on meeting the current needs of our students and community without compromising our ability to fulfill the needs of future generations. Through environmental sustainability, we aim to minimize the college's impact on the environment. Economic sustainability allows us managing the college's financial resources responsibly and efficiently. Social sustainability enables us to create an inclusive and diverse community and promote social responsibility.

New Vision, Mission & Values Statements Clarifying Questions

CIP WORKING GROUP MEMBERS

How to Engage the ECC Community in the implementation of the CIP?

CIP Themes

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Definition of Theme

Theme

Unifying idea that expresses a need to be addressed to fulfill the institutional mission and vision, and live out the organization's values.

Themes help:

- Communicate a shared vision for the future.
- Articulate the organization's goals and key initiatives.
- Align efforts of different stakeholders within an organization.
- Provide a framework for decision-making and resource allocation.



Informed by and in support of:
FOUNDATIONAL STATEMENTS (MISSION, VISION, VALUES)

Themes emerged from analysis of common topics.

CIP Themes Discussion

DOUGLAS G. GRAHAM, AIA, CDS, PRINCIPAL-IN-CHARGE
ALMA STRATEGIES

Guiding Questions

- Are these themes broad enough to address key challenges & opportunities El Camino will face in the next 10 years?
- Are these the right themes to support the fulfillment of ECC's foundational statements?

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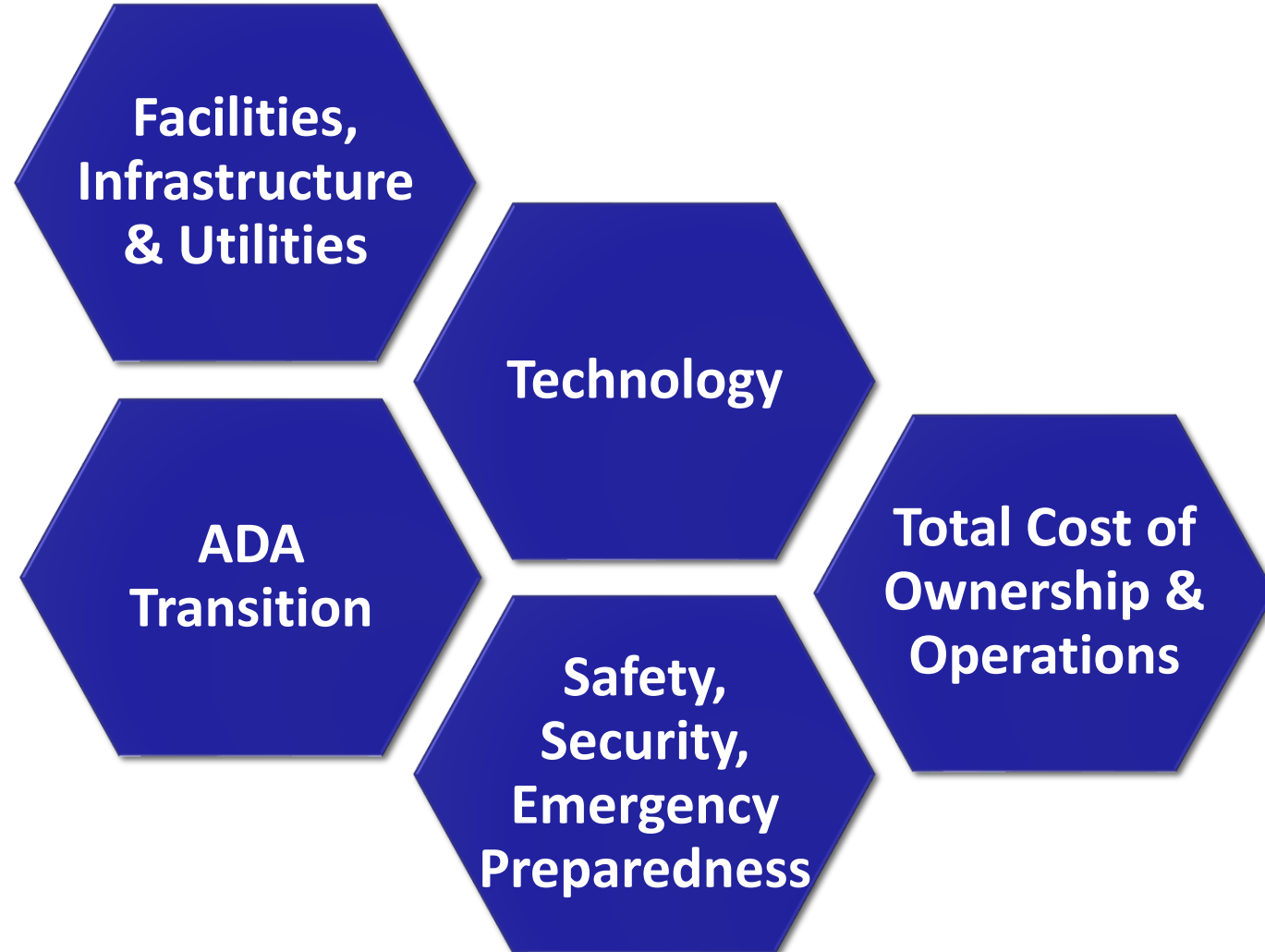
A BREAK...



Update from the Planning Tracks

DOUGLAS G. GRAHAM, AIA, CDS, PRINCIPAL-IN-CHARGE
ALMA STRATEGIES

What are the Planning Tracks?



Facilities, Infrastructure & Utilities Planning Track

Facilities, Infrastructure & Utilities Planning Track Participants

- VP of Administrative Services
- Facilities Planning and Services Department
- Working Group Members (including faculty, staff, administrators)

Consultants:

- ALMA Strategies
- HPI Architecture
- AlfaTech
- Ambient Program Management
- Collaborative Access Studio

Guiding Principles & Objectives

Improve Efficiency / Utilization of Campus

- **Maximize functional space**
 - Provide hi-flex resilient spaces
 - Renovate facilities to meet evolving needs (21st century learning)
- **Eliminate non-functional space**
 - Remove temporary buildings
 - Replace aging facilities

Simplify Implementation to Maximize Value

- **Limit number of moves**
- **Minimize need for swing space**

Right-size Facilities to Address Program Needs

- **Align space inventory with state guidelines**
- **Position ECC to maximize funding (state & local)**

Align Infrastructure with Campus Vision/Needs

- **Evaluation & Upgrade**

Enhance Student Success

- **Support Student Access**
 - Technology
 - Physical access (Universal Access Principles)
 - Services & Student Life

Balance & Support Socialization & Formal Learning

Maintain Student Safety

Broaden Definition of Sustainability

- **Environmental + Community + Financial**

ADA Transition Planning Track

ADA Transition Planning Track Participants

- Director, Workplace Safety & Risk Management

Consultants:

- ALMA Strategies
- Collaborative Access Studios, Inc. (CAS)

Minimum Goals

1. Identify physical obstacles in the recipient's facilities that limit the accessibility of its program or activity to handicapped persons
2. Describe in detail the methods that will be used to make the facilities accessible
3. Specify the schedule for taking the steps necessary to achieve full accessibility in order to comply with paragraph (a) of this section and, if the time period of the transition plan is longer than one year, identify the steps that will be taken during each year of the transition period
4. Indicate the person responsible for implementation of the plan

Source: [Title 34 of the Code of Federal Regulations, Part 104, Section 104.22, paragraph \(e\)](#):

Safety, Security & Emergency Operations Planning Track

Safety, Security & Emergency Operations Planning Track Participants

- ECC Campus Police
- ECC Public Safety Director
- ECC Director, Workplace Safety & Risk Management

Consultants:

- PaxBello Security Solutions
- Keenan IMReady
- ALMA Strategies

Priorities

Policies and Procedures

- *Consolidate and update institutional knowledge of College practices*

Human Resources Training Activities

- *Improve responsible staff training as it pertains to safety and security*

Funding for Safety/Emergency Equipment

- *Prioritization and funding plan*

Reporting

- *Compliance with established authority reporting requirements*

Technology Planning Track

Technology Planning Participants

- Working Group Members
- Advisory Group Members
- Administration, Faculty & Staff
- Students
- ITS
- Ambient PM
- Others

Technology Goals

1. Increase equity and access
2. Meet students' expectation and improve their outcomes
3. Create a premier teaching environment in all modalities
4. Create a culture of cybersecurity, procedures for data recovery and business continuity
5. Create sustainable and optimized IT resources
6. Update infrastructure
7. Transform College operations
8. Fuel innovation

CIP Goals Breakout Group Discussion

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Instructions Goals Discussion

Purpose of Discussion

Provide revisions to CIP goals and/or create new CIP goals, if needed.

Instructions

- Review the definition of a goal and related concepts.
- For each theme, read the proposed goals under the theme and discuss the following questions:
 - Do the proposed goals meet the definition provided?
 - Could two or more related goals be consolidated into one goal?
 - Are there any goals missing to cover the depth and breadth of the theme?
 - Are there goals that should be moved to another theme?
- Based on the discussion, the scribe documents in Teams:
 - Goals that may not meet the definition of a goal
 - Proposed revisions to a goal (consolidating goals and other revisions)
 - Suggestions to move a goal to a different theme
 - Proposed NEW goals

From Goals to Activities

Goal

An observable and measurable **high-level end result** to be achieved within a relatively fixed timeframe (10 years).

Example: Provide an exceptional educational experience that meets workforce needs

Key Initiative

A **large-scale project** undertaken by the college to achieve one or more long-term goals. Key initiatives are more concrete and tangible than goals.

Example: Align program offerings and workforce development opportunities to industry needs

Sub-Initiative

More focused project that is part of a larger initiative that helps providing greater clarity and specificity about the tasks required to achieve the initiative.

Example: Establish/expand programs with focus on occupations that pay above the living wage and are expected to add the most jobs

Activities

Timeline, budget, resources, responsible parties, measures

A BREAK...



Goals Discussion: Large Group Debrief

**How will you
encourage your fellow
colleagues to engage
in the CIP work?**



THANK YOU FOR ALL YOUR HARD WORK!